

REGULAR MEETING HELD ON WEDNESDAY, JANUARY 13, 2016
5:00 PM
ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2016 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations
 1. Proclamation in recognition for Derek Chamings earning the Boy Scout Eagle Award.

(voice vote)

B. Presentations

1. Presentation by John Hatzelis, Administrator of the Sussex County Municipal Utilities Authority

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: ADOPTION OF A 2016 TEMPORARY OPERATING BUDGET BY THE COUNTY OF SUSSEX
- C. RESOLUTION RE: ADOPTION OF 2016 TEMPORARY OPERATING BUDGETS FOR THE LIBRARY, HEALTH AND SOCIAL SERVICES FUNDS BY THE COUNTY OF SUSSEX
- D. RESOLUTION RE: AUTHORIZING THE FIRST AMENDMENT TO THE CONTRACT TO PICKERING, CORTS & SUMMERSON, INC., TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF COUNTY BRIDGE C-17 CARRYING ROSEVILLE ROAD OVER THE LACKAWANNA CUTOFF IN THE TOWNSHIP OF BYRAM PURSUANT TO N.J.S.A. 40A:11-4.1
- E. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN THE STATE COOPERATIVE PURCHASING SYSTEM DURING THE CALENDAR YEAR 2016
- F. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW

- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER SOFTWARE AND HARDWARE PRODUCTS FOR THE COUNTY OF SUSSEX
- H. RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2016
- I. RESOLUTION RE: AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS, LLC TO PROVIDE A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATIONS WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- J. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF A SOFTWARE SOLUTION TO CONTROL PERSONAL COMPUTER ACCESS TIMES AND PRINTER FUNCTIONS WITH A PAYMENT KIOSK FOR USE IN THE SUSSEX COUNTY LIBRARY SYSTEM
- K. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW STORAGE AND FILING SYSTEM FOR THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FILE ROOM
- L. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MATTER OF BALANCE: MANAGING CONCERNS ABOUT FALLS (MOB) PROGRAM FOR THE PERIOD OF DECEMBER 1, 2015 TO JULY 31, 2016
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY 2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM (PRIORITY 1) IN THE AMOUNT OF \$1,000,000.00 WITH \$1,583,000.00 AS COUNTY SHARE

- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM FOR PRIORITY 2 FUNDING IN THE AMOUNT OF \$1,000,000.00 WITH \$218,760.46 AS COUNTY SHARE
- O. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO THE COMPETITIVE CONTRACTING PROCESS BETWEEN THE COUNTY OF SUSSEX AND USA ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE SUSSEX COUNTY COURTROOM RENOVATIONS
- P. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH NEWTON URGENT CARE, LLC FOR THE PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- Q. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DENTRUST DENTAL, P.A. FOR THE PROVIDING OF DENTAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

(roll call vote)

10. APPROVAL OF MINUTES

Regular Meeting - December 9, 2015

Regular Meeting – December 29, 2015

(voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

1. RESOLUTION RE: REAPPOINTMENT OF RONALD PETILLO AS A MEMBER OF THE BOARD OF COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY. SAID TERM TO BE EFFECTIVE FEBRUARY 1, 2016 AND EXPIRE JANUARY 31, 2021
2. RESOLUTION RE: APPOINTMENT OF DANIEL M. PEREZ AS A MEMBER OF THE BOARD OF COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY. SAID TERM TO BE EFFECTIVE FEBRUARY 1, 2016 AND EXPIRE JANUARY 31, 2021
3. RESOLUTION RE: APPOINTMENT OF VIRGIL ROME JR. AS FIRE MARSHAL FOR SUSSEX COUNTY FOR A ONE (1) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2016 AND EXPIRE JANUARY 14, 2017
4. RESOLUTION RE: APPOINTMENT OF JAMES RAPERTO SR. AND JOHN LUBA AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A ONE (1) YEAR TERM EACH. SAID TERMS TO BEGIN JANUARY 15, 2016 AND EXPIRE JANUARY 14, 2017
5. RESOLUTION RE: APPOINTMENT OF MARILEE SMITH AS A MEMBER OF THE SUSSEX COUNTY MENTAL HEALTH BOARD FOR A TERM OF THREE (3) YEARS COMMENCING IMMEDIATELY AND EXPIRING JUNE 30, 2018

(roll call vote)

12. RESOLUTION

- A. RESOLUTION RE: ESTABLISHMENT OF "FIRE PREVENTION SPECIALIST" AND SALARY RANGE
- B. RESOLUTION RE: ESTABLISHMENT OF "SUPERVISOR OF TRADES" AND SALARY RANGE

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND INSTALLATION OF TWO (2) SINGLE AXLE DUMP BODIES, PLOWS, WINGS, SPREADERS AND ALL ASSOCIATED EQUIPMENT FOR THE COUNTY OF SUSSEX
2. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS MOTOR OILS, GREASES AND ANTI-FREEZE FOR THE COUNTY OF SUSSEX FLEET MANAGEMENT

(roll call vote)

14. FINANCIAL

15. PERSONNEL

A. Personnel Agenda

(voice vote)

16. ADMINISTRATIVE REPORT

A. Other

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. **PUBLIC SESSION FROM THE FLOOR**
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION – (Closed Session – If Necessary)**

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- _____ (1) **Matters Required by Law to be Confidential:**
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- _____ (3) **Matters Involving Individual Privacy:**
- _____ (4) **Matters Relating to Collective Bargaining Agreements:**
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- _____ (6) **Matters Relating to Public Safety and Property:**
- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- _____ (8) **Matters Relating to the Employment Relationship:**
- _____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

22. REMINDERS

Monday	January 18, 2016	Holiday – Martin Luther King Day
Wednesday	January 27, 2016	Regular Meeting – 6 PM

23. ADJOURNMENT

(voice vote)



PROCLAMATION

WHEREAS, Derek Chamings has achieved Scouting's highest rank; and

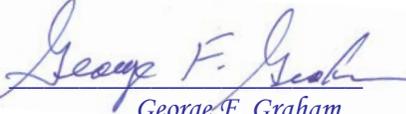
WHEREAS, he has planned, developed and carried out a service project helpful to his church, school or community; and

WHEREAS, he has earned all the merit badges required for the *Eagle Scout Award* and does his best to maintain the ideals of scouting in his daily activities.

NOW, THEREFORE, BE IT RESOLVED that the members of the Sussex County Board of Chosen Freeholders trust that the Scout Oath and Law will continue to reinforce **Derek's** ideals and contribute to his exemplary code of conduct as an adult; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Sussex wishes **Derek Chamings** continued good scouting and success in life.

BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS

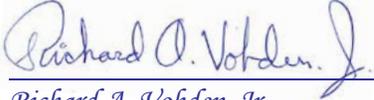

George F. Graham
Director Freeholder




Carl F. Lazzaro
Deputy Freeholder Director


Phillip R. Crabb
Freeholder


Jonathan Rose
Freeholder


Richard A. Vohden, Jr.
Freeholder

Attest:


Catherine M. Williams, Clerk



Dated: January 13, 2016

**RESOLUTION RE: ADOPTION OF A 2016 TEMPORARY OPERATING
BUDGET BY THE COUNTY OF SUSSEX**

WHEREAS, N.J.S.A. 40A:4-19 requires every county to make temporary appropriations prior to January 31st of the fiscal year sufficient to cover commitments made during the period of January 1st to the date of the adoption of the budget; and

WHEREAS, said Statute also requires that the total of such appropriations shall not exceed twenty-six and twenty-five hundredths of one percent (26.25%) of the total of all budget appropriations of the preceding year, less the amount of appropriations for debt service, capital improvement fund and public assistance; and

WHEREAS, the Sussex County Division of Finance has formulated a temporary operating budget for year 2016 accountable against the budget limit of 26.25% in the amount of \$22,554,780.00; and

WHEREAS, said temporary budget amount represents 26.25% of the 2015 operating budget of \$105,374,180.94; less debt service, \$14,366,150.00; capital improvements, \$748,170.00; public assistance (County Social Services Agency), \$1,589,441.00; and public and private grants, \$2,747,447.94; and

WHEREAS, said temporary operating budget also makes appropriations for those appropriations not subject to the 26.25% budget limit but are required to cover commitments made during the period of January 1st to the date of the adoption of the budget, including debt service (principal and interest), \$6,114,460.50; public assistance (County Social Services Agency), \$417,228.00; and public and private grants, \$2,439,307.06.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby adopts a temporary operating budget for the year 2016 in the amount of \$31,525,775.56, including \$22,554,780.00 accountable against the budget limit of 26.25% and \$8,970,995.56 for debt service, public assistance, and public and private grants, and as it appears on the attached budget detail sheets; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and attachments is available in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: ADOPTION OF 2016 TEMPORARY OPERATING
BUDGETS FOR THE LIBRARY, HEALTH AND SOCIAL
SERVICES FUNDS BY THE COUNTY OF SUSSEX**

WHEREAS, it is necessary to make temporary appropriations prior to January 31st of the fiscal year sufficient to cover commitments made during the period of January 1st to the date of the adoption of the budgets for the Library, Health and Social Services Funds; and

WHEREAS, the Sussex County Division of Finance has formulated temporary operating budgets for year 2016 for each of the Funds:

Library Fund	\$1,277,468.00
Health Fund	\$731,570.00
Social Services Fund	\$1,188,337.00

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby adopts temporary operating budgets for the year 2016 for the Library Fund, \$1,277,468.00, Health Fund, \$731,570.00, and Social Services Fund, \$1,188,337.00, and as they appear on the attached budget detail sheets; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and attachments are available in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE FIRST AMENDMENT TO THE CONTRACT TO PICKERING, CORTS & SUMMERSON, INC., TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF COUNTY BRIDGE C-17 CARRYING ROSEVILLE ROAD OVER THE LACKAWANNA CUTOFF IN THE TOWNSHIP OF BYRAM PURSUANT TO N.J.S.A. 40A:11-4.1

WHEREAS, after an open competitive selection process the County of Sussex awarded a design contract for professional engineering services to Pickering, Corts & Summerson, Inc., (Consultant) on March 11, 2015 in the amount of \$221,400.95 for the Replacement of Roseville Road Bridge C-17; and

WHEREAS, a Phase IA Historical and Archaeological Survey and Reconnaissance-Level Historic Architectural Survey was prepared by Richard Grubb and Associates (RGA), the Consultant's cultural resource management Subconsultant, for submission to the New Jersey Historic Preservation Office (NJHPO) as part of the original project scope; and

WHEREAS, NJHPO deemed Sussex County Bridge C-17 to be a contributing resource within the Delaware Lackawanna & Western Railroad (DL&W RR) Lackawanna Historic District and requested preparation of a Historic Bridge Alternatives Analysis (HBAA) document to evaluate design alternatives to minimize impacts to the existing bridge; and

WHEREAS, the HBAA document establishes the design objectives and investigates various alternatives that best meet the design objectives while minimizing impacts to the historic resource, such as the no-build option, rehabilitation, modified rehabilitation and replacement alternatives; and

WHEREAS, should NJHPO accept the originally proposed replacement design, which incorporates the character defining features of the existing bridge into the design, the Consultant could be required to prepare Historic American Engineering Record (HAER) documentation of the existing structure prior to demolition; and

