

**REGULAR MEETING HELD ON TUESDAY, NOVEMBER 24, 2015**  
**9:00 AM**  
**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on September 17, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation in recognition of November as being National Family Caregivers Month

B. Presentations

1. Acknowledging the retirement of Joseph Kampka, County Division Head of Public Works, who retired after 31 years with the County; John C. Kernusz, Jr., County Correction Sergeant at the Jail, who retired after 25 years with the County; Edward T. Pandiscia, County Correction Lieutenant at the Jail, who retired after 25 years with the County; and Theresa L. Rasso, Legal Secretary for the Prosecutor's Office, who retired after 25 years and 5 months with the County.

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AMENDING THE 2015 CAPITAL BUDGET

C. RESOLUTION RE: CANCELLATION OF ROAD ESCROW FUNDS

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM AWARD #V-19-14 FOR A TOTAL AMOUNT OF \$96,962.00

- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY2015 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY SHERIFF'S OFFICE FOR A TOTAL AMOUNT OF \$11,192.66
- F. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY2015 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE FOR A TOTAL AMOUNT OF \$2,268.08
- G. RESOLUTION RE: TRANSFER OF 2015 CURRENT APPROPRIATIONS
- H. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO AMEND ITS RESOLUTION ADOPTED APRIL 22, 2015, TO CORRECT THE STATED FUNDING AMOUNT OF THE FEDERAL FISCAL YEAR 2014 NEW JERSEY OFFICE OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING
- I. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW
- J. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TWO (2) 2016 FORD EXPLORER VEHICLES FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE
- K. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF FOUR (4) 2016 CHEVROLET IMPALA VEHICLES FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE
- L. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER HARDWARE AND SOFTWARE EQUIPMENT FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE

- M. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS, LLC TO PROVIDE A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATIONS WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
  
- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #16AVWN WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES TO PROVIDE \$14,722.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016
  
- O. RESOLUTION RE: FIRST AND FINAL CONTRACT AMENDMENT FOR THE REPLACEMENT OF DETERIORATED COUNTY STORM DRAIN PIPE WITHIN THE CR 630 ROW IN THE BOROUGH OF BRANCHVILLE FOR THE REQUIRED MATERIALS AND SERVICES WITHOUT PUBLIC BIDDING IN ACCORDANCE WITH N.J.S.A. 40A:11-6 AND THE COUNTY POLICY ON EMERGENCY PURCHASES

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES**

Regular Meeting - November 10, 2015

**Executive Session Minutes**

Regular Meeting – October 28, 2015

(voice vote)

**11. APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: REAPPOINTMENT OF JAMIE BERNARD (Female, Provider), BECKY CARLSON (Female, Provider), DAWN METZGER (Female, Provider), AND SUZANNE SARNER (Female, Provider), AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN JANUARY 1, 2016 AND EXPIRE DECEMBER 31, 2018
  
2. RESOLUTION RE: REAPPOINTMENT OF RICHARD OLSEN (Consumer) AND BRIAN DOHERTY (Consumer) AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN JANUARY 1, 2016 AND EXPIRE DECEMBER 31, 2018
  
3. RESOLUTION RE: APPOINTMENT OF MARY DOLAN (Provider - Female) AND MICHAEL VANCE (Consumer-Male) AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN JANUARY 1, 2016 AND EXPIRE DECEMBER 31, 2018

(roll call vote)

**12. RESOLUTION**

- A. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 519 IN BRANCHVILLE BOROUGH

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A LICENSED ARCHITECTURAL FIRM AND PROFESSIONAL ENGINEERING SUB-CONSULTANTS FOR THE SUSSEX COUNTY COURTROOM RENOVATIONS
2. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR UNIFORM SUPPLY AND LAUNDRY SERVICES FOR THE COUNTRY OF SUSSEX
3. RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A LICENSED ELECTRICAL ENGINEERING FIRM FOR SERVICES RELATED TO EMERGENCY GENERATING SYSTEMS AND OTHER REQUIRED ENGINEERING OF ELECTRICAL SYSTEMS
4. RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION AND REALIGNMENT OF COUNTY BRIDGE X-09 CARRYING COUNTY ROUTE 565 (BRANCHVILLE-LEWISBURG ROAD) OVER THE PAKATING CREEK IN THE TOWNSHIP OF WANTAGE, NEW JERSEY

(roll call vote)

14. **FINANCIAL**

A.

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**INTRODUCTION FOR FIRST READING – BOND ORDINANCE**

**BOND ORDINANCE PROVIDING FOR THE 2015 ROAD RECONSTRUCTION AND RESURFACING PROGRAM, BY AND IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$2,469,819 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$2,469,819 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COST THEREOF**

**MOTION** to adopt this Bond Ordinance on first reading. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Bond Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with Notice of Public Hearing stating that a hearing will be held on December 9, 2015 at 6:00 pm prior to final adoption of this Bond Ordinance. (voice vote)

15. **PERSONNEL**

A. Personnel Agenda

(voice vote)

16. **ADMINISTRATIVE REPORT**

A. Other

17. **COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION – (Closed Session – If Necessary)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

\_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**

\_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

\_\_\_\_\_ (3) **Matters Involving Individual Privacy:**

\_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**

\_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

\_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**

\_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**

\_\_\_X\_\_\_ (8) **Matters Relating to the Employment Relationship:**

\_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**22. REMINDERS**

Thursday	November 26, 2015	Holiday – Thanksgiving
Friday	November 27, 2015	Holiday – Thanksgiving
Wednesday	December 9, 2015	Regular Meeting – 6 P.M.

**23. ADJOURNMENT (voice vote)**

# Proclamation

*WHEREAS*, family caregivers greatly improve the quality of life for their loved ones, spending an average of 20 hours per week providing care, with many caring for their loved ones around the clock; and

*WHEREAS*, over 44 million family caregivers in the United States, including 27,000 caregivers in Sussex County, are the unacknowledged backbone of the nation's long-term care system by providing daily assistance to manage health and personal care, thus enabling their loved ones to stay in the home longer; and

*WHEREAS*, family caregivers are the only people who are present with patients in all care settings. Patients may have more than one doctor; nurses change shifts; prescriptions may be filled at different pharmacies, but family caregivers are there as full partners with their loved ones through it all; often with no relief or an opportunity to request a time out; and

*WHEREAS*, considering caregivers' increased risk for health issues from chronic stress, it is important for family caregivers to take a respite to recharge; and

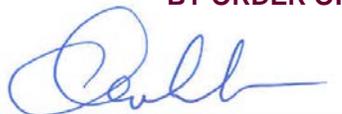
*WHEREAS*, respite services protect a family caregiver's own health, strengthen family relationships, prevent burn-out and can enable a care recipient to stay at home up to three times longer; and

*WHEREAS*, with the national recognition of the importance of family caregivers in our country growing every year – it is even more essential to encourage these heroes to take some time for respite so they may continue their mission of providing that loving care that only they can provide.

