

**REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 28, 2015**  
**6:00 PM**  
**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on September 17, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation in recognition of November 1, 2015 as the 15<sup>th</sup> Annual Salute to Military Veterans Day.
2. Proclamation declaring November 10, 2015 as “Worldwide NET Cancer Awareness Day”.

(voice vote)

B. Presentations

1. Presentation of “Chapel of Four Chaplains Legion of Honor Award” to Chaplain Ernest M. Kosa by Frank Arminio of the Friends of the Chapel of Four Chaplains, Inc..
2. Acknowledging the retirement of Walter P. Chadwick, Jr., County Correction Officer for the Sheriff’s Office, who retired after 19 years with the County; Ellen Struble, Supervising Library Assistant at the Library, who retired after 29 years with the County.

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS’ COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO FILE AND EXECUTE THE UNIVERSAL SERVICE FUND (USF) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION GRANT AWARD IN THE AMOUNT OF \$2,014.00 FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016

- C. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO SUBMIT THE AREA PLAN GRANT AGREEMENT DoAS16AAA002 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES
- D. RESOLUTION RE: AUTHORIZATION OF PUBLIC SALE OF COUNTY PROPERTY AND DESIGNATION OF AN ON-LINE AUCTION SERVICE THROUGH NEW JERSEY STATE CONTRACT
- E. RESOLUTION RE: AUTHORIZATION FOR ADOPTION OF THE 2016 THROUGH 2019 SUSSEX COUNTY COMPREHENSIVE ALCOHOLISM AND DRUG ABUSE SERVICES PLAN AS REQUIRED BY THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES
- F. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 MULTI-JURISDICTIONAL COUNTY GANG, GUN, AND NARCOTICS TASK FORCE GRANT AWARD #JAG 1-19TF-14 FOR A TOTAL AMOUNT OF \$47,601.00
- G. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 RIGHT-TO-KNOW GRANT AWARD #EPID16RTK20L FOR A TOTAL AMOUNT OF \$9,380.00
- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF A SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE FRANKLIN CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00

- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF A SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE HOPATCONG CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00
  
- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF A SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE VERNON CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00
  
- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$56,058.00
  
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$118,924.00
  
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$91,441.00

- N. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF COMPUTER HARDWARE AND SOFTWARE SUPPORT REQUIRED BY THE DIVISION OF INFORMATION SERVICES
- O. RESOLUTION RE: APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM ADMINISTERED BY THE OFFICE OF THE INSURANCE FRAUD PROSECUTOR
- P. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO AMEND CONTRACT MODIFICATION #1 WITH CENTER FOR PREVENTION AND COUNSELING FOR THE PROVISION OF ALCOHOL AND DRUG ABUSE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

(roll call vote)

**10. APPROVAL OF MINUTES**

Regular Meeting - October 14, 2015

(voice vote)

**11. APPOINTMENTS AND/OR RESIGNATIONS**

**12. RESOLUTION**

- A. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN SPARTA TOWNSHIP
- B. RESOLUTION RE APPROVING POLICY FOR THE DESIGNATION OF AN ALTERNATE PURCHASING AGENT FOR THE COUNTY OF SUSSEX

(voice vote)

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

A. RESOLUTION RE: AWARDING A CONTRACT EXTENSION  
THROUGH THE COMPETITIVE CONTRACTING  
PROCESS FOR THE COUNTY PRESCRIPTION  
SAVINGS PROGRAM (CPSP)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

A. Personnel Agenda

(voice vote)

16. **ADMINISTRATIVE REPORT**

A. Other

17. **COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

21. **EXECUTIVE SESSION – (Closed Session – If Necessary)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**22. REMINDERS**

Tuesday                      November 10, 2015                      Regular Meeting – 6:00 P.M.

