



**ANNUAL RE-ORGANIZATION MEETING HELD ON
MONDAY, JANUARY 4, 2016 AT 6:00 P.M.
HISTORIC COURTROOM
HISTORIC COURTHOUSE
3 HIGH STREET, NEWTON, NEW JERSEY**

Item

1. Call to Order by the Clerk of the Board

Ladies and Gentlemen,

The Board of Chosen Freeholders would like to thank you for attending its 2016 Annual Reorganization Meeting, and appreciates your interest in County Government and your community.

Best wishes to all for a happy, healthy, and prosperous New Year!

At this time, I would like to call this Annual Re-Organization Meeting of the Board of Chosen Freeholders to order. (RAP GAVEL)

2. Invocation and Moment of Silent Prayer by Reverend Randall Parks

3. Salute to the Flag

4. Public Statement

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975, Adequate Notice, as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail on the 14th day of December, 2015, as per authorization of the Board, and per notice which was posted, faxed and mailed from the Administrative Offices of the County of Sussex, located in the Administrative Center, One Spring Street, Newton, New Jersey, to the following: New Jersey Herald, New Jersey Sunday Herald, The Star Ledger, WNNJ Radio and WSUS Radio, and is also posted on the bulletin board maintained in the Administrative Center for public announcements, and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **Jeffrey M. Parrott, County Clerk** - Determination Statement for the November 3, 2015 Election.

6. **Carl F. Lazzaro** to be sworn in as a member of the Sussex County Board of Chosen Freeholders by Congressman E. Scott Garrett for a three-year term.

Oath of Office will be placed on file and recorded in the Sussex County Clerk's Office.

7. **Jonathan M. Rose** to be sworn in as a member of the Sussex County Board of Chosen Freeholders by Judge Frederic G. Weber for a three-year term.

Oath of Office will be placed on file and recorded in the Sussex County Clerk's Office.

8. **Director of Board of Chosen Freeholders**

Clerk of the Board states that the first order of business is the election and appointment of a Director for the Sussex County Board of Chosen Freeholders for the year 2016.

RESOLUTION RE: APPOINTING THE DIRECTOR OF THE BOARD OF CHOSEN FREEHOLDERS FOR THE YEAR 2016

MOTION made by Freeholder _____, seconded by Freeholder _____.

On roll call, the vote was as follows:

Freeholder Crabb
Freeholder Graham
Freeholder Lazzaro
Freeholder Rose
Freeholder Vohden

Oath of Office will be administered to the Freeholder as Director of the Board of Chosen Freeholders by Judge Frederic G. Weber.

9. Deputy Director of the Board of Chosen Freeholders

Director states that there are times during the year the Director of the Board may be absent and it is the desire of the Board at this time to appoint a Deputy Director of the Board for the year 2016.

RESOLUTION RE: APPOINTING THE DEPUTY DIRECTOR OF THE BOARD OF CHOSEN FREEHOLDERS FOR THE YEAR 2016

MOTION made by Freeholder _____, seconded by Freeholder _____.

On roll call, the vote was as follows:

Freeholder Crabb
Freeholder Graham
Freeholder Lazzaro
Freeholder Rose
Freeholder Vohden

Oath of Office will be administered to the Freeholder as Deputy Director of the Board of Chosen Freeholders by Congressman E. Scott Garrett.

10. Recognition of Dignitaries Present by Jerry Scanlan, Chairman, Sussex County Republican Committee.

REMARKS:

Freeholder Crabb
Freeholder Graham
Freeholder Lazzaro
Freeholder Rose
Freeholder Vohden

11. RESOLUTION RE: DATE AND TIME OF MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS

12. RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

(BE IT RESOLVED that the New Jersey Herald is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex)

13. RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

(BE IT RESOLVED that the New Jersey Sunday Herald is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex)

14. RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

(BE IT RESOLVED that the Star Ledger is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex)

15. RESOLUTION RE: DESIGNATION OF NEWSPAPERS IN CONFORMANCE WITH THE OPEN PUBLIC MEETINGS ACT

(BE IT RESOLVED that the New Jersey Herald, the New Jersey Sunday Herald, and The Star Ledger are hereby designated as Newspapers for the placement of notices in conformance with Chapter 231,P.L. 1975, commonly known as the "Open Public Meetings Act")

16. RESOLUTION RE: BANKS AS DEPOSITORIES

17. RESOLUTION RE: APPROVING A CASH MANAGEMENT PLAN FOR 2016

18. RESOLUTION RE: FILING OF OATHS

19. RESOLUTION RE: CLERK OF THE BOARD AUTHORIZED TO CHARGE FEES FOR COPIES OF PUBLIC RECORDS

\$.05 per page for pages 8 ½ x 11 or smaller

\$.07 per page for pages 8 ½ x 14 or larger

20. RESOLUTION RE: PAYMENT OF SALARIES

21. RESOLUTION RE: PAYMENT OF BILLS

22. RESOLUTION RE: FILING OF BONDS

23. RESOLUTION RE: DIRECTOR'S APPOINTMENTS FOR VARIOUS DEPARTMENT LIAISONS AND COMMITTEES

24. RESOLUTION RE: HOLIDAY SCHEDULE FOR 2016

New Year's Day Observed	Labor Day
Martin Luther King, Jr. Day	Columbus Day Observed
Lincoln's Birthday	Veterans' Day
President's Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day Observed	Christmas Eve
Independence Day	Christmas Day

25. RESOLUTION RE: APPOINTMENT OF A FREEHOLDER REPRESENTATIVE TO THE SUSSEX COUNTY ARTS & HERITAGE COUNCIL FOR THE YEAR 2016 (Resolution appoints Freeholder Lazzaro)

26. RESOLUTION RE: APPOINTMENTS OF THE FREEHOLDER DIRECTOR, FREEHOLDER REPRESENTATIVE AND A FREEHOLDER ALTERNATE REPRESENTATIVE TO THE SUSSEX COUNTY PLANNING BOARD FOR THE YEAR 2016 (Resolution appoints Freeholders Graham, Lazzaro and Vohden)

27. RESOLUTION RE: APPOINTMENT OF FREEHOLDER GRAHAM AS THE SUSSEX COUNTY REPRESENTATIVE TO THE LAKE MUSCONETCONG REGIONAL PLANNING BOARD

28. RESOLUTION RE: APPOINTMENTS OF FREEHOLDER VOHDEN AS THE FREEHOLDER REPRESENTATIVE AND TOM DRABIC THE ALTERNATE REPRESENTATIVE TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY, INC. FOR THE YEAR 2016

29. RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS AS MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE TECHNICAL SCHOOL IN THE COUNTY OF SUSSEX (Resolution appoints Freeholders Graham, Crabb and Vohden)

30. RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS AS MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE SUSSEX COUNTY COMMUNITY COLLEGE IN THE COUNTY OF SUSSEX (Resolution appoints Freeholders Graham, Lazzaro and Rose)

31. **RESOLUTION RE: NEW JERSEY ASSOCIATION OF COUNTIES FOR 2016**
(Resolution appoints Freeholder Graham, Freeholder Vohden and Stephen Gruchacz as representatives to the NJAC)
32. **RESOLUTION RE: APPOINTMENT OF VALERIE STECCATO AS PUBLIC AGENCY COMPLIANCE OFFICER IN AND FOR THE COUNTY OF SUSSEX FOR CALENDAR YEAR 2016, PURSUANT TO PUBLIC LAW 1975 c. 127 (N.J.A.C. 17:27)**
33. **RESOLUTION RE: APPOINTMENT OF CHAIRPERSON AND VICE-CHAIRPERSON FOR THE SUSSEX COUNTY OPEN SPACE TRUST FUND ADVISORY COMMITTEE FOR 2016**
34. **RESOLUTION RE: REAPPOINTMENT OF WILLIAM JOSEPH AS THE OFFICIAL TOWN CRIER FOR THE COUNTY OF SUSSEX FOR 2016**
35. **RESOLUTION RE: ESTABLISHING POLICY RELATIVE TO EMERGENCY PURCHASES OF GOODS AND SERVICES IN ACCORDANCE WITH N.J.S.A. 40A:11-6 AND N.J.A.C. 5:34-6.1**
36. **RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY TREASURER TO PAY BILLS ON THE SECOND AND FOURTH WEDNESDAYS OF THE MONTH WHEN THE BOARD OF CHOSEN FREEHOLDERS DOES NOT MEET ON THE SECOND AND/OR FOURTH WEDNESDAYS OF THE MONTH**
37. **RESOLUTION RE: PROVIDING THE FREEHOLDER DIRECTOR WITH VETO POWER OVER COUNTY AUTHORITIES PURSUANT TO N.J.S.A. 40:20-71.3**
38. **RESOLUTION RE: REAPPOINTMENT OF DONALD R. PLOETNER, II AS A MEMBER OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018**