*NOW, THEREFORE, BE IT RESOLVED*, that the Board of Chosen Freeholders in Sussex County, does hereby recognize November 2015 as National Family Caregivers Month with the theme "Respite: Care for Caregivers" in Sussex County.

## "National Family Caregivers Month"

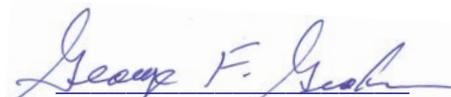
**BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS**



Phillip R. Crabb  
Freeholder Director



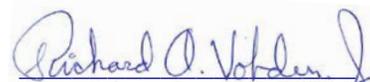
Dennis Mudrick  
Deputy Freeholder Director



George F. Graham  
Freeholder



Jonathan M. Rose  
Freeholder



Richard A. Vohden, Jr.  
Freeholder

Attest:



Catherine M. Williams, Clerk

Dated: November 24, 2015

**RESOLUTION RE: AMENDING THE 2015 CAPITAL BUDGET**

**WHEREAS**, the Capital Budget of the County of Sussex was approved on the 13<sup>th</sup> day of May, 2015; and

**WHEREAS**, it has been determined that said Capital Budget must be amended due to a determination by the Sussex County Board of Chosen Freeholders for the project listed below.

**NOW, THEREFORE, BE IT RESOLVED** that the following amendment to the Capital Budget of the County of Sussex is hereby authorized:

**FROM:**

2015 CAPITAL BUDGET (Current Year Action)					Local Unit <u>County of Sussex</u>			
PROJECT TITLE	PROJECT NUMBER	ESTIMATED TOTAL COST	2015 BUDGET APPROP	CIF	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	DEBT AUTHORIZED	TO BE FUNDED IN FUTURE YEARS
Various Road Improvements	290-1501	\$30,406,185.00				\$7,175,935.00	\$3,155,250.00	\$20,075,000.00
Sheet 39b-1								

6 YEAR CAPITAL PROGRAM – 2015-2020			Local Unit <u>County of Sussex</u>	
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS				
PROJECT TITLE	ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER BUDGET YEAR	
			2015	2016 – 2020
FY15/16 High Risk Rural Roads Program	\$2,435,735.00	2015	\$2,435,735.00	
Sheet 39c-3				

6 YEAR CAPITAL PROGRAM – 2015-2020				Local Unit <u>County of Sussex</u>		
SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS						
PROJECT TITLE	ESTIMATED TOTAL COST	BUDGET APPROP	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	BONDS AND NOTES
FY15/16 High Risk Rural Roads Program	\$2,435,735.00				\$2,235,735.00	\$200,000.00
Sheet 39d-3						

**TO:**

2015 CAPITAL BUDGET (Current Year Action)				Local Unit <u>County of Sussex</u>				
PROJECT TITLE	PROJECT NUMBER	ESTIMATED TOTAL COST	2015 BUDGET APPROP	CIF	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	DEBT AUTHORIZED	TO BE FUNDED IN FUTURE YEARS
Various Road Improvements	290-1501	\$30,640,269.00 (+\$234,084.00)				\$4,940,200.00 (-\$2,235,735.00)	\$5,625,069.00 (+\$2,469,819.00)	\$20,075,000.00
Sheet 39b-1								

6 YEAR CAPITAL PROGRAM – 2015-2020			Local Unit <u>County of Sussex</u>	
ANTICIPATED PROJECT SCHEDULE AND FUNDING REQUIREMENTS				
PROJECT TITLE	ESTIMATED TOTAL COST	ESTIMATED COMPLETION TIME	FUNDING AMOUNTS PER BUDGET YEAR	
			2015	2016 – 2020
FY15/16 High Risk Rural Roads Program	\$2,669,819.00 (+\$234,084.00)	2015	\$2,669,819.00 (+\$234,084.00)	
Sheet 39c-3				

6 YEAR CAPITAL PROGRAM – 2015-2020

Local Unit County of Sussex

SUMMARY OF ANTICIPATED FUNDING SOURCES AND AMOUNTS

PROJECT TITLE	ESTIMATED TOTAL COST	BUDGET APPROP	CAPITAL IMPROVEMENT FUND	CAPITAL SURPLUS	GRANTS IN AID AND OTHER FUNDS	BONDS AND NOTES
FY15/16 High Risk Rural Roads Program	\$2,669,819.00 (+\$234,084.00)				\$0.00 (-\$2,235,735.00)	\$2,669,819.00 (+\$2,469,819.00)
Sheet 39d-3						

**BE IT FURTHER RESOLVED** that three (3) certified copies of this Resolution be filed with the Office of the Director of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625-0803.

It is hereby certified that this is a true copy of a Resolution amending the Capital Budget section as adopted by the County of Sussex Board of Chosen Freeholders on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: CANCELLATION OF ROAD ESCROW FUNDS**

**WHEREAS**, there exists on the books and records of the Finance Department for the County of Sussex, certain Road Escrow deposits received from March 1988 through March 2006; and

**WHEREAS**, the Department of Engineering and Planning has researched these deposits and have either found that the applicant was deceased, no longer in business or cannot be located; and

**WHEREAS**, the County's auditor has recommended that old escrow accounts be reviewed for cancellation or refund; and

**WHEREAS**, a detailed list of these Road Escrow deposits dated November 3, 2015 labeled "as ATTACHMENT A" is attached.

**NOW, THEREFORE, BE IT RESOLVED** by the Freeholder Board of Sussex County that the amount of \$ 7,850.00 in Road Escrow from the years 1988 through 2006 be cancelled into the Current Fund Surplus.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chose Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM AWARD #V-19-14 FOR A TOTAL AMOUNT OF \$96,962.00**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$96,962.00, which is now available as a revenue from the U.S. Department of Justice passed-through the New Jersey Department of Law & Public Safety, Division of Criminal Justice, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$96,962.00 be and the same is hereby appropriated under the caption of:

2015/16 Victims of Crime Act (VOCA)  
Grant Award #V-19-14  
(01-213-40-722-15100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY2015 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY SHERIFF'S OFFICE FOR A TOTAL AMOUNT OF \$11,192.66**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$11,192.66, which is now available as a revenue from the New Jersey Department of Law & Public Safety, Division of Criminal Justice, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$11,192.66 be and the same is hereby appropriated under the caption of:

SFY2015 Body Armor Replacement Fund - Sheriff  
(01-213-41-834-16100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY2015 BODY ARMOR REPLACEMENT FUND (BARF) PROGRAM GRANT AWARD FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE FOR A TOTAL AMOUNT OF \$2,268.08**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$2,268.08, which is now available as a revenue from the New Jersey Department of Law & Public Safety, Division of Criminal Justice, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$2,268.08 be and the same is hereby appropriated under the caption of:

SFY2015 Body Armor Replacement Fund - Prosecutor  
(01-213-41-835-16100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: TRANSFER OF 2015 CURRENT APPROPRIATIONS**

**WHEREAS**, there appears to be insufficient funds in certain 2015 appropriation accounts to meet the demands thereon for the remainder of the year; and

**WHEREAS**, there appears to be a surplus in certain 2015 appropriation accounts over and above the demand deemed to be necessary for the remainder of the year.