Wednesday                      November 11, 2015                      Holiday – Veterans Day

**23. ADJOURNMENT (voice vote)**

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO FILE AND EXECUTE THE UNIVERSAL SERVICE FUND (USF) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION GRANT AWARD IN THE AMOUNT OF \$2,014.00 FOR THE PERIOD OF JULY 1, 2015 THROUGH JUNE 30, 2016**

**WHEREAS**, the NJ Department of Community Affairs, Division of Housing and Community Resources has issued the Universal Service Fund (USF) County Welfare Agency (CWA) Administration Grant Award in the amount of \$2,014.00 for the period of July 1, 2015 through June 30, 2016; and

**WHEREAS**, funding awarded through the Grant will provide assistance to very low income residents for their home electric service and energy; and

**WHEREAS**, the Universal Service Fund (USF) in the County of Sussex is administered by the Department of Human Services, Division of Social Services.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex that the Freeholder Director and Clerk of the Board are hereby authorized and directed to file and execute the Universal Service Fund (USF) County Welfare Agency (CWA) Administration Grant Award in the amount of \$2,014.00 and all other documents that are required by the New Jersey Department of Community Affairs for the period of July 1, 2015 through June 30, 2016; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and its attachments be forwarded to Fidel E. Ekhekar, NJ Department of Community Affairs, Office of Home Energy Assistance, P.O. Box 811, Trenton, NJ 08625-0811; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO  
SUBMIT THE AREA PLAN GRANT AGREEMENT  
DoAS16AAA002 WITH THE NEW JERSEY DEPARTMENT  
OF HUMAN SERVICES, DIVISION OF AGING SERVICES**

**WHEREAS**, the County of Sussex wishes to submit the Area Plan Grant Agreement with the New Jersey Department of Human Services, Division of Aging Services, for the fiscal year of January 1, 2016 to December 31, 2016, in the amount of \$1,177,981.00 for the development of a comprehensive and coordinated delivery system for all social and nutritional services needed by older persons under the Older Americans Act of 1965 as amended; and

**WHEREAS**, the County of Sussex, based upon these allocations, would be required to provide matching funds totaling \$4,711.00 from account number 01-201-27-343-435, as evidenced by the attached Treasurer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex does hereby authorize the submission of the Area Plan Grant Agreement for the receipt of such a grant from the New Jersey Department of Human Services, Division of Aging Services, and does further, upon the execution of such an Agreement, authorize the expenditure of any and all funds pursuant to the terms of said Agreement between the County of Sussex and the New Jersey Department of Human Services, Division of Aging Services; and

**BE IT FURTHER RESOLVED** that the persons whose names, titles and signatures appear below are authorized to submit such a Plan and any other documents necessary in connection therewith; and

**BE IT FURTHER RESOLVED** that one certified copy of the grant and this Resolution shall be forwarded to the New Jersey Department of Human Services, Division of Aging Services, P.O. Box 807, Trenton, NJ 08625-0807.

Certified as true copy of the  
Resolution Adopted by the Board  
of Chosen Freeholders on the  
28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

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Phillip R. Crabb  
Director  
Board of Chosen Freeholders

**RESOLUTION RE: AUTHORIZATION OF PUBLIC SALE OF COUNTY PROPERTY AND DESIGNATION OF AN ON-LINE AUCTION SERVICE THROUGH NEW JERSEY STATE CONTRACT**

**WHEREAS**, the County of Sussex has accumulated surplus property which is no longer needed for public use that requires legal disposition thereof pursuant to N.J.S.A. 40A:11-36 and Local Finance Notice 2008-9; and

**WHEREAS**, said law requires a sale of such property by auction. The surplus property will be sold in an "as is" condition without express or implied warranties; and

**WHEREAS**, the Board of Chosen Freeholders desires to conduct a public sale of said surplus property; and

**WHEREAS**, the Office of Fleet Management has requested the disposal of a number of surplus vehicles and the Office of Purchasing has developed the attached list and other forms required for disposal of surplus equipment.