- 39. RESOLUTION RE: APPOINTMENT OF MIKE DOLAN AND TONI-LU MARTIN AS MEMBERS OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR TERMS OF THREE (3) YEARS EACH. TERMS TO EXPIRE DECEMBER 31, 2018**
- 40. RESOLUTION RE: REAPPOINTMENT OF CHRISTOPHER R. FITZPATRICK AS A MEMBER-AT-LARGE (ENVIRONMENTAL) AND DONALD PLOETNER AS MEMBER-AT-LARGE (ENVIRONMENTAL) OF THE SUSSEX COUNTY SOLID WASTE ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018**
- 41. RESOLUTION RE: APPOINTMENT OF STEPHEN SKELLENGER AS A MEMBER-AT-LARGE (ENVIRONMENTAL) AND JIM OSCOVITCH (SOLID WASTE DISPOSAL) OF THE SUSSEX COUNTY SOLID WASTE ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO BEGIN IMMEDIATELY AND EXPIRE ON DECEMBER 31, 2018**
- 42. RESOLUTION RE: REAPPOINTMENT OF WOLFGANG GSTATTENBAUER, GENE CRAWFORD AND DANIEL G. FLYNN AS MEMBERS OF THE SUSSEX COUNTY PLANNING BOARD. SAID TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018**
- 43. RESOLUTION RE: APPOINTMENT OF LISA CHAMMINGS, MARK ZSCHACK AND MATTHEW HANNUM AS MEMBERS OF THE SUSSEX COUNTY PLANNING BOARD FOR THREE (3) YEAR TERMS EACH. SAID TERMS TO EXPIRE DECEMBER 31, 2018**
- 44. RESOLUTION RE: REAPPOINTMENT OF RICHARD GOTTEMOLLER AS A MEMBER-AT-LARGE OF THE SUSSEX COUNTY WATER QUALITY MANAGEMENT POLICY ADVISORY COMMITTEE FOR A TERM OF THREE (3) YEARS. TERM TO EXPIRE ON DECEMBER 31, 2018**

45. RESOLUTION RE: REAPPOINTMENT OF GEZA CSIPPAN AS THE MEMBER/PLUMBING SUBCODE OFFICIAL AND WALTER CRAMP AS THE ALTERNATE MEMBER ENGINEER/ARCHITECT/BUILDING SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS FOR TERMS OF FOUR (4) YEARS EACH. TERMS TO EXPIRE DECEMBER 31, 2019
46. RESOLUTION RE: REAPPOINTMENT OF LOUIS AVENATTI, LOUISE IMPERIALE, NANCY HESS, HERMAN TERPSTRA AND GEORGE WANG AS MEMBERS OF THE ADVISORY COUNCIL OF THE SUSSEX COUNTY DIVISION OF SENIOR SERVICES FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO EXPIRE DECEMBER 31, 2018
47. RESOLUTION RE: REAPPOINTMENT OF JOSEPH ZVIRBLIS (CONSUMER ADVOCATE), GWEN KIESSEL (SENIOR CITIZENS REPRESENTATIVE), CHRISTINE FLORIO (STAFF REPRESENTATIVE) AS MEMBERS OF THE SUSSEX COUNTY COMMUNITY TRANSIT CITIZENS ADVISORY COMMITTEE FOR THREE (3) YEAR TERMS; SAID TERMS TO EXPIRE DECEMBER 31, 2018
48. RESOLUTION RE: APPOINTMENT OF LORRAINE HENTZ (STAFF REPRESENTATIVE) AS A MEMBER OF THE SUSSEX COUNTY COMMUNITY TRANSIT CITIZENS ADVISORY COMMITTEE FOR A TERM OF THREE (3) YEARS. TERM TO EXPIRE DECEMBER 31, 2018

(Roll Call Vote)

**49. RESOLUTION RE: APPOINTMENT OF A. MATTHEW BOXER, ESQ. OF
LOWENSTEIN SANDLER, LLP AS SPECIAL COUNSEL
TO THE SUSSEX COUNTY BOARD OF CHOSEN
FREEHOLDERS**

(Roll Call Vote)

50. PUBLIC SESSION FROM THE FLOOR (Please note: everyone is asked to keep their comments to 5 minutes or less)

51. DIRECTOR: "Any appointments not being made today to the various Boards or Committees will be made at subsequent meetings and there are other appointments which are coming up during the year which will be made at that time."

52. REMINDERS

Wednesday January 13, 2016 Regular Meeting 5:00 pm

53. ADJOURNMENT (VOICE VOTE)

RESOLUTION RE: DATE AND TIME OF MEETINGS OF THE BOARD OF CHOSEN FREEHOLDERS

BE IT RESOLVED that the **REGULAR MEETINGS** of the Board of Chosen Freeholders shall be held on the **SECOND AND FOURTH WEDNESDAYS** of each month during the calendar year of 2016. All meetings will be held in the Freeholder Meeting Room, Sussex County Administrative Center, One Spring Street, Newton, New Jersey 07860 except that when the meeting day falls on a holiday, or for other stated reasons, the Regular Meeting shall be held at a time to be determined by the Board and announced publicly; and

BE IT FURTHER RESOLVED that said **REGULAR MEETINGS** of the Board shall be called to order at 5:00 pm; for the 1st meeting of the month and 6:00 pm for the 2nd meeting of the month unless otherwise noted;

January	13 - 27	August	10
February	10 - 24	September	14 - 28
March	9 - 23	October	12 - 26
April	13 - 27	November	9
May	11 - 25	November	22 - 9:00 A.M.
June	8 - 22	December	14
July	13 - 27	December	28 - 9:00 A.M.

BE IT FURTHER RESOLVED that other Special Meetings, Public Meetings, etc., will be called for and held in conformance with Chapter 231, P.L. 1975, commonly known as the "Open Public Meetings Act", at which time the meeting as determined by the Board will be announced publicly.

Certified as a true copy of the Resolution adopted by the Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED that **The New Jersey Herald** is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of chosen Freeholders
County of Sussex

RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED that **The New Jersey Sunday Herald** is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of chosen Freeholders
County of Sussex

RESOLUTION RE: DESIGNATION OF OFFICIAL NEWSPAPER

BE IT RESOLVED that **The Star Ledger** is hereby designated as one of the official newspapers for the advertising of any public or legal notices by the County of Sussex.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of chosen Freeholders
County of Sussex

**RESOLUTION RE: DESIGNATION OF NEWSPAPERS IN CONFORMANCE
WITH THE OPEN PUBLIC MEETINGS ACT**

BE IT RESOLVED that New Jersey Herald, The New Jersey Sunday Herald and The Star Ledger are hereby designated as Newspapers for the placement of notices in conformance with Chapter 231, P.L. 1975, commonly known as the "Open Public Meetings Act".

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Catherine M. Williams, Clerk
Board of chosen Freeholders
County of Sussex

RESOLUTION RE: BANKS AS DEPOSITORIES

BE IT RESOLVED, that the following banks are hereby designated as the depositories for the particular funds set opposite their names, and any checks or drafts to be drawn against said account shall be signed by the person named after each account. All required signatures as indicated in the following list shall be made by a check signature stamp or by manual signature.