**NOW, THEREFORE, BE IT RESOLVED** that in accordance with the provisions of N.J.S.A. 40A:4-58, part of the surplus in the accounts heretofore mentioned be, and the same are, hereby transferred to the accounts mentioned as being insufficient to meet the current demands; and

**BE IT FURTHER RESOLVED** that the County Treasurer is hereby authorized and directed to make the transfers on the attached pages; and

**BE IT FURTHER RESOLVED** that a certified copy of the Resolution be forwarded to the County Auditor, Nisivoccia LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

November 24, 2015

Transfer of 2015 Current Appropriations – Current Fund

<b>Transfer From:</b>	<b>Appropriation</b>	<b>Amount</b>
	<u>Prosecutor's Office:</u> Salaries & Wages	\$208,550.00
	<u>Office of Emergency Management:</u> Other Expenses	<u>15,000.00</u>
	<b>Total:</b>	<b><u>\$223,550.00</u></b>
<b>Transfer To:</b>	<b>Appropriation</b>	<b>Amount</b>
	<u>Prosecutor's Office:</u> Other Expenses	\$208,550.00
	<u>Sheriff's Office (Judicial Functions):</u> Other Expenses	<u>15,000.00</u>
	<b>Total:</b>	<b><u>\$223,550.00</u></b>

## Brief Explanatory Statement

- A. **Prosecutor's Office**: Funds requested to be transferred for procurement of four (4) replacement vehicles (\$133,962.00); purchase, installation and configuration of equipment to increase network capability (\$56,644.00); feasibility study to explore improvements to, and efficiencies of, current office space (\$14,600.00 ); and purchase of firearm safety and qualification equipment (\$3,344.00).
- B. **Sheriff's Office (Judicial Functions)**: Funds needed for procuring necessary electronic equipment for Sheriff's vehicles.

**RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO AMEND ITS RESOLUTION ADOPTED APRIL 22, 2015, TO CORRECT THE STATED FUNDING AMOUNT OF THE FEDERAL FISCAL YEAR 2014 NEW JERSEY OFFICE OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT FUNDING**

**WHEREAS**, the County of Sussex, Office of the Sheriff, Division of Emergency Management has been awarded State Homeland Security Grant Program Subgrant CFDA #97.042, Award # 2014-EMPG-EMAA-1900, in the total amount of \$110,000.00 from the New Jersey Office of Homeland Security and Preparedness and the New Jersey State Police, Office of Emergency Management, for the purpose of enhancing Sussex County's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

**WHEREAS**, the Application for Subgrant Award calls for an in-kind match in the amount of \$55,000.00, which the Sussex County Sheriff's Office, Division of Emergency Management can adequately satisfy, through the 2014/2015 County of Sussex budget for the Division of Emergency Management salaries and wages; and

**WHEREAS**, the Board's Resolution accepting the Subgrant award, adopted April 22, 2015, erroneously stated the total amount of the State Homeland Security Emergency Management Performance Grant Funding to be \$55,000.00; and

**WHEREAS**, the New Jersey Office of Homeland Security requires the County to accurately indicate the total amount of the grant in its Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex hereby amends its Resolution adopted April 22, 2015, to correct the stated funding amount of the State Homeland Security Emergency Management Performance Grant Funding to be \$110,000.00.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the Sussex County Sheriff's Office, Division of Emergency Management for delivery to the New Jersey State Police, Office of Emergency Management; and a copy is available in On-Base.

Certified as a true copy of the Resolution  
Adopted by the Board of Chosen Freeholders  
On the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS  
IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.  
FOR VARIOUS SERVICES, WITH ACCUMULATED  
VALUE LESS THAN THE BID THRESHOLD, AS STATED  
BELOW**

**WHEREAS**, the County of Sussex has a need to acquire various services as non-fair and open contracts in compliance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, Thomas W. Gildersleeve, Purchasing Agent, has determined and certified in writing that the value of these services with these vendor(s) will exceed \$17,500.00 during this fiscal year; and

**WHEREAS**, the term of these expenditures is for the 2015 fiscal year; and

**WHEREAS**, the following vendor(s) has executed a certification that certifies that the business entity has not made a contribution that would bar them from receiving purchase orders in excess of \$17,500.00, and the business entity will report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through this fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex authorizes the Purchasing Agent to issue purchase orders and execute such other documents as may be necessary with the following vendor(s) for the various services described below:

<b><u>Vendor Name</u></b>	<b><u>Description of Services</u></b>
1. Alpine Painting & Sandblasting	Painting & Sandblasting Services
2. Alternative Micrographics Inc.	Microfilm, Imaging & Records Mgmt
3. Joe Veg	Fresh Daily Food

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TWO  
(2) 2016 FORD EXPLORER VEHICLES FOR THE SUSSEX  
COUNTY PROSECUTOR'S OFFICE**

**WHEREAS**, the Board of Chosen Freeholders have established a 2015 Operating Budget to assist the Prosecutor in the performance of his duties; and

**WHEREAS**, upon recommendation of the Office of the Prosecutor the following vehicles are proposed for purchase through the funds mentioned:

1. Two (2) Ford Explorer - \$24,708.00

**WHEREAS**, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

1. Buyer Ford LLC - State Contract #A83013

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$58,086.00 by the Sussex County Office of Purchasing to permit the purchase of the above listed vehicles for the County of Sussex; and

**BE IT FURTHER RESOLVED** that \$8,670.00 of that total amount is for non-contract after-market options (light package and sirens); and

**BE IT FURTHER RESOLVED** that two (2) vehicles will be removed from the active fleet of vehicles upon receipt of the purchased vehicles; and

**BE IT FURTHER RESOLVED** that the purchase of said vehicles are contingent upon the transfer of funds from the Salary and Wage Budget to the Operating Budget; and

**BE IT FURTHER RESOLVED** that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF FOUR  
(4) 2016 CHEVROLET IMPALA VEHICLES FOR THE SUSSEX  
COUNTY PROSECUTOR'S OFFICE**

**WHEREAS**, the Board of Chosen Freeholders have established a 2015 Operating Budget to assist the Prosecutor in the performance of his duties; and

**WHEREAS**, upon recommendation of the Office of the Prosecutor the following vehicles are proposed for purchase through the funds mentioned:

1. Four (4) Chevrolet Impala - \$17,899.00 each

**WHEREAS**, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

1. Hertrich Fleet Services - State Contract #A86922

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$75,876.00 by the Sussex County Office of Purchasing to permit the purchase of the above listed vehicle for the County of Sussex; and

**BE IT FURTHER RESOLVED** that \$4,280.00 of that total amount is for non-contract after-market options (light package); and

**BE IT FURTHER RESOLVED** that four (4) vehicles will be removed from the active fleet of vehicles upon receipt of the purchased vehicles; and

**BE IT FURTHER RESOLVED** that the purchase of said vehicles are contingent upon the transfer of funds from the Salary and Wage Budget to the Operating Budget; and