WHEREAS, HAER documentation involves development of archivally stable black and white prints and electronic images of the existing structure in accordance with photographic documentation standards of the National Park Service; and

WHEREAS, the Consultant's cultural resource management Subconsultant, RGA, will perform a peer review of the HBAA document and assist in providing the proper documentation necessary to secure acceptance of the HBAA document by NJHPO as well as prepare the HAER documentation, if required; and

WHEREAS, the Engineering Services contract for Bridge C-17 has an "If and Where Directed" budget of \$10,000.00 for Task 11 Cultural Resources Investigation; and

WHEREAS, Pickering, Corts & Summerson, Inc., submitted a Request for Additional Work dated December 4, 2015 in the amount of \$25,693.54 which reflects the final design costs for Task 11 Cultural Resources Investigation; and

WHEREAS, the said Request for Additional Work, as submitted by the Consultant, and reviewed and recommended by the County Engineer is \$25,693.54; and

WHEREAS, the maximum aggregate amount for this Agreement shall be increased by \$25,693.54 minus \$10,000.00 "If & Where Directed" already budgeted for Task 11, for a net increase of \$15,693.54 or a 6.62% increase in the original Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director and Board Clerk are hereby authorized and directed to execute this Resolution which shall act as Amendment #1 to the original Engineering Services contract with Pickering, Corts & Summerson, Inc., increasing the Engineering Services contract in the amount of \$15,693.54 relative to the Replacement of County Bridge C-17 to a total amount not to exceed \$237,094.49; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to Richard H. Stanger, P.E., Pickering, Corts & Summerson, Inc., 642 Newtown-Yardley Road, Suite 300, Newtown, PA 18940; and a copy available in On-Base.

Certified as a true copy of the Resolution adopted by the Board on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

George F. Graham
Freeholder Director

ATTEST:

Pickering, Corts & Summerson, Inc.

Richard H. Stanger, P.E.
Vice President / Transportation
Department Manager

NOTICE OF AGREEMENT AMENDMENT

The Sussex County Board of Chosen Freeholders has awarded an increase to the amended original Contract to provide Engineering Services pursuant to N.J.S.A. 40A:11 4.1. This Resolution is available for public inspection in the Office of the Clerk of the Board of Chosen Freeholders of the County of Sussex.

Awarded to: Pickering, Corts & Summerson, Inc.
642 Newton-Yardley Road, Suite 300
Newtown, PA 18940

Service: Engineering Services for the Replacement of County Bridge C-17 carrying Roseville Road over the Lackawanna Cutoff in the Township of Byram, Amendment #1

Original Cost: \$221,400.95

Amendment #1 Amount \$ 15,693.54

Amended Cost \$237,094.49

Time: None

Date: January 13, 2016

BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS
COUNTY OF SUSSEX

Catherine M. Williams, Clerk of the Board

CERTIFICATION RE: BUDGET APPROPRIATION FOR AMENDMENT TO AN AGREEMENT

I, Robert J. Maikis, Jr., Treasurer, County of Sussex, hereby certify to the Clerk, Board of Chosen Freeholders, that there are sufficient funds in the below listed account entitled:

15-03 Various County Capital Improvements 04-215-55-973-914 \$15,693.54

For the Awarding of a Contract Amendment for:

ENGINEERING SERVICES FOR THE REPLACEMENT OF COUNTY BRIDGE C-17 CARRYING ROSEVILLE ROAD OVER THE LACKAWANNA CUTOFF IN THE TOWNSHIP OF BYRAM

Amendment #1 in the amount of: \$15,693.54

Total Contract not to exceed: \$237,094.49

TO: Pickering, Corts & Summerson, Inc.
642 Newtown-Yardley Road, Suite 300
Newtown, PA 18940

Robert J. Maikis, Jr., Treasurer

Dated: January 13, 2016

Req No.: 63236

RESOLUTION RE: AUTHORIZING THE FIRST AMENDMENT TO THE CONTRACT TO PICKERING, CORTS & SUMMERSON, INC., TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF COUNTY BRIDGE C-17 CARRYING ROSEVILLE ROAD OVER THE LACKAWANNA CUTOFF IN THE TOWNSHIP OF BYRAM, PURSUANT TO N.J.S.A. 40A:11-4.1

Executive Summary:

Pickering, Corts & Summerson, Inc., (PCS) was awarded a contract for the design for the Replacement of County Bridge C-17 carrying Roseville Road over the Lackawanna Cutoff in Byram Township.

As part of the project scope, Richard Grubb and Associates, cultural resources subconsultant to PCS, prepared a Phase IA Historical and Archaeological Survey and Reconnaissance-Level Historic Architectural Survey for submission to the New Jersey Historic Preservation Office (NJHPO). NJHPO deemed Bridge C-17 to be a contributing resource within the Delaware Lackawanna & Western Railroad (DL&W RR) Lackawanna Historic District.

As a result of Bridge C-17 being a contributing element to the DL&W RR Lackawanna Historic District, NJHPO required preparation of a Historic Bridge Alternatives Analysis (HBAA) document to evaluate design alternatives to minimize impacts to the existing bridge and preparation of Historic American Engineering Record (HAER) documentation of the existing structure prior to demolition, if required. The resulting cost for additional work for Task 11 Cultural Resources Alternatives amounted to \$25,693.54 minus \$10,000.00 "If & Where Directed" budgeted funds, for a net increase in Task 11 Cultural Resources Alternatives of \$15,693.54.

The costs for these additional efforts by Pickering, Corts & Summerson, Inc., which are outside their original Contract Scope of Work, are summarized below:

<u>Task No.</u>	<u>Additional Contract Items</u>	<u>Amount</u>
11	Cultural Resources Alternatives Additional Work Total	\$25,693.54
	"If & Where Directed" Extra Work	(\$10,000.00)
	Additional Work Subtotal =	\$15,693.54
-		
Total Amount for This Contract Amendment (6.62% Increase)		\$15,693.54
Original Pickering, Corts & Summerson Contract (Bridge C-17)		\$221,400.95
Contract Modification #1		\$15,693.54
Revised Pickering, Corts & Summerson Contract Amount		\$237,094.49

**RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF
PURCHASING TO MAKE PURCHASES DIRECTLY FROM
THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN
THE STATE COOPERATIVE PURCHASING SYSTEM
DURING THE CALENDAR YEAR 2016**

WHEREAS, N.J.S.A. 40:11-12 provides that any contracting unit may, without advertising for bids or having rejected all bids obtained pursuant to advertising, purchase any materials, supplies or equipment entered into on behalf of the State by the Division of Purchase & Property in the Department of the Treasury; and

WHEREAS, the Sussex County Office of Purchasing has in the past been authorized to purchase any and all materials, supplies, equipment and services under the aforementioned state contracts where said purchase was in the best interest of the County; and

WHEREAS, the said County of Sussex has benefited by and derived significant cost savings from participating in this State Cooperative Purchasing System; and

WHEREAS, the County of Sussex has in the past also purchased canned goods, groceries, etc., office supplies and household supplies directly from the New Jersey Distribution Center at a considerable savings to the County; and

WHEREAS, N.J.A.C. 5:34-7.29 requires passage of a Resolution by the Board of Chosen Freeholders for the County of Sussex authorizing the County and its Departments to participate in and make purchases pursuant to the State Cooperative Purchasing System and from the New Jersey State Distribution Center for the calendar/fiscal year 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders for the County of Sussex that the Sussex County Office of Purchasing be and is hereby authorized to participate in the State Cooperative Purchasing System during the calendar/fiscal year 2016 and purchases through said State Cooperative Purchasing System goods, supplies, materials, services and equipment in the following categories where each individual purchase or order is less than the existing New Jersey statutory bid threshold, provided that the total of said purchases does not exceed the maximum amount specified herein for said category:

<u>Category</u>	<u>Dollar Amount</u>
Auto & Truck Repairs, Parts, Supplies	\$275,000.00
Automobiles	\$100,000.00
Building Maintenance Supplies	\$50,000.00
Chains, Sign Posts, Sign Blanks	\$75,000.00
Electrical Supplies	\$50,000.00
Fine Paper	\$70,000.00
Food	\$75,000.00

Motor Vehicle Fuel	\$900,000.00
Office Automation Equipment	\$600,000.00
Office Supplies	\$160,000.00
Pharmaceuticals & Vaccines	\$50,000.00
Police Equipment & Supplies	\$100,000.00
Propane Gas	\$175,000.00
Radio Communications Equipment	\$150,000.00
Sign Sheeting Materials	\$40,000.00
Temporary Staffing	\$50,000.00
Tires & Tubes	\$100,000.00
Traffic Light Parts	\$75,000.00

BE IT FURTHER RESOLVED that the Sussex County Board of Chosen Freeholders does hereby authorize the Sussex County Purchasing Agent to purchase, on a monthly basis, canned goods, groceries, meats, frozen items and certain janitorial supplies & office supplies directly from the State Distribution Center up to, but not exceeding, the sum of \$300,000.00 per calendar/fiscal year; and

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:34-7.29 any individual purchase or order on behalf of the County of Sussex through the State Cooperative Purchasing System which exceeds the existing New Jersey statutory bid threshold shall require a specific and separate authorization via a resolution passed by the Sussex County Board of Chosen Freeholders; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Resolution Summary
Other

RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE STATE DISTRIBUTION CENTER AND PARTICIPATE IN THE STATE COOPERATIVE PURCHASING SYSTEM DURING THE CALENDAR YEAR 2016

Description of Resolution:

This resolution is for authorization for the Office of Purchasing to make direct purchases from the State Distribution Center and participate in the Cooperative Purchasing Programs on various category items for the 2016.

**RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS
IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.
FOR VARIOUS SERVICES, WITH ACCUMULATED
VALUE LESS THAN THE BID THRESHOLD, AS STATED
BELOW**

WHEREAS, the County of Sussex has a need to acquire various services as non-fair and open contracts in compliance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Thomas W. Gildersleeve, Purchasing Agent, has determined and certified in writing that the value of these services with these vendor(s) will exceed \$17,500.00 during this fiscal year; and

WHEREAS, the term of these expenditures is for the 2016 fiscal year; and

WHEREAS, the following vendor(s) has executed a certification that certifies that the business entity has not made a contribution that would bar them from receiving purchase orders in excess of \$17,500.00, and the business entity will report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through this fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex authorizes the Purchasing Agent to issue purchase orders and execute such other documents as may be necessary with the following vendor(s) for the various services described below:

<u>Vendor Name</u>	<u>Description of Services</u>
1. Kustom Control Solutions Corp.	Fire Alarm Monitoring System

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Certification of Value

I, Thomas W. Gildersleeve, Purchasing Agent, for the County of Sussex do hereby certify that based on past expenditure history of the following vendor(s) will probably exceed the sum of \$17,500.00 during the 2016 fiscal year:

<u>Vendor Name</u>	<u>Description of Services</u>
1. Kustom Control Solutions Corp.	Fire Alarm Monitoring System

Thomas W. Gildersleeve, Purchasing Agent
Department of Central and Shared Services

Date: January 13, 2016

Resolution Summary

Other

RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW

Description of Resolution:

The following vendor(s) provided the certified documentation to support the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 ET SEQ) through the fiscal year of 2016. This authorizes the Purchasing Agent to issue purchase orders in excess of \$17,500 and execute other documents if necessary for various goods and services.