**NOW, THEREFORE, BE IT RESOLVED** that this Board does hereby declare all the property included on the list attached hereto as surplus to the needs of the County of Sussex; and

**BE IT FURTHER RESOLVED** that the Freeholder Director, Clerk of the Board and Purchasing Agent are hereby authorized to sign such documents as may be required to finalize and carry out said auction; and

**BE IT FURTHER RESOLVED** that the auction will be carried out under the auspices of New Jersey State Contract #A83453 through an on-line auction administrated by GovDeals.com; and

**BE IT FURTHER RESOLVED** that the terms and conditions of the Agreement entered into with GovDeals is available online at GovDeals.com. and that the County of Sussex reserves the right to accept or reject any bid submitted; and

**BE IT FURTHER RESOLVED** that copies of this Resolution will be available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 28<sup>th</sup> day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR ADOPTION OF THE 2016 THROUGH 2019 SUSSEX COUNTY COMPREHENSIVE ALCOHOLISM AND DRUG ABUSE SERVICES PLAN AS REQUIRED BY THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES**

**WHEREAS**, under P.L. 1989, Chapter 51 the County of Sussex is required to submit a comprehensive treatment and education services plan to the Division of Mental Health and Addiction Services (DMHAS) to be eligible for grant funding from the Alcohol Education, Rehabilitation and Enforcement Trust Fund (AEREF); and

**WHEREAS**, the Sussex County Local Advisory Committee on Alcoholism and Drug Abuse formulated a Comprehensive Alcoholism and Drug Abuse Services Plan for 2016 through 2019 as required by the NJ Department of Human Services, Division of Mental Health and Addiction Services and recommends adoption of the Plan; and

**WHEREAS**, the Local Advisory Committee on Alcoholism and Drug Abuse approved the 2016 through 2019 Plan on October 1, 2015; and

**WHEREAS**, the Board of Chosen Freeholders has reviewed the Plan and find it to be acceptable.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex does hereby approve the 2016 through 2019 Sussex County Comprehensive Alcoholism and Drug Abuse Services Plan; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution, together with copies of the Plan, be forwarded to Robert Culleton, Division of Mental Health and Addiction Services, P.O. Box 700, Trenton, NJ 08625-0700; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 MULTI-JURISDICTIONAL COUNTY GANG, GUN, AND NARCOTICS TASK FORCE GRANT AWARD #JAG 1-19TF-14 FOR A TOTAL AMOUNT OF \$47,601.00**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$47,601.00 which is now available as a revenue from the U.S. Department of Justice passed through the New Jersey Department of Law and Public Safety, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$47,601.00 be and the same is hereby appropriated under the caption of:

2015/16 Multi-Jurisdictional County Gang, Gun, and Narcotics Task Force  
Award #JAG 1-19TF-14  
(01-213-40-730-15100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015/16 RIGHT-TO-KNOW GRANT AWARD #EPID16RTK20L FOR A TOTAL AMOUNT OF \$9,380.00**

**WHEREAS, N.J.S.A.** 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS,** the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$9,380.00, which is now available as a revenue from the New Jersey Department of Health, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$9,380.00 be and the same is hereby appropriated under the caption of:

2015/16 Right-to-Know Award #EPID16RTK20L  
(01-213-41-803-15100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE FRANKLIN CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated a Shared Service Agreement with Franklin Borough for the provision of management and serving of meals for the Congregate Nutrition Program in accordance with the 2015 Area Plan; and

**WHEREAS**, the Initial Agreement providing \$2,400.00 in Title III B funds, \$11,840.00 in Title IIIC-1 funds and \$8,460.00 County funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015 was adopted on February 11, 2015; and

**WHEREAS**, the final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, the cost for administering the mandated responsibilities of the program exceeds the current \$22,700.00 allocated as identified in Attachment A; and

**WHEREAS**, this Modification will provide for an additional \$3,000.00 Title IIIC-1 funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$14,840.00 in Title IIIC-1 funds, \$2,400.00 in Title III B funds and \$8,460.00 in County funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Modification, Attachment "A", be forwarded to the Franklin Borough Council, 46 Main Street, Franklin, NJ 07416; Franklin Borough Manager, 46 Main Street, Franklin, NJ 07416; Thomas H. Neff, Director, NJ Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF A SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE HOPATCONG CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated a Shared Service Agreement with Hopatcong Borough for the provision of management and serving of meals for the Congregate Nutrition Program in accordance with the 2015 Area Plan; and