**BE IT FURTHER RESOLVED** that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution will be available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF  
NEW COMPUTER HARDWARE AND SOFTWARE  
EQUIPMENT FOR THE SUSSEX COUNTY  
PROSECUTOR'S OFFICE**

**WHEREAS**, the Board of Chosen Freeholders has established a 2015 Operating Budget so that various computer hardware and software equipment purchases can be performed to permit the Prosecutor's required functions to be carried out in a timely manner; and

**WHEREAS**, the following vendor is an authorized supplier as approved by the State of New Jersey Division of Purchase and Property, and assigned contract numbers, thereby affording the County, a member of the Cooperative, the opportunity of direct purchase without competitive bidding:

Dell Marketing, LP

#A89967

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order(s) in the approximate total amount of \$41,616.08 by the Sussex County Office of Purchasing to permit the purchase of the new computer equipment for the County of Sussex; and

**BE IT FURTHER RESOLVED** that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

**BE IT FURTHER RESOLVED** that the purchase of said computer equipment is contingent upon the transfer of funds from the Salary and Wage Budget to the Operating Budget; and

**BE IT FURTHER RESOLVED** that a certified copies of this Resolution will be available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS, LLC TO PROVIDE A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATIONS WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the County of Sussex wishes to undertake a feasibility study to explore improvements to the buildings and spaces occupied by the Prosecutor's Office; and

**WHEREAS**, Parette Somjen Architects, LLC has presented a proposal to provide a feasibility study for the Sussex County Prosecutor's Office Renovations, in an amount not to exceed \$14,600.00; and

**WHEREAS**, the County of Sussex and Parette Somjen Architects, LLC desires to enter into an Agreement setting forth the respective responsibility of the parties in relation to the aforementioned proposal; and

**WHEREAS**, the County Treasurer has certified that there are sufficient funds in the County operation budget to pay for said services; contingent upon the transfer of funds from the salary and wage budget to the operating budget.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex hereby agrees to enter into an Agreement with Parette Somjen Architects, LLC, in an amount not to exceed \$14,600, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), for the purpose of providing the professional services described herein and within their proposal; and

**BE IT FURTHER RESOLVED** that the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute, on behalf of the County, the Professional Services Agreement, which is annexed hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** that this Agreement is being awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the local contract's law; the Agreement is for services performed by a person authorized by law to practice a recognized profession that is regulated by law; and

**BE IT FURTHER RESOLVED** that inasmuch as this Agreement is awarded without public bidding under the provisions of the local public contract laws as a Professional Service Agreement, notice of this award shall forthwith be published once in the New Jersey Herald following the passing of the Resolution as is required by law; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the Contract itself is to be made available for public inspection at the Office of the Clerk of the Board of Chosen Freeholders, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution, along with the Professional Service Agreement, be forwarded to Parette Somjen Architects, LLC, 439 Route 46 East, Rockaway, NJ 07866, Attn: Gregory Somjen; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24th day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #16AVWN WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES TO PROVIDE \$14,722.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016**

**WHEREAS**, the NJ Department of Human Services, Division of Disability Services has requested a Contract Renewal for the Personal Assistance Services Program (PASP) Contract for Calendar Year 2016; and

**WHEREAS**, the amount of funding from the NJ Department of Human Services, Division of Disability Services will be \$14,722.00 for the period of January 1, 2016 to December 31, 2016; and

**WHEREAS**, the Sussex County Department of Human Services has completed the Contract Renewal package as required to execute the Contract #16AVWN.

**NOW, THEREFORE, BE IT RESOLVED** that the Sussex County Freeholder Director and Clerk of the Board are hereby authorized and directed to execute the aforementioned Contract Renewal effective January 1, 2016 to December 31, 2016 to receive \$14,722.00 in funding from the NJ Department of Human Services; and

**BE IT FURTHER RESOLVED** that Sarah Balzano is authorized and directed to execute, as the Business Associate, the Business Associate Agreement Amending Contract #16AVWN; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution, together with copies of the Contract Renewal, be forwarded to Joan VanGilson, Contract Administrator, NJ Department of Human Services, Division of Disability Services, P.O. Box 705, Trenton, NJ 08625-0705; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: FIRST AND FINAL CONTRACT AMENDMENT FOR THE REPLACEMENT OF DETERIORATED COUNTY STORM DRAIN PIPE WITHIN THE CR 630 ROW IN THE BOROUGH OF BRANCHVILLE FOR THE REQUIRED MATERIALS AND SERVICES WITHOUT PUBLIC BIDDING IN ACCORDANCE WITH N.J.S.A. 40A:11-6 AND THE COUNTY POLICY ON EMERGENCY PURCHASES**

**WHEREAS**, during the ongoing construction of the Borough of Branchville's new Sanitary Sewer System along CR 630, its Contractor discovered several sections of collapsed deteriorated roadway drainage system pipe which needed immediate replacement and promptly notified the County of Sussex of said condition; and

**WHEREAS**, upon subsequent investigation the Sussex County Division of Engineering determined that approximately 515 linear feet of drainage pipe had severely deteriorated, cracked or failed and was in urgent need of replacement; and

**WHEREAS**, the Contractor for the Branchville Sanitary Sewer System, MSP Construction Corporation was readily available with labor, material and equipment, and agreed to replace said deteriorated pipe at a cost of \$70.00 per linear foot by installing new drainage pipe as furnished by the Sussex County DPW for the initially estimated cost of \$36,050.00; and

**WHEREAS**, by Resolution adopted November 10, 2015, the Board of Chosen Freeholders awarded an Emergency Contract Agreement in the amount of \$36,050.00 to MSP Construction Corporation for the replacement of approximately 515 linear feet of deteriorated storm drain pipe within the Sussex County drainage system for CR 630; and

**WHEREAS**, the actual length of deteriorated drain pipe replaced by MSP Construction Corporation along CR 630 was 546 linear feet which was 31 linear feet more than originally estimated, and this increased the total drain pipe replacement cost by \$2,170 from \$36,050.00 to \$38,220.00; and

**WHEREAS**, one portion of this deteriorated drain pipe that was replaced extended under a paved driveway that had to be disturbed and then repaved, and the fair and reasonable cost for repaving said driveway was \$500.00; and

**WHEREAS**, MSP Construction Corporation has submitted Invoices for the above noted Emergency Repairs to the CR 630 drainage system totaling \$38,720 which is \$2,670.00 or 4.7% above the original Contract amount; and said Invoices for this expedited work are both fair and reasonable; and

**WHEREAS**, based on the preceding the County Engineer recommends the Sussex County Board of Chosen Freeholders issue a first and final Contract Amendment in the amount of \$2,670.00 to MSP Construction Corporation for the completed Emergency Repairs to the CR 630 drainage system;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders as follows:

1. The determination that the entire identified section of storm drain pipe either failed or in imminent danger of failing must be replaced is hereby determined to be an emergency situation within the meaning and intent of the local public contracts law, N.J.S.A. 40A:11-6, in that it jeopardizes the health, safety, and welfare of the traveling public.