Bank of America – “Bond Proceeds Account”
Signer: Director & Treasurer

Bank of America – “Bond Proceeds Account 2”
Signer: Director & Treasurer

Lakeland Bank – “Surrogate Receipts Account”
Signer: Surrogate and Deputy Surrogate

Lakeland Bank – “Surrogate Intermingled Trust Funds”
Signer: Surrogate

Lakeland Bank – “Claims Account”
Signer: Director & Treasurer

Lakeland Bank – “Current Account”
Signer: Director & Treasurer

Lakeland Bank – “General Capital Account”
Signer: Director & Treasurer

Lakeland Bank – “Health Clinic Reimbursement Account”
Signer: Treasurer & Health Officer

Lakeland Bank - "Library Account"
Signer: Director & Treasurer

Lakeland Bank – “General Capital DOT Account”
Signer: Director & Treasurer

Lakeland Bank – “G-Cap DOT Grants Account”
Signer: Director & Treasurer

Lakeland Bank – “DOT Bridge Account”
Signer: Director & Treasurer

Lakeland Bank – “Social Services Administration Account”
Signer: Director & Treasurer

Lakeland Bank – “Open Space Account”
Signer: Treasurer

Lakeland Bank – “2009 DOT Account”
Signer: Director & Treasurer

Lakeland Bank – “Health Fund Account”
Signer: Director & Treasurer

Lakeland Bank – “Motor Vehicle Fines”
Signer: Treasurer

Lakeland Bank – “Net Payroll Account”
Signer: Treasurer

Lakeland Bank – “Payroll Agency Account”
Signer: Treasurer

Lakeland Bank – “Escrow Disbursement Account”
Signer: Treasurer

Lakeland Bank – “Various Trust Accounts”
Signer: Treasurer

Lakeland Bank – Division of Social Services – “Assistance Account”
Signer: Director & Treasurer

Lakeland Bank – Division of Social Services – “Clearing Account”
Signer: Director & Treasurer

Lakeland Bank – Division of Social Services – “Reach Account”
Signer: Director & Treasurer

Lakeland Bank – Division of Social Services – “United Way Account”
Signer: Director & Treasurer

PNCBank, NA – Social Services Division – “General Assistance Account”
Signer: Director & Treasurer

Santander Bank – “Surrogate Intermingled Trust Funds”
Signer: Surrogate

Sussex Bank – “Current Fund Account”
Signer: Director & Treasurer

Sussex Bank – “Flexible Spending Account”
Signer: Treasurer

Sussex Bank – “Open Space Operating Account”
Signer: Treasurer

Sussex Bank - “Various Trust Accounts” (Approx 25 Accounts)
Signer: Treasurer

Valley National Bank – “Claims Account”
Signer: Director & Treasurer

Valley National Bank – “Current Account”
Signer: Director & Treasurer

Valley National Bank – “General Capital Account”
Signer: Director & Treasurer

The following banks are designated for Time Deposits, Certificates of Deposits
and Short-term Investments:

Bank of America
CitiBank
First Hope Bank
First Union Bank/NA
Lakeland Bank
M.B.I.A. – Cash Management Fund
NJ/ARM
PNC Bank
Santander Bank
Sussex Bank
TD Bank
Valley National Bank
Wells Fargo Bank

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPROVING A CASH MANAGEMENT PLAN FOR 2016

WHEREAS, there are a number of Statutes which authorize and direct the investment of public funds by municipalities, counties, authorities, and school districts; and

WHEREAS, these Statutes were revised by Chapter 148 of the Pamphlet Laws of the State of New Jersey of 1997; and

WHEREAS, the new law (A-8320) expanded the types of securities in which local units may invest while at the same time requiring more formal procedures for the types of investments the unit selects and the reporting requirements to the governing bodies; and

WHEREAS, it is required for the County of Sussex to approve a Cash Management Plan annually pursuant to State law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, New Jersey that the attached Cash Management Plan shall be the Cash Management Plan of the County of Sussex, New Jersey for the calendar year 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Mr. Raymond Sarinelli, Nisivoccia & Company, 200 Valley Road, Mt. Arlington, NJ 07856.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

Cash Management Plan

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the County of Sussex, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and Permitted Investments will be done to ensure the safety, liquidity (regarding the availability for the intended purposes) and maximum investment return within such limits. The Plan is intended to ensure that any Deposit or permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

II. CASH MANAGEMENT POLICY

A: Objectives: The priority of investing policies shall be, in order of descending importance, security, liquidity, and yield.

(1) Security: The safety of the principal is the foremost objective of the cash management plan. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall rate risk.

(2) Credit Risk: Credit risk is the risk of loss due to failure of the security issuer or backer. Credit risk may be mitigated by:

- (a) Limiting investments to the safest types of securities.
- (b) Pre-qualifying the financial institutions, broker/dealers, intermediaries, and advisors with which an entity will do business.
- (c) Diversifying the investment portfolio so that potential losses on individual securities will be minimized.

(3) Interest Rate Risk: Interest rate risk is the risk that the market value of the securities in the portfolio will fall due to changes in general interest rates. Interest rate risk may be mitigated by:

(a) Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity; and

(b) By investing operating funds primarily in shorter-term securities.

(4) Liquidity: The investment portfolio must remain sufficiently liquid to meet all cash requirements, structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity).

(5) Yield: The investment portfolio must be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objective described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. The County Treasurer shall carefully evaluate any investment offering above market yields. Securities shall not be sold prior to maturity with the following exceptions:

(a) A declining credit security could be sold early to minimize the loss of principal.

(b) A security swap would improve the quality, yield or target duration in the portfolio.

(c) Liquidity needs of the local unit require that the security be sold.

B) Standards of Care

(1) Prudence

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio in accordance with State Law and this policy. The County Treasurer, acting in accordance with written procedures and this cash management plan and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of the cash management plan and policy.

Investments shall be made with the judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

(2) Ethics and Conflict of Interest

The designated officials involved in the investment process shall not have personal business activity that could conflict with the proper execution and management of the investment program, or that could impair the ability to make impartial decisions. Actions of individuals involved in administering the cash management plan shall be governed by the Local Government Ethics Law. They shall disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. The designated officials shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the County.

(3) Delegation of Authority

Authority to manage the cash management plan is granted to the County Treasurer pursuant to N.J.S.A. 40A:5-14. Responsibility for the operation of the cash management plan is hereby delegated to the County Treasurer. No person may engage in an investment transaction except as provided under the terms of the policy and the written procedures established by the County Treasurer. The County Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

III. IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- A. The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the County of Sussex, New Jersey:

Current Fund/Current Account
General Capital Fund/Capital Account
Library Fund/Library Account
Health Fund/Health Account
Other Trust Funds/Trust Account
Open Space Account
Social Services Fund/Social Services Account

The custodian of the accounts shall be the County Treasurer. All disbursements shall be made by checks signed by two authorized signatures with the exception of Other Trust Funds/Trust Accounts, which requires the signature of the County Treasurer only.

Freeholder Director
County Treasurer/Chief Financial Officer

IV. DESIGNATION OF OFFICIALS OF THE COUNTY OF SUSSEX AUTHORIZED TO MAKE DEPOSITS OR INVESTMENTS UNDER THE PLAN.

The County Treasurer (“the Designated Official”) is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan. Prior to making any such Deposits or any Permitted Investments, such official of the County of Sussex is directed to supply all depositories or any other parties with whom the Deposits or Permitted Investments are made with a written copy of this Plan which shall be acknowledged in writing by such parties and a copy of such acknowledgement kept on file with such officials.

V. DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan, including any certificates of deposit which are not otherwise invested in Permitted Investments as provided for in this Plan:

PNC Bank, NA
Lakeland Bank
Bank of America
Sussex Bank
Valley National Bank
Santander Bank
NJ/ARM
First Hope Bank
TD Bank, N.A.
Wells Fargo Bank
M.B.I.A. – Cash Management Fund
Citibank
Investors Bank

All such depositories shall acknowledge in writing receipt of this plan by sending a copy of such acknowledgement to the Designated Official(s) referred to in Section IV above.

VI. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL.

The following brokerage firms and/or dealers and other institutions are hereby designated as firms with whom the Designated Official(s) of the County of Sussex referred to in this Plan may deal for purposes of buying and selling securities identified in this Plan as Permitted Investments or otherwise providing for Deposits. All such brokerage firms and/or dealers shall acknowledge in writing receipt of this Plan by sending a copy of such acknowledgement to the Designated Official(s) referred to Section IV above.