**WHEREAS**, the Initial Agreement providing \$2,400.00 in Title III B funds, \$11,840.00 in Title IIIC-1 funds and \$8,460.00 County funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015 was adopted on February 11, 2015; and

**WHEREAS**, the final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, the cost for administering the mandated responsibilities of the program exceeds the current \$22,700.00 allocated as identified in Attachment A; and

**WHEREAS**, this Modification will provide for an additional \$3,000.00 Title IIIC-1 funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$14,840.00 in Title IIIC-1 funds, \$2,400.00 in Title III B funds and \$8,460.00 in County funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and Agreement shall be forwarded to the Hopatcong Borough Council, 111 River Styx Road, Hopatcong, NJ 07843; Hopatcong Borough Manager, 111 River Styx Road, Hopatcong, NJ 07843; Thomas H. Neff, Director, NJ Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
of Chosen Freeholders on the  
28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN SHARED SERVICE AGREEMENT, ATTACHMENT "A", WITH THE VERNON CONGREGATE NUTRITION PROGRAM FOR THE PROVISION OF THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$25,700.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated a Shared Service Agreement with Vernon Township for the provision of management and serving of meals for the Congregate Nutrition Program in accordance with the 2015 Area Plan; and

**WHEREAS**, the Initial Agreement providing \$2,400.00 in Title III B funds and \$20,300.00 in Title IIIC-1 funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015 was adopted on February 11, 2015; and

**WHEREAS**, the final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, the cost for administering the mandated responsibilities of the program exceeds the current \$22,700.00 allocated as identified in Attachment A; and

**WHEREAS**, this Modification will provide for an additional \$3,000.00 Title IIIC-1 funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$23,300.00 in Title IIIC-1 funds and \$2,400.00 in Title III B funds, for the management and serving of meals for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and Agreement shall be forwarded to the Vernon Township Council, 21 Church Street, Vernon, NJ 07462; Vernon Township Manager, 21 Church Street, Vernon, NJ 07462; Vernon Township Department of Recreation and Community Development, 21 Church Street, Vernon, NJ 07462; Thomas H. Neff, Director, NJ Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
of Chosen Freeholders on the  
28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$56,058.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated an Agreement with Res-Care New Jersey, Inc. d/b/a ResCare HomeCare for the provision of Certified Home Health Aide Services in accordance with the 2015 Area Plan; and

**WHEREAS**, the Agreement to provide up to \$15,645.00 Title III B funds, \$4,565.00 in COLA funds, \$877.00 in State Match B-D funds, \$29,366.00 in Title III E funds and \$4,956.00 in State Match E funds and supplemented by \$200.00 Client Contributions for the period of January 1, 2015 to December 31, 2015 and was executed on July 22, 2015; and

**WHEREAS**, the Final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, this Modification will provide for an additional \$399.00 in Title III B funds, \$36.00 in State Match B-D funds, \$164.00 in Title III E funds and \$50.00 in State Match E funds, for a net increase of \$649.00, for the period of January 1, 2015 to December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of the Board and the Freeholder Director are authorized and directed to execute a Modification of Agreement, Attachment "A", that would provide up to \$16,044.00 Title III B funds, \$4,565.00 in COLA funds, \$913.00 in State Match B-D funds, \$29,530.00 in Title III E funds, \$5,006.00 in State Match E funds and supplemented by \$200.00 Client Contributions for the period of January 1, 2015 to December 31, 2015; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Modification, Attachment "A", be forwarded to Res-Care New Jersey, Inc. d/b/a ResCare HomeCare, Attention: Kathleen Goodling, 350 Sparta Avenue, Suite B6B, Sparta, NJ 07871; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$118,924.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated an Agreement with Catholic Family & Community Services for the provision of Home Delivered Meal Services in accordance with the 2015 Area Plan; and

**WHEREAS**, the Agreement providing \$43,779.00 in Title IIIC-2 funds, \$19,486.00 in State Home-Delivered Meal funds, \$5,792.00 in COLA funds, and \$18,500.00 in State Match B-D funds, to be supplemented by Other income in the amount of \$89,026.00 for the Weekday Home-Delivered Meal Program for the period of January 1, 2015 through December 31, 2015 was executed on July 22, 2015; and

