

# Please Post

April 1, 2024

## NOTICE OF VACANCY

**RESIDENTS OF PENNSYLVANIA/NEW YORK ARE STRONGLY ENCOURAGED TO APPLY**

**TITLE:** SENIOR PLANNER

**JOB STATUS:** Full Time – 40 Hours/Week

**DEPARTMENT/DIVISION:** Engineering and Planning  
Planning & Economic Development

**2024 STARTING SALARY:** \$68,368 (CWA 17, 0008) To Commensurate with Experience

**CLOSING DATE:** Until Filled

**START DATE:** To Be Determined

### **JOB DUTIES:**

Under the direction of a Supervising Planner or other supervisor in a state or local government agency, performs the more complex technical planning work associated with management and administration of planning related work assignments such as; technical and administrative support to various advisory boards and committees; review and recommends updates to planning documents and planning processes; reviews land development, solid waste, wastewater, agricultural, and other applications and determines compliance with county and state standards and regulations; provides advice and technical assistance; prepares various types of reports including graphic, statistical and written presentations; maintains the essential records and files, maps, plans, designs and charts. Experience with farmland preservation and open space programs preferred.

### **MINIMUM REQUIREMENTS:**

#### **EDUCATION:**

Graduation from an accredited college or university with a Bachelor's degree including or supplemented by 21 semester hour credits in professional planning subjects such as the principles of land use planning, history of city planning, planning project design, and planning law and administration.

#### **EXPERIENCE:**

Two (2) years of experience in municipal, county, regional, or state planning.

**NOTE:** Possession of a current and valid license as a professional planner in New Jersey issued by the New Jersey Board of Professional Planners may be substituted for the educational requirement.

**NOTE:** Possession of a current and valid credential as a Certified Planner Issued by the American Institute of Certified Planners (AICP) may be Substituted for the educational requirement.

#### **LICENSE:**

Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

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RETURN COMPLETED APPLICATIONS AND RESUME TO:

(Standard County Application Form is located at the following address or [www.sussex.nj.us](http://www.sussex.nj.us))

Office of Employee Services  
Sussex County Administrative Center  
One Spring Street  
Newton NJ 07860

Email: [employeeservices@sussex.nj.us](mailto:employeeservices@sussex.nj.us)

Fax: 973.579.0355

The County of Sussex provides Equal Employment Opportunities to all applicants regardless of race, creed, color, ancestry, sex, age, disability, marital status, national origin, atypical, hereditary, cellular or blood trait, or on the basis of affectional or sexual orientation.