No designated firms as of January, 2014

VII. PERMISSIBLE INVESTMENTS

A. Investments shall be limited by the express authority of the Local Fiscal Affairs Law, N.J.S.A. 40A:5-15.1 and except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments (the permitted investments must be rated at least A by a nationally recognized rating organization):

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of investment of the Department of Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey, Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 (C. 52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;

(d) the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c. 236 (C. 17:19-41); and

(e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the preceding language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

(a) which is registered with the Securities and exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec. 80a-1 et seq. and operated in accordance with 17 C.F.R. sec 270.2q-7.

(b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2q-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

(c) which is rated by a nationally recognized statistical rating organization.

Local Government Investment Pool. An investment pool:

(a) which is managed in accordance with 17 C.F.R. sec.20270.2a.7:

(b) which is rated in the highest category by a nationally recognized statistical rating organization;

(c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements are collateralized by such U.S. Government securities;

(d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act,” P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements and other provisions deemed necessary by the Board to provide for the safety, liquidity and yield of the investments;

(e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions, cannot reasonably be expected at the time of interest rate adjustment, to have market value that approximates their par value; or utilize an index that does not support a stable net asset value; and

(f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchases or redemption, has been registered continuously for a period of at least two years pursuant to Section 9 of P.L. 1967 c.9 (C49:3-56) and has at least \$25 Million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government Securities.

VIII. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGEMENT OF RECEIPT OF PLAN

To the extent that any Deposit or Permitted Investment involves a document or security which is not physically held by the County of Sussex, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the County of Sussex to assure that there is no unauthorized use of the funds or the Permitted Investments of Deposits. Purchase of any Permitted Investments that involve Securities shall be executed by a “delivery versus payment” method to ensure that such Permitted Investments are either received by the County of Sussex or by a third party custodian prior to or upon the release of the County of Sussex funds.

To assure that all parties with whom the County of Sussex deals either by way of Deposits or Permitted Investments are aware of the authority and the limits set forth in this Plan, all such parties shall be supplied with a copy of this Plan in writing and all such parties shall acknowledge the receipt of that plan in writing, a copy of which shall be on file with the Designated Official(s).

IX. REPORTING REQUIREMENTS

At the public meeting of each month during which this Plan is in effect, the Designated Official(s) referred to in Section III hereof shall supply to the Board of Chosen Freeholders of the County of Sussex a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the County of Sussex as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earnings during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. All other information which may be deemed reasonable from time to time by the Board of Chosen Freeholders of the County of Sussex, New Jersey.
- H. The Treasurer may be permitted to report the requirements of A through G within the monthly Cash Flow schedules that are provided to the Board of Chosen Freeholders on a monthly basis upon adoption of the County Budget.

X. TERM OF PLAN.

This Plan shall be in effect from January 1, 2016 to December 31, 2016. Attached to this Plan is a resolution adopted by the Sussex County Board of Chosen Freeholders approving this Plan for such a period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the County of Sussex Board of Chosen Freeholders, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan was so acknowledged.

CASH MANAGEMENT PLAN ACKNOWLEDGEMENT

I enclose herewith a copy of the County of Sussex Cash Management Plan for calendar year 2016.

Please acknowledge receipt of this Plan by signature below.

Name of Bank

Address

Phone Number

Name of Authorized Official

Authorized Signature

Date

RESOLUTION RE: FILING OF OATHS

BE IT RESOLVED that all Oaths of members of this Board and all other County officers be filed with the Clerk of the Board or the Clerk of the County, as required by law.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: CLERK OF THE BOARD AUTHORIZED TO CHARGE FEES FOR COPIES OF PUBLIC RECORDS

BE IT RESOLVED that the Clerk of the Board is hereby authorized to charge fees for copies of public records, as follows:

\$.05 per page for pages 8 ½ x 11 or smaller

\$.07 per page for pages 8 ½ x 14 or larger

BE IT FURTHER RESOLVED that this is in accordance with N.J.S.A. 47:1A-5; and

BE IT FURTHER RESOLVED that this is in conformance with Chapter 231, P.L. 1975, commonly known as the "Open Public Meetings Act".

Certified as a true copy of the
Resolution adopted by the
Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: PAYMENT OF SALARIES

WHEREAS, it is incumbent upon the County of Sussex as an employer to provide timely payment of payrolls to its employees according to the appropriately determined agreements; and

WHEREAS, the County Treasurer requires authorization to arrange, issue and provide for such payroll payments.

NOW THEREFORE BE IT RESOLVED, that salaries for employees represented by Police Benevolent Association, Local 138, Sheriff's Unit, shall be paid semi-monthly at the January 2016 rate as per Resolution dated January 3, 2014 or as per State Department of Personnel profile forms; and salaries for employees represented by Police Benevolent Association, Local 378, Jail Unit, shall be paid semi-monthly at the January 2016 rate as per Resolution dated January 3, 2014 or as per State Department of Personnel profile forms unless and until changed by Resolution of this Board upon completion of collective bargaining for a successor agreement; and

BE IT FURTHER RESOLVED, that salaries for employees represented by Communication Workers of America, Local 1032 (County Unit), shall be paid semi-monthly at the 2016 rate as per Resolution dated October 8, 2014 or as per State Department of Personnel profile forms; and salaries for employees represented Communication workers of America, Local 1083 (Social Services Unit), shall be paid semi-monthly at the 2016 rate as per Resolution dated September 10, 2014 or as per State Department of Personnel profile forms; and salaries for employees represented by Police Benevolent Association Local 138, Prosecutor's Unit, shall be paid semi-monthly at the 2015 rate per Resolution dated March 14, 2012 or as per State Department of Personnel profile forms; until or unless changed by Resolution of this Board upon completion of collective bargaining for a successor agreement; and

BE IT FURTHER RESOLVED, that salaries for Employees Not Represented by a Bargaining Agent shall be paid semi-monthly at the 2016 rate per Resolution dated June 25, 2014 or as per State Department of Personnel profile forms until or unless changed by Resolution of this Board; and salaries for employees represented by Communications Workers of America, Local 1032 (Supervisors Unit, Branch 10), shall be paid semi-monthly at the 2016 rate as per Resolution dated May 28, 2014 or as per State Department of personnel profile forms; and

BE IT FURTHER RESOLVED, that the Treasurer, is hereby authorized to release payroll the working day before a holiday; and

BE IT FURTHER RESOLVED, that a copy of this Resolution is available in On-base.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: PAYMENT OF BILLS

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, New Jersey, that:

1. Any person claiming payment from the County of Sussex shall submit a detailed statement of the items or demand necessitating such claim on the proper County Voucher to the responsible executive agency, or department head. The bill or demand shall specify particularly how it is made up, and a certification of the party claiming payment demand, that it is correct. No bill, claim, or demand shall be considered for payment unless the voucher is itemized where applicable, has attached to it a receiving slip, and is certified by a department head, or his duly designated representative, having personal knowledge of the facts that the goods have been received by, or the services rendered to the County of Sussex, and that those services or goods are consistent with any existing contract, purchase order or payment policy. The Administrator, Department of Finance and Library Services, shall have the duty to screen, audit and make recommendations on all claims and bills with the assistance of the County Administrator, Clerk of the Board and the Treasurer.

2. After the bill or claim has been duly certified it shall be presented for processing in accordance with prescribed voucher payment systems and transmitted according to procedure to the Office of Treasury for accuracy and entry into the computer which shall prepare a Voucher Approval Register, General Accounts Register, Check Register, and such other reports as required for payment at a meeting of the Governing Body, which shall be the 2nd and 4th Wednesday of each month. All vouchers to be considered by the Board of Chosen Freeholders shall be listed on the

Voucher Approval Register and said list shall be made available to every member of the Board at each and every regular meeting of the Board for its approval as to ordering payment of those vouchers by the Treasurer. All vouchers and records pertaining to approved claims shall be available to the Board and open for public inspection.

