

## **SUSSEX COUNTY PLANNING BOARD**

### **MINUTES**

**December 7, 2015**

The meeting was called to order by Chairman Borisuk at 4:02 p.m. The meeting is held in compliance with the Open Public Meetings Act, NJSA 10:4-2 of 1975, as amended.

Present were:

MEMBERS PRESENT: Andy Borisuk, Chairman (4:05 p.m.)  
Daniel Conkling  
Dr. John Ford  
Wolfgang Gstattenbauer, Vice Chairman  
Walter Cramp, County Engineer  
John Risko, Engineering Alternate  
George Graham, Freeholder Member  
Rich Vohden, Freeholder Alternate

MEMBERS EXCUSED: Michael Francis  
Gene Crawford, 1<sup>st</sup> Alternate  
Dan Flynn, 2<sup>nd</sup> Alternate

STAFF PRESENT: Eric Snyder, Planning Director  
Alice Brees, Principal Planner  
Autumn Sylvester, Ag. Resource Specialist 3  
Antoinette Wasiewicz, Recording Secretary

ALSO PRESENT: None

### **MINUTES**

A motion was made by Richard Vohden to approve the Minutes of October 5, 2015 as presented. The motion was seconded by Walter Cramp. All were in favor with an abstention from George Graham. Motion carried.

### **SITE PLAN/SUBDIVISION DEVELOPMENT REVIEW COMMITTEE REPORTS**

A motion was made by John Ford to approve the Development Review Committee Reports for October 5, 2015, October 19, 2015, November 2, 2015 and November 16, 2015, as presented. The motion was seconded by Richard Vohden and carried unanimously. Motion carried.

**APPEALS AND WAIVER REQUESTS**

A. RESOLUTION FOR CARUSO PRELIMINARY SITE PLAN #22(PSP)14, CR 631, HARDYSTON TOWNSHIP:

A motion was made by John Ford to adopt the Memorializing Resolution for the Caruso Preliminary Site Plan. The motion was seconded by Richard Vohden. A vote was taken. Results were as follows: Daniel Conkling-Yes; John Ford-Yes; Wolfgang Gstattenbauer-Yes; and Richard Vohden-Yes. Motion carried.

B. WAIVER FOR SUSSEX COMMONS ASSOCIATES, LLC COMBINED SUBDIVISION AND SITE PLAN #94(CSS) 04/15, CR 565, FRANKFORD TOWNSHIP:

Eric Snyder said the applicant has withdrawn its request for waivers. They are going to provide the information in accordance with the standards, hopefully within the next two weeks. If the information is received by then, they will be on the January Development Review agenda for approval. If they miss that date, they will be on the Agenda for February.

**MOTION:**

A motion was made by Daniel Conkling to carry this item to the January meeting. The motion was seconded by John Ford and carried unanimously.

**DIRECTOR'S REPORT**

Eric Snyder said he did not have anything specific to report.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

A. AMENDMENT TO THE COUNTY LAND DEVELOPMENT STANDARDS – DIGITAL SUBMISSION STANDARDS-GIS DATA FORMAT:

Eric Snyder reported that this Amendment to the County Land Development Standards was a recommendation from Dan Freed. He and Dave Kunz, the County's GIS Consultant, put together a recommendation for the amendment regarding the way materials are filed with the County. The change will work better within the system they developed for the County. Mr. Snyder said the action that the Planning Board can take is to move it to the Freeholders for consideration. The Planning Board was provided with a copy of the Amendment.

George Graham asked for more information. Mr. Snyder said the Amendment is the text shown in bold on page two. Mr. Graham asked if this will create more cost to

applicants. He said he wants to be sure this change will not create a financial burden on applicants. Mr. Snyder said it would not; it would just create some changes and will bring the County's Standards into compliance with current technology. He said the changes are only about layers, naming and formatting. It is not new information or information that someone else will have to come up with that was not required before. It is just a different way of expressing the same information that is currently being expressed.

**MOTION:**

A motion was made by Daniel Conkling to move the Amendment to the County Land Development Standards to the Freeholder Board for their consideration. The motion was seconded by Wolfgang Gstattenbauer. A vote was taken. The results were as follows: Andy Borisuk-Abstain; Daniel Conkling-Yes; John Ford-Yes; Wolfgang Gstattenbauer-Yes; Walter Cramp-Yes; George Graham-Abstain; and Richard Vohden-Abstain. Motion carried.

Mr. Snyder said Dan Freed will present this Amendment at the Freeholder Meeting.

B. 2016 MEETING DATES FOR THE SUSSEX COUNTY PLANNING BOARD AND DEVELOPMENT REVIEW COMMITTEE:

The Board was provided with a copy of the 2016 meeting dates for the Sussex County Planning Board and the Development Review Committee.

**MOTION:**

A motion was made by Daniel Conkling to approve the 2016 meeting dates for the Planning Board and the Development Review Committee, as presented. The motion was seconded by John Ford and carried unanimously.

**OPEN TO PUBLIC**

None

**ADJOURNMENT**

All business having been completed, a motion to adjourn the meeting was made by John Ford. The motion was seconded by Daniel Conkling and carried unanimously. The meeting adjourned at 4:14 p.m.