The County Purchasing Agent is hereby authorized and directed to award a first and final amendment to the contract previously awarded to MSP Construction Corporation on an emergent basis to source and procure all necessary materials and services in accordance with N.J.S.A. 40A:11-6 and the Freeholder Director and Board Clerk are authorized to execute any said contracts on behalf of the Board of Chosen Freeholders of the County of Sussex.

2. The County Treasurer is hereby directed to confirm availability of funds with the County Purchasing Agent prior to any expenditure of funds.
3. Any vendor that will exceed the \$17,500.00 pay-to-play threshold has or will complete the appropriate pay-to-play forms, and is therefore eligible for an award in excess of the pay-to-play threshold.
4. The Purchasing Agent will receive and submit to the State of New Jersey the required Emergency Procurement Report as well as submit for action the necessary Pay-to-Play contract authorization Resolution and paperwork at the appropriate subsequent Freeholder Meeting.
5. A certified copy of this Resolution is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: REAPPOINTMENT OF JAMIE BERNARD (Female, Provider), BECKY CARLSON (Female, Provider), DAWN METZGER (Female, Provider), AND SUZANNE SARNER (Female, Provider), AS MEMBERS OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN JANUARY 1, 2016 AND EXPIRE DECEMBER 31, 2018**

**WHEREAS**, Jamie Bernard, Becky Carlson, Dawn Metzger, and Suzanne Sarner, all fulfill the requirements of the category of Provider; and

**WHEREAS**, as providers are required to meet New Jersey Department of Human Services certification requirements; and

**WHEREAS**, Jamie Bernard, Becky Carlson, Dawn Metzger and Suzanne Sarner have agreed to serve as members of the Sussex County Human Services Advisory Council.

**NOW, THEREFORE, BE IT RESOLVED** that Jamie Bernard, Becky Carlson, Dawn Metzger and Suzanne Sarner are hereby reappointed as members of the Sussex County Human Services Advisory Council. Said terms to January 1, 2016 and expire on December 31, 2018; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Jamie Bernard, DASI, P.O. Box 805, Newton, NJ 07860; Becky Carlson, The Center for Prevention and Counseling, 61 Spring Street, Newton, NJ 07860; Dawn Metzger (Samaritan Inn), 178 Christian Hill Road, Milford, PA 18337; and Suzanne Sarner, School Based Youth Services Program, Sussex County Technical School, 105 North Church Road, Sparta, NJ 07871; and a copy is available in On-Basel.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: REAPPOINTMENT OF RICHARD OLSEN (Consumer)  
AND BRIAN DOHERTY (Consumer) AS MEMBERS OF  
THE SUSSEX COUNTY HUMAN SERVICES ADVISORY  
COUNCIL FOR TERMS OF THREE (3) YEARS EACH.  
TERMS TO BEGIN JANUARY 1, 2016 AND EXPIRE  
DECEMBER 31, 2018**

**WHEREAS**, Richard Olsen and Brian Doherty will fulfill the requirements of consumers; and

**WHEREAS**, this category is required to meet New Jersey Department of Human Services certification requirements; and

**WHEREAS**, Richard Olsen and Brian Doherty have agreed to serve as members of the Sussex County Human Services Advisory Council.

**NOW, THEREFORE, BE IT RESOLVED** that Richard Olsen and Brian Doherty are hereby reappointed as members of the Sussex County Human Services Advisory Council; said terms to begin January 1, 2016 and expire December 31, 2018; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Richard Olsen, 17 Crest Hill Drive, Sussex, NJ 07461; Brian Doherty, 32 Maple Tree Lane, Sparta, NJ 07871; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 24th day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENT OF MARY DOLAN (Provider - Female)  
AND MICHAEL VANCE (Consumer-Male) AS MEMBERS  
OF THE SUSSEX COUNTY HUMAN SERVICES  
ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS  
EACH. TERMS TO BEGIN JANUARY 1, 2016 AND  
EXPIRE DECEMBER 31, 2018**

**WHEREAS**, Mary Dolan and Michael Vance will fulfill the requirements of providers and consumers; and

**WHEREAS**, these categories are required to meet New Jersey Department of Human Services certification requirements; and

**WHEREAS**, Mary Dolan and Michael Vance have agreed to serve as members of the Sussex County Human Services Advisory Council.

**NOW, THEREFORE, BE IT RESOLVED** that Mary Dolan and Michael Vance are hereby appointed as members of the Sussex County Human Services Advisory Council; said terms to begin January 1, 2016 and expire on December 31, 2018; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Mary Dolan, 4 Glen Road, Newton, NJ 07860; Michael Vance, 119 Main Street, Stanhope, NJ 07874; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 24th day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 519 IN  
BRANCHVILLE BOROUGH**

**WHEREAS**, the Borough of Branchville has requested a temporary closure of a portion of CR 519 on December 4, 2015 for the purpose of conducting a Tree Lighting and Sing-a-long event and on December 4, 2015 and

**WHEREAS**, N.J.S.A. 39:4-197 provides that no municipality, in exercise of its power to regulate parades, processions, or assemblages, shall prohibit normal traffic on any County road without the consent of the Board of Chosen Freeholders; and

**WHEREAS**, the Sussex County Department of Engineering and Planning has received a request from the Borough of Branchville for the temporary closures of County Route 519; and

**WHEREAS**, the Sussex County Department of Engineering and Planning shall be provided with appropriate Certificates of Insurance.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Sussex County Board of Chosen Freeholders hereby consents to the temporary closures of CR 519 in the Borough of Branchville on December 4, 2015 for purposes of allowing the Branchville United Methodist Church to hold a Tree Lighting and Sing-a-long event on said route, subject to the issuance of appropriate Certificates of Insurance acceptable to County Counsel; and
2. Copies of said Resolution be forwarded to Kathryn Leissler, Municipal Clerk, Branchville Borough, 34 Wantage Avenue, Branchville, NJ 07439.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A LICENSED ARCHITECTURAL FIRM AND PROFESSIONAL ENGINEERING SUB-CONSULTANTS FOR THE SUSSEX COUNTY COURTROOM RENOVATIONS**

**WHEREAS**, Requests for Proposals were issued on September 2, 2015 for a Licensed Architectural Firm and Professional Engineering Sub-consultants for the Sussex County Courtroom Renovations and in response to the Request for Proposals process the County received proposals on October 6, 2015; and

**WHEREAS**, the Review Committee has reviewed the proposals and has found that one of the proposals is acceptable and has recommended that an award be made to USA Architects Planner and Interior Designers in the amount of \$42,950.00; and

**WHEREAS**, the County Treasurer has certified that there are sufficient funds in the County budget for the awarding of this Contract, with future year costs subject to adequate funds being placed in subsequent budgets for the services to be provided.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex, as follows:

1. The Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract for a Licensed Architectural Firm and Professional Engineering Sub-consultants for the Sussex County Courtroom Renovations to USA Architects Planners & Interior Designers for the work described in its proposal at the proposed rate of \$42,950.00.

2. The term of this Contract will be in effect from date of Contract award until completion as defined in the technical specification of the bid proposal from October 6, 2015, but no longer than a twelve (12) month period from date of Contract award.