3. Claims by voucher shall be considered by the Board which shall approve the same, except that the Board may reject any claim presented to it stating the reason for such rejection. Any disapproved claim shall be referred back to the department head, or vendor, with such instructions as the Board may give at the time of disapproval.

4. It shall be the duty of the Clerk of the Board to record all claims in the official minutes by reference to the approved Voucher Approval Register, indicating the Board has by formal action approved same.

5. After the Clerk of the Board has certified that the claims have been approved, she shall turn the same over to the Treasurer who shall have prepared the necessary checks for the payment thereof, which said checks shall all be signed by the Director and Chief Financial Officer. All checks for the payment of vouchers shall be recorded in proper books of account and thereafter mail the checks to the claimants.

6. All vouchers shall be numbered for proper record according to the Voucher Payment Procedures by the Office of Treasury and Chief Financial Officer. All bills shall be presented for Board action at a regular meeting. All bills other than utility bills, claims pursuant to Board and State Contracts, rent payments, and fuel oil shall be approved by the majority of the Freeholders at the regular meeting. Any claims not rejected as hereinabove described and are questioned at the regular meeting, payment of that claim shall be held for proper explanation or if not properly explained be rejected

as prescribed and if a check has been drawn same shall be voided by the Chief Financial Officer, and so noted on the Voucher Approval Register and requisite accounts; and

BE IT FURTHER RESOLVED that all vouchers shall be presented by the Department or Agency Head to the Office of Treasury as set forth on the attached schedule, otherwise payments will be deferred until the following meeting.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: FILING OF BONDS

BE IT RESOLVED that all Bonds of County Officials shall be first approved by the Director of this Board and then filed as required by law.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: DIRECTOR'S APPOINTMENTS FOR VARIOUS
DEPARTMENT LIAISONS AND COMMITTEES FOR
CALENDAR YEAR 2016**

WHEREAS, the Sussex County Board of Chosen Freeholders would like to appoint liaisons to various departments and committees.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director is authorized to make the appointments on the schedule attached hereto; and

BE IT FURTHER RESOLVED that the Clerk of the Board of Chosen Freeholders notify all of the appointees of their appointments; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to all appointees.

Certified as a true copy of a
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M Williams, Clerk
Board of Chosen Freeholders
County of Sussex

LIAISONS - 2016
 (Not adopted by Resolution)

	Crabb	Graham	Lazzaro	Rose	Vohden
Dept. of Central and Shared Services				X	
Dept. of Engineering and Planning			X		
Dept. of Environmental and Public Health Services <i>(NOT AT THIS TIME)</i>					
Dept. of Finance and Library Services					X
Dept. of Human Services		X			
Sheriff			X		
County Clerk	X				
Surrogate				X	
Prosecutor		X			
Tax Board					X
Board of Elections	X				
SWAC			X		
SCMUA		X			
208					X
Chamber of Commerce			X		
Economic Dev. Part.		X			
SC Historical Society					X
SC Farm & Horse Show	X				
Capital Projects			X		X
Budget Committee		X		X	
Child Advocacy Center	X				
Workforce Invest. Board <i>(NOT AT THIS TIME)</i>					
SC Community College		X			
SC Technical School				X	
NORWESCAP–Bea Rush					

LIAISONS (ADOPTED BY RESOLUTION) - 2016

	Crabb	Graham	Lazzaro	Rose	Vohden
Freeholder Dir. – Planning Board		X			
Freeholder Member – Planning Board			X		
Freeholder Alternate – Planning Board					X
NJTPA (Alternate – Tom Drabic)					X
SCCC Board of School Estimate		X	X	X	
Technical School Board of School Estimate	X	X			X
Lake Musconetcong RPB		X			
Arts & Heritage Council			X		
NJAC		X			X

RESOLUTION RE: HOLIDAY SCHEDULE FOR 2016

BE IT RESOLVED that the Sussex County Board of Chosen Freeholders has determined that the following shall constitute the list of the fourteen (14) paid holidays for County employees for the year 2016 unless otherwise specified by a Collective Bargaining Agreement:

Friday	January 1st	New Year's Day
Monday	January 18th	Martin Luther King Jr., Day
Friday	February 12th	Lincoln's Birthday
Monday	February 15th	President's Day
Friday	March 25th	Good Friday
Monday	May 30th	Memorial Day Observed
Monday	July 4th	Independence Day
Monday	September 5th	Labor Day
Monday	October 10th	Columbus Day Observed
Friday	November 11th	Veterans' Day
Thursday	November 24th	Thanksgiving Day
Friday	November 25th	Day after Thanksgiving
Friday	December 23rd	Christmas Eve Observed
Monday	December 26th	Christmas Day Observed

BE IT FURTHER RESOLVED that the Clerk be and he is hereby authorized and directed to notify all County Government Department Heads and County Employees of the Holiday Schedule as stated above for the year 2016.

Certified as true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENT OF A FREEHOLDER REPRESENTATIVE
TO THE SUSSEX COUNTY ARTS & HERITAGE COUNCIL
FOR THE YEAR 2016**

WHEREAS, the Sussex County Arts & Heritage Council has requested that a Freeholder Representative be appointed as a member of the Board of Trustees for the year 2016; and

WHEREAS, the Board of Chosen Freeholders desires to honor said request.

NOW, THEREFORE, BE IT RESOLVED that Carl F. Lazzaro be and he is hereby appointed as the Freeholder Representative to the Sussex County Arts & Heritage Council for the year 2016; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Sussex County Arts & Heritage Council.

Certified as a true copy of the
Resolution adopted by the
Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: APPOINTMENTS OF THE FREEHOLDER DIRECTOR,
FREEHOLDER REPRESENTATIVE AND A FREEHOLDER
ALTERNATE REPRESENTATIVE TO THE SUSSEX
COUNTY PLANNING BOARD FOR THE YEAR 2016**

WHEREAS, the Sussex County Planning Board functions in accordance with N.J.S.A. 40:27-1, which legislates the annual appointment of two Freeholder Representatives, with one being the Freeholder Director, the appointment of a Second Freeholder Representative and an Alternate Freeholder Representative to serve as members of said Board.

NOW, THEREFORE, BE IT RESOLVED that **Freeholder Director Graham; Freeholder Representative Lazzaro;** and **Freeholder Vohden** as the Alternate Representative are appointed to the Sussex County Planning Board for the year 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Sussex County Planning Board; and Director, Division of Planning.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENT OF GEORGE GRAHAM AS THE SUSSEX
COUNTY REPRESENTATIVE TO THE LAKE
MUSCONETCONG REGIONAL PLANNING BOARD**

WHEREAS, the By-Laws of the LMRPB mandate that membership terms shall be for a period of one year commencing on January 1 of each year.

NOW, THEREFORE, BE IT RESOLVED that George Graham be and he is hereby appointed as the Sussex County Representative to the Lake Musconetcong Regional Planning Board for a term of one year commencing January 1, 2016 and expiring December 31, 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to George Graham; and the Lake Musconetcong Regional Planning Board.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENTS OF FREEHOLDER RICHARD A. VOHDEN AS
THE FREEHOLDER REPRESENTATIVE AND TOM DRABIC AS
THE ALTERNATE REPRESENTATIVE TO THE NORTH
JERSEY TRANSPORTATION PLANNING AUTHORITY, INC.
FOR THE YEAR 2016**

WHEREAS, the North Jersey Transportation Planning Authority, Inc. has requested that Freeholder representatives be appointed on behalf of the County of Sussex.

NOW, THEREFORE, BE IT RESOLVED that Freeholder Richard A. Vohden is hereby appointed as the Freeholder Representative and Tom Drabic be appointed as the Alternate Representative to the North Jersey Transportation Planning Authority, Inc. for the year 2016; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the North Jersey Transportation Planning Authority, Inc.; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS AS MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE TECHNICAL SCHOOL IN THE COUNTY OF SUSSEX

WHEREAS, on December 27, 1983, the Sussex County Board of Chosen Freeholders appointed members to the Board of Education of the Technical School in the County of Sussex in accordance with the newly enacted Bill which amended Title 18A:54 of the New Jersey Statute and P.L. 1977, c.30; and

WHEREAS, Title 18A:54-27 states that there shall be for each County Technical School a Board of School Estimate, which shall consist of two members of the Board of Education of the School, appointed by that Board of Education, two members of the Board of Chosen Freeholders of the County in which the School is situate, appointed by the Board of Chosen Freeholders, and the Director of the Board of Chosen Freeholders.

NOW, THEREFORE, BE IT RESOLVED that the following members of the Sussex County Board of Chosen Freeholders are named as members of the Board of School Estimate for the calendar year 2016:

George F. Graham, Freeholder Director
Phillip R. Crabb, Freeholder
Richard A. Vohden, Freeholder

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Sussex County Technical School.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: APPOINTMENT OF THREE MEMBERS OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS AS MEMBERS OF THE BOARD OF SCHOOL ESTIMATE OF THE SUSSEX COUNTY COMMUNITY COLLEGE IN THE COUNTY OF SUSSEX

WHEREAS, Title 18A:64A-15 of the New Jersey Statute states that each County college shall have a Board of School Estimate; and that such Board shall be comprised of five (5) members, three (3) of whom shall be seated members of the Board of Chosen Freeholders, consisting of the Director of the Board, and two (2) additional members, appointed by said Board; and two (2) of whom shall be seated members of the Sussex County Community College (Board of Trustees) appointed by said Board; and

WHEREAS, the purpose of the Board of School Estimate shall be to consider annually, or at other times as may be necessary, the amount of money required to provide the County share of the annual operating and capital expenditure costs needed to support the local community college agency in an effective manner.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders amends the members of the Sussex County Community College Board of School Estimate for calendar year 2016 as follows:

George F. Graham, Freeholder Director
Carl F. Lazzaro, Freeholder
Jonathan M. Rose, Freeholder

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the Sussex County Community College.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: NEW JERSEY ASSOCIATION OF COUNTIES FOR 2016

BE IT RESOLVED, that **Freeholder Director Graham** be appointed as the Representative of this Board, **Freeholder Vohden** be appointed as the Alternate Representative of this Board and **County Administrator, Stephen Gruchacz** be appointed as the Second Alternate Representative of the New Jersey Association of Counties for the year 2016, and that the expenses of said members or Alternate members in attending meetings of said Association be paid by this Board; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Executive Director, New Jersey Association of Counties, 150 West State Street, Trenton, NJ 08608; Division of Finance and County Treasurer.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPOINTMENT OF VALERIE STECCATO AS PUBLIC AGENCY COMPLIANCE OFFICER IN AND FOR THE COUNTY OF SUSSEX FOR CALENDAR YEAR 2016, PURSUANT TO PUBLIC LAW 1975 c. 127 (N.J.A.C. 17:27)

WHEREAS, the County of Sussex is aware of certain rule changes with regard to the appointment of the Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said rule changes require that the New Jersey Department of the Treasury, Office of Affirmative Action, be notified by January 10th of each year of the County's P.A.C.O.; and

WHEREAS, the Sussex County Board of Chosen Freeholders wishes to appoint Valerie Steccato as the County's P.A.C.O. for 2016.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders does hereby appoint Valerie Steccato as the Public Agency Compliance Officer for the County of Sussex for the calendar year 2016; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Department of the Treasury, Affirmative Action Officer, P. O. Box 209, Trenton, N. J. 08625-0209; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: APPOINTMENT OF CHAIRPERSON AND VICE-
CHAIRPERSON FOR THE SUSSEX COUNTY
OPEN SPACE ADVISORY COMMITTEE FOR 2016**

WHEREAS, on March 27, 2002, the Sussex County Board of Chosen Freeholders appointed members to the Sussex County Open Space Advisory Committee; and

WHEREAS, the Open Space Advisory Committee reviews, prioritizes, and recommends to the Board of Chosen Freeholders, the funding of projects in the municipal/County category; and

WHEREAS, it is under the purview of the Board of Chosen Freeholders to designate a Chairperson and Vice-Chairperson from the Committee's membership.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders does hereby desire to designate Clifford R. Lundin to serve as Chairperson, and Glenn Schweizer to serve as Vice-Chairperson for the year 2016; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: REAPPOINTMENT OF WILLIAM JOSEPH AS
THE OFFICIAL TOWN CRIER FOR THE
COUNTY OF SUSSEX FOR 2016**

WHEREAS, the year 2003 was Sussex County's 250th Anniversary year;
and

WHEREAS, the Sussex County Board of Chosen Freeholders designated
a Town Crier for its 250th Anniversary year; and

WHEREAS, William Joseph participated in various events since his first
appointment as Official Town Crier for Sussex County and performed in an
exemplary fashion reflecting the era in which the County was founded; and

WHEREAS, William Joseph has expressed a desire to be the Official
Town Crier for Sussex County for 2016.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of
Chosen Freeholders does hereby designate William Joseph as the Official Town
Crier for the County of Sussex for 2016; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be
forwarded to William I. Joseph, 1 Brooklawn Court, Belvidere, NJ 07823; and all
Freeholder Boards in the State of New Jersey.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: ESTABLISHING POLICY RELATIVE TO EMERGENCY
PURCHASES OF GOODS AND SERVICES IN
ACCORDANCE WITH N.J.S.A. 40A:11-6 AND N.J.A.C.
5:34-6.1**

WHEREAS, changes in the regulations relative to emergencies have resulted in a need to formalize and define the policies and procedures by which the County of Sussex addresses procurement during and around times of emergency; and

WHEREAS, the Laws and Administrative Code of the State of New Jersey allow latitude in how each governmental entity may deal with emergency situations, and it has been recommended by County Counsel and the Purchasing Agent that a formal policy be established in order to permit timely and appropriate response to emergencies; and

WHEREAS, N.J.S.A. 40A:11-6d states *"the governing body of the contracting unit may prescribe additional rules and procedures to implement the requirements of this section"*; and

WHEREAS, N.J.A.C. 5:34-6.1(b)(copy attached) states *"the governing body of each unit shall adopt rules or regulations as appropriate to the contracting unit....such rules or regulations shall include such provisions that ensure that if the initially designated individuals are not available, there is a designated chain of command...."*; and

WHEREAS, Local Finance Notice 2005-12 clarifies the requirements of a Vendor's Business Registration Certificate (BRC) during an emergency by stating *"In emergency situations (as defined by the contracting agency's contracting law) the contracting agency may enter into a contract with a business, but cannot make a payment until a copy of the BRC is provided to the contracting agency. The business should be made aware of this BRC requirement when the contract is awarded"*; and

WHEREAS, Local Finance Notice 2006-7 indicates that in the event of an emergency the State Treasurer may waive the requirements of Chapter 19 Pay-to-Play providing the governmental entity files an Emergency Procurement Report within thirty (30) days of the contract award.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of County Counsel and the Purchasing Agent the following policy is hereby established relative to the emergency procurement of goods and services:

1. The Agency in which the emergency occurs must notify the Purchasing Agent, or in his absence the County Administrator or the next person designated in charge in the Administrator's absence as per the Policy enacted on January 16, 2008 (copy attached). The Agency should advise the Purchasing Agent and give sufficient information for the Purchasing Agent to determine that an emergency does indeed exist within the meaning and intent of the Local Public Contracts Law and the New Jersey Administrative Code and that there are sufficient funds identified to carry out the work required in mitigating the emergency.
2. The Agency in which the emergency occurs must be aware of the Business Registration Certificate requirements and notify the vendor of the necessity of receiving their BRC before the County can make any payments to them.
3. The requesting Agency must, on the first working day following the emergency forward a written requisition for the goods and services required and the nature and cause of the emergency to the Purchasing Agent along with all required information needed to complete the Emergency Procurement Form for submission to the State of New Jersey (copy attached).
4. When an emergency exists the Purchasing Agent shall:
 - A. Immediately authorize the procurement of the goods and services and during the next regular working day prepare a Resolution acknowledging said procurement for Board action and notify the County Administrator, the Chief Financial Officer, and County Counsel; or
 - B. Prepare a Resolution for Board action declaring the existence of an emergency and authorizing the Purchasing Agent to proceed with the procurement of the needed goods and services.
 - C. Inform the County Administrator and the Chief Financial Officer of the nature and extent of the emergency and what actions have or will be taken.

The determination of whether Section 4A or 4B is followed will be solely based on the possible consequences to life and property resulting from the delay of waiting until the Board of Chosen Freeholders can convene on the emergency.

5. The County Administrator will inform the Freeholder Director of the emergency and what steps have, will or should be taken as soon as he deems it practicable.

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders requires all Agencies to comply and follow this Policy; and

BE IT FURTHER RESOLVED that this Policy shall be re-verified in January of each year with distribution to all Agencies so that subsequent Boards and Agency Heads may be informed of the existence of this Policy; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to all County Agencies.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

N.J. Division of Local Government Services

EMERGENCY PROCUREMENT REPORT

This report is to be filed by the contracting agent of the public agency with the Director of the Division of Local Government Services within 30 days of the date the emergency contract was issued. Please provide the necessary information to satisfactorily complete the report. Refer to the Instructions accompanying this form and the statutory and regulatory citations on the reverse of this form.

This form is designed to be completed using Microsoft Word; if not completed that way, please print it out.

1. Name of Public Agency:		County:	
2. Date Emergency occurred:		Time emergency occurred:	
3. Date emergency declared:		Time emergency declared:	
4. Agency/department responsible for determining there was an emergency:			
5. Name and title of the official in charge of that agency:			
6. Describe the condition or circumstance pertaining to the emergency (attach additional sheets if necessary):			
7. Name and title of the individual who determined the matter was an emergency and authorized award of contract(s):			
8. The total (or estimated) cost of providing the goods or performing services was:		\$	
9. List the names the contractors/suppliers receiving 25% or more of the contracts awarded under the emergency:			
10. When was the notification reduced to writing and filed with the purchasing agent?			
11. Has the public agency adopted a "chain of command" procedure pursuant to N.J.A.C.5:34-6.1?			
This report was completed by (name and title):			
Name and Address of agency contact person:			
Signature:			Date:

Submit by mail or fax to:
 Director, Division of Local Government Services
 P.O. Box 803
 Trenton, New Jersey 08625-0803
 Fax: 609-633-6243

**RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY
TREASURER TO PAY BILLS ON THE SECOND AND
FOURTH WEDNESDAYS OF THE MONTH WHEN THE
BOARD OF CHOSEN FREEHOLDERS DOES NOT MEET
ON THE SECOND AND/OR FOURTH WEDNESDAYS OF
THE MONTH**

WHEREAS, during the month of August, 2016 the Sussex County Board of Chosen Freeholders meets only on the second Wednesday of the month; and

WHEREAS, during the month of December, 2016 the Sussex County Board of Chosen Freeholders meets only on the second Wednesday of the month; and

WHEREAS, the Sussex County Treasurer needs authorization to pay bills on the second and fourth Wednesdays of August and December, 2016; and

WHEREAS, the Sussex County Treasurer needs authorization to pay bills on the second and fourth Wednesdays of any month when or if the Board of Chosen Freeholders changes the meeting dates to dates other than the second or fourth Wednesday of the month.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders authorizes the Sussex County Treasurer to pay bills on the second and fourth Wednesdays in August and December, 2016; and

BE IT FURTHER RESOLVED that the Sussex County Board of Chosen Freeholders authorizes the Sussex County Treasurer to pay bills on the second and fourth Wednesdays in other months when or if the Board changes the meeting date to a date other than the second or fourth Wednesday; and

BE IT FURTHER RESOLVED that certified copies of this Resolution are available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: PROVIDING THE FREEHOLDER DIRECTOR WITH VETO
POWER OVER COUNTY AUTHORITIES PURSUANT TO
N.J.S.A. 40:20-71.3**

WHEREAS, the Legislature adopted N.J.S.A. 40:20-71.3 vesting the Freeholder Director of any County with the veto authority over County Authorities subject to the consent of a majority of the members of the Board of Chosen Freeholders; and

WHEREAS, the Board of Chosen Freeholders believe it to be in the best interest of the public and the taxpayers of the County of Sussex to empower the Freeholder Director pursuant to said Statute.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that the Freeholder Director of the Sussex County Board of Chosen Freeholders hereby is authorized and empowered to veto any action taken by the County Authority or any member thereof at a meeting of the County Authority pursuant to N.J.S.A. 40:20-71.3; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to all County Authorities; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: REAPPOINTMENT OF DONALD R. PLOETNER, II
AS A MEMBER OF THE SUSSEX COUNTY OPEN
SPACE ADVISORY COMMITTEE FOR A THREE (3)
YEAR TERM. SAID TERM TO BEGIN
IMMEDIATELY AND EXPIRE DECEMBER 31, 2018**

NOW, THEREFORE, BE IT RESOLVED that Donald R. Ploetner, II be and he is hereby reappointed as a member of the Sussex County Open Space Advisory Committee for a three (3) year term. Said term to begin immediately and expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to Donald R. Ploetner, II, 11 Island Trail, Sparta, NJ 07871; and the Sussex County Open Space Advisory Committee.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPOINTMENT OF MIKE DOLAN AND TONI-LU MARTIN AS MEMBERS OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR TERMS OF THREE (3) YEARS EACH. TERMS TO EXPIRE DECEMBER 31, 2018

NOW, THEREFORE, BE IT RESOLVED Mike Dolan and Toni-Lu Martin be and they are appointed as members of the Sussex County Open Space Advisory Committee for terms of three (3) years each. Terms to expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to Mike Dolan; Toni-Lu Martin; and a copy is available in On-Base..

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF CHRISTOPHER R. FITZPATRICK AS A MEMBER-AT-LARGE (ENVIRONMENTAL) AND DONALD PLOETNER AS MEMBER-AT-LARGE (ENVIRONMENTAL) OF THE SUSSEX COUNTY SOLID WASTE ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018

NOW, THEREFORE, BE IT RESOLVED that Christopher R. Fitzpatrick (Environmental), Member-at-Large and Donald Ploetner (Environmental) , be and are hereby reappointed to the Sussex County Solid Waste Advisory Council for a three (3) year term each. Said terms to begin immediately and expire on December 31, 2018; and

BE IT FURTHER RESOLVED that certified copies of the Resolution be forwarded to Christopher R. Fitzpatrick, 20 Glenside Avenue, Hamburg, NJ 07419; Donald Ploetner, 11 Island Trail, Sparta, NJ 07871; and the Sussex County Solid Waste Advisory Council.

Certified as a true copy of the Resolution adopted by the Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPOINTMENT OF STEPHEN SKELLENGER AS A MEMBER-AT-LARGE (ENVIRONMENTAL) AND JIM OSCOVITCH (SOLID WASTE DISPOSAL) OF THE SUSSEX COUNTY SOLID WASTE ADVISORY COUNCIL FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO BEGIN IMMEDIATELY AND EXPIRE ON DECEMBER 31, 2018

NOW, THEREFORE, BE IT RESOLVED that Stephen Skellenger (Environmental), Member-at-Large and Jim Oscovitch (Solid Waste Disposal), be and are hereby appointed to the Sussex County Solid Waste Advisory Council for three (3) year terms. Said terms to begin immediately and expire on December 31, 2018; and

BE IT FURTHER RESOLVED that certified copies of the Resolution be forwarded to Stephen Skellenger; Jim Oscovitch; and the Sussex County Solid Waste Advisory Council.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: REAPPOINTMENT OF WOLFGANG GSTATTENBAUER,
GENE CRAWFORD AND DANIEL G. FLYNN AS
MEMBERS OF THE SUSSEX COUNTY PLANNING
BOARD. SAID TERMS TO BEGIN IMMEDIATELY AND
EXPIRE DECEMBER 31, 2018**

NOW, THEREFORE, BE IT RESOLVED that Wolfgang Gstattenbauer, Gene Crawford and Daniel G. Flynn be reappointed as members of the Sussex County Planning Board. Said terms will begin immediately and expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to Wolfgang Gstattenbauer, 218 Plains Road, Augusta, NJ 07822; Gene Crawford, 290 River Road, P.O. Box 1807, Montague, NJ 07827; Daniel G. Flynn, 28 Shady Lane, Newton, NJ 07860; and the Sussex County Planning Board.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENT OF LISA CHAMMINGS, MARK ZSCHACK
AND MATTHEW HANNUM AS A MEMBERS OF THE
SUSSEX COUNTY PLANNING BOARD FOR THREE (3)
YEAR TERMS EACH. SAID TERMS TO EXPIRE
DECEMBER 31, 2018**

NOW, THEREFORE, BE IT RESOLVED that Lisa Chammings, Mark Zschack and Matthew Hannum be appointed as members of the Sussex County Planning Board for three (3) year terms each. Said terms will expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to Lisa Chammings, Mark Zschack and Matthew Hannum; and the Sussex County Planning Board.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: REAPPOINTMENT OF RICHARD GOTTEMOLLER AS A MEMBER-AT-LARGE OF THE SUSSEX COUNTY WATER QUALITY MANAGEMENT POLICY ADVISORY COMMITTEE FOR A TERM OF THREE (3) YEARS. TERM TO EXPIRE ON DECEMBER 31, 2018

WHEREAS, Richard Gottemoller is to be reappointed to the Water Quality Management Policy Advisory Committee.

NOW, THEREFORE, BE IT RESOLVED that Richard Gottemoller be and he is hereby reappointed as a Member-At-Large of the Sussex County Water Quality Management Policy Advisory Committee for a three (3) year term; said term to expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Richard Gottemoller, 32 Hill Road, Montague, New Jersey 07827; and the Sussex County Water Quality Management Policy Advisory Committee.

Certified as a true copy of the Resolution adopted by the Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: REAPPOINTMENT OF GEZA CSIPPAN AS THE MEMBER/PLUMBING SUBCODE OFFICIAL AND WALTER CRAMP AS THE ALTERNATE MEMBER ENGINEER/ARCHITECT/BUILDING SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS FOR TERMS OF FOUR (4) YEARS EACH. TERMS TO EXPIRE DECEMBER 31, 2019

WHEREAS, N.J.A.C. 5:23A-1.3 requires that one member shall be a Member/Plumbing Subcode Official and one member be an Alternate Member Engineer/Architect/Building Subcode Official; and

WHEREAS, Geze Csippan and Walter Cramp have the credentials to satisfy the criteria of N.J.A.C. 5:23A-1.3.

NOW, THEREFORE, BE IT RESOLVED that Geza Csippan and Walter Cramp be reappointed to the Sussex County Uniform Construction Code Board of Appeals as the Member/Plumbing Subcode Official and Alternate Member/Engineer/Architect/Building Subcode Official for terms of four (4) years each. Terms to expire December 31, 2019; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Geza Csippan, 17 Mudcut Road, Lafayette, NJ 07848; and the Sussex County Uniform Construction Code Board of Appeals.

Certified as a true copy of the Resolution adopted by the Board on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF LOUIS AVENATTI, LOUISE IMPERIALE, NANCY HESS, HERMAN TERPSTRA AND GEORGE WANG AS MEMBERS OF THE ADVISORY COUNCIL OF THE SUSSEX COUNTY DIVISION OF SENIOR SERVICES FOR TERMS OF THREE (3) YEARS EACH. SAID TERMS TO EXPIRE DECEMBER 31, 2018

BE IT RESOLVED that Louis Avenatti, Louise Imperiale, Nancy Hess, Herman Terpstra and George Wang be and they are hereby reappointed as members of the Advisory Council of the Sussex County Division of Senior Services for three (3) year terms. Said terms to expire December 31, 2018; and

BE IT FURTHER RESOLVED that certified copies of the Resolution be forwarded to Louis J. Avenatti, 119 Deckertown Turnpike, Montague, NJ 07827; Louise Imperiale, 911 Twin Oaks Road, Newton, NJ 07860; Nancy L. Hess, Director, NORWESCAP RSVP of Morris, Sussex Warren, 400 S. Main Street, Suite 4, Wharton, NJ 07885; Herman Terpstra, 133 Route 565, Sussex, NJ 07461; George C. Wang, MD, PhD., Division of Geriatric Medicine and Gerontology, John R. Burton Pavilion, 5505 Hopkins Bayview Circle, Baltimore, MD 21224; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF JOSEPH ZVIRBLIS (CONSUMER ADVOCATE), GWEN KIESSEL (SENIOR CITIZENS REPRESENTATIVE), CHRISTINE FLORIO (STAFF REPRESENTATIVE) AS MEMBERS OF THE SUSSEX COUNTY COMMUNITY TRANSIT CITIZENS ADVISORY COMMITTEE FOR THREE (3) YEAR TERMS; SAID TERMS TO EXPIRE DECEMBER 31, 2018

BE IT RESOLVED that Joseph Zvirblis (Consumer Advocate), Gwen Kiessel (Senior Citizens Representative) and Christine Florio (Staff Representative) be and they are hereby reappointed as members of the Sussex County Community Transit Citizens Advisory Committee for three (3) year terms. Terms to begin January 1, 2016 and expire December 31, 2018; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to Joseph Zvirblis, Gwen Kiessel and Christine Florio; and the Sussex County Community Transit Citizens Advisory Committee.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPOINTMENT OF LORRAINE HENTZ (STAFF REPRESENTATIVE) AS A MEMBER OF THE SUSSEX COUNTY COMMUNITY TRANSIT CITIZENS ADVISORY COMMITTEE FOR A TERM OF THREE (3) YEARS. TERM TO EXPIRE DECEMBER 31, 2018

BE IT RESOLVED that Lorraine Hentz (Staff Representative) be and is hereby appointed as a member of the Sussex County Community Transit Citizens Advisory Committee for a term of three (3) years. Term to expire December 31, 2018; and

BE IT FURTHER RESOLVED that certified copies of the Resolution be forwarded the Sussex County Community Transit Citizens Advisory Committee.

Certified as a true copy of the
Resolution adopted by the Board
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: APPOINTMENT OF A. MATTHEW BOXER, ESQ. OF
LOWENSTEIN SANDLER, LLP AS SPECIAL COUNSEL
TO THE SUSSEX COUNTY BOARD OF CHOSEN
FREEHOLDERS**

WHEREAS, the residents and taxpayers of Sussex County have incurred at least Thirty Seven Million (\$37,000,000.00) in liability and debt as the result of the County's participation in the Sussex County Renewable Energy Program Services 2011 (Solar Initiative) and related Renewable Energy Programs; and

WHEREAS, the Sussex County Board of Chosen Freeholders recognizes a need to appoint a qualified person/law firm to review the facts and circumstances involved in the County's participation in the Sussex County Renewable Energy Program; and

WHEREAS, A. Matthew Boxer, Esq. and Lowenstein Sandler, LLP are widely recognized throughout the State of New Jersey as experts in the areas of public and private investigations and integrity practice; and

WHEREAS, A. Matthew Boxer, Esq. and Lowenstein Sandler, LLP possess the experience, education and qualifications necessary to conduct an inquiry and prepare a public report of such inquiry, including a present status report; and

WHEREAS, these services are professional services as defined in N.J.S.A. 40A:11-2(b) and, as such, are exempt from public bidding requirements pursuant to N.J.S.A. 40A:11-5; and

WHEREAS, funds are available for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that a professional services contract is authorized in the amount not to exceed Five Hundred Thousand (\$500,000.00) for the services of A. Matthew Boxer, Esq. and Lowenstein Sandler, LLP as Special Counsel for the County of Sussex; and

BE IT FURTHER RESOLVED that this firm shall be paid at the blended hourly rate of \$425.00 for attorneys and \$175.00 for paralegals; and

BE IT FURTHER RESOLVED the Clerk of the Board shall file this Resolution as required by law and keep a copy of the resulting contract on file in accordance with N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately;
and

BE IT FURTHER RESOLVED by the Sussex County Board of Chosen Freeholders in the County of Sussex that:

A contract for Special Counsel for the County of Sussex shall be prepared and executed with the following vendor:

Lowenstein Sandler, LLP
65 Livingston Avenue & 6 Becker Farm Road
Roseland, New Jersey 07068.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 4th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders,
County of Sussex