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF
NEW COMPUTER SOFTWARE AND HARDWARE
PRODUCTS FOR THE COUNTY OF SUSSEX**

WHEREAS, the Board of Chosen Freeholders have established capital budget so that various computer software products and services can be purchased to carry out required County functions in a timely manner; and

WHEREAS, upon recommendation of the Office of Technology this new computer software and hardware purchase will provide additional security to the County's network; and

WHEREAS, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

Dell Inc.	#A89850	\$344,502.77	Requisition # 63690
-----------	---------	--------------	---------------------

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$344,502.77 by the Sussex County Office of Purchasing to permit the purchase of the new computer software products for the County of Sussex; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Resolution Summary Other

RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER SOFTWARE AND HARDWARE PRODUCTS FOR THE COUNTY OF SUSSEX

Description of Resolution:

This resolution is to authorize the purchase of new computer software and hardware products. The Office of Information Technology has stated that the current system, Data Center is approaching its seventh year and maintenance fees are increasing along with the server cluster reaching end of line service level. Replacement hardware is needed before software is blocked. The new system can be implemented in three stages to move from the old to new.

This purchase is provided by New Jersey State Contract #89850 using Dell Inc., in the amount of \$344,502.77.

RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2016

WHEREAS, the County of Sussex, pursuant to N.J.S.A. 40:11-11(5) and N.J.A.C. 5:34-7.1 et seq. may by resolution and without advertising for bids, purchase any goods or services under a Cooperative Pricing System of which the County has been a member pursuant to Agreement dated December 14, 2011, attached hereto; and

WHEREAS, the County of Sussex is a member of the Morris County Cooperative Pricing System and has the need on a timely basis to purchase goods and services using those contracts; and

WHEREAS, the Sussex County Office of Purchasing intends to enter into contracts for the following goods and services listed below through this Resolution and properly execute purchase orders as needed, which shall be subject to all the conditions applicable to the Morris County Cooperative Pricing Contracts for the calendar/fiscal year of 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders for the County of Sussex that the Sussex County Office of Purchasing be and is hereby authorized to purchase certain goods and services from the Morris County Cooperative Pricing System during the calendar/fiscal year of 2016:

Service	Contract #
Administrative Passenger Vehicles	#15-B
Bagged Cement & Poured Concrete	#24
Beam Guide Rail & Safety Ends	#26
Catch Basins/Manhole Castings	#14
Communication Equipment (Radio)	#41
Concrete Blocks & Granite Curb Blocks	#19
Deer Carcass Removal & Disposal	#51
Fencing Materials & Installation	#53
Fire Equipment Services	#13-A
Lumber, Insulation & Paint Supplies	#10
Police Pursuit Vehicles	#15-A
Police Uniform/Equipment	#23
Propane Gas	#43
Road Resurfacing	#06
Traffic Sign Materials	#28
Traffic Signal Maintenance & Repairs	#37
Traffic Striping	#36
Utility Vehicles	#15-C

BE IT FURTHER RESOLVED that the duration of this authorization shall be until December 31, 2016 or upon the expiration of the vendors' contract, whichever occurs first; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Resolution Summary
Other

RESOLUTION RE: AUTHORIZATION TO THE SUSSEX COUNTY OFFICE OF PURCHASING TO MAKE PURCHASES DIRECTLY FROM THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL SYSTEM DURING THE CALENDAR/FISCAL YEAR 2016

Description of Resolution:

This resolution is for authorization for the Office of Purchasing to make direct purchases from the Morris County Cooperative Pricing System for various goods and/or services for the 2016 year.

RESOLUTION RE: AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS, LLC TO PROVIDE A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATIONS WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the County of Sussex wants to undertake a feasibility study to explore improvements to the buildings and spaces occupied by the Prosecutor's Office; and

WHEREAS, Parette Somjen Architects, LLC presented a proposal to provide a feasibility study for the Sussex County Prosecutor's Office Renovations, in an amount not to exceed \$14,600.00; and

WHEREAS, the County of Sussex and Parette Somjen Architects, LLC desired to enter into an Agreement; this resolution and Professional Service Agreement was approved by the Board of Chosen Freeholder on the November 24, 2015 meeting; and

WHEREAS, the Office of Purchasing was notified of some minor changes to the Professional Service Agreement regarding the Limit of Services Section and the Insurance Section of the Agreement; and

WHEREAS, the attached amended Professional Service Agreement incorporates the minor changes to the Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby agrees to enter into an Amended Agreement with Parette Somjen Architects, LLC, in an amount not to exceed \$14,600.00, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), for the purpose of providing the professional services described herein and within their proposal; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute, on behalf of the County, the amended Professional Services Agreement, which is annexed hereto and made a part hereof; and

BE IT FURTHER RESOLVED that certified copies of this Resolution, along with the Amended Professional Service Agreement, be forwarded to Parette Somjen Architects, LLC, 439 Route 46 East, Rockaway, NJ 07866, Attn: Gregory Somjen; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

PROFESSIONAL SERVICE AGREEMENT (Amended)

This Agreement is made by and between

THE COUNTY OF SUSSEX, a Political Subdivision of the State of New Jersey with administrative offices located at the Sussex County Administrative Center, One Spring Street, Newton, New Jersey 07860, hereinafter referred to as the "County or Owner".

AND

Parette Somjen Architects, LLC, with offices located at 439 Route 46 East, Rockaway, NJ 07866, thereinafter referred to as the "Firm or Architect".

PROFESSIONAL SERVICES FOR A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATION

Scope of Work

Phase 1:

The County of Sussex wishes to undertake a feasibility study to explore improvements to the buildings and spaces presently occupied by Major Crimes and the main Prosecutors Office. The objective of the study is to evaluate building code compliancy issues and legally mandated business operation issues (i.e. secure file and evidence storage). In addition an examination of the spatial efficiencies and modern day needs will be evaluated.

The Departments housed in the two buildings have approximately 53 team members ranging from the Prosecutor and Assistant Prosecutors to Detectives and support staff. There are requirements for secure file storage as well as secure evidence storage. There is limited conference / meeting space and as well as work space.

The feasibility study is expected to include the following:

- a. The exploration of finishing second floor space of the Major Crimes building that is presently unused and vacant, including structural engineering services.
- b. The exploration of adding space off of the third floor space of the main building, which is presently roof area.
- c. The exploration of incorporating an elevator for accessing all floors of the building connecting the Major Crimes building to the main building, and other barrier free compliance issues.

The buildings were originally constructed as wood frame residential structures. Throughout Newton and over decades these structures have been converted to office and commercial uses. While somewhat functional the conversions are not particularly efficient or code compliant for the modern uses.

We understand these buildings to be in a historic district and the exterior work proposed in the feasibility study will have to be reviewed with the local and historic office at some point.

Phase 2:

Parette Somjen Architects, LLC will provide schematic design drawings for the lower level of the prosecutor's office to renew the records area and provide space for works stations for the investigation unit.

Professional Services

Architectural Programing

Preliminary Studies & Information Gathering: The design process will commence with the development of project's goals, activities to be accommodated and any special requirements or considerations that will guide the design and our services.

Documentation of Existing Conditions: Parette Somjen Architects, LLC will undertake a field survey of the areas that will be affected by the proposed Work. A floor plan that we refer to as "existing conditions" will be developed. Our visit will only look to document basic information that is readily visible. i.e.; we do not, as part of our basic services, cut or break open walls or ceilings to examine existing conditions.

The County will provide civil/survey resources for the purposes of determining the finish floor elevation of each of the buildings for which we are preparing the feasibility studies.

Data Analysis / Architectural Program: Once the preliminary studies, information gathering and existing conditions are completed the compiled information is analyzed and used as the basis for developing the

Schematic Design

Parette Somjen Architects, LLC shall prepare a Schematic Design Document based on the program. The Schematic Design Document shall establish the conceptual design of the project illustrating the scale and relationship of the project components. We shall prepare up to two preliminary design concepts which will be presented in preliminary floor plans format.

Preliminary Budgeting

A preliminary budget will be prepared by Parette Somjen Architects, LLC based on the designs developed and discussions with the County. When providing opinions or estimates of probable construction costs, such budgets are based on Parette Somjen Architects, LLC experience and qualifications and only represents Parette Somjen Architects, LLC judgment as a professional generally familiar with the industry. It is recognized that neither Parette Somjen Architects, LLC, nor the Owner has control over, among other things: (1) the cost of labor, materials or equipment, (2) the Contractor's methods of determining bid prices, (3) competitive bidding, market or negotiating conditions, or (4) costs of governmental approvals. Accordingly, Parette Somjen Architects, LLC cannot and does not warrant or represent in any manner the actual cost of construction. As such, the Owner agrees that Parette Somjen Architects, LLC cannot be held liable for any damages claimed to have arisen out of construction costs exceeding Parette Somjen Architects, LLC estimates of same, if any.

Compensation

The professional fees for services outlined herein are based on a flat fee of **\$13,800.00**. These fees exclude reimbursable expenses (i.e. printing, deliveries, etc.), which will be billed separately at a lump sum of **\$800.00**.

The Architect shall submit duly verified monthly invoices to the Owner. The Owner shall approve the Architect's invoice at the next regularly scheduled Owner meeting. The Owner shall make payment to the Architect on the approved invoice during the next payment cycle following its approval of the invoice. Payments to Parette Somjen Architects LLC are not subject to third party payments or any type of construction financing arrangements.

If services or an invoice is disputed, notification of such dispute will be made in writing within seven (7) calendar days of the receipt of same, and in which the architect shall have the opportunity to remedy the dispute.

Reimbursable Expenses

Reimbursable Expenses ("Disbursements") include all out of pocket expenses incurred by Parette Somjen Architects LLC in connection with the services being provided as part of this agreement. Such expenses including among other things such as incidental expenses, overnight mail, document purchase, report binding, photographs, tolls, parking and reproductions.

Limit of services

The Firm agrees that all services performed conform to the terms and conditions of this Agreement. It is expressly agreed by the Firm that the County will not compensate the Firm for any services not within the scope of work. The standard of care for all professional services performed or furnished under this Agreement by the Architect and its sub-contractors, if any, will be the care and skill commonly used by members of the professional practicing under similar circumstances at the same time and in the same locality.

Standards of performance

The Firm agrees to notify the County within fifteen (15) working days of: (1) any finding by a licensing authority which restricts, suspends or revokes any license of its affiliate's professional staff or accreditation or which could result in such restriction, suspension or revocation or (2) any reduction or lapse in professional liability insurance coverage; or (3) any other event which might materially adversely affect their ability to carry out the duties and obligations under this Agreement.

Insurance

The Firm shall secure and maintain a policy of professional liability insurance in an amount of not less than \$1,000,000/\$3,000,000 total arising from any one (1) injury which policy will cover all services performed by it under the terms of this Agreement. The Firm shall maintain said policy in full force and effect at all times during the term of this Agreement.