**WHEREAS**, the Agreement providing \$13,000.00 of State Weekend and Holiday Home Delivered Meal funds and \$262.00 County funds, to be supplemented by Other income in the amount of \$7,351.00 for the Weekend Home Delivered Meal Program for the period of January 1, 2015 through December 31, 2015 was also executed on July 22, 2015; and

**WHEREAS**, the final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, this Modification will provide for an additional \$18,105.00 Title IIIC-2 funds, for a net increase of \$18,105.00 for the Weekday Home-Delivered Meal Program for the period of January 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$61,884.00 in Title IIIC-2 funds, \$19,486.00 in State Home-Delivered Meal funds, \$5,792.00 in COLA funds, and \$18,500.00 in State Match B-D funds, to be supplemented by \$89,026.00 in Other Income for the Weekday Home-Delivered Meal Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$13,000.00 of State Weekend and Holiday Home Delivered Meal funds and \$262.00 County funds, to be supplemented by Other income in the amount of \$7,351.00 for the Weekend Home Delivered Meal Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Modification, Attachment "A", be forwarded to Catholic Family & Community Services, Attention: Diane Silbernagel, 24 DeGrasse Street, Paterson, NJ 07505; and a copy is available in On- Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT # 2, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 FOR A TOTAL AMOUNT OF \$91,441.00**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has formulated an Agreement with Newton Medical Center for the provision of Food Service for Congregate Nutrition Program in accordance with the 2015 Area Plan; and

**WHEREAS**, the Agreement providing \$16,076.00 in Title IIIC-1 funds, \$16,354.00 in NSIP funds and \$58,858.00 in County funds for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015 was adopted on July 22, 2015; and

**WHEREAS**, the Final distribution of funds from the State of New Jersey, Department of Human Services, Division of Aging Services has been made; and

**WHEREAS**, this Modification will provide for an additional \$153.00 in NSIP funds for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** that the Clerk of the Board and Freeholder Director are hereby authorized and directed to execute this Modification, Attachment "A" that will provide \$16,076.00 in Title IIIC-1 funds, \$16,507.00 in NSIP funds and \$58,858.00 in County funds, for the Congregate Nutrition Program for the period of January 1, 2015 through December 31, 2015; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Modification, Attachment "A", be forwarded to Newton Medical Center, Attention: Joseph DiPaolo, 175 High Street, Newton, NJ 07860; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
of Chosen Freeholders on the  
28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF  
COMPUTER HARDWARE AND SOFTWARE SUPPORT  
REQUIRED BY THE DIVISION OF INFORMATION  
SERVICES**

**WHEREAS**, the Board of Chosen Freeholders has heretofore adopted an operating budget so that various offices may upgrade their computer hardware and software equipment to carry out their required functions in a timely manner; and

**WHEREAS**, the maintenance agreement with Cisco Systems needs to be renewed for the upcoming year for computer hardware and software support; and

**WHEREAS**, the procurement of this maintenance support and upgrade services is permitted under the New Jersey Contract # A87720 held by Cisco Systems with Aspire Technology Partners, LLC being a designated dealer/distributor of this service.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby authorize the execution and issuance of the necessary purchase orders to Aspire Technology Partners, LLC, for said hardware and software support in the total amount not to exceed \$119,851.47 (Requisition # 61954) by the Sussex County Office of Purchasing to permit the purchase of the computer services for the County of Sussex; and

**BE IT FURTHER RESOLVED** that upon receipt, inspection and approval of vouchers therefore by the using agency, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the budget accounts for said purpose; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution will available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY  
IN THE COUNTY PROSECUTOR INSURANCE FRAUD  
REIMBURSEMENT PROGRAM ADMINISTERED BY THE OFFICE OF  
THE INSURANCE FRAUD PROSECUTOR**

**WHEREAS**, the Office of the Insurance Fraud Prosecutor has been designated by the Legislature to implement funding reimbursement for anti-insurance fraud activities, pursuant to N.J.S.A. 17:33A-28; and

**WHEREAS**, the Sussex County Prosecutor's Office wishes to apply for state funding in the amount of \$89,891.19 under the reimbursement program; and