3. The Clerk of the Board of Chosen Freeholders is directed to provide for the publication of this Resolution awarding said Contract, in summary form, in the New Jersey Herald within 10 days from the adoption hereof.

4. Certified copies of this Resolution are to be forwarded to USA Architects Planners & Interior Designers, 20 North Doughty Avenue, Somerville, NJ 08876; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR UNIFORM  
SUPPLY AND LAUNDRY SERVICES FOR THE COUNTRY  
OF SUSSEX**

**WHEREAS**, public bids were advertised for Uniform Supply and Laundry Services for the County of Sussex on October 28, 2014 and publicly received by the Sussex County Bid Proposal Committee on November 7, 2014; and

**WHEREAS**, the bid received were reviewed by the County Counsel, the Division of Public Works, the Division of Facilities Management, the Office of Fleet Management and the Purchasing Agent; and

**WHEREAS**, it was recommended by the Director of the Division of Public Works, the Director of the Division of Facilities Management and the Fleet Manager that an award be made to the only responsible bidder, American Wear, Inc. in the approximate amount of \$28,502.98 per year; and

**WHEREAS**, the bid specifications allow for a Contract period commencing on the date of contract award until December 31, 2015 with the County reserving the right to extend said Contract for two additional and consecutive one year period; and

**WHEREAS**, the Acting Director of the Division of Public Works, the Director of the Division of Facilities Management and the Fleet Manager wishes to exercise this option and renew this Contract for the additional and consecutive one year period; and

**WHEREAS**, the County Treasurer has certified that there are adequate funds, subject to the final appropriation and adoption of sufficient funds in the 2016 County operating budget to award this Contract.

**NOW, THEREFORE, BE IT RESOLVED** that upon the recommendation of the Division of Public Works, the Division of Facilities Management and the Office of Fleet Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract Extension for Uniform Supply and Laundry Services for the County of Sussex to American Wear Inc. on the approximate amount of \$28,502.98; and

**BE IT FURTHER RESOLVED** that the passage of this Resolution shall act as a Contract renewal document for all parties involved; and

**BE IT FURTHER RESOLVED** that this Contract Extension (year two of the three year contract) shall be in effect from January 1, 2016 until December 31, 2016 with the County reserving the right to extend said contract for one (1) additional and consecutive one (1) year period; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to American Wear Inc., 261 N. 18<sup>th</sup> Street, E. Orange, NJ 07017 Attn: John Auriemma; and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARDING A CONTRACT THROUGH THE  
COMPETITIVE CONTRACTING PROCESS FOR A  
LICENSED ELECTRICAL ENGINEERING FIRM FOR  
SERVICES RELATED TO EMERGENCY GENERATING  
SYSTEMS AND OTHER REQUIRED ENGINEERING OF  
ELECTRICAL SYSTEMS**

**WHEREAS**, Requests for Proposals were issued on September 2, 2015 for a Licensed Electrical Engineering Firm for services related to Emergency Generating Systems and other required Engineering of Electrical Systems and in response to the Request for Proposals process the County received proposals on October 6, 2015; and

**WHEREAS**, the Review Committee has reviewed the proposals and has found that one of the proposals is acceptable and has recommended that an award be made to Strunk-Albert Engineering, with all work performed under the Contract being at the hourly rates as specified in the bid proposal; and

**WHEREAS**, all work performed under this Contract shall have funds certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of work to proceed; and

**WHEREAS**, all requests for projects in excess of the currently established bid threshold shall conform to the policy set up by this Board and have a separate authorizing Resolution prior to the issuance of a purchase order.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex, as follows:

1. The Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract for a Licensed Electrical Engineering Firm for services related to Emergency Generating Systems and other required Engineering of Electrical Systems to Strunk-Albert Engineering at the hourly rates specified in the bid proposal of October 6, 2015.

2. The term of this Contract will be in effect from date of Contract award until completion as defined in the technical specification of the bid proposal from October 6, 2015, with the County reserving the right to extend the Contract for four (4) additional and consecutive one year periods.

3. The Clerk of the Board of Chosen Freeholders is directed to provide for the publication of this Resolution awarding said Contract, in summary form, in the New Jersey Herald within 10 days from the adoption hereof.

4. Certified copies of this Resolution are to be forwarded to Strunk-Albert Engineering, 804 Seven Bridge Road, East Stroudsburg, PA 18301 Attn: Kenneth Zimmerman and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF CONTRACT**

I, Robert J. Maikis, Jr., Treasurer/Chief Financial Officer, County of Sussex, hereby certify to the Clerk of the Board of Chosen Freeholders, that there are sufficient funds in the following budget appropriations:

04-215-55-973-935

Capital Improvements

Requisition # 62616

In the Amount of \$500.00 (with future dollars determined by budget requests)

Award of Contract for the:

Contract for a Licensed Electrical Engineering Firm for services related to Emergency Generating Systems and other required Engineering of Electrical

TO: Strunk-Albert Engineering  
804 Seven Bridge Road  
East Stroudsburg, PA 18301

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Robert J. Maikis, Jr., Treasurer

Dated: November 24, 2015

## NOTICE OF CONTRACT AWARDED

The Board of Chosen Freeholders of the County of Sussex has awarded a Contract through competitive contracting pursuant to N.J.S.A. 40A:11-4.5. The Contract and Resolution authorizing same are available for public inspection in the Office of the Clerk of the Board of Chosen Freeholders at any time during regular business hours of said official.

Awarded To: Strunk-Albert Engineering  
804 Seven Bridge Road  
East Stroudsburg, PA 18301

Services: Contract for a Licensed Electrical Engineering Firm for services related to Emergency Generating Systems and other required Engineering of Electrical as determined by budget requests.

Time Period: The term of this Contract will be in effect from date of Contract award until completion as defined in the technical specification of the bid proposal from October 6, 2015, with the County reserving the right to extend the Contract for four (4) additional and consecutive one year.

### **BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX**

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

Dated: November 24, 2015

## Resolution Summary Other

### **RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A LICENSED ELECTRICAL ENGINEERING FIRM FOR SERVICES RELATED TO EMERGENCY GENERATING SYSTEMS AND OTHER REQUIRED ENGINEERING OF ELECTRICAL SYSTEMS**

#### **Description of Resolution:**

*This resolution is for award of Contract to Strunk-Albert Engineering, as a qualified Electrical Engineering Firm based upon the competitive contracting process.*

*Strunk-Albert Engineering will provide construction or procurement documentation to validate the planning and implementation for:*

- *Purchase and installation of emergency generation facilities at various locations within Sussex County*
- *Construction administration and cost estimating*
- *New electrical service, all electrical engineering work and consultative work on various electrical projects and programs*

**RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION AND REALIGNMENT OF COUNTY BRIDGE X-09 CARRYING COUNTY ROUTE 565 (BRANCHVILLE-LEWISBURG ROAD) OVER THE PAPA KATING CREEK IN THE TOWNSHIP OF WANTAGE, NEW JERSEY**

**WHEREAS**, the Branchville-Lewisburg Road bridge, constructed in 1929, is a through girder bridge and is in overall poor condition due to the superstructure and under the National Bridge Inspection Standards (NBIS) Bridge X-09 has been declared to be both Structurally Deficient (SD) and Functionally Obsolete (FO) due to the poor roadway alignment and insufficient roadway bridge deck width; and

**WHEREAS**, the substandard geometry of the southbound approach to the bridge was identified as a contributing factor to numerous motor vehicle accidents and was included in the County's 2010 High Risk Rural Road Program (HRRRP) which involved the application of a skid resistant microsurfacing treatment to improve roadway traction and enhanced signage and pavement markings to increase driver awareness; and

**WHEREAS**, given the continued maintenance necessary to maintain the HRRRP safety enhancements, the Scope of Work includes realignment of the substandard horizontal roadway geometry in addition to reconstruction of the structurally deficient structure; and

**WHEREAS**, the County of Sussex applied for a guaranteed \$1,000,000.00 FY2015 Local Bridges Future Needs Program (LBFNP) grant and \$1,000,000.00 in FY2015 LBFNP discretionary funding, which is not guaranteed, for construction costs associated with the reconstruction and realignment of Bridge X-09; and

**WHEREAS**, the Sussex County Division of Engineering prepared a formal Request for Proposals for the proposed reconstruction and realignment of Bridge X-09, including a detailed Scope of Work which was sent to three (3) previously qualified Engineering Consultants; and

**WHEREAS**, one (1) firm responded with a proposal for providing the services outlined in said Scope of Work; and

**WHEREAS**, the Sussex County Department of Engineering and Planning/Division of Engineering evaluated said proposal; and

**WHEREAS**, the Sussex County Division of Engineering determined that Cherry, Weber & Associates, whose offices are located at 20 Gibson Place, Suite 100, Freehold, NJ 07728, submitted a proposal demonstrating its unique qualifications to provide the specialized engineering expertise necessary to expeditiously accomplish the necessary reconstruction and realignment of Bridge X-09; and

**WHEREAS**, the Division of Engineering is the lead agency in procuring the services of an engineering firm with specialized expertise in the branch of civil engineering and experience in bridge reconstruction and realignment projects; and

**WHEREAS**, the County Engineer recommends awarding a contract to Cherry, Weber & Associates, for a total lump sum of \$304,915.83 pursuant to its response dated November 16, 2015 to the County's Request for Proposals; and

**WHEREAS**, the County Treasurer provided a Certification of Funds that there are funds available in a specific budget appropriation from various County Capital Accounts as noted on the attached Treasurer's Certification, to be used in the procurement of the required service; and

**WHEREAS**, the maximum aggregate amount for this Award of Contract shall be \$304,915.83; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the Award of Contract and the Contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Director of the Sussex County Board of Chosen Freeholders and the Clerk of the Board are authorized and directed to execute this Resolution, which shall act as the Contract with Cherry, Weber & Associates, whose offices are located at 20 Gibson Place, Suite 100, Freehold, NJ 07728, authorizing said consultant to provide professional engineering services for the reconstruction and realignment of Sussex County Bridge X-09, carrying County Route 565 (Branchville-Lewisburg Road) over the Papakating Creek in the Township of Wantage, for an amount not to exceed \$304,915.83 per its proposal dated November 16, 2015.
2. This Contract is awarded in accordance with N.J.S.A.40A:11-4.1 of the Local Public Contracts Law.

3. A notice of this action shall be published once in the New Jersey Herald within ten (10) days after the passage thereof.
4. Certified copies of this Resolution and Contract shall be forwarded to Theodore A. Giannchini, P.E., Cherry, Weber & Associates, 20 Gibson Place, Suite 100, Freehold, NJ 07728; and a copy available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
on the 24<sup>th</sup> day of November, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

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Phillip R. Crabb  
Freeholder Director

**SUSSEX COUNTY  
NOTICE OF AWARD OF CONTRACT**

The Sussex County Board of Chosen Freeholders has awarded a Contract pursuant to N.J.S.A. 40A: 11-4.1. The resolution; request and response to the solicitation for Qualifications; and the request and response to the solicitation for Proposals acting as the Contract is available for public inspection in the Office of the Clerk of the Board of Chosen Freeholders of the County of Sussex.

Awarded to: Cherry, Weber & Associates  
20 Gibson Place, Suite 100  
Freehold, NJ 07728

Service: Professional engineering and construction related services for the reconstruction and realignment of Sussex County Bridge X-09, carrying County Route 565 (Branchville-Lewisburg Road) over the Papakating Creek in the Township of Wantage

Cost: \$304,915.83

Time: Provide complete bid documents for Bridge X-09 on or before February 8, 2017 with an additional 12 months for bidding/construction related services

Date: November 24, 2015

**BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS  
COUNTY OF SUSSEX**

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Catherine M. Williams, Clerk

**CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF A CONTRACT**

**I, ROBERT J. MAIKIS, JR., TREASURER OF THE COUNTY OF SUSSEX, HEREBY CERTIFY TO THE CLERK, BOARD OF CHOSEN FREEHOLDERS THAT THERE ARE SUFFICIENT FUNDS IN THE BELOW LISTED ORDINANCE ENTITLED:**

Bridge Improvements	04-215-55-922-916	\$ 655.08
Bridge Improvements	04-215-55-925-922	\$ 12,437.36
Bridges Emergency	04-215-55-929-928	\$ 78,970.02
Bridges Emergent Needs	04-215-55-947-912	\$184,541.14
Various Bridge Improvements	04-215-55-967-905	\$ 28,312.23
	<b>Total</b>	<b><u>\$304,915.83</u></b>

**CONTRACT AMOUNT \$304,915.83**

**REQUISITION # 62808**

**AWARD OF CONTRACT FOR:**

Professional engineering services for the reconstruction and realignment of Sussex County Bridge X-09 over the Papakating Creek in the Township of Wantage, not to exceed \$304,915.83.

**TO:** Cherry, Weber & Associates  
20 Gibson Place, Suite 100  
Freehold, NJ 07728

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Robert J. Maikis, Jr., Treasurer

Dated:

**RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION AND REALIGNMENT OF COUNTY BRIDGE X-09 CARRYING COUNTY ROUTE 565 (BRANCHVILLE-LEWISBURG ROAD) OVER THE PAPA KATING CREEK IN THE TOWNSHIP OF WANTAGE, NEW JERSEY**

**Description of service to be rendered including need for service:**

The County of Sussex owns, operates and maintains over 440 bridges on various County and municipal roadways within its Bridge Management System; said bridges are monitored for deterioration particularly as they reach the end of their service life and require rehabilitation or replacement.

The Branchville-Lewisburg Road Bridge X-09 over the Papakating Creek was built in 1929 and is in overall poor condition due to the superstructure, and under the National Bridge Inspection Standards (NBIS) Bridge X-09 has been declared to be both Structurally Deficient (SD) and Functionally Obsolete (FO), with a sufficiency rating of 27.5.

The substandard geometry of the southbound approach to the bridge was identified as a contributing factor to numerous motor vehicle accidents and was included in the County's 2010 High Risk Rural Road Program (HRRRP) which involved the application of a skid resistant microsurfacing treatment to improve roadway traction and enhanced signage and pavement markings to increase driver awareness. In order to eliminate continued maintenance of the HRRRP safety enhancements it was determined that improvements to the roadway geometry were warranted in conjunction with the bridge replacement.

The County of Sussex previously applied for both a guaranteed \$1,000,000.00 FY2015 Local Bridges Future Needs Program grant and a \$1,000,000.00 FY2015 LBFNP discretionary (not guaranteed) grant for construction costs associated with the reconstruction and realignment of Bridge X-09. Additional funding may be applied to the project from the upcoming FY2016 LBFNP grant.

**Accordingly, after proceeding through a rigorous RFP (Request for Proposals) process the County Engineer recommends that the County of Sussex issue a Contract for Engineering Services for the Reconstruction and Realignment of Bridge X-09 to Cherry, Weber & Associates, of Freehold, NJ in the amount of \$304,915.83.**

**Firm/Agency recommend for contract:**

Cherry, Weber & Associates  
20 Gibson Place, Suite 100  
Freehold, NJ 07728

**\$ Amount and term of contract:**

\$304,915.83

Completion of bid documents by February 8, 2017

12 months for bidding and construction support services

**Is the contract renewable?**

No

**Discussion of outcome if contract not awarded:**

The Branchville-Lewisburg Road Bridge X-09 over the Papakating Creek was built in 1929 and is in overall poor condition due to the superstructure, and under the National Bridge Inspection Standards (NBIS) Bridge X-09 has been declared to be both Structurally Deficient (SD) and Functionally Obsolete (FO), with a sufficiency rating of 27.5. The sufficiency rating is indicative of bridge sufficiency to remain in service, where 100 percent represents an entirely sufficient bridge and zero percent represents an entirely insufficient or deficient bridge. Due to the condition of the bridge, the intention is to award a construction contract as expeditiously as possible to avoid a potential narrowing, load posting, or closure.

**County agency utilizing service:**

Division of Engineering

**Selection process:**

**Was an RFQ/RFP process utilized? (If no, provide explanation)**

Yes

**# of firms receiving/picking up RFP packet:**

3 firms qualified through RFQ

**# of firms submitting response to RFP:**

1 firm submitted response to RFP

**Table comparing Value submitted by each proposer:**

See attached RFP ratings

**Has the service been contracted previously?**

Not for the proposed reconstruction and realignment, but for a bridge rehabilitation (superstructure replacement) project without the proposed realignment.

**COUNTY OF SUSSEX  
BOND ORDINANCE NUMBER \_\_\_\_\_**

**BOND ORDINANCE PROVIDING FOR THE 2015 ROAD  
RECONSTRUCTION AND RESURFACING PROGRAM, BY  
AND IN THE COUNTY OF SUSSEX, STATE OF NEW  
JERSEY; APPROPRIATING \$2,469,819 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$2,469,819 BONDS OR  
NOTES OF THE COUNTY TO FINANCE PART OF THE  
COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN  
FREEHOLDERS OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY** (not less  
than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**SECTION 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized as a general improvement or purpose to be undertaken by the County of Sussex, State of New Jersey (the "County"). For the said improvement or purpose stated in Section 3, there is hereby appropriated the sum of \$2,469,819, which sum includes a \$2,469,819 Grant expected be received from the New Jersey Department of Transportation (the "Grant"). Pursuant to N.J.S.A. 40A:2-11(c), as amended and supplemented, no down payment is required for the improvement or purpose set forth in Section 3 hereof, as such project is expected to be funded by the Grant.

**SECTION 2.** For the financing of said improvement or purpose described in Section 3 hereof and to meet the \$2,469,819 appropriation and until said Grant is received, negotiable bonds of the County are hereby authorized to be issued in the principal amount of \$2,469,819 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the County in a principal amount not exceeding \$2,469,819 are hereby

authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law. Upon the County's receipt of the Grant, the bonds and notes authorized by this Section 2 hereof shall be reduced the Grant in accordance with Section 4 hereof.

**SECTION 3.** (a) The improvement hereby authorized and purpose for the financing of which said bonds or notes are to be issued is the 2015 Road Reconstruction and Resurfacing Program (the "Program"), said Program to include, but is not limited to, improvements to County Route 622 and County Route 653, all within the County, which improvements shall include, as applicable, excavation, milling, paving, reconstruction and boxing out and resurfacing or full depth pavement replacement using Flexible Pavement as defined under the Local Bond Law, and where necessary, the repairing and/or installation of curbs, sidewalks and driveway aprons, installation of curb ramps, resetting utility castings, drainage work, roadway painting, landscaping and aesthetic improvements, including but not limited to, seeding and installing top soil, and also including all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and all work, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for said improvement or purpose is \$2,469,819. Upon the County's receipt of the Grant, the maximum amount of bonds or notes issued for said improvement or purpose shall be reduced by such amounts in accordance with Section 4 hereof.

(c) The estimated cost of said improvement or purpose is \$2,469,819.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Sussex make a contribution or grant in aid to the County, including the Grant, for the improvement and purpose authorized hereby and the same shall be received by the County prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey and/or the County of Sussex. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey and/or the County of Sussex, including the Grant, shall be received by the County after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the County as a result of using funds from this bond ordinance as “matching local funds” to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the County Treasurer/Chief Financial Officer of the County, provided that no note shall mature later than one (1) year from its date or otherwise authorized by the Local Bond Law. The notes shall bear interest at such rate or rates and be in such form as may be determined by the County Treasurer/Chief Financial Officer. The County Treasurer/Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the County Treasurer/Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time

in accordance with the provisions of the Local Bond Law. The County Treasurer/Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The County Treasurer/Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, and the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Capital Budget of the County is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended Capital Budget and capital programs as approved by the Director of the Division of Local Government Services, New Jersey Department of Community Affairs will be on file in the office of the Clerk and will be available for public inspection.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvement or purpose described in Section 3 of this bond ordinance is not a current expense and is an improvement which the County may lawfully undertake as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvement or purpose within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Board of Chosen Freeholders of the County and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$2,469,819 and the said bonds or notes authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$500,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the purpose or improvement hereinbefore described.

**SECTION 8.** The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the bonds or notes authorized by this bond ordinance. The bonds or notes shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the County for the payment of the bonds or notes and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond

ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

**SECTION 10.** The County Treasurer/Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The County Treasurer/Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of holders and beneficial owners of obligations of the County and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The County covenants to maintain the exclusion from gross income under section 103(a) of the Code of the interest on all bonds and notes issued under this ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING**  
**DATED: November 24, 2015**

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**CATHERINE M. WILLIAMS**  
**Clerk of the Board of Chosen Freeholders**

**ADOPTED ON SECOND READING**  
**DATED: December 9, 2015**

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**CATHERINE M. WILLIAMS**  
**Clerk of the Board of Chosen Freeholders**