Independent contractor

In performing the services and incurring expenses under this Agreement, the Firm shall operate as, and have the status of an independent contractor and shall not act as agent or be an agent of the County. As an independent contractor, the Firm shall be solely responsible

for determining the means and methods of performing the services and shall have complete charge and responsibility for personnel engaged in the performance of the services.

In accordance with said status as independent contractor, the Firm covenants and agrees that neither it nor its representatives, employees or agents will hold themselves out as, nor claim to be, Officers or employees of the County or of any department, agency or unit thereof, by reason hereof, and that they will not make any claim, demand or application to or for any right or privilege applicable to an Officer or employee of the Court, including but not limited to, Worker's Compensation coverage, health coverage, unemployment insurance benefits, Social Security coverage or employee retirement membership or credit.

The Firm understands and hereby confirms that all work product it produces (including plans, designs, reports, estimates, memorandum and the like) is "work for hire" as defined by applicable law and is thus the property of the Owner, who maintains the copyright and all other rights in and to the work product, including particularly the right to use or provide for use by others the work product in subsequent stages of the project.

Assignments/subcontracting

The Firm shall not assign or subcontract any of its rights, other than stated in the proposal, interests or obligations under this Agreement or subcontract any of the services to be performed by it under this Agreement. Any such subcontract, assignment, transfer, conveyance or other disposition shall be void and will not be compensated.

General Conditions

See Attachment A

Attachment A: General Conditions

1. Initial Information

This Agreement is based on the information provided in the Architects proposal attached hereto which identifies the project scope, professional services to be provided and professional fees.

2. Architect Responsibilities.

The Architect shall provide Basic Services as set forth in the Architect's proposal attached hereto.

The standard of care for all professional services performed or furnished under this Agreement by the Architect and its sub-consultants, if any, will be the care and skill commonly used by members of the profession practicing under similar circumstances at the same time and in the same locality.

The Architect shall review laws, regulations, codes and standards in effect as of the date of the project that are applicable to the Architect's services and shall exercise professional care and judgment to design in compliance with requirements imposed by governmental authorities having jurisdiction over the project. Should laws, codes and standards change during the project requiring the Architect to make changes, such changes will be provided as an additional service.

3. Owner Responsibilities.

The Owner shall compensate the Architect in accordance with the Compensation provisions of this Agreement.

The Owner will, from time to time, be required to provide information and documentation. Such information and documentation shall be provided in a timely manner. In addition that the Architect will be allowed to rely on the accuracy of information being provided.

4. Copyrights and Licenses

The Drawings, Specifications, field data, notes and other documents ("Documents") generated and prepared by the Architect (and its sub-consultants, if any) for this Project, including those in electronic format are Instruments of Service for use solely with respect to this Project. The Architect (and its sub-consultants, if any) shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including rights under applicable copyright laws. The Owner shall be permitted to retain paper copies, including reproducible copies, of the Drawings, Specifications and other documents for information and reference in connection with the Owner's use and occupancy of the Project.

Should the Owner or Architect terminate this Agreement the Owner shall be entitled to copies of work product to the extent that the work product and all balances due and owing to the Architect for work product completed have been fully paid to the Architect.

5. Claims and Disputes

Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution the cost of which shall be shared equally, unless the parties agree in writing to proceed directly to binding dispute resolution. The parties will agree on the method for conducting the mediation, including the selection of mediators and the process therewith. If the parties do not resolve a dispute through mediation pursuant to this Section, the method of binding dispute resolution shall be subject to and determined by the laws of the State of New Jersey.

In the event that the Owner concludes it has a claim against the Architect arising out of a services provided and / or this agreement, the Owner shall place the Architect on notice of the claim in writing within fourteen (14) days of becoming aware of alleged claim by presenting a narrative description of the claim, as well as, setting forth reasonably calculated summary of the monetary damages the Owner contends it has or will suffer (which is not binding in any legal proceeding), and the Owner may not withhold any fees from the Consultant if within 60 days of receipt the aforesaid notice, the Architect provides the Owner with written confirmation from its professional liability carrier that: 1) there is coverage for the claim as described in the aforesaid notice, and 2) that available remaining limits in the policy exceed the amount of the claim. Nothing contained herein shall preclude the Owner from supplementing and / or amending the aforesaid notice as needed. Likewise, the Consultant has a continuing obligation to advise the Owner of any changes in the coverage available for the claim at issue, if any.

6. Termination and Suspension

On seven (7) calendar day's written notice, the Owner may suspend or terminate this Agreement, with or without cause, for any and all reasons and without penalty or prejudice. In the event of such termination, the Architect shall be paid any undisputed charges for work performed prior to the effective date of termination in accordance with the payment terms of this Agreement.

If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to terminate or suspend services, the Architect shall give seven (7) days' written notice to the Owner before terminating or suspending services. The Architect shall have no liability to the Owner for delay or damage caused the Owner because of such termination or suspension of services.

7. Inconsistency.

In the event any provision of this Agreement conflicts in whole or in part with the Proposal regarding the services to be provided, the Architect shall provide the Services that require the greater level of service. For all other conflicting provisions not involving the provisions of

Services, e.g., indemnification, dispute resolution, payments, etc., then the provisions of this Agreement shall control.

8. Entire Agreement.

This Agreement (i.e. base proposal and these general conditions) represents the entire Agreement between the parties on this project and supersedes and cancels any and all previous or collateral agreements, negotiations, commitments, representations or understandings, oral, written or otherwise having to do with the projects of this agreement. It is understood that there may be separate agreements for other projects that remain valid. Any modifications to this Agreement must be set forth in writing and signed by an authorized representative of both parties.

9. Assignment.

The rights of the parties under this Agreement are personal to each party, and neither party may assign, transfer, hypothecate or otherwise assign its rights or delegate its duties under the Agreement whether voluntarily, involuntarily or by operation of law, without the prior written consent of the other party to the Agreement, which shall not be unreasonably withheld.

10. Default.

The Architect may not maintain any action or effect any remedies for default against the Owner unless and until the Owner has failed to cure the breach within fifteen (15) business days of written notice of such breach; or if the nature of the cure is such that it reasonably requires more than fifteen (15) business days, if the Owner commences the cure within the fifteen (15) business day period and thereafter continuously and diligently pursues by all reasonable means the cure to completion.

11. Miscellaneous Provisions.

This Agreement may be signed in one or more counterparts, each of which shall be deemed an original.

This Agreement shall be binding upon and inure to the benefit of the parties, their successors and their assigns.

In all references in this Agreement to any parties, persons, entities or corporation, the use of any particular gender or the plural or singular number shall be intended to include the appropriate gender or number as the text of this Agreement may require.

If any provision of this Agreement shall be finally adjudged illegal, invalid or unenforceable, such illegality, invalidity or unenforceability shall not affect the legality, validity or enforceability of the remaining provisions of this Agreement.

Any waiver by either party of any provision or condition of this Agreement shall not be construed or deemed to be a waiver of any other provision or condition, nor a waiver of a subsequent breach of the same provision or condition, unless such waiver is expressed in writing signed by the party to be bound.

The Architect shall have the right to include photographic or artistic representations of the Projects among the Architect's promotional and professional materials without further consent. The Architect shall be given reasonable access to the completed Project to make such representations. The Owner shall provide professional credit for the Architect in the Owner's materials for the Project.

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE AGREEMENTS
Exhibit A attached hereto (2 pages)

IN WITNESS THEREOF, the parties hereto have executed this Agreement this 13th day of January, 2016.

PARETTE SOMJEN ARCHITECTS, LLC

BY: _____
Gregory J. Somjen, AIA Member

COUNTY OF SUSSEX

BY: _____
George F. Graham, Freeholder Director

BY: _____
Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

CERTIFICATION RE: BUDGET APPROPRIATION OF AWARDING OF AGREEMENT

I, Robert J. Maikis, Jr., County Treasurer, County of Sussex, hereby certify to the Clerk, Board of Chosen Freeholders, that there are sufficient funds in the 2015 budget appropriations listed:

01-201-25-275-432	Operating Expenses Professional Consulting	PO# 56657
-------------------	---	-----------

In the Total Amount not to exceed of \$14,600.00

Award of Agreement for the: Professional Service Agreement with Parette Somjen Architects, LLC to provide a feasibility study for the Sussex County Prosecutor's Office Renovations

TO: Parette Somjen Architects, LLC
439 Route 46 East
Rockaway, NJ 07866

Robert J. Maikis, Jr., County Treasurer

Dated: January 13, 2016

Resolution Summary
Other

RESOLUTION RE: AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS, LLC TO PROVIDE A FEASIBILITY STUDY FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE RENOVATIONS WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

Description of Resolution:

This resolution is for authorization to amend the Professional Services Agreement with Parette Somjen Architects, LLC to perform a feasibility study for the Prosecutor's Office Renovations in the amount of \$14,600.00.

(REVISED 4/10)

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE
N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)
N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

EXHIBIT A (Cont)

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval

Certificate of Employee Information Report

Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at www.state.nj.us/treasury/contract_compliance)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF A SOFTWARE SOLUTION TO CONTROL PERSONAL COMPUTER ACCESS TIMES AND PRINTER FUNCTIONS WITH A PAYMENT KIOSK FOR USE IN THE SUSSEX COUNTY LIBRARY SYSTEM

WHEREAS, Requests for Proposals were issued December 8, 2013 for the purchase of a Software Solution to control personal computer access times and printer functions with a payment Kiosk for use in the Sussex County Library System and in response to the Request for Proposals process the County received proposals on January 7, 2014; and

WHEREAS, the Division of Library Services and the Office of Purchasing reviewed the only proposal and found that it met the evaluation criteria and library requirements as an acceptable proposal, the Division of Library Services recommended that an award be made to Advanced Business Equipment in the amount of \$17,136.00; and

WHEREAS, the proposal specification allowed for a Contract ending January 31, 2015 with the County reserving the right to extend said Contract for four (4) additional and consecutive one year periods at the rates proposed in the bid proposal; and

WHEREAS, the Division of Library Services wishes to exercise this option and renew this Contract for an additional and consecutive one year period at the rate included in the January 7, 2014 proposal; and

WHEREAS, all purchases under this Contract shall have funds certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of purchase; and

WHEREAS, all purchases in excess of the currently established bid threshold shall conform to the policy set up by this Board and have a separate authorizing Resolution prior to the issuance of a purchase order.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Division of Library Services, the Sussex Board of Chosen Freeholders does as hereby award a Contract Extension for the purchase of a Software Solution to control personal computer access times and printer functions with a payment Kiosk for use in the Sussex County Library System with Advanced Business Equipment for the work described in its proposal dated January 7, 2014; and

BE IT FURTHER RESOLVED that the passage of this Resolution shall act as a Contract renewal document for all parties involved; and

BE IT FURTHER RESOLVED that this Contract Extension (year three of the five year contract) will be in effect from the first of the month following the date of Contract signing for a twelve (12) month period ending January 31, 2017 with the County reserving the right to extend said Contract for two (2) additional and consecutive one year periods; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Advanced Business Equipment, 1129 Union Blvd., Allentown, PA 18103 and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Resolution Summary Other

RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF A SOFTWARE SOLUTION TO CONTROL PERSONAL COMPUTER ACCESS TIMES AND PRINTER FUNCTIONS WITH A PAYMENT KIOSK FOR USE IN THE SUSSEX COUNTY LIBRARY SYSTEM

Description of Resolution:

This resolution is for authorization to extend the current contract for another year to Advanced Business Equipment for the Sussex County Library System Software Solution with the Kiosk payment.

Contract extension will be in effect from February 1, 2016 until January 31, 2017.

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF
NEW STORAGE AND FILING SYSTEM FOR THE SUSSEX
COUNTY DIVISION OF SOCIAL SERVICES FILE ROOM**

WHEREAS, the Board of Chosen Freeholders have established capital budget so that various goods and services can be purchased to carry out the required County functions in a timely manner; and

WHEREAS, upon recommendation of the Division of Facilities Management, there is a need to purchase a new storage and filing system for the Sussex County Division of Social Services File Room; and

WHEREAS, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

Montel Aetnastak Inc. (Storage Systems USA Inc.) #A79573 \$44,541.86

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$44,541.86 (requisition #63319) by the Sussex County Office of Purchasing to permit the purchase of a new storage and filing system for the Sussex County Division of Social Services File Room; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Resolution Summary Other

RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW STORAGE AND FILING SYSTEM FOR THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FILE ROOM

Description of Resolution:

This resolution is for authorization to purchase storage and filing systems for Social Services file room.

There is a need for a comprehensive plan to store 15,708 L.F.I. of records and to provide for access and retrieval in both an efficient and effective manner. The purchase of the new storage and file system will provide an increase file capacity to allow for future growth.

This purchase is provided by New Jersey State Contract #A79573 with Montel Aetnastak Inc. (Storage Systems USA Inc.) in the amount of \$44,541.86

RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MATTER OF BALANCE: MANAGING CONCERNS ABOUT FALLS (MOB) PROGRAM FOR THE PERIOD OF DECEMBER 1, 2015 TO JULY 31, 2016

WHEREAS, the Sussex County Department of Human Services, Division of Senior Services has been notified by the New Jersey Department of Human Services, Division of Aging Services, of the availability of a grant for the support and delivering of a evidence-based falls prevention program; and

WHEREAS, the Sussex County Department of Human Services, Division of Senior Services has received a notice of intent to fund in the amount of \$12,000.00 with no match requirement, for the period starting December 1, 2015 and ending July 31, 2016; and

WHEREAS, the funding will be provided for the purpose of supporting and delivering A Matter of Balance: Managing Concerns About Falls (MOB) Program to reduce falls and the fear of falling to older adults and/or their caregivers; and

WHEREAS, the Sussex County Department of Human Services, Division of Senior Services has completed the Grant Application as required for consideration by the New Jersey Department of Human Services, Division of Aging Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, hereby approves and ratifies the Grant Application for A Matter of Balance; Managing Concerns About Falls (MOB) Program for older adults and/or their caregivers in the amount of \$12,000.00 and authorizes the Sussex County Freeholder Director to execute all necessary documents in connection with said Application; and

BE IT FURTHER RESOLVED that certified copies of this Resolution, together with copies of the Application; be forwarded to New Jersey Department of Human Services, Division of Community Services, Attention: Maryann Marian, PO Box 807, Trenton, NJ 08625-0807,

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY 2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM (PRIORITY 1) IN THE AMOUNT OF \$1,000,000.00 WITH \$1,583,000.00 AS COUNTY SHARE

WHEREAS, the former Governor of New Jersey, the Honorable Jon S. Corzine, previously established the NJDOT Local Bridges, Future Needs Program (LBFNP) to provide financial assistance to the State's 21 counties for the improvement of county jurisdiction bridges and \$25.0 million has been allocated for said program in FY 2016 by the current Governor of New Jersey, the Honorable Chris Christie; and

WHEREAS, each county receives a \$1.0 million grant (Priority 1) to address its local bridge needs and the NJDOT Transportation Acting Commissioner, the Honorable Richard T. Hammer, has requested the County of Sussex submit a \$1.0 million Local Bridges Future Needs Grant Application for needed NBIS (National Bridge Inspection Standards) bridge rehabilitation work; and

WHEREAS, the Honorable Richard T. Hammer encourages counties to submit a second request for the remaining funds (\$4.0 million in Local Bridge grants) which are available to be distributed among the counties for eligible bridges as a Priority 2 request; and

WHEREAS, the County of Sussex is responsible for designing and administering the projects; and

WHEREAS, an authorization was received under the 2014 LBFNP for a Priority 1 \$1.0 million allocation for the replacement of Bridge C-17 carrying Roseville Road over Conrail (abandoned) in Byram Township which NJDOT determined to be structurally deficient and functionally obsolete; and

WHEREAS, an authorization was received under the 2015 LBFN for a Priority 1 \$1.0 million allocation for the replacement of Bridge X-09 carrying County Route 565 (Branchville-Lewisburg Road) over Papakating Creek in Wantage Township which NJDOT determined to be structurally deficient, scour critical and functionally obsolete; and

WHEREAS, a 2015 LBFNP Priority 2 application in the amount of \$1.0 million for the replacement of Bridge X-09 was also submitted for NJDOT's consideration, for which authorization is not guaranteed; and

WHEREAS, the County of Sussex has proposed, within said 2016 LBFNP Priority 1 Application, funding of \$1.0 million from NJDOT Local Bridges, Future Needs Program, with \$500,000.00 allocated for the replacement of Bridge C-17 and \$500,000.00 allocated for the replacement of Bridge X-09 to supplement the estimated construction costs for the projects; and

WHEREAS, the total estimated cost for the Bridge C-17 replacement project, including inspection and testing, is \$2,057,361.50, and the total estimated cost for the Bridge X-09 replacement project, including inspection and testing, is \$2,352,900.00, for a grand total of \$4,410,251.50; and

WHEREAS, based on the previously authorized NJDOT funding for the projects, 2014 LBFNP funding of \$1.0 million for Bridge C-17 and 2015 LBFNP funding of \$1.0 million for Bridge X-09, as well as the 2016 LBFNP \$1.0 million funding request, for a total of \$3.0 million, the remaining county share for these projects is \$1,538,000.00, which will be included in the 2016 County Capital Budget request.

NOW, THEREFORE, BE IT RESOLVED the Sussex County Board of Chosen Freeholders formally approves the Priority 1 Grant Application for the above stated projects; and

BE IT FURTHER RESOLVED by the Sussex County Board of Chosen Freeholders that the Freeholder Director and Board Clerk are hereby authorized to submit electronic Grant Applications identified as LBFN-2016-Replacement of Sussex County Bridge-00008 Priority 1 for replacement of Bridge C-17 and LBFN-2016-Replacement of Sussex County Bridge-00007 Priority 1 for replacement of Bridge X-09 to the New Jersey Department of Transportation on behalf of Sussex County; and

BE IT FURTHER RESOLVED by the Sussex County Board of Chosen Freeholders that the Freeholder Director and Board Clerk are hereby authorized to sign the Grant Agreement on behalf of Sussex County and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement and approves the execution of the Grant Agreement; and

BE IT FURTHER RESOLVED that three (3) certified copies of the Resolution and the attachments for this project be submitted to Joseph A. Birchenough, P.E., District Manager, Bureau of Local Aid, NJDOT, 200 Stierli Court 1st Floor, Mount Arlington, NJ 07856-1322; and a copy in On Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF
CONTRACT

I, ROBERT J. MAIKIS, JR., TREASURER, COUNTY OF SUSSEX, HEREBY CERTIFY TO THE CLERK, BOARD OF CHOSEN FREEHOLDERS, THAT THESE FUNDS ARE SUBJECT TO ADEQUATE FUNDS BEING INCLUDED IN THE 2016 COUNTY CAPITAL ORDINANCE FOR BRIDGE IMPROVEMENTS AND FULLY APPROVED BY THE FREEHOLDER BOARD:

2016 Capital Ordinance (account number to be determined)	\$1,583,000.00
---	----------------

FOR: Replacement of Sussex County Bridge C-17 (\$ 408,000.00)
Replacement of Sussex County Bridge X-09 (\$1,175,000.00)

TOTAL: \$1,538,000.00

ENCUMBERED FOR COUNTY'S SHARE OF PRIORITY 1 NJDOT
LOCAL BRIDGES, FUTURE NEEDS GRANT

Robert J. Maikis, Jr.
Treasurer

Dated: January 13, 2016

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY 2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM (PRIORITY 1) IN THE AMOUNT OF \$1,000,000.00 WITH \$1,583,000.00 AS COUNTY SHARE

RESOLUTION SUMMARY AUTHORIZING GRANT AGREEMENT

State / Federal (or other Grantor Agency): New Jersey Department of Transportation

County agency originating grant application: Department of Engineering & Planning, Division of Engineering

Description of purpose of grant funds: Local Bridges, Future Needs Grant for the Replacement of Bridge C-17, Roseville Road, Byram Township, which is structurally deficient and functionally obsolete and for the Replacement of Bridge X-09, CR 565, Wantage Township, which is structurally deficient, functionally obsolete and scour critical.

Amount of grant funds sought: \$1 million

County budget match: \$1,583,000.00

Term of Agreement: Construction Contract Award within 24 months of Original Agreement Execution.

Will additional staff need to be hired: No

Is this initial funding or has funding been received in the past: \$1.0 million in 2014 LBFNP funding authorized for Bridge C-17 and \$1.0 million in 2015 LBFNP funding authorized for Bridge X-09.

If funding has been received in prior years: Funding was authorized in previous years but will not be received until the projects are awarded for construction. At that time 75% of the funds can be requested.

Is there an expectation that the grant funds will be renewed in future years: Yes based on NJDOT Local Bridges, Future Needs Program funding.

Describe impact on organization if grant funds are not renewed: Construction costs for the rehabilitation or replacement of structurally deficient bridges would be solely through County Capital funding

EXECUTIVE SUMMARY:

Bridge C-17 carries Roseville Road over Conrail - Abandoned (Lackawanna Cutoff) in the Township of Byram. The existing single span reinforced concrete arch structure built in 1911 was assessed in the Cycle 15 NBIS Report (3/2015) as structurally deficient and in overall poor condition due to the superstructure. It is also rated functionally obsolete due to the intolerable approach roadway alignment and substandard bridge width. Roseville Road is a municipal roadway with an ADT of 841 (9/2011 traffic count performed by Sussex County).

The project is necessary to improve the condition and safety features of Bridge C-17 crossing over Conrail (Lackawanna Cutoff). The Lackawanna Cutoff is expected to be re-activated for passenger services within 2-3 years.

It is proposed to replace the existing reinforced concrete arch with a precast arch founded on spread footings. The roadway will be widened to 2-11 foot lanes and a 4'-foot and 6' minimum shoulders to provide a 32' minimum curb-to-curb roadway. The wingwalls at the northwest and southeast corners of the structure will be flared to permit placement of the horizontal curves closer to the bridge, thus increasing the radii of the approaches. The existing 22' underclearance will be increased to 23.3' to accommodate the 23' track envelope required by New Jersey Transit. It is expected the bridge replacement will provide a 75+ year minimum useful life.

The preliminary estimated cost for the project, including construction inspection and testing, is \$2,675,000.00.

A NJDOT FY2014 Local Bridges, Future Needs Program Priority 1 Grant Application, in the amount of \$1.0 million was authorized for the replacement of Bridge C-17. This \$1.0 million grant is guaranteed funding for the project with the condition that NJDOT requires the project be delivered to construction award within twenty-four months of grant agreement execution. The additional \$500,000.00 requested under the FY2016 LBFNP Priority 1 Grant Application will be used to supplement the \$1.0 million of previously authorized funding.

Bridge X-09

Bridge X-09 carries CR-565 (Branchville-Lewisburg Road) over the Papakating Creek in the Township of Wantage. There are speed postings of 10 MPH and 15 MPH to either side of the structure due to the sharp curves coming onto and off the bridge. The existing through-girder bridge built in 1929 is structurally deficient due to the poor condition of the superstructure and substructure. The bridge is also functionally obsolete due to the substandard deck geometry and the intolerable approach alignment. There is heavy corrosion and section loss of the steel members and the south abutment footing is exposed, caused by general scour. The structure is scour critical and has a sufficiency rating of 27.7.

The replacement structure will consist of curved steel stringers with composite deck superstructure supported on cast in place abutments with a combination of pile and spread footing foundations. The proposed bridge will be widened to accommodate a 30-foot curb-to-curb roadway width consisting of two 11-foot lanes for traffic with a 4 foot shoulder on each side. The bridge rails will consist of a 4-bar open rail system with cast-in-place concrete end pylons. The existing alignment will be modified to accommodate the bridge widening and to improve substandard approach geometry. Scour countermeasures will be installed to protect the bridge footings. It is expected the bridge replacement will provide a 75+ year minimum useful life.

The preliminary estimated cost for the project, including construction inspection and testing, is \$2,352,900.00.

A NJDOT FY2015 Local Bridges, Future Needs Program Priority 1 Grant Application, in the amount of \$1.0 million was authorized for the replacement of Bridge X-09. This \$1.0 million grant is guaranteed funding for the project with the condition that NJDOT requires the project be delivered to construction award within twenty-four months of grant agreement execution. The additional \$500,000.00 requested

under the FY2016 LBFNP Priority 1 Grant Application will be used to supplement the \$1.0 million of previously authorized funding.

A second priority NJDOT Local Bridges, Future Needs Program Grant Application, in the amount of \$1.0 million is for discretionary funding. The Priority 2 grant applications are reviewed by NJDOT and projects are selected to receive funding based on the condition, sufficiency rating, inventory rating and status of posting of the proposed bridge.

The replacement of Sussex County Bridge X-09 project could be selected from the pool of applicants to receive secondary funding in an amount up to \$1.0 million or could receive no secondary funding.

Bridge C-17	Total Project Replacement Costs	\$2,085,000.00
	2014 \$1.0 Million Priority 1 LBFNP Grant	(\$1,000,000.00)
	2016 \$500K Priority 1 LBFNP Grant	(\$500,000.00)
	Prior County Capital	(\$177,000.00)
	County Capital Funding Balance	\$408,000.00
Bridge X-09	Total Project Replacement Costs	\$2,675,000.00
	2015 \$1.0 Million Priority 1 LBFNP Grant	(\$1,000,000.00)
	2016 \$500K Priority 1 LBFNP Grant	(\$500,000.00)
	County Capital Funding Balance	\$1,175,000.00
Grand Total		\$1,583,000.00

Should the 2015 LBFNP \$1.0 million Priority 2 grant application for the replacement of Bridge X-09 be authorized, the County Capital requirement for the projects will be adjusted accordingly.

x:\njdot\state aid\fy2016\lbfnp\priority1 c17, x09\20160113 rsl fy2016 lbfnp app- \$1m.doc

**RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO THE
COMPETITIVE CONTRACTING PROCESS BETWEEN
THE COUNTY OF SUSSEX AND USA ARCHITECTS FOR
THE PROVIDING OF ARCHITECTURAL SERVICES FOR
THE SUSSEX COUNTY COURTROOM RENOVATIONS**

WHEREAS, the County of Sussex entered into a Contract with USA Architects Planners & Interior Designers for the Sussex County Courthouse Renovations, and said Resolution was adopted by the Sussex County Board of Chosen Freeholders on November 24, 2015; and

WHEREAS, due to the Bail Reform Act the Contractor will need to address imminent changes required by the Act and additional design services are requested to include space planning and change to the project schedule; and

WHEREAS, USA Architects Planners & Interior Designers has presented the Board of Chosen Freeholders with an Amendment totaling \$2,750.00 for these modifications; and

WHEREAS, the funds necessary to satisfy said services in the amount of \$2,750.00 represents an increase to the original Contract of 6.40279%, and are available in line item 04-215-55-973-925 and have been certified by the County Treasurer, as evidenced by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Contract between the County and USA Architects Planners & Interior Designers is hereby amended pursuant to the proposal provided October 6, 2015.
2. The total Contract cost, including this Amendment No. 1, is now \$45,700.00 for a total of a 6.40279% increase of the original Contract.

BE IT FURTHER RESOLVED that a copy of this Resolution, along with the Amendment No. 1, be forwarded to USA Architects Planners & Interior Designers, 20 North Doughty Avenue, Somerville, NJ 08876; and a copy is available via On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders

**CERTIFICATION RE: BUDGET APPROPRIATION FOR AN AMENDMENT TO
AN EXISTING COMPETITIVE CONTRACTING PROCESS WITH USA ARCHITECTS
PLANNERS & INTERIOR DESIGNERS**

I, Robert J. Maikis, Treasurer, County of Sussex, hereby certify to the Clerk, Board of Chosen Freeholders that there are sufficient funds appropriated in the budget appropriation(s) entitled:

**Sussex County Courtroom Renovations
04-215-55-973-925**

For Awarding of an Amendment to a Competitive Contracting Process for:

Architectural Services for the Sussex County Courtroom Renovations

**Change Order of \$2,750.00.
In the amount not to exceed \$45,700.00**

**TO: USA Architects Planners & Interior Designers
20 North Doughty Avenue
Somerville, NJ 09976**

Robert J. Maikis, Treasurer

Dated: January 13, 2016

**NOTICE OF AMENDMENT TO THE COMPETITIVE CONTRACTING
PROCESS**

The Sussex County Board of Chosen Freeholders has approved an Amendment to an Agreement with USA Architects Planners & Interior Designers. The Resolution shall act as the Amendment and is available for public inspection in the Office of the Clerk of the Board of Chosen Freeholders of the County of Sussex.

AWARDED TO:	USA Architects Planners & Interior Designers 20 North Doughty Avenue Somerville, NJ 08876
SERVICES:	Changes in scope of the original Contract
COST:	\$2,750.00
TIME PERIOD:	October 6, 2015 – no longer than a twelve (12) month period from date of Contract award
DATED:	January 13, 2016

**BY ORDER OF THE BOARD OF CHOSEN FREEHOLDERS
COUNTY OF SUSSEX**

Catherine M. Williams, Clerk

RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A COMPETITIVE CONTRACTING PROCESS BETWEEN THE COUNTY OF SUSSEX AND USA ARCHITECTS PLANNERS & INTERIOR DESIGNERS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE SUSSEX COUNTY COURTROOM RENOVATIONS

Description of Resolution:

This Resolution is for authorization to amend the current contract that was awarded to USA Architects Planners & Interior Designers for the Architectural services for the Sussex County Courtroom Renovations.

This Amendment is to update the previously provided awarding of a Contract through the Competitive Contracting Process as adopted by the Board of Chosen Freeholders on November 24, 2015.

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM FOR PRIORITY 2 FUNDING IN THE AMOUNT OF \$1,000,000.00 WITH \$218,760.46 AS COUNTY SHARE

WHEREAS, former Governor of New Jersey, the Honorable Jon S. Corzine, previously established the NJDOT Local Bridges, Future Needs Program to provide financial assistance to the State's 21 counties for the improvement of county jurisdiction bridges and \$25.0 million has been allocated for said program in FY 2016 by the current Governor of New Jersey, the Honorable Chris Christie; and

WHEREAS, each County receives a \$1.0 million grant (Priority 1) to address its local bridge needs and the NJDOT Transportation Acting Commissioner, the Honorable Richard T. Hammer, has requested the County of Sussex submit a \$1,000,000.00 Local Bridges Future Needs Grant Application for needed NBIS (National Bridge Inspection Standards) bridge rehabilitation work; and

WHEREAS, the Honorable Richard T. Hammer encourages counties to submit a second request for the remaining funds (\$4.0 million in Local Bridge grants) which are available to be distributed among the counties for eligible bridges as a Priority 2 request; and

WHEREAS, the County of Sussex is responsible for designing and administering the project; and

WHEREAS, the County of Sussex has proposed, within said Priority 2 Application, funding of \$1.0 million from NJDOT Local Bridges Future Needs Program for the rehabilitation of Bridge S-25 and Bridge S-26 in Stillwater Township which NJDOT has determined to be structurally deficient; and

WHEREAS, the preliminary estimated cost for the rehabilitation projects, including construction inspection and testing, is \$1,218,760.46; and

WHEREAS, if awarded the \$218,760.46 County Share for this project will be included in the FY2017 County Capital budget request; and

NOW, THEREFORE, BE IT RESOLVED the Sussex County Board of Chosen Freeholders formally approves the Priority 2 Grant Application for the above stated project; and

BE IT FURTHER RESOLVED by the Sussex County Board of Chosen Freeholders that the Freeholder Director and Board Clerk are hereby authorized to submit an electronic Grant Application identified as LBFN-2016-Rehabilitation of Sussex County Br-00009 Priority 2 for the Rehabilitation of Bridges S-25 and S-26 to the New Jersey Department of Transportation on behalf of Sussex County; and

BE IT FURTHER RESOLVED by the Sussex County Board of Chosen Freeholders that the Freeholder Director and Board Clerk are hereby authorized to sign the Grant Agreement on behalf of Sussex County and that their signature constitutes acceptance of the terms and conditions of the Grant Agreement and approves the execution of the Grant Agreement; and

BE IT FURTHER RESOLVED that three (3) certified copies of the Resolution and the attachments for this project be submitted to Joseph A. Birchenough, P.E., District Manager, Bureau of Local Aid, NJDOT, 200 Stierli Court 1st Floor, Mount Arlington, NJ 07856-1322; and a copy in On Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF
CONTRACT

I, ROBERT J. MAIKIS, JR., TREASURER, COUNTY OF SUSSEX, HEREBY
CERTIFY TO THE CLERK, BOARD OF CHOSEN FREEHOLDERS, THAT
THESE FUNDS ARE SUBJECT TO ADEQUATE FUNDS BEING INCLUDED IN THE
2017 COUNTY CAPITAL ORDINANCE FOR BRIDGE IMPROVEMENTS AND FULLY
APPROVED BY THE FREEHOLDER BOARD:

2017 Capital Ordinance \$218,760.46

FOR: Rehabilitation of Bridges S-25 and S-26

TOTAL: \$218,760.46

ENCUMBERED FOR COUNTY'S SHARE OF NJDOT
DISCRETIONARY GRANT

Robert J. Maikis, Jr.
Treasurer

Dated:

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY 2016 LOCAL BRIDGES, FUTURE NEEDS PROGRAM FOR PRIORITY 2 FUNDING IN THE AMOUNT OF \$1,000,000.00

RESOLUTION SUMMARY AUTHORIZING GRANT AGREEMENT

State / Federal (or other Grantor Agency): New Jersey Department of Transportation

County agency originating grant application: Department of Engineering & Planning, Division of Engineering

Description of purpose of grant funds: Local Bridges, Future Needs Grant for the Rehabilitation of Bridge S-25, CR 622, Stillwater Township, which is structurally deficient and load posted, with a sufficiency rating of 53.3 and the Rehabilitation of Bridge S-26, CR 521, Stillwater Township, which is structurally deficient, with a sufficiency rating of 58.1.

Amount of grant funds sought: \$1 million

County budget match: \$218,760.46

Term of Agreement: Construction Contract Award within 24 months of Agreement Execution

Will additional staff need to be hired: No

Is this initial funding or has funding been received in the past: Initial funding

If funding has been received in prior years: N/A

Is there an expectation that the grant funds will be renewed in future years: Yes based on NJDOT Local Bridges, Future Needs Program funding

Describe impact on organization if grant funds are not renewed: Construction costs for the rehabilitation or replacement of structurally deficient bridges would be through Priority 1 grant funding and County Capital funding

EXECUTIVE SUMMARY:

Bridge S-25 is a two span, continuous, concrete encased steel stringer superstructure bridge founded on cast in place concrete abutments and footings, with a concrete deck and bituminous wearing surface, 80' in length, built in 1940. Per the 2013 NBIS report the bridge is considered structurally deficient, with a Sufficiency Rating of 53.3 and an Inventory Rating of 19T. The deck condition is rated in poor condition due to advanced deterioration and the superstructure condition is rated in fair condition due to minor section loss. The substructure condition is rated satisfactory due to minor deterioration. Per a Priority 1 Repair Notice dated November 19, 2015, the bridge required load weight posting of 25T for an AASHTO Type 3 Truck, 33T for an NJDOT Type 3S2 Truck and 39T for AASHTO Type 3-3 Truck based on the load rating analysis performed this inspection cycle. A Priority 1 Repair Notice was also issued due to the extent of full depth spalls and exposed deck reinforcement on the deck underside. The proposed project will involve removal of the existing deck and wearing surface and replacement with a composite reinforced concrete deck. The existing bridge rail will be replaced with a 4-bar open rail bridge system and cast in place concrete end pylons. The work will also involve limited substructure repairs and reconstruction of the approach roadway as needed to facilitate the rehabilitation. It is expected the deck replacement and substructure repairs will provide a 35+ year minimum useful life.

Bridge S-26 is a single span concrete encased steel I-beam superstructure bridge founded on cast in place concrete abutments and footings, with a concrete deck and bituminous wearing surface, 48' in length, built in 1940. The structure is structurally deficient due to the poor condition of the deck, with a Sufficiency Rating of 58.1 and an Inventory Rating of 29T. The deck condition is rated in serious condition due to incipient spalls, large spalls with exposed rusted reinforcement, and medium to wide cracks with efflorescence throughout the underside. The superstructure condition is rated fair due to minor section loss and the substructure is in fair condition due to minor section loss and exposed abutment footings. The structure is not scour critical. The proposed project will involve removal of the existing deck and wearing surface and replacement with a reinforced concrete deck. The existing bridge rail will be replaced with a 4-bar open rail bridge system and cast in place concrete end pylons. The work will also involve limited scour countermeasures and reconstruction of the approach roadway as needed to facilitate the rehabilitation. It is expected the deck replacement and scour countermeasures will provide a 35+ year minimum useful life.

The preliminary estimated cost for the project, including construction inspection and testing, is \$1,218,760.46.

The second priority NJDOT Local Bridges, Future Needs Program Grant Application, in the amount of \$1.0 million is discretionary funding, and not guaranteed. The Priority 2 grant applications are reviewed by NJDOT and projects are selected to receive funding based on the condition, sufficiency rating, inventory rating and status of posting of the proposed bridge.

RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH NEWTON URGENT CARE, LLC FOR THE PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the Sussex County Board of Chosen Freeholders and the Sussex County Sheriff's Department desire to enter into a Professional Services Agreement with Newton Urgent Care for the provision of physician services to individuals incarcerated within the Keogh-Dwyer Correctional Facility; and

WHEREAS, the Sussex County Sheriff's Department is required by law specifically to provide necessary medical care to individuals within its facilities; and

WHEREAS, the Agreement attached hereto provides for an amount not to exceed \$17,500.00 for services to be rendered to inmates at the Keogh-Dwyer Correctional Facility; and

WHEREAS, the County of Sussex, the Sussex County Sheriff's Department and Newton Urgent Care desire to enter into an Agreement setting forth the respective responsibilities of the parties in relation to the aforementioned medical care; and

WHEREAS, the Local Public Contract's Law, N.J.S.A. 40A:11-1 et seq., requires that the Resolution authorizing the award of contract for professional services without competitive bids and the Agreement itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that it hereby authorizes the Freeholder Director and Clerk of Board to execute the attached Agreement for professional services with Newton Urgent Care, in an amount not to exceed \$17,500.00 pursuant to N.J.S.A. 40A:11-5(1)(a)(i); and

BE IT FURTHER RESOLVED that this Agreement is being awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the local contract's law because the Agreement is for services performed by a person authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that inasmuch as this Agreement is awarded without public bidding under the provisions of the local public contract laws as a Professional Service Agreement, notice of this award shall forthwith be published once in the New Jersey Herald following the passing of the Resolution as is required by law; and

BE IT FURTHER RESOLVED that a copy of this Resolution and a copy of the Agreement itself be made available at the office of the Clerk of the Board of Chosen Freeholders pursuant to the local public contract's law N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED that this Agreement will be in effect from January 1, 2016, for a period of twelve (12) months, ending December 31, 2016; and

BE IT FURTHER RESOLVED that certified copies of this Resolution, along with the Agreement for professional services be forwarded to Newton Urgent Care, 181 High Street, Newton, New Jersey 07860; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DENTRUST DENTAL, P.A. FOR THE PROVIDING OF DENTAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the Sussex County Sheriff's Department is required by law, specifically N.J.A.C. 10A:31-13.1, to provide necessary dental care to individuals incarcerated within the Keogh-Dwyer Correctional Facility; and

WHEREAS, Dentrust Dental, P.A. has previously negotiated a proposal to provide a set rate for inpatient dental care and thus allow the Sheriff's Department to budget dental costs with greater certainty as well as realize cost savings; and

WHEREAS, the County of Sussex and Dentrust Dental, P.A. desire to enter into an Agreement setting forth the respective responsibilities of the parties in relation to the aforementioned proposal; and

WHEREAS, Homer E. Wanamaker, Undersheriff for the County of Sussex, has certified that the value of these services will exceed \$17,500.00, and a copy of the written certification is attached hereto; and

WHEREAS, Dentrust Dental, P.A. has executed a certification, which is attached hereto and made part hereof, that the business entity has not made a contribution that would bar the award of this Agreement, and the business entity will continue to report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) during the term of this Agreement and has listed political contributions made during the past twelve months as set forth in said certification; and

WHEREAS, the Agreement in an amount not to exceed \$25,200.00 for the term of one (1) year from January 1, 2016 through December 31, 2016 and \$2,100.00 shall be paid in monthly increments for up to twelve (12) visits per Agreement year for routine dental services; and

WHEREAS, the County Treasurer/CFO has certified that funds will be available in the 2016 operating budget, subject to the final adoption of said budget, to award this Agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby agrees to enter into an Agreement with Dentrust Dental, P.A. for a period of one (1) year in an amount not to exceed \$25,200.00 for the year 2016 pursuant to N.J.S.A. 40A:11-5(1)(a)(i) for the purpose of providing necessary inpatient dental care to individuals incarcerated within the Keogh-Dwyer Correctional Facility; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute, on behalf of the County, the Professional Services Agreement, which is annexed hereto and made a part thereof; and

BE IT FURTHER RESOLVED that this Agreement is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the Agreement is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that inasmuch as this Agreement is awarded without public advertising for competitive bidding under the provisions of the Local Public Contracts Law, as a Professional Services Agreement, a notice of award of this Agreement shall forthwith be published once in the New Jersey Herald following passage of this Resolution, as required by law; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the Agreement itself is to be made available for public inspection at the Office of the Clerk of the Board of Chosen Freeholders, pursuant to the Local Public Contracts Law N.J.S.A. 40A:11-1 et. seq.; and

BE IT FURTHER RESOLVED that a copy of this Resolution, along with the Agreement, be forwarded to Dr. John M. Halcovich, DMD, CCHP, President, Dentrust Dental, P.A., 975 Easton Road, Suite 101, Warrington, Pennsylvania 18976; and a copy is available in On-Base.

Certified as a true copy of
Resolution adopted by the
Board of Chosen Freeholders
On the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF RONALD PETILLO AS A MEMBER OF THE BOARD OF COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY. SAID TERM TO BE EFFECTIVE FEBRUARY 1, 2016 AND EXPIRE JANUARY 31, 2021

WHEREAS, the Board of Chosen Freeholders has deemed that Ronald Petillo has the appropriate qualifications and expertise to fill said position.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders does hereby reappoint Ronald Petillo as a member of the Board of Commissioners of the Sussex County Municipal Utilities Authority. Said term shall commence February 1, 2016 and end January 31, 2021 at a salary of \$3,700.00 per annum and they shall be entitled to the medical benefits package provided by the Sussex County Municipal Utilities Authority; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Ronald Petillo, 9 Rapalyea Road, Hopatcong, NJ 07843; and the Sussex County Municipal Utilities Authority, 34 South Route 94, Lafayette, NJ 07848.

Certified as a true copy of the
Resolution adopted by the
Board on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: APPOINTMENT OF DANIEL M. PEREZ AS A MEMBER OF THE BOARD OF COMMISSIONERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY FOR A FIVE (5) YEAR TERM TO BE EFFECTIVE FEBRUARY 1, 2016 AND EXPIRE JANUARY 31, 2021

WHEREAS, the Board of Chosen Freeholders has deemed that Daniel M. Perez has the appropriate qualifications and expertise to fill said position.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders does hereby appoint Daniel M. Perez as a member of the Board of Commissioners of the Sussex County Municipal Utilities Authority for a five (5) year term commencing February 1, 2016 and ending January 31, 2021 at a salary of \$3,700.00 per annum and he shall not be entitled to the medical benefits package provided by the Sussex County Municipal Utilities Authority; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to Daniel Perez, 63 Fox Hill Road, Branchville, NJ 07826; and the Sussex County Municipal Utilities Authority, 34 South Route 94, Lafayette, NJ 07848.

Certified as a true copy of the
Resolution adopted by the
Board on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTMENT OF VIRGIL ROME JR. AS FIRE
MARSHAL FOR SUSSEX COUNTY FOR A ONE (1)
YEAR TERM. SAID TERM TO BEGIN JANUARY
15, 2016 AND EXPIRE JANUARY 14, 2017**

WHEREAS, the recommendation of the Sussex County Firemen's Association is to have the Board of Chosen Freeholders appoint Virgil Rome Jr. to the position of Fire Marshal for the County of Sussex.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders appoint Virgil Rome Jr. to the position of Sussex County Fire Marshal for a one (1) year term. Term to begin January 15, 2016 and expire January 14, 2017; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Virgil Rome Jr., Sussex County Fire Marshal's Office; Sussex County Firemen's Association, P.O. Box 3150, Newton, NJ 07860; County Treasurer; Office of Employee Services; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: APPOINTMENT OF JAMES RAPERTO SR. AND JOHN LUBA AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A ONE (1) YEAR TERM EACH. SAID TERMS TO BEGIN JANUARY 15, 2016 AND EXPIRE JANUARY 14, 2017

WHEREAS, the Sussex County Firemen's Association has recommended to the Board of Chosen Freeholders that it appoints James Raperto Sr. and John Luba to the position of Assistant Fire Marshal.

NOW, THEREFORE, BE IT RESOLVED that James Raperto Sr. and John Luba be appointed as Assistant County Fire Marshal for a one (1) year term. Said term to begin January 15, 2016 and expire January 14, 2017; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to; Sussex County Firemen's Association, P.O. Box 3150, Newton, NJ 07860; Sussex County Fire Marshal's Office; the County Treasurer; Office of Employee Services; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 17th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: APPOINTMENT OF MARILEE SMITH AS A MEMBER OF
THE SUSSEX COUNTY MENTAL HEALTH BOARD FOR A
TERM OF THREE (3) YEARS COMMENCING
IMMEDIATELY AND EXPIRING JUNE 30, 2018**

WHEREAS, pursuant to the Sussex County Administrative Code, the Sussex County Mental Health Board, as required by the Rules and Regulations Governing Mental Health Services and State Aid under the Community Mental Health Services Act (N.J.S.A. 30:9A), revised as of September 1, 1980, was established consisting of seven (7) to twelve (12) members for terms of three (3) years; and

WHEREAS, the Sussex County Mental Health Board recommends that Marilee Smith be appointed as a member of the Mental Health Board with a term of three (3) years, commencing immediately and expiring on June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby appoint Marilee Smith as a member of the Sussex County Mental Health Board for a term commencing immediately and expiring on June 30, 2018; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be sent to Marilee Smith, 25 B Moran St., Newton, NJ 07860; and the Mental Health Advisory Board.

Certified as a true copy of a
Resolution adopted by the
Board of Chosen Freeholders
on the 17th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: ESTABLISHMENT OF “FIRE PREVENTION SPECIALIST”
AND SALARY RANGE**

WHEREAS, the Appointing Authority has recommended that in order to perform more efficient operation there is a need for this new position; and

WHEREAS, the Appointing Authority has agreed with the placement of this new title in Sussex County Non - Represented Grade 8; and

WHEREAS, the Sussex County Board of Chosen Freeholders does concur with this recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex does hereby create and establish a position of:

FIRE PREVENTION SPECIALIST - 06356

BE IT FURTHER RESOLVED that the Board does hereby establish a 2015 salary range for this position and places it in the Sussex County Non-Represent Grade 8:

<u>Minimum</u>	<u>Maximum</u>	<u>Hours</u>
\$20.47	\$31.33	Hourly
\$37,269.00	\$56,575.00	35 hours
\$42,594.00	\$65,181.00	40 hours

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in the on-base computer system.

Certified as a true copy of a
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: ESTABLISHMENT OF “SUPERVISOR OF TRADES” AND SALARY RANGE

WHEREAS, the Appointing Authority has recommended that in order to perform more efficient operation there is a need for this new position; and

WHEREAS, the Communications Workers of America has agreed with the placement of this new title in CWA Supervisory Job Group 13; and

WHEREAS, the Sussex County Board of Chosen Freeholders does concur with this recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex does hereby create and establish a position of:

SUPERVISOR OF TRADES - 06784

BE IT FURTHER RESOLVED that the Board does hereby establish a 2016 salary range for this position and places it in the CWA Supervisory Job Group 13:

<u>Minimum</u>	<u>Maximum</u>	<u>Hours</u>
\$24.676	\$42.000	Hourly
\$45,082.00	\$76,740.00	35 hours
\$51,523.00	\$87,695.00	40 hours

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to: CWA Local 1032, 61 Spring Street, Newton, NJ 07860; and a copy is available in the On-base system

Certified as a true copy of a
Resolution adopted by the
Board of Chosen Freeholders
on the 13th day of January 2016.

Catherine M. Williams - Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND
INSTALLATION OF TWO (2) SINGLE AXLE DUMP BODIES,
PLOWS, WINGS, SPREADERS AND ALL ASSOCIATED
EQUIPMENT FOR THE COUNTY OF SUSSEX**

WHEREAS, public bids were advertised for the Supply and Installation of Two (2) Single Axle Dump Bodies, Plows, Wings, Spreaders and all Associated Equipment on November 30, 2015 and publicly received by the Sussex County Bid Proposal Committee on December 15, 2015; and

WHEREAS, the bids were reviewed by the Office of Fleet Management and the Purchasing Agent; and

WHEREAS, it was recommended by the County Fleet Manager that an award be made to the lowest responsible bidder, Tony Sanchez LTD for the items described in the specifications in the amount \$153,250.00; and

WHEREAS, the County Treasurer has certified that there is sufficient money in the capital account for the award of said Contract.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the County Fleet Manager the Sussex County Board of Chosen Freeholders does hereby award a Contract for the Supply and Installation of Two (2) Single Axle Dump Bodies, Plows, Wings, Spreaders and all Associated Equipment to Tony Sanchez LTD in the amount of \$153,250.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract and related Contract documents; and

BE IT FURTHER RESOLVED that this Contract will be in effect from date of Contract award until delivery and acceptance according to the terms and requirements contained in the bid specification document; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Tony Sanchez LTD, 1685 Route 46, Ledgewood, NJ 07852 and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF CONTRACTS

I, Robert J. Maikis, Jr., Treasurer, County of Sussex, hereby certify to the Clerk, Board of Chosen Freeholders, that there are adequate funds in the Capital Budget listed for awarding the contract amounts in the appropriations entitled:

04-215-55-973-941	Capital Improvements	\$ 65,500.00
04-215-55-973-940		<u>\$ 87,750.00</u>
		\$153,250.00

Req. # 63771

IN THE TOTAL AMOUNT OF \$153,250.00

For the contract award of:

The purchase of two (2) Single Axle Dump Bodies, Plows, Wings, Spreaders and all Associated Equipment

TO:

Tony Sanchez LTD.
1685 Route 46
Ledgewood NJ 07852

Robert J. Maikis, Jr.
Treasurer

Dated: January 13, 2016

Resolution Summary Capital Project/Asset Bid Award

RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND INSTALLATION OF TWO (2) SINGLE AXLE DUMP BODIES, PLOWS, WINGS, SPREADERS AND ALL ASSOCIATED EQUIPMENT FOR THE COUNTY OF SUSSEX

1. Description of project awarded or asset purchased including need for same:

Authorization to purchase two (2) Single Axle Dump Bodies, Plows, Wings, Spreaders and all associated equipment. These vehicles are to replace a 1995 (Unit #12) and a 1996 (unit #92) Ford S-8000 series vehicles that have reached the end of its reasonable economic lifespan.

2. Age/condition of asset to be replaced: (where applicable)

The existing vehicles are 21 years old, in poor condition due to excessive rust from age, parts are obsolete and high operating expenses.

3. Bid advertisement date – NJ Herald and SC Web Posting date:

November 30, 2015

4. # of bids packages picked up:

4

5. # of bids received:

2

6. Table comparing overall and unit pricing of bids submitted:

Bid summary table is attached

7. Project estimate: (including source of estimate)

N/A

8. Discussion of variance of low bid either or -10% from project estimate:

N/A

RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS MOTOR OILS, GREASES AND ANTI-FREEZE FOR THE COUNTY OF SUSSEX FLEET MANAGEMENT

WHEREAS, public bids were advertised on October 7, 2015 for the Supply and Delivery of Various Motor Oils, Greases and Anti-Freeze for the Sussex County Fleet Management and received by the Sussex County Bid Proposal Committee on November 10, 2015; and

WHEREAS, the bids received have been reviewed by the Office of Fleet Management and the Purchasing Agent; and

WHEREAS, it has been recommended by the County Fleet Manager that an award be made to the lowest responsible bidder, David Weber Oil Co., at the rates specified in the bid proposal; and

WHEREAS, all goods and services executed under this Contract shall have funds certified by the County Treasurer through an appropriated prepared and approved purchase requisition, future year cost subject to adequate funds being placed in subsequent budgets for the services to be provided.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the County Fleet Manager, the Sussex County Board of Chosen Freeholders does hereby award a Contract for the Supply and Delivery of Various Motor Oils, Greases and Anti-Freeze for the Sussex County Fleet Management to David Weber Oil Company at the rates specified in the bid proposal tendered on November 10, 2015; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract and related Contract documents; and

BE IT FURTHER RESOLVED that this Contract will be in effect from January 1, 2016 until December 31, 2016 with the County reserving the right to extend said Contract for one (1) additional and consecutive one (1) year period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to David Weber Oil Co., 601 Industrial Road, Carlstadt, NJ 07072, Attn: Noel Weber and a copy of this resolution is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 13th day of January, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

CERTIFICATION RE: BUDGET APPROPRIATION FOR AWARDING OF CONTRACTS

I, Robert J. Maikis, Jr., Treasurer, County of Sussex, hereby certify to the Clerk of the Board of Chosen Freeholders that this certificate is subject to adequate funds being appropriated in the 2016 County Budget appropriation entitled:

01-201-26-315-343	2016 Operating Budget	\$35,000.00
-------------------	-----------------------	-------------

In the approximate amount of \$35,000.00

Funding from 2016 Budget Year – Requisition not available at this time.

For the awarding
of a contract for:

Supply and Delivery of Various Motor Oils,
Greases and Anti-Freeze for the Sussex
County Fleet Management

To: David Weber Oil Co.
601 Industrial Road
Carlstadt, NJ 07072

Robert J. Maikis, Jr.
Treasurer

Dated: January 13, 2016

**Resolution Summary
Commodity/Service Bid Award**

RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS MOTOR OILS, GREASES AND ANTI-FREEZE FOR THE COUNTY OF SUSSEX FLEET MANAGEMENT

Description of use of commodity/service:

Award of a contract is for the purchase of Motor Oils, Greases and Anti-Freeze for the Sussex County Fleet Management.

Primary county agency consuming commodity/service:

Fleet Management

Bid advertisement date – NJ Herald and SC Web Posting date

10/07/15

of bids packages picked up

9

of bids received

5

Table comparing overall and unit pricing of bids submitted

See attached worksheet

For prior 3 years:

New contract – YTD 2015 – \$27,500.00; 2014 - \$30,000.00

Is commodity unit price extended to municipal government Y/N?

No