**WHEREAS**, the Board of Chosen Freeholders has reviewed an accompanying Application and has approved said request; and

**WHEREAS**, the project is a joint effort between the Office of the Insurance Fraud Prosecutor and the Sussex County Prosecutor's Office for the purpose described in the Application.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders that:

- 1) As a matter of public policy, the Sussex County Prosecutor's Office wishes to participate to the fullest extent possible with the Office of the Insurance Fraud Prosecutor.
- 2) The Attorney General has allocated funds dedicated for the purpose of reimbursing County Prosecutors for anti-insurance fraud activities.
- 3) The Office of the Insurance Fraud Prosecutor shall be responsible for the receipt, review and approval of the applications for said funding.
- 4) The Office of the Insurance Fraud Prosecutor shall initiate allocations to each applicant as authorized.

**BE IT FURTHER RESOLVED** that the Sussex County Prosecutor, Francis A. Koch, the Sussex County Administrator and the County Financial Officer are authorized to sign the appropriate Subgrant Award and related documents; and

**BE IT FURTHER RESOLVED** that two certified copies of this Resolution, together with copies of the Application, be forwarded to Joan Enright, Program Analyst, Office of the Insurance Fraud Prosecutor, New Jersey Division of Criminal Justice, P.O. Box 094, Trenton, New Jersey 08625-0094; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28th day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO AMEND CONTRACT MODIFICATION #1 WITH CENTER FOR PREVENTION AND COUNSELING FOR THE PROVISION OF ALCOHOL AND DRUG ABUSE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY**

**WHEREAS**, the Sussex County Board of Chosen Freeholders authorized a Contract Modification #1 with Center for Prevention and Counseling for the provision of alcohol and drug abuse services for the citizens of Sussex County on September 9, 2015; and

**WHEREAS**, the funding and levels of service for this Contract for the period of January 1, 2015 to December 31, 2015 were set at \$50,256.00 to provide 558.40 units of outpatient treatment at \$90.00 per session; and

**WHEREAS**, at its meeting on July 23, 2015, the Sussex County Local Advisory Committee on Alcoholism and Drug Abuse recommended that \$8,010.00 of funding from the modification of the Contract with Newton Medical Center Behavioral Health Services and \$6,000.00 of funding from the modification of the Contract with Sunrise House Foundation, Inc. be transferred to Center for Prevention and Counseling for outpatient treatment services; and

**WHEREAS**, the recommended Contract Modification for Center for Prevention and Counseling will provide a net increase of \$14,010.00 for 155.67 additional sessions, thereby increasing the total Contract to \$64,266.00 for 714 outpatient sessions at \$90.00 per session for the period of January 1, 2015 to December 31, 2015.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex that the Freeholder Director and the Clerk of the Board are hereby authorized and directed to execute amended Contract Modification #1 with Center for Prevention and Counseling, for these services; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Modification, Attachment "A", be forwarded to Becky Carlson, Center for Prevention and Counseling, 61 Spring Street, Newton, NJ 07860; Alicia Sewell, NJ DMHAS, 222 S. Warren Street, PO Box 700, Trenton, NJ 08625-700; and a copy is available in On-Base.

Certified as a true copy of  
the Resolution adopted by  
the Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN  
SPARTA TOWNSHIP**

**WHEREAS**, the Township of Sparta has requested a temporary closure of a portion of CR 613 on November 26, 2015 for the purpose of conducting the Turkey Trot 5K; and

**WHEREAS**, N.J.S.A. 39:4-197 provides that no municipality, in exercise of its power to regulate parades, processions, or assemblages, shall prohibit normal traffic on any County road without the consent of the Board of Chosen Freeholders; and

**WHEREAS**, the Sussex County Department of Engineering and Planning has received requests from the Township of Sparta for the temporary closures of County Route 613; and

**WHEREAS**, the Sussex County Department of Engineering and Planning shall be provided with appropriate Certificates of Insurance.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Sussex County Board of Chosen Freeholders hereby consents to the temporary closure of CR 613 in the Township of Sparta on November 26, 2015 for purpose of allowing the Sparta Township Education Foundation 5K on said route, subject to the issuance of appropriate Certificates of Insurance acceptable to County Counsel; and

**BE IT FURTHER RESOLVED** that a copy of said Resolution shall be forwarded to William Close, Township Manager, Sparta Township, 65 Main Street, Sparta, NJ 07871; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN SPARTA TOWNSHIP**

Summary: Sparta Township has requested the County authorize a Temporary Closure of CR 613 between Winona Parkway and Spear Road in the Township of Sparta. The requested closure is to occur on November 26, 2015 from 8:00 AM to 11:00 PM. This resolution provides the needed authorization allowing for the Township's requested temporary closure of CR 613.

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**RESOLUTION RE: APPROVING POLICY FOR THE DESIGNATION OF  
AN ALTERNATE PURCHASING AGENT FOR THE  
COUNTY OF SUSSEX**

**WHEREAS**, the County of Sussex has recognized the need to have consistent and efficient services in order to ensure the orderly and proper functioning of county government; and

**WHEREAS**, the absence of a Purchasing Agent negatively impacts providing consistent and efficient services: and

**NOW, THEREFORE, BE IT RESOLVED** that the Sussex County Board of Chosen Freeholders does hereby create the following Policy for the Designation of an Alternate Purchasing Agent:

In the event of an absence of the Sussex County Purchasing Agent, the Assistant Purchasing Agent shall be designated as the "Alternate Purchasing Agent" and will have any and all responsibilities and authority, including signature authority, as the Purchasing Agent, except as may be limited by applicable law; and

**BE IT FURTHER RESOLVED** that the Purchasing Agent shall arrange coverage prior to scheduled absences or, in the event of unscheduled absences, as soon as practicable; and, in either case, shall notify their office and the Assistant Purchasing Agent accordingly; and

**BE IT FURTHER RESOLVED** that the above Policy shall be effective as of the date of adoption of this Resolution, and shall remain in effect until such time as it is modified by authority of the Board of Chosen Freeholders; and this Resolution shall be strictly adhered to by all County employees: and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be available on the County's On-Base system.

Certified as a true copy of a  
Resolution Adopted By The  
Board Of Chosen Freeholders  
On the 28<sup>th</sup> Day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE:   AWARDING A CONTRACT EXTENSION THROUGH THE  
COMPETITIVE CONTRACTING PROCESS FOR THE COUNTY  
PRESCRIPTION SAVINGS PROGRAM (CPSP)**

**WHEREAS**, the County of Sussex has established the County Prescription Savings Program (CPSP), which is a countywide program that provides discounted pricing on prescription medications for anyone who is not covered through any other prescription insurance group; and

**WHEREAS**, Requests for Proposals were issued August 5, 2014 for the County Prescription Savings Program and in response to the Request for Proposals process the County received proposals on September 9, 2014; and

**WHEREAS**, the Review Committee reviewed the proposals and have found that one of the proposals was acceptable and recommended that an award be made to ProAct Inc. for the work described in its proposal; and

**WHEREAS**, the proposal specification allowed for a Contract ending November 30, 2015 with the County reserving the right to extend said Contract for four additional and consecutive one year periods at the rates proposed in the bid proposal; and

**WHEREAS**, the Division of Human Services wishes to exercise this option and renew this Contract for an additional and consecutive one year period.

**NOW, THEREFORE, BE IT RESOLVED** that upon recommendation of the Department of Human Services, the Sussex Board of Chosen Freeholders does hereby authorize and direct to execute a Contract Extension for the County Prescription Savings Program to ProAct Inc. for the work described in its proposal, at no cost to the County; and

**BE IT FURTHER RESOLVED** that the passage of this Resolution shall act as a Contract renewal document for all parties involved; and

**BE IT FURTHER RESOLVED** that this Contract Extension (year two of the five year contract) will be in effect from December 1, 2015 until November 30, 2016 with the County reserving the right to renew and extend said Contract for three additional and consecutive one year periods; and;

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to ProAct Inc., 6333 Route 298, Suite 210, East Syracuse, NY 13057, Attn: Dave Warner; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 28<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex