

REGULAR MEETING HELD ON WEDNESDAY, SEPTEMBER 14, 2016
5:00 PM
ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2016 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

(Voice vote.)

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Presentations

1. Presentation by Barbara Miller of Community and Youth Services.
2. Presentation by Valerie Hogan of Project Self-Sufficiency of its New Jersey Youth Corps program.

7. PUBLIC HEARINGS

8. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.

9. FREEHOLDERS' COMMENTS

10. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY V-19-15 FOR THE PERIOD JUNE 16, 2016 THROUGH JUNE 15, 2017 IN THE AMOUNT OF \$122,636 STATE SHARE AND \$30,659 IN KIND MATCH
- B. RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE THE 2016-2017 TITLE IV-D REIMBURSEMENT AGREEMENT BETWEEN THE SUSSEX COUNTY SHERIFF'S OFFICE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT

- C. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AD HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MATTER OF BALANCE: MANAGING CONCERNS ABOUT FALLS (MOB) PROGRAM FOR THE PERIOD OF AUGUST 1, 2016 TO JULY 31, 2017
- D. RESOLUTION RE: TO AMEND THE HUMAN SERVICES GRANT AGREEMENT #16-1394-AAA-C-2, MODIFICATION # 1 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES
- E. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE A NO COST TIME EXTENSION TO THE NJ DEPARTMENT OF NJ ENVIRONMENTAL PROTECTION'S COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT AGREEMENT #EN16-028
- F. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE BUDGET MODIFICATION #1 TO THE 2016-2017 HEALTH SERVICE GRANT FOR THE PROVISION OF CANCER EDUCATION AND EARLY DETECTION (NJCEED) ISSUED BY THE NEW JERSEY DEPARTMENT OF HEALTH
- G. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH NORTHWEST NEW JERSEY COMMUNITY ACTION PROGRAM, INC. (NORWESCAP) FOR THE PROVIDING OF CANCER CONTROL AND PREVENTION HEALTH SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016/17 STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP) AWARD #DOAS16SHF002 FOR A TOTAL AMOUNT OF \$26,000.00

- I. RESOLUTION RE: AUTHORIZATION TO CARRY FORWARD UNEXPENDED GRANT RESERVE BALANCES FROM THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR TITLE III AND STATE MATCH GRANTS FROM THE 2015 AREA PLAN CONTRACT #DOAS15AAA011 INTO THE 2016 AREA PLAN CONTRACT #DOAS16AAA002

- J. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE U.S. DEPARTMENT OF HEALTH & HUMAN SERVICES, NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES TITLE III AND STATE MATCH GRANTS FOR 2015

- K. RESOLUTION RE: AUTHORIZATION FOR THE FILING OF THE 2017 NEW JERSEY SENIOR CITIZENS AND DISABLED RESIDENTS TRANSPORTATION ASSISTANCE PROGRAM (SCDRTP) CY 2017 (JANUARY 1, 2017 – DECEMBER 31, 2017) AND THE FTA NON-URBANIZED AREA FORMULA PROGRAM (SECTION 5311) TO THE NEW JERSEY TRANSIT CORPORATION AND THE DEPARTMENT OF TRANSPORTATION OF THE UNITED STATES OF AMERICA FOR CY 2017 (JANUARY 1, 2017 – DECEMBER 31, 2017) IN THE AMOUNT OF \$1,237,030.00

- L. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO RENEW AN AGREEMENT WITH THE TOWNSHIP OF HAMPTON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

- M. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF SANDYSTON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

- N. RESOLUTION RE: ALLOCATION OF MUNICIPAL ALLIANCE FUNDING TO THE ELEVEN MUNICIPAL ALLIANCE COMMITTEES FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT
- O. RESOLUTION RE: APPROVING AN AMENDMENT TO PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY
- P. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW
- Q. RESOLUTION RE: MODIFICATION OF THE SERVICES PROVIDED BY SIRSIDYNIX CORPORATION AND ENTRY INTO A NEW AGREEMENT FOR THOSE SERVICES TO BE UTILIZED AT THE SUSSEX COUNTY LIBRARY SYSTEM
- R. RESOLUTION RE: RESCINDING FROM INCLUSION IN THE SUSSEX COUNTY RENEWABLE ENERGY PROGRAM ADDITIONAL LOCAL UNIT PROJECTS AT THE COUNTY MAIN LIBRARY AND COUNTY OFFICE OF EMERGENCY MANAGEMENT IN FRANKFORD TOWNSHIP

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (Roll call vote.)

11. APPROVAL OF MINUTES

Regular Meeting – August 10, 2016

Special Meeting – September 7, 2016

Executive Session Minutes

Special Meeting September 7, 2016

(Voice vote.)

12. APPOINTMENTS AND/OR RESIGNATIONS

A. RESOLUTION RE: AMENDING AN APPOINTMENT TO NEW JERSEY ASSOCIATION OF COUNTIES FOR 2016

(Roll call vote.)

13. RESOLUTIONS

A. RESOLUTION RE: APPROVAL OF THE 2016 OPEN SPACE AND RECREATION PLAN UPDATE BY THE BOARD OF CHOSEN FREEHOLDERS

B. RESOLUTION RE: AUTHORIZATION TO EXECUTE A MEMORANDUM OF LEASE BETWEEN THE COUNTY OF SUSSEX AND SCARC, INC., FOR PREMISES LOCATED IN THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX, KNOWN AS LOT 2, BLOCK 23 ON THE FRANKFORD TOWNSHIP TAX MAPS

C. RESOLUTION RE: SUPPORT OF BOROUGH OF HOPATCONG'S GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FUNDING THROUGH THE TRANSPORTATION ENHANCEMENT GRANT PROGRAM

D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND ELIZABETHTOWN GAS COMPANY ALLOWING INSTALLATION OF NATURAL GAS MAINS ACROSS VARIOUS SUSSEX COUNTY BRIDGES IN BRANCHVILLE BOROUGH PURSUANT TO N.J.S.A. 27:19-19

E. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY ENGINEER TO IMPLEMENT THE TEMPORARY TRAFFIC CONTROL MEASURES AND TEMPORARY WORK ZONE SPEED LIMITS CONTAINED WITHIN THE PLANS ENTITLED "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" DATED AUGUST 2016 DEVELOPED BY THE SUSSEX COUNTY DIVISION OF ENGINEERING

F. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 630 AND CR519 IN BRANCHVILLE BOROUGH

G. RESOLUTION RE: RESOLUTION SUPPORTING BILL A-1821 WHICH WILL PROPERLY ALLOCATE 911 SYSTEMS AND EMERGENCY TRUST FUND ACCOUNT MONIES TO COUNTY AND MUNICIPAL 911 CENTERS, AS REQUIRED UNDER FEDERAL LAW

(Voice vote by consent, unless there is a request by a Board Member for individual consideration.)

H. INTRODUCTION FOR FIRST READING – ORDINANCE

ESTABLISHING SMOKE-FREE AIR OUTSIDE THE SUSSEX COUNTY COURTHOUSES IN THE TOWN OF NEWTON

MOTION to adopt this Ordinance on first reading. (Roll call vote)

MOTION to authorize the Clerk to advertise this Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on October 12, 2016 at 5:00 pm prior to final adoption of this Ordinance. (Voice vote)

14. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards

1. RESOLUTION RE: AWARD OF A CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES FOR FIRE SUPPRESSION SYSTEM'S SERVICE IN VARIOUS SUSSEX COUNTY BUILDINGS AND FACILITIES

2. RESOLUTION RE: AWARD OF CONTRACT FOR ICE CONTROL MATERIALS (ROCK SALT AND SNOW GRIT) 2016 – 2017 FOR THE COUNTY OF SUSSEX DIVISION OF PUBLIC WORKS

3. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUSSEX COUNTY ADMINISTRATIVE CENTER PARKING GARAGE FIREPROOFING

4. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (ELECTRICAL) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX

(Roll call vote)

15. **FINANCIAL**

A. RESOLUTION RE: PAYMENT OF BILLS

(Roll call vote)

16. **PERSONNEL**

17. **ADMINISTRATIVE REPORT**

A. Other

18. **COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

19. **UNFINISHED BUSINESS**

20. **NEW BUSINESS**

21. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name, spell your last name, and state your municipal residency

22. EXECUTIVE SESSION – (Closed Session – If Applicable)

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- _____ (1) **Matters Required by Law to be Confidential:**
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- _____ (3) **Matters Involving Individual Privacy:**
- _____ (4) **Matters Relating to Collective Bargaining Agreements:**
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- _____ (6) **Matters Relating to Public Safety and Property:**
- _____ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- _____ (8) **Matters Relating to the Employment Relationship:**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

23. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Sept. 19 – 7:30 pm	Agriculture Dev. Board	Freeholder Meeting Room
Sept. 21 – 10:00 am	HS Transportation Coordination Stakeholders	Social Services Conf. Rm.
Sept. 22 – 7:30 pm	Open Space Committee	Freeholder Meeting Room
Sept. 26 – 10:00 am	SC Mental Health PAC	Project Self-Sufficiency
Sept. 26 – 11:00 am	SC Mental Health Board	Project Self-Sufficiency
Sept. 28 – 9:00 am	Human Services Advisory Council	Project Self-Sufficiency
Sept. 28 - 2:00 pm	Education Partnership	Project Self-Sufficiency
Sept. 28 – 6:00 pm	Freeholder Meeting	Freeholder Meeting Room

24. ADJOURNMENT

(Voice vote.)

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY V-19-15 FOR THE PERIOD JUNE 16, 2016 THROUGH JUNE 15, 2017 IN THE AMOUNT OF \$122,636 STATE SHARE AND \$30,659 IN KIND MATCH

WHEREAS, the New Jersey Department of Law and Public Safety, Division of Criminal Justice has notified Sussex County of the availability of funds to continue the Sussex County Victim Assistance Project; and

WHEREAS, the New Jersey Department of Law and Public Safety will make available \$122,636 to Sussex County for the Victim Assistance Project for the period June 16, 2016 through June 15, 2017; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety, Division of Criminal Justice, and the County of Sussex, Department of the Office of the Prosecutor, to provide services to victims of crime.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director is hereby authorized and directed to execute the attached Victims of Crime Act Grant Application in the amount of \$122,636 State share and \$30,659 in kind match and submit same to the New Jersey Department of Law and Public Safety, Division of Criminal Justice; and

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Prosecutor, Francis A. Koch, The Freehold Director, The Sussex County Administrator and the County Treasurer are authorized to sign the appropriate Subgrant Award and related documents: and

BE IT FURTHER RESOLVED that one original and two certified copies of this Resolution, together with its attachments be forwarded to Isaac Junius, Division of Criminal Justice, State Office of Victim Witness Advocacy, P.O. Box 085, Trenton, NJ, 08625.

Certified as a true copy of the
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE THE 2016-2017 TITLE IV-D REIMBURSEMENT AGREEMENT BETWEEN THE SUSSEX COUNTY SHERIFF'S OFFICE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT

WHEREAS, it is desired that the Board of Chosen Freeholders of the County of Sussex renew a Title IV-D Reimbursement Agreement between the New Jersey Department of Human Services, Division of Family Development, and the Sussex County Sheriff's Office for services rendered by the Sheriff's Office as prescribed in the Title IV-D of the Social Security Act.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that the Director is hereby authorized and directed to execute a Title IV-D Reimbursement Agreement in the amount of \$140,692.00 for the term of October 1, 2016 to September 30, 2017 with the reference to Arrest Functions on behalf of the Sussex County Sheriff's Office and the New Jersey Department of Human Services, Division of Family Development; said Agreement to be in the form attached hereto; and

BE IT FURTHER RESOLVED that Freeholder Director George Graham and Sussex County Sheriff Michael F. Strada are authorized to affix their consent to said Agreement and two copies of the Resolution and the executed Agreement be forwarded to the New Jersey Department of Human Services, Division of Family Development, Office of Child Support Services, 5 Quakerbridge Plaza, P. O. Box 716, Trenton, New Jersey 08625, Attention: Patricia Risch, Assistant Director; and a copy is available in On-Base.

Certified as a true copy
of the Resolution adopted
by the Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE DIRECTOR, SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS, TO EXECUTE THE 2016-2017 TITLE IV-D REIMBURSEMENT AGREEMENT BETWEEN THE SUSSEX COUNTY SHERIFF'S OFFICE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT

State/Federal (or other) Grantor Agency: New Jersey Department of Human Services, Division of Family Development

County agency originating renewal, Interagency/Agreement: Office of the Sheriff

Description of purpose of funds: Services rendered by the Sheriff's Office as prescribed in the Title IV-D of the Social Security Act

Amount of funds sought: \$140,692.00

County budget match: \$.00

Term of agreement: October 1, 2016 to September 30, 2017

Will additional staff need to be hired? No
If so, describe specific duties

Is this initial funding or has funding been received in the past? Prior

If funding has been received in prior years:

2015-2016	\$137,896.00
2014-2015	\$136,329.00
2013-2014	\$298,833.00
2012-2013	\$147,889.00

List amount of funding received /County match in last 3 years

Is there an expectation that the funds will be renewed in future years? Yes

Describe impact on organization if funds are not renewed: NJ Department of Human Services, Division of Family Development and the Office of the Sheriff will not be able to meet statutory deadlines.

RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HEALTH AD HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MATTER OF BALANCE: MANAGING CONCERNS ABOUT FALLS (MOB) PROGRAM FOR THE PERIOD OF AUGUST 1, 2016 TO JULY 31, 2017

WHEREAS, the Sussex County Department of Health and Human Services, Division of Senior Services has been notified by the New Jersey Department of Human Services, Division of Aging Services, of the availability of a grant for the support and delivering of a evidence-based falls prevention program; and

WHEREAS, the Sussex County Department of Health and Human Services, Division of Senior Services has received a notice of intent to fund in the amount of \$12,000.00 with no match requirement, for the period starting August 1, 2016 and ending July 31, 2017; and

WHEREAS, the funding will be provided for the purpose of supporting and delivering A Matter of Balance: Managing Concerns About Falls (MOB) Program to reduce falls and the fear of falling to older adults and/or their caregivers; and

WHEREAS, the Sussex County Department of Health and Human Services, Division of Senior Services has completed the Grant Application as required for consideration by the New Jersey Department of Human Services, Division of Aging Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, hereby approves and ratifies the Grant Application for A Matter of Balance; Managing Concerns About Falls (MOB) Program for older adults and/or their caregivers in the amount of \$12,000.00 and authorizes the Sussex County Freeholder Director to execute all necessary documents in connection with said Application; and

BE IT FURTHER RESOLVED that certified copies of this Resolution, together with copies of the Application; be forwarded to New Jersey Department of Human Services, Division of Community Services, Attention: Heather Taylor, PO Box 807, Trenton, NJ 08625-0807,

Certified as a true copy of the
Resolution adopted by the Board
of Chosen Freeholders on the
14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: TO AMEND THE HUMAN SERVICES GRANT AGREEMENT #16-1394-AAA-C-2, MODIFICATION # 1 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES

WHEREAS, the County of Sussex applied for and was awarded a grant from the New Jersey Department of Human Services, Division of Aging Services, for the fiscal year January 1, 2016 to December 31, 2016 for the development of a comprehensive and coordinated delivery system for all social and nutritional services needed by older persons under the Older Americans Act of 1965 as amended; and

WHEREAS, the New Jersey Department of Human Services, Division of Aging Services approved the Sussex County Area Plan Contract, Grant Agreement #16-1394-AAA-C-2 between the Department and the Sussex County Board of Chosen Freeholders on October 28, 2015; and

WHEREAS, the New Jersey Department of Human Services, Division of Aging Services requests Budget Revisions for fiscal year 2016 to the Sussex County Area Plan Contract, Grant Agreement #16-1394-AAA-C-2 between the Department and the Sussex County Board of Chosen Freeholders be submitted by August 5, 2016; and

WHEREAS, Attachment A is a request to have Federal funds transferred between Title III-C1 and Title III-C2 in the amount of \$17,853.00; and

WHEREAS, Federal and State funds were adjusted for Administration of \$31,569.00 from Title III B, \$2,079.00 from Title III-C1, \$3,126.00 from Title III-C2 and \$4,081.00 from Title III E, \$1,000.00 from SHTP funds and \$1,291.00 from SSBG funds.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders approves of the request to have Federal funds transferred between Title III-C1 and Title III-C2 in the amount of \$17,853.00 and to have Federal and State funds adjusted for Administration in the amounts of \$31,569.00 from Title III B, \$2,079.00 from Title III-C1, \$3,126.00 from Title III-C2 and \$4,081.00 from Title III E, \$1,000.00 from SHTP funds and \$1,291.00 from SSBG funds; and

BE IT FURTHER RESOLVED that certified copies of this Resolution and Attachment "A", be forwarded to the State of New Jersey, Department of Human Services, Division of Aging Service, P O Box 807, Trenton, NJ 08625-0807; and a copy is available in On-Base..

Certified as a true copy of the
Resolution adopted by the Board
of Chosen Freeholders on the
14th day of September, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY
BOARD OF CHOSEN FREEHOLDERS TO EXECUTE A
NO COST TIME EXTENSION TO THE NJ DEPARTMENT
OF NJ ENVIRONMENTAL PROTECTION'S COUNTY
ENVIRONMENTAL HEALTH ACT (CEHA) GRANT
AGREEMENT #EN16-028**

WHEREAS, the NJ Department of Environmental Protection (NJDEP) entered into a contractual Agreement with the County of Sussex to provide certain inspection and investigative services pursuant to the County Environmental Health Act (CEHA) for the period of July 1, 2015 through June 30, 2016, which was approved on January 27, 2016 by the Sussex County Board of Chosen Freeholders; and

WHEREAS, the No Cost Time Extension is required to extend the work period to January 30, 2017 to complete the Contract obligations under the CEHA Grant Agreement #EN16-028; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, authorizes and directs the Freeholder Director and Clerk of the Board to execute the No Cost Time Extension to the County Environmental Health Act # EN16-28 with the NJ Department of Environmental Protection (NJDEP); and

BE IT FURTHER RESOLVED that two (2) certified copies of this Resolution with its attachments, be forwarded to the NJ Department of Environmental Protection, Compliance and Enforcement, Bureau of Local Environmental Management, Mail Code 401-04N, P.O. Box 420, Trenton, NJ 08625-0420, Attention: Lois Dixon; and a copy placed in ONBASE.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE BUDGET MODIFICATION #1 TO THE 2016-2017 HEALTH SERVICE GRANT FOR THE PROVISION OF CANCER EDUCATION AND EARLY DETECTION (NJCEED) ISSUED BY THE NEW JERSEY DEPARTMENT OF HEALTH

WHEREAS, the New Jersey Department of Health made funding available in the amount of \$208,973.00 for the renewal of the New Jersey Cancer Education and Early Detection Grant (NJCEED) # DFHS17CED014 for the funding period of July 1, 2016 through June 30, 2017 to implement evidence/practice based cancer education and screening programs to reduce morbidity and mortality from cancer disease, which was approved by the Sussex County Board of Chosen Freeholders on July 13, 2016; and

WHEREAS, the New Jersey Department of Health issued a new Letter of Intent providing \$8,184.00 of additional funding for the aforementioned grant for the period of July 1, 2016 through June 30, 2017; and

WHEREAS, Budget Modification #1 is required to allocate the additional funding in the Other Cost Categories including Office Costs, Program Expense and the Sub-Grantee category as delineated in the attachments; and

WHEREAS, Budget Modification #1 will increase the over-all grant funding amount from \$208,973.00 to \$217,157.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex authorizes Budget Modification #1 of the New Jersey Cancer Education and Early Detection Grant # DFHS17CED014; and

BE IT FURTHER RESOLVED that the Freeholder Director or his/her authorized representative is hereby authorized and directed to accept and sign all documents regarding the New Jersey Department of Health New Jersey Cancer Education and Early Detection Grant (NJCEED) # DFHS17CED014; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is to be forwarded to Jane Morse, Sussex County Department of Environmental and Public Health Services; and a copy placed in ONBASE.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

Needs and Objectives of Projects

DFHS17CED014

Comments1 continued

The Sussex-Warren Regional Chronic Disease Coalition grant for Sussex and Warren Counties currently is held by the SCDEPHS. Public Health Nurses work collaboratively with the Coalition on cancer education programs. Nurses also work collaboratively on projects with Project Self-Sufficiency, a local nonprofit agency that holds the Susan B. Komen grant for Breast Cancer. In addition, nurses often partner with Atlantic Health Systems (Newton Medical Center) and St. Clare's Hospital to provide cancer education and screening programs for county residents. For the past two years, nurses have worked with a faith-based organization that serves a population of low income Hispanic/Latinos, offering flu vaccines and education. Having an established relationship with this Hispanic/Latino population will be helpful when planning cancer education and screenings for this minority group.



NEEDS AND OBJECTIVES OF PROJECTS CONTINUED

Objective(s) of Project - List objectives that are specific, measurable, realistic, and attainable to meet the goals of this application.

Goals and Objectives

Goal

The overall goal of the initiative of the New Jersey Cancer Education and Early Detection (NJCEED) program is to:

- * decrease the prevalence of cancer through early detection and education
- * reduce the morbidity and death rates of breast, cervical, prostate and colorectal cancers among high risk populations in the State of New Jersey.

In order to attain its goal, Sussex County Department of Environmental & Public Health Services (SCDEPHS) will provide cancer awareness and education, and increase participation in the areas of cancer prevalence according to recent guidelines described by the American Cancer Society and the National Breast and Cervical Cancer Early Detection Program (NBCCEDP) guidance, for those at high risk. Using the knowledge of evidence-based interventions and best practices for cancer screening, increased public and professional education/awareness, outreach, and follow-up, the program will meet its aim.

To meet the program's goals, SCDEPHS will meet the following:

1. Provide comprehensive breast, cervical, colorectal and prostate cancer screening and diagnostic services to persons who meet program eligibility based on:
 - Having no health insurance coverage (uninsured) or limited health insurance coverage (underinsured)
 - Income at or below 250% of the Federal Poverty Level
 - Based on age criteria
 - New Jersey residency status
2. Provide all residents with culturally appropriate education related to cancer awareness and prevention through evidence-based interventions and best practices.

Objectives

Objective 1:

Needs and Objectives of Projects

DFHS17CED014

Comments2 continued

By June 30, 2017, SCDEPHS will provide the following services based on the number of program eligible participants within the population of Sussex County in accordance with NJCEED and CDC guidelines. Similarly, all appropriate information regarding follow-up and routine screening recommendations will also be provided. This NJCEED Program will provide 125 breast cancer screenings, 64 cervical screenings, 50 each, men and women colorectal screenings, and 20 prostate cancer screenings as outlined in Attachment C.

□

Objective 2:: Provider Practices that Support Screening

□ Through June 30, 2017, SCDEPHS will send advance appointment reminders to every patient that is due for screening and no less than 2 reminders (written or telephone messages) to every patient who is overdue for breast, cervical or colorectal cancer screening tests and follow-up services as documented.

Objective 3: System Changes that Support Screening

□ Through June 30, 2017, SCDEPHS will refer patients who are active smokers to NJ Quit line through the completion of the Fax-to-Quit form and then fax each referral to Roswell Park Center Institute (RPCI).

Objective 4: Policies that Increase Access to Screening

□ Through June 30, 2017, grantee will have identified and documented barriers that impede patient access to screenings in order to implement strategies and actions that reduce and/or eliminate those barriers.

Objective 5:

Through June 30, 2017, SCDEPHS will assure that 100% of the program participants with abnormal test results will be referred for appropriate follow-up. Any patient lost to follow-up will be documented. SCDEPHS will maintain documentation of referrals on all program participants and provide them upon request.

Objective 6: Address Surveillance Systems and Use of Data to Increase Screening

□ Through June 30, 2017, SCDEPHS will have documented the use of NJCEED program

Needs and Objectives of Projects

DFHS17CED014

Comments2 continued

data to identify any disparate groups within their county who are not being reached through their services in order to improve decision-making process and service delivery. The program data will be made available to the NJCEED Program Management Officer upon request.

Objective 7:

Through June 30, 2017, SCDEPHS will maintain a network of provider referral resources in order to improve community-clinical linkages and ensure that those clients with or at high risk for other chronic diseases have access to quality community resources to best manage their conditions or disease risk.

Objective 8: Cancer Education and Awareness to Increase Screening

By October 31, 2016, SCDEPHS will have established, and shared with the NJCEED Program Management Officer, a detailed outreach plan on program activities that increase cancer awareness and education in Sussex county.

Objective 9:

Through June 30, 2017, SCDEPHS will maintain active involvement in the Sussex-Warren Regional Chronic Disease Coalition as evidenced by attending a minimum of 100% of the quarterly meetings and collaborating on coalition activities as appropriate.

The above named objectives are a subset driven by the overall NJCEED objectives, following the Healthy NJ 2020 Indicators as follows:

- o To reduce death rate due to all cancers including specifically the following cancers: female breast, uterine/cervical, colorectal, and prostate.
- o To reduce incidence rate of invasive colorectal, uterine/cervical cancer and late-stage female breast cancers.
- o To increase the proportion of cancer survivors who are living 5 years or longer after diagnosis.
- o To increase the proportion of women aged 21-65 years of age who receive a cervical screen based on the most recent guidelines.
- o To increase the proportion of adults aged 50-75 years who receive a colorectal cancer screening based on the most recent guidelines.
- o To increase the proportion of women aged 50-74 years of age who receive a breast

Needs and Objectives of Projects

DFHS17CED014

Comments2 continued

cancer screening based on the most recent guidelines. o To increase the proportion of men aged 40 and over whose doctor, nurse or other health professional have ever talked to them about the advantages of the prostate specific antigen test to screen for prostate cancer.



METHOD(S) AND EVALUATION OF PROJECT

Method(s) - List the method(s) to be used to attain objectives described above and estimated completion date.

METHODS (ACTIVITIES)

Methods to meet Objective 1:

- A. Conduct ongoing breast, cervical, colorectal and prostate cancer education and screening clinics for program-eligible women/men . Provide National Cancer Institute booklets to each warranted client and opportunity for questions at screening
- B. Conduct 2 outreach activities: breast education programs with at least one activity done with the Sussex/Warren Chronic Disease Coalition and another community partner. Collaborate with PSS at the Annual Breast Survivor Program.
- C. Present hands-on activity during educational programs to reinforce verbal education.
- D. Mammography van at least six times per year at Wheatsworth campus or at site convenient for clients.
- E. Refer, guide, and support clients if follow-up care is needed after screening.
- F. Flexible screening times to accommodate all participants including evenings and Saturday hours

Methods to meet Objective 2:

- A. Monthly review of CaST Data will be done to obtain list of patients due for yearly/follow-up screenings
- B. Mail yearly reminder letters to every patient due/overdue for screening appointment
- C. Mail postcard one week in advance to remind of scheduled appointment
- D. Telephone call is made day before scheduled appointment

Methods to meet Objective 3:

- A. Identify active smoker on initial intake sheet
- B. Counsel, educate, & refer to NJQuit line on exit interview
- C. Complete Fax to Quit form & fax referral to RPCI at 1-866-784-8329
- D. Establish an Excel data sheet for referrals/outcomes

Method(s) and Evaluation of Project

DFHS17CED014

Comments1 continued

E. Attend Ask, Advise, Refer training

Methods to meet Objective 4:

A. Develop questionnaire that identify barriers to screenings and summarize top barrier results

B. Develop strategies to reduce/eliminate top barriers identified to screenings

C. Implement strategies to reduce/eliminate barriers

Methods to meet Objective 5:

A. Develop Excel sheet that documents participants with abnormal test results

B. Update spread sheet with follow-up data to final outcome

C. Create report summarizing data for NJDOH using CaST and PCS systems including lost to follow up

D. Written documentation will be entered into patient chart for any follow-up needed and communication to patient

Methods to meet Objective 6:

A. Use program data to identify disparate groups in county

B. Attend municipal/town meetings in determining indigent populations within the community

C. Collaborate with the new county FQHC to recognize individuals

Methods to meet Objective 7:

A. Establish database of healthcare professional resources that provide chronic disease care for eligible clients.

B. Develop flyers for clients describing available healthcare provider resources and how to access the services.

C. Refer clients with or at high risk for chronic diseases (identified through history or review of systems) to appropriate healthcare provider resources.

D. Develop an Excel sheet to track referrals in and out of the NJCEED program.

Methods to meet Objective 8:

A. Partner with Sussex Warren Chronic Disease Coalition & other county/community

Method(s) and Evaluation of Project

DFHS17CED014

Comments1 continued

agencies to establish a schedule of educational activities

B. Partner with St. Kateri Migrate Ministry to provide cancer education activity date

C. Schedule with PSS to provide a cancer education activity

D. Participate in Sussex County Day by collaborating with the Sussex County Chamber of Commerce at Sussex County Community College

E. Publish feature story in local newspaper about NJCEED, cancer education or screenings or in County web page

F. Collaborate with Public Health Nursing ¶s "Take It To The Streets" education programs to provide education and awareness in local businesses, stores, and public areas (focusing of municipalities rated low income/ high in minority population)

G. Collaborate with Public Health Nursing ¶s "Rotating Library Boards" education campaign to educate residents about cancer prevention and screening

H. Develop and carry out special awareness events for January (cervical), March (colorectal), September (prostate), and October (breast).

Methods to meet Objective 9:

A. Collaboration and active involvement with Sussex Warren Regional Chronic Disease Coalition by a NJCEED staff member

B. Maintain membership in the Sussex Warren Coalition

C. Collaborate on programs and support through attendance at meetings and participation in programs historically has been established

D. Attendance at 100% of Coalition meetings by a NJCEED staff member

E. Participation in planning/delivering evidence-based outreach program to community members



METHOD(S) AND EVALUATION OF PROJECT (Continued)

Evaluation - Describe how the project is to be self-evaluated.

Evaluation Methodology

To determine whether project goals and objectives are being met, ongoing evaluations will be done by project staff and the Sussex-Warren Chronic Disease Coalition Coordinator. The goals and objectives were developed to address these areas to implement Policy, Environmental and Systems Change (PES) through evidence-based interventions, screening for early detection, facilitating access to treatment and conducting health education. The evaluation plan will use the logic model as the work plan to ensure that evaluation of each objective is measured appropriately. The plan will also include process, impact and outcome evaluation. Process evaluation will be utilized by way of conducting meeting minutes, program evaluation forms, sign-in sheets, pre- and post- tests, and stakeholder observations. Challenges and barriers of the programs will be identified and handled; revisions made as needed. Impact evaluations will be conducted collaboratively with all stakeholders utilizing quantitative and qualitative data to determine the impact on PES interventions. Outcome evaluation will be conducted by grantees using all data to determine result of interventions.

Objectives 1-2.

The Cancer Screening and Tracking (CaST) software system will be utilized throughout the program to include

- ‡ the number of screened participants by race/ethnicity, age, and gender.
- ‡ number of consumers and professionals reached through education programs.
- ‡ the change in participants¶ knowledge, attitude, and practices.

Written questionnaires will be completed by consenting clients (language-appropriate) to be tallied at the end of screenings including, but not limited to:

- ‡ Health knowledge learned and how health behavior may be changed
- ‡ Perceived compliance to follow-up (if necessary)
- ‡ Adherence to future screenings (as applicable)

Attendance will be measured for events by using a sign-in sheet.

Method(s) and Evaluation of Project

DFHS17CED014

Comments2 continued

The Prostate and Colorectal Cancer Screening (PCS) software system will be utilized throughout the program. SCDEPHS will utilize an Excel spread sheet to determine compliance to the use and results of the Insure FIT testing.

Education programs will be monitored by administration of pre-tests and post-tests and/or program evaluations to all participants. The Centers for Disease Control and Prevention's (CDC) Behavioral Risk Factor Surveillance System (BRFSS) Module 13 questions are incorporated into the education process for each participant. Attendance will be measured for events by using a sign-in sheet.

Objective 3.

Monthly review of NJ QUIT LINE Excel data by NJCEED Coordinator for evaluating compliancy to methods addressed

Patient contact communication to address follow through to be documented in patient office chart

Excel sheet will be available upon request for review by NJCEED Program Management Officer

Objective 4.

Monthly review by NJCEED Coordinator of "Barriers to Health Screenings" client handouts in an effort to summarize top barriers

As barriers are addressed, document on NJCEED quarterly reports outcomes and implemented strategies utilized

Objectives 5.

Separation of abnormal result charts kept in follow up drawer will be reviewed on a daily basis for updates in care

The CaST system will be utilized throughout the program to include:

- Number of non-negative test results

- Number of cancers detected

- Number referred for appropriate medical follow-up

- Number referred to Medicaid

Method(s) and Evaluation of Project

DFHS17CED014

Comments2 continued

Number of completion of treatment

NJCEED Coordinator will review Excel documentation to determine follow-up adherence at quarterly review meeting or more often as deemed necessary

Objective 6.

A summary sheet will be analyzed from the County meetings once data is collected for identifying disparate groups quarterly by the NJCEED Coordinator
Program data will be made available to the NJCEED Program Management Officer upon request

Objective 7.

An established database continuously will be reviewed to update /change the referral resource list.
The CaST system will be utilized to include referral to agencies/resources/lost to follow up

Objective 8.

Once initial meetings have commenced, written dated plans will be finalized for scheduled events with community agencies
Quarterly reviews of Excel documentation of Outreach Planned programs are done by the Project Manager.
The CaST collaboration with specific agencies will be done through quarterly review.
Utilization and results of the Barriers to Screening questionnaire will be used to facilitate awareness and activities.
The Centers for Disease Control and Prevention (CDC) ¶s Behavioral Risk Factor Surveillance System (BRFSS) Module 12 questions are incorporated in the written client intake questionnaires.
Attendance will be measured for events by using a sign-in sheet.

Objective 9.

The project assigned staff will attend the Sussex/Warren Chronic Disease Coalition meetings that will be measured by way of a sign in sheet and recording

Method(s) and Evaluation of Project

DFHS17CED014

Comments2 continued

of minutes by the Coalition report. A 100% attendance record will be maintained by NJCEED staff.

Collaboration of participation by project staff in Coalition activities will be recorded by the coalition and SCDEPHS.



FEDERAL TRANSPARENCY ACT CERTIFICATION

The Federal Transparency Act (FFATA) requires that certain information regarding the use of federal funds be reported to the federal government. As the prime awardee of federal funds, the NJ Department of Health must report the following information about our sub-awardees, as part of this requirement.

This FFATA Certification page is **required** of all NJ DOH applicants. **Failure to complete this certification will result in an error that will prevent your application from being submitted.** Information provided must be accurate, and will be subject to federal scrutiny.

1. Entity Identification:

Please enter your "child organization" or **secondary** Duns number into this field, if it is different from the primary or "parent organization" Duns number that appears above it.

If there is no "child" or secondary Duns number associated with this application, please re-enter your Duns number into this field.)

Parent Organization Duns Number: 08-060-9969

Child Organization Duns Number: 08-060-9969

2. Executive Compensation:

Executive Compensation: In order to determine whether you are required to report executive compensation data, answer the following questions(s):

A. In your business or organization's preceding completed fiscal year, did its business or organization (the legal entity to which the DUNS number you provided belongs) receive:

1. 80 percent or more of its annual gross revenues in U.S, federal contracts, subcontract, loans, grants, sub-grants, and/or cooperative agreements;?

and

2. \$25,000,000 or more in annual gross revenues from U.S federal contracts, sub subcontract, loans, grants, sub-grants, and/or cooperative agreements?

Yes If "YES" then read and answer question B.
No If "NO" to question A, reporting executive compensation is not required.

B. Does the public have access to information about the compensation of the executives of your business or organization (the legal entity to which the DUNS number you provided belongs)

through periodic reports filed under section 12(a) or 15 (d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m (a), 78o (d)) or section 6104 of the Internal?

Yes If "YES" to question B, reporting executive compensation is not required.
 No If "NO" then executive compensation must be entered below.



FEDERAL TRANSPARENCY ACT CERTIFICATION

Position Title	Legal First Name	Legal Last Name	Annual Salary	Fringe Benefits (\$)	Fringe Benefits (%)	Total
				\$0	%	\$0
				\$0	%	\$0
				\$0	%	\$0
				\$0	%	\$0
				\$0	%	\$0
Base Salary Sub-Total						\$0
Fringe Benefits Sub-Total						\$0
Total Executive Personnel Costs						\$0

By Checking this box you certify that the above information is correct to the best of your knowledge.

Name of Official certifying for Agency
Robert J. Maikis, Jr.

Title
County Treasurer



SCHEDULE A - PERSONNEL JUSTIFICATION

List, justify, and submit a curriculum vitae for each position title, excluding clerical and manual positions, in same order as listed on SCHEDULE:A PERSONNEL COSTS.

Check if Clerical Staff	Position Title	Minimum Qualifications (education and experience)
<input type="checkbox"/>	Nurse (Project	Graduation from an accredited college or university with one year of nursing experience in a public health field or, nursing experience gained while working under the close
<input type="checkbox"/>	Data Entry Clerk 3 (Data Manager)	Under supervision, performs routine clerical work involving the processing of documents in a variety of functions, computer data entry; does other related duties as needed.
<input type="checkbox"/>		



SCHEDULE A - PERSONNEL JUSTIFICATION

List, justify, and submit a curriculum vitae for each position title, excluding clerical and manual positions, in same order as listed on SCHEDULE:A PERSONNEL COSTS.

Check if Clerical Staff	Position Title	Minimum Qualifications (education and experience)
<input type="checkbox"/>	Nurse (Project	Graduation from an accredited college or university with one year of nursing experience in a public health field or, nursing experience gained while working under the close
<input type="checkbox"/>	Data Entry Clerk 3 (Data Manager)	Under supervision, performs routine clerical work involving the processing of documents in a variety of functions, computer data entry; does other related duties as needed.
<input type="checkbox"/>		



SCHEDULE A - PERSONNEL JUSTIFICATION

List, justify, and submit a curriculum vitae for each position title, excluding clerical and manual positions, in same order as listed on SCHEDULE:A PERSONNEL COSTS.

Check if Clerical Staff	Position Title	Minimum Qualifications (education and experience)
<input type="checkbox"/>	Part Time Nurse	Valid licensure as Registered Nurse in the State of NJ
<input type="checkbox"/>		



SCHEDULE A - PERSONNEL JUSTIFICATION

List, justify, and submit a curriculum vitae for each position title, excluding clerical and manual positions, in same order as listed on SCHEDULE:A PERSONNEL COSTS.

Check if Clerical Staff	Position Title	Minimum Qualifications (education and experience)
<input type="checkbox"/>	PART TIME NURSE ON	Valid licensure as Registered Nurse in the State of NJ
<input type="checkbox"/>		



SCHEDULE A - PERSONNEL COSTS - NO FRINGE

Title: In Kind Contribution

Position Title	Legal First Name	Legal Last Name	Annual Salary	Std. Weekly Hours	Weekly Hours On Proj.	Number Of Weeks	% of Weekly Work Time On Proj.	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
Public Health Nursing Di	Ellen	Phelps	\$91,529	40	6.95	52	17.38	\$0	\$15,903	\$15,903
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
							0.00		\$0	\$0
Total personnel costs for this page								\$0	\$15,903	\$15,903



SCHEDULE A - PERSONNEL JUSTIFICATION

List, justify, and submit a curriculum vitae for each position title, excluding clerical and manual positions, in same order as listed on SCHEDULE:A PERSONNEL COSTS.

Check if Clerical Staff	Position Title	Minimum Qualifications (education and experience)
<input type="checkbox"/>	Public Health Nursing	Valid licensure as Registered Professional Nurse in NJ. Graduation from accredited college, Master's degree in Nursing, 5 yrs supervisory experience in Public Health
<input type="checkbox"/>		



SCHEDULE B - CONSULTANT SERVICES COSTS

Title: Health Agreements

List services which provide for program or client benefit and are contracted for on a cost per client, percentage or time, or number of hours basis.

Examples of consultant services: accounting, medical, psychological, psychiatric, and other professional services. A copy of individual agreements will be required if an award is made.

Do consultant services demonstrate a true employer/non-employee relationship as per IRS regulations? YES NO

Nature of Consultant Service

Advanced Practice Nurse Services

Basis for Cost Estimate

Professional Services: Advanced Practice Nurse Sharon St. Angelo to provide professional cancer screening services 18 clinics x 5.5 hrs/clinic x \$80/hr = \$7920 contract not to exceed \$5,760. (See attachment for details)

Cost Estimate	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
\$7,920	\$7,920	\$0	\$7,920

Attachment:

1315663-2016-17AgreementforServicesSharonStAngelo.



SCHEDULE B - CONSULTANT SERVICES COSTS - CONTINUED

Nature of Consultant Service

Advanced Practice Nurse Services

Cost Estimate	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
\$3,240	\$3,240	\$0	\$3,240

Basis for Cost Estimate

Professional Services: Advanced Practice Nurse Sandra Winters to provide professional cancer screening services 9 Clinics x 4.5 hrs/clinic @ \$80/hr = \$3,240 contract not to exceed \$3240. (See attachment for details)

Attachment:

1315663-2016-17AgreementforServicesSandyWinter.doc



SCHEDULE B - CONSULTANT SERVICES COSTS - CONTINUED

Nature of Consultant Service

Skylands Urology

Cost Estimate	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
\$3,000	\$3,000	\$0	\$3,000

Basis for Cost Estimate

Clients will be seen by way of individual appointments in the Skylands Urology Office scheduled by the NJCEED staff/screened by way of a DRE (Digital Rectal Exam) and blood PSA. Diagnostic procedures will be reimbursed at the current Medicare rate; office visits not to exceed 19 visits and will be billed at the Medicare New Patient rate for a 30 minute visit and PSA screening will be billed at the Medicare rate. Total payments not to exceed \$ 3,000.00. (See attachment for more details)

Attachment:

1315663-2016-17AgreementforUrologistservices.docx



Sussex Co Dept of Environmental

DFHS17CED014

SCHEDULE B - CONSULTANT SERVICES COSTS - CONTINUED

Nature of Consultant Service

Cost Estimate	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
		\$0	\$0

Basis for Cost Estimate

Attachment:



Sussex Co Dept of Environmental

DFHS17CED014

SCHEDULE B - CONSULTANT SERVICES COSTS - CONTINUED

Nature of Consultant Service

Cost Estimate	Grant Funds Requested From State	Funds From Other Sources	Total Funds Needed
		\$0	\$0

Basis for Cost Estimate

Attachment:



Sussex Co Dept of Environmental

DFHS17CED014

SCHEDULE B - CONSULTANT SERVICES COSTS - CONTINUED

Total Consultant Services for this page

\$14,160	\$0	\$14,160
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SCHEDULE B - CONSULTANT SERVICES JUSTIFICATION

List and justify each consultant service in same order as on SCHEDULE B: CONSULTANT SERVICES COSTS.

Nature of Consultant Services	Responsibilities and/or Duties	Minimum Qualifications (education and experience)
Advanced Practice Nurse Services	Provide professional cancer screening at Womens Health Clinics	Master of Science in Nursing and NJ Certification
Advanced Practice Nurse Services	Provide professional cancer screening at Womens Health Clinics	Master of Science in Nursing and NJ Certification

RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH NORTHWEST NEW JERSEY COMMUNITY ACTION PROGRAM, INC. (NORWESCAP) FOR THE PROVIDING OF CANCER CONTROL AND PREVENTION HEALTH SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, the New Jersey Department of Health, Office of Cancer Control and Prevention Health Services– Enhanced Implementation of the NJ Comprehensive Cancer Control Plan through Coordinated Cancer and Chronic Disease Activities Project established a Region1 Chronic Disease Coalition to include Warren and Sussex Counties; and

WHEREAS, the Sussex County Department of Health and Human Services, is the Lead Agency for the 2016-2017 Enhanced Implementation of the NJ Comprehensive Cancer Control Grant, which was approved by the Sussex County Freeholders on July 13, 2016, and is interested in *sub granting* services with NORWESCAP to provide funding for the delivery of the specified services in Warren County in an effort to improve the health of the community; and

WHEREAS, the County of Sussex and NORWESCAP desire to enter into an Agreement setting forth the respective responsibility of the parties in relation to the aforementioned proposal; and

WHEREAS, the funds necessary to pay for said services are available in the budget of the Enhanced Implementation of the NJ Comprehensive Cancer Control Plan through Coordinated Cancer and Chronic Disease Activities Project Grant, account 01-213-41-817-16-435, and have been certified by the County Treasurer in an amount not to exceed \$56,291.00, as evidenced by the attached Treasurer's Certification; and

WHEREAS, Emrick G. Seabold, Health Officer, Sussex County Department of Health and Human Services, has certified that the value of these services will exceed \$17,500.00, and a copy of the written certification is attached hereto; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby agrees to enter into an Agreement with NORWESCAP, in an amount not to exceed \$56,291.00, pursuant to N.J.S.A. 40A:11-5(1)(a)(i), for the purpose of providing services as delineated in the Agreement; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute, on behalf of the County, the Professional Services Agreement, which is annexed hereto and made a part hereof; and

BE IT FURTHER RESOLVED that this Agreement is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the Agreement is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that inasmuch as this Agreement is awarded without public advertising for competitive bidding under the provisions of the Local Public Contracts Law, as a Professional Services Contract, a notice of award of this Agreement shall forthwith be published once in the New Jersey Herald following passage of this Resolution, as required by law; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the Contract itself is to be made available for public inspection at the Office of the Clerk of the Board of Chosen Freeholders, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED that a signed copy of this Resolution, along with two (2) signed Agreements is forwarded to Emrick Seabold, Heath Officer and a copy placed in ONBASE.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016/17 STATE HEALTH INSURANCE ASSISTANCE PROGRAM (SHIP) AWARD #DOAS16SHF002 FOR A TOTAL AMOUNT OF \$26,000.00

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for the equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$26,000.00, which is now available as a revenue from the U.S. Department of Health & Human Services passed through the New Jersey Department of Human Services, Division of Aging Services, pursuant to the provisions of statute; and

BE IT FURTHER RESOLVED that the like sum of \$26,000.00 be and the same is hereby appropriated under the caption of:

2016/17 State Health Insurance Assistance Program (SHIP)
#DOAS16SHF002
(01-213-40-804-16100)

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION TO CARRY FORWARD UNEXPENDED GRANT RESERVE BALANCES FROM THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR TITLE III AND STATE MATCH GRANTS FROM THE 2015 AREA PLAN CONTRACT #DOAS15AAA011 INTO THE 2016 AREA PLAN CONTRACT #DOAS16AAA002

WHEREAS, the County of Sussex is in receipt of letter dated June, 27, 2016 RE: Grant #DOA15AAA011 from the NJ Department of Human Services, Division of Aging Services, which amends the 2016 Area Plan Contract #DOAS16AAA002 to include unexpended balances from the 2015 Area Plan Contract #DOAS15AAA011; and

WHEREAS, the NJ Department of Human Services, Division of Aging Services and the Sussex County Department of Health and Human Services, Division of Senior Services have agreed on the amounts to be carried over subsequent to the issuance of letter dated June 27, 2016; and

WHEREAS, this Resolution is necessary to incorporate the unexpended balances from the 2015 Area Plan Contract #DOAS15AAA011:

Federal Grant Funds:	
Title III B Carry-Over	\$16,651.00
Title III C-1 Carry-Over	13,480.00
Title III C-2 Carry-Over	1,236.00
Title III D Carry-Over	2,048.00
Title III E Carry-Over	1,372.00
Medicaid Match Carry-Over	784.00
Nutrition Services Incentive Program (NSIP) Carry-Over	<u>6,855.00</u>
Total Federal Grant Funds Reserve	<u>\$42,426.00</u>
State Grant Funds:	
State Match Carry-Over	<u>\$1,466.00</u>
Total State Grant Funds Reserve	<u>\$1,466.00</u>
Total Grant Funds	<u>\$43,892.00</u>

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that it hereby authorizes the appropriation of the unexpended balances totaling \$43,892.00 from the 2015 Area Plan Contract #DOAS15AAA011 into the 2016 Area Plan Contract #DOAS16AAA002; and

BE IT FURTHER RESOLVED that one (1) copy of this Resolution be forwarded to the County Auditor, Nisivoccia LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF
THE GRANT FUND BALANCES FOR THE U.S.
DEPARTMENT OF HEALTH & HUMAN SERVICES, NJ
DEPARTMENT OF HUMAN SERVICES, DIVISION OF
AGING SERVICES TITLE III AND STATE MATCH
GRANTS FOR 2015**

WHEREAS, an appropriation balance entitled Due from the U.S. Department of Health & Human Services, NJ Department of Human Services, Division of Aging Services remains on the balance sheet dedicated to the Title III and State Match grants for 2015; and

WHEREAS, it is necessary to formally cancel the grant receivable and reserve balances from the balance sheet.

NOW, THEREFORE, BE IT RESOLVED that the following grant reserve balances be canceled:

Federal Grant Funds:	
Title III B	\$16,650.41
Title III C-1	13,479.96
Title III C-2	1,236.00
Title III D	2,047.26
Title III E	1,372.61
Medicaid Match	783.87
Nutrition Services Incentive Program (NSIP)	6,854.54
Total Federal Grant Funds Reserve	<u>\$42,424.65</u>
State Grant Funds:	
State Match	<u>\$1,466.39</u>
Total State Grant Funds Reserve	<u>\$1,466.39</u>
Total Grant Funds	<u>\$43,891.04</u>

BE IT FURTHER RESOLVED that one (1) copy of this Resolution be forwarded to the County Auditor, Nisivoccia LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE FILING OF THE 2017 NEW JERSEY SENIOR CITIZENS AND DISABLED RESIDENTS TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) CY 2017 (JANUARY 1, 2017 – DECEMBER 31, 2017) AND THE FTA NON-URBANIZED AREA FORMULA PROGRAM (SECTION 5311) TO THE NEW JERSEY TRANSIT CORPORATION AND THE DEPARTMENT OF TRANSPORTATION OF THE UNITED STATES OF AMERICA FOR CY 2017 (JANUARY 1, 2017 – DECEMBER 31, 2017) IN THE AMOUNT OF \$1,237,030.00

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects in other than urbanized areas under Section 5311 of the Federal Transit Act, as amended; and

WHEREAS, the Legislature adopted, and the Governor signed, A3018 in 1984 establishing the Senior Citizens and Disabled Residents Transportation Assistance Program (SCDRTAP) under the New Jersey Transit Corporation to assist counties in developing accessible local transit service; and

WHEREAS, the Grant for financial assistance will impose certain obligations upon the County of Sussex, including the provision of the local share of the project costs in the Section 5311 program; and

WHEREAS, the Federal (Section 5311) share of this Grant allocation for January 1, 2017 through December 31, 2017 is \$454,925.00, State (NJ TRANSIT) share is \$227,462.00 and Local (County of Sussex) share is \$227,463.00; and

WHEREAS, the Senior Citizens and Disabled Residents Transportation Assistance Program allocation is \$327,180.00; and

WHEREAS, it is required by the U.S. Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1965, that in connection with the filing of an Application for assistance under the Federal Transit Act, as amended, the Recipient gives an assurance that it will comply with Title VI and EEO requirements of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, the Recipient is required to adhere to the requirements as specified in the U.S. Department of Transportation's Minority Business Enterprise (MBE) regulation set forth in 49 C.F.R. Part 23, Subpart D; and

WHEREAS, the Board of Chosen Freeholders, County of Sussex, is submitting a 2017 Senior Citizens and Disabled Residents Transportation Assistance Program and FTA Non-Urbanized Area Formula Program (Section 5311) in the amount of \$1,237,030.00; and

WHEREAS, the Board of Chosen Freeholders, County of Sussex has a duly appointed Citizen's Advisory Committee in place and conducted the required Annual Public Hearing on June 14, 2016.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders, County of Sussex:

1. That the Freeholder Director is hereby authorized to execute and file an Application on behalf of the County of Sussex for FY 2017 in the amount of \$1,237,030.00 to aid in the financing of an operating assistance project pursuant to New Jersey A3018 and Section 5311 of the Federal Transit Act, as amended, with the New Jersey Transit Corporation and U.S. Department of Transportation.
2. That the Freeholder Director is authorized to execute and file with such Application an assurance or any other document required by NJ TRANSIT pursuant to this Application and Contract and by the U.S. Department of Transportation effectuating the purposes of Title VI and EEO requirements of the Civil Rights Act of 1964.
3. That the Freeholder Director is authorized to set forth and execute affirmative minority business policies pursuant to 49 C.F.R. Part 23, Subpart D.
4. That the Director, Division of Social Services, Office of Transit, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with this Application.
5. That the Freeholder Director, County Counsel, County Treasurer, and Purchasing Agent are authorized to execute grant agreements on behalf of the County of Sussex for aid in the financing of the administration, capital and/or operating assistance.
6. That the Board of Chosen Freeholders hereby authorizes the amount of \$227,463.00 be obligated as the local share required under the provisions of the Grant Application.
7. The Freeholder Director and Clerk of the Board are hereby authorized and directed to execute any and all necessary contractual agreements with New Jersey Transit Corporation for this funding; and
8. That one (1) original certified Resolution and Application be forwarded to Anna Magri, Director, New Jersey Transit Corporation, Local Programs and Minibus Support, One Penn Plaza East – 4th floor, Newark, NJ 07105 -2246; with a copy to Isabel Hernandez, New Jersey Transit Corporation, Local Minibus Support, One Penn Plaza East – 4th Floor, Newark, NJ 07105-2246; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 14th of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO RENEW AN AGREEMENT WITH THE TOWNSHIP OF HAMPTON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

WHEREAS, the County of Sussex, desires to work with various municipalities in order to realize mutual cost savings through joint agreements for road sign manufacturing services; and

WHEREAS, the County of Sussex, through its Office of Bridge and Traffic Safety, within the Division of Engineering, is in a position to provide these services to the Township of Hampton; and

WHEREAS, the Township of Hampton and the County of Sussex have arrived at an understanding regarding the provision of road sign manufacturing services by the County of Sussex to the Township of Hampton for a period of five (5) years, and this understanding has been embodied in a Shared Services Agreement; and

WHEREAS, the original Agreement for these services was in place from May 13, 2009 through December 31, 2013; and

WHEREAS, the parties have the authority to enter into an Agreement under the Shared Services Act, N.J.S.A. 40A:65-1 et seq., and the Local Public Contracts Law, N.J.S.A. 40A:11-10 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey, that the Clerk of the Board and the Freeholder Director are hereby authorized to execute the Shared Services Agreement Renewal which is attached hereto and made a part hereof between the Township of Hampton and the County of Sussex; and

BE IT FURTHER RESOLVED that a copy of this Resolution and Agreement shall be open to public inspection at the Office of the Clerk of the Board of Chosen Freeholders of the County of Sussex immediately after the passage at One Spring Street, Newton, NJ, Monday through Friday, 8:00 a.m. to 4:30 p.m.; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to Kathleen Armstrong, Hampton Township Clerk, 1 Rumsey Way, Newton, NJ 07860; the NJ Department of Community Affairs, P.O. Box 800, Trenton, NJ 08625-0800; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF SANDYSTON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

WHEREAS, the County of Sussex, desires to work with various municipalities in order to realize mutual cost savings through joint agreements for road sign manufacturing services; and

WHEREAS, the County of Sussex, through its Office of Bridge and Traffic Safety, within the Division of Engineering, is in a position to provide these services to the Township of Hardyston; and

WHEREAS, the Township of Sandyston and the County of Sussex have arrived at an understanding regarding the provision of road sign manufacturing services by the County of Sussex to the Township of Sandyston for a period of five (5) years, and this understanding has been embodied in a Shared Services Agreement; and

WHEREAS, the parties have the authority to enter into an Agreement under the Shared Services Act, N.J.S.A. 40A:65-1 et seq., and the Local Public Contracts Law, N.J.S.A. 40A:11-10 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey, that the Clerk of the Board and the Freeholder Director are hereby authorized to execute the Shared Services Agreement which is attached hereto and made a part hereof between the Township of Sandyston and the County of Sussex; and

BE IT FURTHER RESOLVED that a copy of this Resolution and Agreement shall be open to public inspection at the Office of the Clerk of the Board of Chosen Freeholders of the County of Sussex immediately after the passage at One Spring Street, Newton, NJ, Monday through Friday, 8:00 a.m. to 4:30 p.m.; and

BE IT FURTHER RESOLVED that certified copies of this Resolution shall be forwarded to Amy Lobban, RMC, Sandyston Township Clerk, 133 County Route 645, Sandyston, NJ 07826, NJ 07419; the NJ Department of Community Affairs, P.O. Box 800, Trenton, NJ 08625-0800; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: ALLOCATION OF MUNICIPAL ALLIANCE FUNDING TO THE ELEVEN MUNICIPAL ALLIANCE COMMITTEES FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT

WHEREAS, there exists a need in Sussex County to provide substance abuse prevention programs to its residents; and

WHEREAS, the New Jersey Governor's Council on Alcoholism and Drug Abuse (hereinafter referred to as "Council"), pursuant to N.J.S.A. 26:2BB-1 et seq. and N.J.A.C. 17:40-1.1 et seq., has awarded a grant to the County of Sussex in response to the Request for Proposal submitted by the Sussex County Division of Community and Youth Services for the various Municipal Alliance Committees; and

WHEREAS, the County Municipal Alliance Strategic Plan for FY2017 was approved by the Council at its May 18, 2016 meeting and the Board of Chosen Freeholders at its August 10, 2016 meeting; and

WHEREAS, funding in the amount totaling \$139,102.00 has been approved by the Council for this Agreement covering the period July 1, 2016 through June 30, 2017 to provide substance abuse prevention programs for the residents of Sussex County has been appropriated in the 2016 County budget.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Board of Chosen Freeholders allocates the amounts indicated to the following Municipal Alliance Committees for the provision of substance abuse prevention services:

Action (<i>Andover Boro, Andover Twp., Green, Newton</i>)	\$18,772.00
Central (<i>Branchville, Frankford, Lafayette</i>)	\$12,658.00
Franklin/Hardyston	\$13,974.00
Hopatcong	\$13,834.00
Lenape Valley (<i>Byram, Stanhope</i>)	\$11,420.00
Ogdensburg	\$3,493.00
Sandyston/Montague/Walpack	\$9,564.00
Sparta	\$16,342.00
Stillwater	\$5,862.00
Sussex/Wantage	\$12,716.00
Vernon	\$20,467.00

2. The Freeholder Director and Clerk of the Board of Chosen Freeholders are authorized to execute Agreements for these services.

3. A certified copy of this Resolution and Agreements be forwarded to Dawn Babcock, **Action Municipal Alliance**, Town of Newton, 39 Trinity Street, Newton, NJ 07860; Sharon Yarosz, **Central Municipal Alliance**, Frankford Township Municipal Building, 151 State Highway 206, Augusta, NJ 07822-2023; Grant W. Rome, **Franklin/Hardyston Municipal Alliance**, Township of Hardyston Municipal Building, 149 Wheatsworth Road, Hardyston, NJ 07419; Lorraine Rossetti, **Hopatcong Municipal Alliance**, Borough of Hopatcong, 111 River Styx Road, Hopatcong, NJ 07843; Ashleigh Frueholz, **Lenape Valley Municipal Alliance**, Township of Byram, 10 Mansfield Drive, Stanhope, NJ 07874; Monica Goscicki, **Ogdensburg Municipal Alliance**, 14 Highland Ave, Ogdensburg, NJ 07439; Jessica Caruso, **Sandyston/Montague/Walpack Municipal Alliance**, Sandyston Township, 133 Route 645, Sandyston, NJ 07826; Grant Rome, **Sparta Municipal Alliance**, Township of Sparta, 65 Main Street, Sparta, NJ 07871; Dana Mooney, **Stillwater Municipal Alliance**, Township of Stillwater, 964 Stillwater Rd, Stillwater, NJ 07860; Michelle LaStarza, **Sussex/Wantage Municipal Alliance**, Township of Wantage, 888 Route 23, Wantage, NJ 07461; Elke Yetter, **Vernon Municipal Alliance**, Township of Vernon, 21 Church Street, Vernon, NJ 07462; Celina Levy, Acting Executive Director, Governor's Council on Alcoholism and Drug Abuse, P.O. Box 345, Trenton, NJ 08625-0345; and a copy is available in On-Base.

Certified as a true copy
of the Resolution adopted
by the Board of Chosen Freeholders
on the 14th day of September 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPROVING AN AMENDMENT TO PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the Acting Attorney General, Christopher Porrino, has been designated by Governor Chris Christie to administer the Edward Byrne Memorial Justice Assistance Grant Program for state and local assistance, funded by the Anti-Drug Abuse Act of 1988, pub. L. 99-570, Subtitle K as part of the Omnibus Crime Control and Safe Streets Act of 1968, 42 U.S. C. 3711, et seq., as amended; and

WHEREAS, the Sussex County Board of Chosen Freeholders/Sussex County Prosecutor's Office wishes to apply for funding for a project under the subtitle JAG-1-19TF-15 Sussex County Multi-Jurisdictional Gang, Gun, and Narcotics Task Force; and

WHEREAS, the Sussex County Board of Chosen Freeholders has reviewed an accompanying Application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and Sussex County Prosecutor for the purpose described therein the Application; and

WHEREAS, the grant funds will be for twelve months, from July 1, 2016 to June 30, 2017; and

WHEREAS, the resolution on August 10, 2016, did not include the requested funds dollar amount, which is \$51,936.00.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders that:

- 1) As a matter of public policy Sussex County wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt, review and approval of the Applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized.
- 5) The Freeholder Director is authorized to sign any document from the Attorney General's Office relating to this Grant.

BE IT FURTHER RESOLVED that one (1) certified copy of this Resolution and all attached original signed documents be forwarded to DSG. Thomas Accetta, Sussex County Prosecutor's Office.

Certified as a true copy
of a Resolution adopted by the
Board of Chosen Freeholders
on September 14th, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS
IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.
FOR VARIOUS SERVICES, WITH ACCUMULATED
VALUE LESS THAN THE BID THRESHOLD, AS STATED
BELOW**

WHEREAS, the County of Sussex has a need to acquire various services as non-fair and open contracts in compliance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Thomas W. Gildersleeve, Purchasing Agent, has determined and certified in writing that the value of these services with these vendor(s) will exceed \$17,500.00 during this fiscal year; and

WHEREAS, the term of these expenditures is for the 2016 fiscal year; and

WHEREAS, the following vendor(s) has executed a certification that certifies that the business entity has not made a contribution that would bar them from receiving purchase orders in excess of \$17,500.00, and the business entity will report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through this fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex authorizes the Purchasing Agent to issue purchase orders and execute such other documents as may be necessary with the following vendor(s) for the various services described below:

	<u>Vendor Name</u>	<u>Description of Services</u>
1.	Adani System Inc.	X-ray Equipment – Jail
2.	HQW Architects LLC	Architectural Services
3.	Smith Motor Co., Inc.	Automotive Parts/Service

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: MODIFICATION OF THE SERVICES PROVIDED BY
SIRSIDYNIX CORPORATION AND ENTRY INTO A NEW
AGREEMENT FOR THOSE SERVICES TO BE UTILIZED AT
THE SUSSEX COUNTY LIBRARY SYSTEM**

WHEREAS, the Board of Chosen Freeholders has heretofore established a Policy whereby all purchases under N.J.S.A. 40A:11-5(1) that exceed the bid threshold should be authorized prior to issuance of a purchase order; and

WHEREAS, the Division of Library Services has reviewed the services provided by Sirsidynix for annual system software and support services for the Sussex County Library's Horizon Software; and

WHEREAS, SirsiDynix Corporation has recommended that the library automation systems, electronic networking services be moved from physical servers to a cloud based environment for the Sussex County Library System; and

WHEREAS, the Library Director has reviewed the replacement server costs as compared to the move to a cloud based environment and found it to be a more economical solution to the services offered; and

WHEREAS, the procurement of the software and support services is permitted under N.J.S.A. 40A:11-5(1)(q) as an exception to the public bidding requirements since the services are for library and educational goods and services; and

WHEREAS, the vendor needs a five year initial term agreement to carry out this changeover; and

WHEREAS, the County Treasurer has certified that there are sufficient funds for the procurement of these services for the 2016 portion of the agreement in the 2016 operating budget, with the future years subject to the adoption of the future budgets.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the modification of services provided by SirsiDynix Corporation for the initial term of November 1, 2016 until October 31, 2017 for cloud based software services and support as required by the Sussex County Library System; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of vouchers therefore by the using agency, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the account for said purpose; and

BE IT FURTHER RESOLVED that the Freehold Director is hereby authorized and directed to execute said award of Contract; and

BE IT FURTHER RESOLVED that the term period for this Maintenance Agreement is November 1, 2016 to October 31, 2017, with annual renewal for four (4) years ending October 31, 2021; and

BE IT FURTHER RESOLVED there will be no price increase to said Maintenance Agreement for year two (2017 – 2018) followed by the next three (3) years of the Agreement with 2.9% price cap per annual renewal; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution and Agreement be forwarded to SirsiDynix Corporation, 3300 N. Ashton Blvd., Suite 500, Lehi, UT 84043 Attn: Troy Dages and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 14th day of September, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: RESCINDING FROM INCLUSION IN THE SUSSEX COUNTY RENEWABLE ENERGY PROGRAM ADDITIONAL LOCAL UNIT PROJECTS AT THE COUNTY MAIN LIBRARY AND COUNTY OFFICE OF EMERGENCY MANAGEMENT IN FRANKFORD TOWNSHIP

WHEREAS, by Resolution adopted July 13, 2016, the Sussex County Board of Chosen Freeholders authorized the execution and delivery to the Morris County Improvement Authority (the "Authority") of Additional Local Unit Documents required to include certain Additional Local Unit Projects in the Sussex County Renewable Energy Program; and

WHEREAS, the intended additional projects consisted of the County Main Library and the County Office of Emergency Management; and

WHEREAS, the authorized documents consisted of a License and Access Agreement, Amendment No. 1 to the Company Lease Agreement, and a Power Purchase Agreement Acknowledgment, all of which were annexed to the prior Resolution; and

WHEREAS, the Additional Local Unit Documents were subsequently executed by the authorized County representatives and transmitted to the MCIA, but to date the documents have not been fully executed; and

WHEREAS, in the interim between adoption of the prior Resolution and the Board of Freeholders' Special Meeting of September 7, 2016, the Board received information calling into question whether, given all the various circumstances, it would be economically reasonable and otherwise prudent to proceed with the build out of the Additional Local Unit Projects;
and

WHEREAS, having fully considered and discussed all aspects of the matter, the Board has decided to terminate the build out of the Additional Local Unit Projects at the County sites in Frankford Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that its Resolution of July 13, 2016, is hereby rescinded.

BE IT FURTHER RESOLVED that the Board is hereby requesting the MCIA to not execute the Additional Local Unit Documents and to otherwise not advance the inclusion in the Sussex County Renewable Energy Program of the Additional Local Unit Projects at the County sites in Frankford Township; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be mailed to John Bonanni, Morris County Improvement Authority, P.O. Box 900, Morristown, NJ 07963-0900; and a copy will be available in On-Base.

Certified to be a true copy of the Resolution
Adopted by the Sussex County Board of
Chosen Freeholders on the 14th day of
September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AMENDING AN APPOINTMENT TO NEW JERSEY
ASSOCIATION OF COUNTIES FOR 2016**

WHEREAS, on September 9, 2015 the Board of Chosen Freeholders adopted a Resolution appointing the County Administrator, Stephen R. Gruchacz as the Second Alternate Representative of New Jersey Association of Counties for the year 2016; and

WHEREAS, Stephen R. Gruchacz retired from the County of Sussex on March 31, 2016;

WHEREAS, Ron Tappan was appointed Acting County Administrator effective April 1, 2016 and shall be appointed to be the Second Alternate Representative of the New Jersey Association of Counties for the year 2016.

NOW THEREFORE BE IT FURTHER RESOLVED, Acting County Administrator Ron Tappan be appointed as the Second Alternate Representative of the New Jersey Association of Counties for the year 2016 and that the expenses of said Alternate member in attending meetings of said Association be paid by this Board; and

BE IT FURTHER RESOLVED, that certified copies of this Resolution be forwarded to the Executive Director, New Jersey Association of Counties, 150 State Street, Trenton, NJ 08608; and a copy is available in On-Base.

Certified as a true copy of
a Resolution adopted by the
Board of Chosen Freeholders on
the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: APPROVAL OF THE 2016 OPEN SPACE AND
RECREATION PLAN UPDATE BY THE BOARD OF
CHOSEN FREEHOLDERS**

WHEREAS, in 2003 the Sussex County Board of Chosen Freeholders established the Sussex County Open Space and Recreation Committee with the direction to create an Open Space program which included an Open Space and Recreation Plan; and

WHEREAS, the Open Space and Recreation Plan has not been updated since 2003; and

WHEREAS, the Open Space Committee expressed interest in updating the Plan at their January 28, 2014 meeting; and

WHEREAS, The Land Conservancy of New Jersey, identified grant funds from the Open Space Institute, for the purpose of updating the County's Open Space and Recreation Plan in April 2015; and

WHEREAS, with the support of the County of Sussex, The Land Conservancy of New Jersey applied and received a grant from the Open Space Institute, to prepare said update; and

WHEREAS, the County was not required to provide any matching funding for the preparation of the Update; and

WHEREAS, The Land Conservancy of New Jersey partnered with the Walkkill River Watershed Management Group (WRWMG) and Dan Van Abs of Rutgers University; and

WHEREAS, The Land Conservancy, WRWMG, and Dan VanAbs had the requisite technical knowledge and professional skills to produce the Open Space and Recreation Plan Update for the County; and

WHEREAS, The Land Conservancy, with the Open Space Committee, conducted municipal outreach meetings, established goals and objectives, and prepared an updated inventory of the County's protected open space lands, water resources, and trails; and

WHEREAS, the WRWMG uses sound scientific principles to assess local watersheds, develop holistic watershed management plans, and implement on-the-ground restoration projects, provided field assessments, site analyses, and assistance in the preparation of the stewardship component of the Open Space Plan Update; and

WHEREAS, Dan Van Abs, of Rutgers University, provided guidance and technical oversight into the development of the methodology of the water resource model component of the Plan; and

WHEREAS, a draft plan entitled “Open Space and Recreation Plan Update: Conservation and Stewardship” was developed and presented to the Open Space Committee at its public hearing on June 24, 2016; and

WHEREAS, after outreach and discussion to all Sussex County municipalities for input, the subject plan has been completed and reviewed by the Open Space Committee; and

WHEREAS, the plan update was presented to the Sussex County Board of Chosen Freeholders at a public hearing on July 27, 2016; and

WHEREAS, the Sussex County Open Space Committee approved the update of the Sussex County Open Space and Recreation Plan as prepared by The Land Conservancy of New Jersey, said updated plan being entitled “Open Space and Recreation Plan Update: Conservation and Stewardship”; and

WHEREAS, the Sussex County Open Space Committee has recommended, in a resolution dated July 28, 2016, that the Sussex County 2016 Open Space and Recreation Plan Update as developed be approved by the Sussex County Board of Chosen Freeholders.

NOW, THEREFORE, BE IT RESOLVED, by the Sussex County Board of Chosen Freeholders, that the above described update plan entitled “Open Space and Recreation Plan Update: Conservation and Stewardship” attached hereto is hereby approved; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be provided to The Land Conservancy of New Jersey, 19 Boonton Avenue, Boonton, NJ 07005; and a copy is made available in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION TO EXECUTE A MEMORANDUM OF LEASE BETWEEN THE COUNTY OF SUSSEX AND SCARC, INC., FOR PREMISES LOCATED IN THE TOWNSHIP OF FRANKFORD, COUNTY OF SUSSEX, KNOWN AS LOT 2, BLOCK 23 ON THE FRANKFORD TOWNSHIP TAX MAPS

WHEREAS, by Resolution adopted July 27, 2016, the County of Sussex authorized the Freeholder Director and the Clerk of the Board to execute a revised form of Lease Agreement between SCARC and the County of Sussex, on or after July 27, 2016, regarding real property and premises located in the Township of Frankford at the intersection of County Route 655 (Morris Turnpike) and Morris Avenue (Lot 2, Block 23), County of Sussex, State of New Jersey; and

WHEREAS, SCARC has requested and the County has no objection to the terms of the Lease Agreement being memorialized in a Memorandum of Lease to be recorded in the Office of the Clerk of Sussex County; and

WHEREAS, all aspects of the County's July 27, 2016, Resolution remain in full force and effect, and the within Resolution does not replace but supplements the prior one.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey as follows:

1. The Freeholder Director and the Clerk of the Board are hereby authorized to execute the Memorandum of Lease between SCARC and the County of Sussex, entered into as of July 27, 2016, a copy of which is attached hereto and made a part hereof.
2. A certified copy of this Resolution and, upon execution, three originals of the Memorandum of Lease, shall be delivered to Angelo Bolcato, Esq., Laddey Clark & Ryan, LLP, 60 Blue Heron Road, Suite 300, Sparta, NJ 07871, attorney for SCARC, Inc.; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, State of New Jersey

**RESOLUTION RE: SUPPORT OF BOROUGH OF HOPATCONG'S GRANT
APPLICATION TO THE NEW JERSEY DEPARTMENT OF
TRANSPORTATION FOR FUNDING THROUGH THE
TRANSPORTATION ENHANCEMENT GRANT PROGRAM**

WHEREAS, the Borough of Hopatcong is applying for funding to construct streetscape and pedestrian improvements along a portion of CR 607, a.k.a. River Styx Road, more or less between Lakeside Boulevard and River Styx Bridge (Sussex County Bridge K-03) within the Borough of Hopatcong; and

WHEREAS, the streetscape and pedestrian improvements include work residing within and along the right-of-way of Sussex County Route 607; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian use and pedestrian safety in the River Styx Area; and

WHEREAS, the County supports local initiatives to identify, encourage, enhance, and establish pedestrian improvement projects whereby the local community can improve and promote safety and enhance the communities quality of life; and

WHEREAS, while the County supports these local community efforts, the County also recognizes pedestrian circulation issues are largely outside the current purview of core County function and that Local Governments are best positioned to identify, promote, manage, and operate local pedestrian facilities; and

WHEREAS, in supporting Local initiatives the County is desirous of extending to Local Governments permissions to utilize available portions of rights-of-ways under County jurisdiction in advancing local streetscape and pedestrian safety programs, said permissions will be extended provided pedestrian safety programs are undertaken in consideration of safety in balance with the needs of permitted and intended right-of-way users; and

WHEREAS in extending such permissions Sussex County and the Borough of Hopatcong have identified the need to establish guidelines and operating parameters defining how Pedestrian Improvement Projects are incorporated into County rights-of-way and along County Routes so as to ensure right-of-way needs as well as permitted and intended system users are afforded a prudent balance of function in a safe and efficient manner; and

WHEREAS, the parties have expressed a willingness to cooperate with these common goals through the future adoption of an design, construction, operations, and maintenance agreement should the Borough receive the grant; and

WHEREAS, the County Engineer recommends that the Freeholder Board provide support for the Borough's submission of this grant application identified as "River Styx Road Streetscape" for the Transportation Enhancement Program within the State of New Jersey Department of Transportation for the above stated project with location(s) along Sussex County Road 607.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that it does hereby support the submission of this grant application identified as "River Styx Road Streetscape" for the Transportation Enhancement Program within the State of New Jersey Department of Transportation for the above stated project with location(s) on Sussex County Route 607; and

BE IT FURTHER RESOLVED that certified copies of this Resolution with original signatures be provided to Borough of Hopatcong 111 River Styx Road, Hopatcong, NJ 07843, Attn.: Robert Elia; and a copy is available in OnBase.

Certified as a true copy of a
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND ELIZABETHTOWN GAS COMPANY ALLOWING INSTALLATION OF NATURAL GAS MAINS ACROSS VARIOUS SUSSEX COUNTY BRIDGES IN BRANCHVILLE BOROUGH PURSUANT TO N.J.S.A. 27:19-19

WHEREAS, Elizabethtown Gas is in the process of installing a new natural gas distribution system and appurtenances within the Borough of Branchville, which said system shall be owned, operated and maintained by Elizabethtown Gas Company; and

WHEREAS, unanticipated high bedrock elevations have prevented installation of proposed gas mains under various County Bridges by means of directional drilling, as previously authorized in a Sussex County Road Opening Permit issued by the Division of Engineering, thereby causing Elizabethtown Gas Company to request approval to carry a gas main over Bridge B-01 on Kemah Lake Road and to attach gas mains to Bridge B-05 on Milk Street and Bridge B-06 on CR-630 (a.k.a. Broad Street) and;

WHEREAS, the proposed gas mains serve to provide gas distribution to approximately 75% of the proposed Branchville Borough service area; and

WHEREAS, Elizabethtown Gas Company has requested the County provide the requisite easement authorizing the use of bridges B-01, B-05 and B-06 for said purpose; and

WHEREAS, Branchville Borough has provided concurrence with the installation of said gas mains in a letter dated August 25, 2016 to the Sussex County Division of Engineering which was solicited due to the location of existing municipal utilities on and adjacent to bridges B-01, B-05 and B-06; and

WHEREAS, N.J.S.A. 27:19-19 provides that an Agreement be executed by all parties involved to provide an easement for the construction of said gas mains by Elizabethtown Gas; and

WHEREAS, the County Engineer has reviewed the matter and does hereby recommend the execution of said agreement.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director and Clerk of the Board be and are hereby authorized to execute the Agreement with Elizabethtown Gas Company for the purpose of providing and easement to Elizabethtown Gas Company as set forth in the Agreement attached hereto and made a part hereof; and

BE IT FURTHER RESOLVED that certified copies of this Resolution and Agreement, with original signatures, be sent to Michael Scacifero, P.E., Elizabethtown Gas Company, 520 Green Lane, Union, NJ, 07083, and a copy is available in On-base.

Certified as a true copy of a
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE COUNTY ENGINEER TO IMPLEMENT THE TEMPORARY TRAFFIC CONTROL MEASURES AND TEMPORARY WORK ZONE SPEED LIMITS CONTAINED WITHIN THE PLANS ENTITLED "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" DATED AUGUST 2016 DEVELOPED BY THE SUSSEX COUNTY DIVISION OF ENGINEERING

WHEREAS, Sussex County Bridge J-09 carrying County Route 515, Hardyston-Stockholm Road, is in need of repairs prior to the in house installation of guide rail; and

WHEREAS, during construction operations that require a work zone that occupies an entire travel lane, it will be necessary to reduce County Route 515 in the area of Bridge J-09 from a two-lane two-way roadway to a one-lane two-way flagger controlled roadway; and

WHEREAS, during construction operations that require a work zone that occupies a portion of the travel lane, it will be necessary to shift two-lane two-way traffic along County Route 515 away from the work zone in the area of Bridge J-09; and

WHEREAS, during construction operations taking place on the shoulder of the roadway and during non-working hours it will be necessary to close the roadway shoulders along County Route 515 in the area of Bridge J-09; and

WHEREAS, the control of road users and the safety of workers in temporary traffic control zones is an integral and high priority element of every project throughout a project's design and construction; and

WHEREAS, after due consideration it is the engineering opinion of the County Engineer that it is in the best interest of the motorists to reduce such speed limit along CR 515 in the vicinity of the construction work zone; and

WHEREAS, the Sussex County Board of Chosen Freeholders, is requested to authorize a reduction of the speed limit for the term of the construction; and

WHEREAS, the County of Sussex, Division of Engineering has developed plans entitled "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" dated August 2016 which incorporates various temporary traffic control measures and a reduced construction speed limit designed to facilitate the safe movement of traffic through the temporary traffic control zone as well as safeguard the project construction workers and general public; and

WHEREAS, the design has been developed in accordance with the provisions of the Manual on Uniform Traffic Control Devices to control the flow of traffic through the work zone; and

WHEREAS, the Sussex County Engineer has certified that in his opinion after due consideration and analysis of the circumstances pursuant to N.J.S.A. 39:4-201, that the proposed Traffic Safety Plan and proposed construction speed limit zones along both directions of County Route 515 appear to him, as a licensed professional engineer, to be in the best interest of public safety while still providing for the continued expedition of traffic along County Route 515; and

WHEREAS, it will be the responsibility of the County Engineer through the County of Sussex, Division of Engineering to maintain and modify the temporary traffic control measures as defined within the Traffic Control Plans entitled "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" dated August 2016 as may be warranted to remedy situations as they develop during the construction process such that the temporary traffic control zone functions to best facilitate the maintenance and protection of traffic, safeguard the public, and protect the workers; and

WHEREAS, the Sussex County Board of Chosen Freeholders, acting upon the advice of the County Engineer, is desirous of reducing the legally posted speed limit from 45 MPH to 30 MPH, representing a reduction of 15 MPH; and

WHEREAS, this Resolution will provide for the implementation and enforcement of needed road user regulation within the temporary traffic control zones; and

WHEREAS, should any clause, section or provision of this Resolution be declared invalid by a court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion hereof.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, and in the State of New Jersey on the recommendation of the County Engineer, in accordance with N.J.S.A. 39:4-8, N.J.S.A. 39:4-94.2, N.J.A.C. 39:4-198, N.J.S.A. 39:4-201 and other applicable chapters, provide authorization for the implementation and enforcement of the temporary traffic control measures as incorporated within the Traffic Control Plans entitled "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" dated August 2016; and

BE IT FURTHER RESOLVED that speed limits for both directions of traffic along Sussex County Route 515 shall be established pursuant to N.J.S.A. 39:4-201 under the Sussex County Engineer's Certification, Seal and License Number 39894 as follows:

Along Sussex County Route 515 J-09 Construction work zone for both directions of traffic:

Zone 1: 30 MPH for both directions of traffic along County Route 515, between the limits of the project as defined upon the plan and as hereby established between a point 4,615 feet south of Thornlot Road, +/- MP 2.58 and a point 1,315 feet south of Thornlot Road, +/- MP 3.14, in the Township of Hardyston for a period not to exceed 10 weeks between when the construction begins and when the construction is completed.

BE IT FURTHER RESOLVED that this Construction Zone Speed Limit shall be in effect and temporary signs posted accordingly only when one or more of the following conditions exists:

- 1.) Where hazards or obstructions are present and construction barriers are in use.
- 2.) When workers are on or adjacent to the traveled way.
- 3.) When other conditions exist which are deemed potential hazards to the traveling public.
- 4.) During the implementation of the one-lane two-way flagger controlled work zone.
- 5.) During implementation of any lane shifts.

When none of the above conditions exists, the temporary construction zone speed limit signs R2-1 and W3-5 shall be covered with an opaque material in a manner and at such time as approved by the County Engineer, during which periods permanent speed limit signs shall be visible; and

BE IT FURTHER RESOLVED that every person convicted of a violation of any provision of this Resolution or any supplement thereto shall be subject to penalty or imprisonment as expressly provided for by New Jersey Statute; and

BE IT FURTHER RESOLVED that the Board of Chosen Freeholders of the County of Sussex, on the recommendation of the County Engineer, in accordance with N.J.S.A. 39:4-203.5, provide authorization for doubling standard traffic fines within this area of highway construction; and

BE IT FURTHER RESOLVED that the County Engineer is authorized to maintain and modify the temporary traffic control measures as defined within the Traffic Control Plans entitled "BRIDGE J-09 REPAIRS, COUNTY ROUTE 515, HARDYSTON TWP., SUSSEX COUNTY, NJ" dated August 2016 as may be warranted to remedy situations as they develop during the construction process such that temporary traffic control measures utilized in the temporary traffic control zone function to best facilitate the maintenance and protection of traffic, safeguard the public, and protect the workers; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the Hardyston Township Municipal Clerk, 149 Wheatsworth Road, Suite A, Hardyston, NJ 07419; Vernon Township Municipal Clerk, 21 Church Street, Vernon, NJ 07462; New Jersey State Police, P.O. Box 130, Augusta, New Jersey 07822; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the
Board of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 630
& CR519 IN BRANCHVILLE BOROUGH**

WHEREAS, the Borough of Branchville has requested a temporary closure of a portion of CR 630 on October 31, 2016 for the purpose of conducting a Halloween Parade; and

WHEREAS, N.J.S.A. 39:4-197 provides that no municipality, in exercise of its power to regulate parades, processions, or assemblages, shall prohibit normal traffic on any County road without the consent of the Board of Chosen Freeholders; and

WHEREAS, the Sussex County Department of Engineering and Planning has received requests from the Borough of Branchville for the temporary closures of County Route 630 and County Route 519; and

WHEREAS, the Sussex County Department of Engineering and Planning shall be provided with appropriate Certificates of Insurance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Sussex County Board of Chosen Freeholders hereby consents to the temporary closures of CR 630 and CR 519 in the Borough of Branchville on October 31, 2016 for the purpose of allowing the Branchville Business Men's Club to hold a Halloween Parade on said route, subject to the issuance of appropriate Certificates of Insurance acceptable to County Counsel; and

BE IT FURTHER RESOLVED that a copy of said Resolution shall be forwarded to Kathryn Leissler, Municipal Clerk, Branchville Borough, 5 Main Street, PO Box 840, Branchville, NJ 07826; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**ORDINANCE RE: ESTABLISHING SMOKE-FREE AIR OUTSIDE THE
SUSSEX COUNTY COURTHOUSES IN THE TOWN OF
NEWTON**

WHEREAS, the State of New Jersey has preempted the field of Smoke-Free Air for indoor places and places of public access and workplaces through the adoption of “the New Jersey Smoke-Free Act,” N.J.S.A. 26:3D-55 et seq.; and

WHEREAS, N.J.S.A. 26:3D-58 currently prohibits smoking in all public schools and public school grounds, as well as all public buildings; and

WHEREAS, N.J.S.A. 26:3D-63 specifically authorizes local restrictions on smoking “equivalent to or greater than those provided in the New Jersey Smoke-Free Air Act” that are for purposes of protecting public health; and

WHEREAS, the County of Sussex adopts the findings and declarations of the Smoke-Free Air Act that tobacco is the leading cause of preventable disease and death in the State and the nation, and tobacco smoke constitutes a substantial health hazard to the non-smoking majority of the public; and

WHEREAS, electronic smoking devices have not been approved as to safety and efficacy by the federal Food and Drug Administration, and their use may pose a health risk to persons exposed to their smoke and vapor because of a known irritant contained therein and other substances that may, upon evaluation by that agency, be identified as potentially toxic to those inhaling the smoke or vapor; and

WHEREAS, there is a hazard to non-smokers in certain outdoor areas of public access, use and gathering, and it is thus in the public interest to prohibit smoking in certain outdoor areas; and

WHEREAS, the County of Sussex finds and declares that it is necessary and proper for the good governance, order and protection of persons and property, and for the preservation of the public health, safety and welfare of the County of Sussex and its inhabitants to prohibit smoking in the outdoor areas adjacent to the Sussex County Judicial Center (a/k/a Sussex County Courthouse) and the Sussex County Historic Courthouse.

NOW, THEREFORE, BE IT ORDAINED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey, that this Ordinance shall be known and may be cited as “Sussex County Courthouses Exterior Smoke Free Air Ordinance”; and

BE IT FURTHER ORDAINED that smoking defined as “the burning of, inhaling from or exhaling the smoke or the possession of a lighted cigar, cigarette, pipe, e-cigarette, hookah or any other matter or substance which contains tobacco or any other matter that can be smoked” is prohibited in any area outside the Sussex County Judicial Center (a/k/a Sussex County Courthouse), located at 43-47 High Street, Town of Newton, County of Sussex, State of New Jersey, or the Historic Sussex County Courthouse, located at 3 High Street, Town of Newton, County of Sussex, State of New Jersey, including the entrances, exits, or wheelchair ramps serving any entrance or exit of the buildings, the common areas of the buildings and the parking lots of the buildings; and

BE IT FURTHER ORDAINED that any person found in violation of this Ordinance shall be ordered to comply with the provisions of this Ordinance. A person after being so ordered who smokes in violation of this Ordinance is subject to prosecution and penalties as follows:

1. For a first offense, a fine in the amount of \$100.00;
2. For the second offense, a fine in the amount of \$200.00;
3. For the third and subsequent offense, a fine in the amount of \$300.00 to \$500.00.

BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application of this Ordinance to any person or circumstances shall be declared illegal or unconstitutional by a court of competent jurisdiction, such declaration shall not, in any manner, prejudice the enforcement of the remaining provisions and shall remain in full force and effect; and

BE IT FURTHER ORDAINED that all Ordinances or Resolutions inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect after publication and passage according to law.

BE IT FURTHER ORDAINED that October 12, 2016, at 5:00 p.m. Freeholder Meeting Room, Sussex County Administrative Center, One Spring Street, Newton, New Jersey, is hereby affixed as the date, time and place for consideration of Final Adoption of this Ordinance and that this Ordinance shall be published together with a notice of the date, time and place affixed for consideration of Final Adoption, which notice shall further state that the copy of the proposed Ordinance be available for public inspection at the Office of the Clerk of the Board Sussex County Administrative Center, One Spring Street, Newton, New Jersey, during normal business hours, and a copy of the proposed Ordinance shall also be sent to Sheriff Michael F. Strada, and by regular mail to Chief Michael S. Richards, Newton Police Department, 39 Trinity Street, Newton, NJ 07860, Court Administrator Lucy DeLoreto, Town of Newton, 39 Trinity Street, Newton, NJ 07860, and a copy is available in OnBase.

Certified as a true copy of the Ordinance adopted by the Board on the 14th day of September, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders

Certified as a true copy of the Ordinance finally adopted by the Board on the 12th day of October, 2016

Catherine M. Williams, Clerk
Board of Chosen Freeholders

**RESOLUTION RE: AWARD OF A CONTRACT FOR MISCELLANEOUS
BUILDING TRADE SERVICES FOR FIRE
SUPPRESSION SYSTEM'S SERVICE IN VARIOUS
SUSSEX COUNTY BUILDINGS AND FACILITIES**

WHEREAS, public bids were advertised for Miscellaneous Building Trade Services for Fire Suppression System's Service in various Sussex County Buildings and Facilities on June 16, 2016 and publicly received by the Sussex County Bid Proposal Committee on August 9, 2016; and

WHEREAS, the bids received were reviewed by the Division of Facilities Management, and the Purchasing Agent; and

WHEREAS, it was recommended by the Division of Facilities Management that an award be made to the lowest responsible bidder for said services to RJM Automatic Fire Protection, LLC, with all work performed under the Contract being at the hourly rates as specified in the bid proposal; and

WHEREAS, the bid specifications allowed for a Contract ending July 31, 2017 with the County reserving the right to renew and extend the Contract for a second consecutive one year period at the rates proposed in the bid proposal; and

WHEREAS, this Contract will be an open-ended Contract with a minimum expenditure of \$500.00 and a maximum Contract amount of \$100,000.00; and

WHEREAS, all work performed under this Contract shall have funds above the minimum certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of work to proceed; and

WHEREAS, all requests for projects in excess of the currently established bid threshold shall conform to the policy set up by this Board and have a separate authorizing Resolution prior to the issuance of a purchase order.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Division of Facilities Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract for Miscellaneous Building Trade Services for Fire Suppression System's Service in various Sussex County Buildings and Facilities to the lowest responsible bidder, RJM Automatic Fire Protection, LLC at the hourly rates specified in the bid tendered on August 9, 2016; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract; and

BE IT FURTHER RESOLVED that this Contract will be in effect from August 1, 2016 until July 31, 2017 with the County reserving the right to extend the Contract for one (1) additional and consecutive one (1) year period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to RJM Automatic Fire Protection, LLC, 1070 River Road, Phillipsburg, NJ 08865, Attn: Lois Markle; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT FOR ICE CONTROL MATERIALS
(ROCK SALT AND SNOW GRIT) 2016 – 2017 FOR THE
COUNTY OF SUSSEX DIVISION OF PUBLIC WORKS**

WHEREAS, public bids were advertised for Ice Control Materials (Rock Salt and Snow Grit) for the County of Sussex, Division of Public Works on August 4, 2016 and publicly received by the Sussex County Bid Proposal Committee on August 30, 2016; and

WHEREAS, the bids received were reviewed by the Division of Public Works and the Purchasing Agent; and

WHEREAS, it has been recommended by the Director of the Division of Public Works that an award be made to the following responsible bidders:

Rock Salt:

Cargill Inc. 24950 County Club Blvd. North Olmsted, OH 44070	\$ 58.72 per ton
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Snow Grit:

284 Aggregates LLC 10 Route 284 Sussex, NJ 074614	\$ 10.75 per ton
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North Church Gravel, Inc. 216 North Church Road Franklin, NJ 07410	\$ 11.05 per ton
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Braun Stone/Braun Royalty 217 Limecrest Road Lafayette, NJ 07848	\$ 12.50 per ton
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Eastern Concrete Materials 3620 Route 23, North Hamburg, NJ 07419	\$ 13.43 per ton
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The recommendation for snow grit was based on price per ton, location and proximity to our district locations.

WHEREAS, the bid proposals include an option for the bidder to provide goods and/or services to other governmental contracting units within the County of Sussex and without substitution or deviation from the bid specification; and

WHEREAS, the County Treasurer has certified that funds are available in the 2016 County operating budget to award these Contracts for the 2016 portion of the Contract, with the balance subject to adequate funds being appropriated in the 2017 operating budget.

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Division of Public Works, the Sussex County Board of Chosen Freeholders does hereby award a Contract for Ice Control Supplies (Rock Salt and Snow Grit) for the County of Sussex, Division of Public Works to the above listed vendors in the amount based on the unit prices of the quantity ordered and received; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said award of Contract; and

BE IT FURTHER RESOLVED that this Contract shall be in effect from date of Contract award until May 31, 2017 and all vendors have agreed to extend said contract to municipalities within Sussex County; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the contract vendors at the above addresses and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
of Chosen Freeholders
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT FOR THE SUSSEX COUNTY
ADMINISTRATIVE CENTER PARKING GARAGE
FIREPROOFING**

WHEREAS, public bids were advertised for the Sussex County Administrative Center Parking Garage Fireproofing on July 20, 2016 and publicly received by the Sussex County Bid Proposal Committee on August 23, 2016; and

WHEREAS, the bids received were reviewed by the Division of Facilities Management and the Purchasing Agent; and

WHEREAS, it has been recommended by the Division of Facilities Management that an award be made to the only responsible bidder, HF3, Inc., in the total amount of \$63,750.00 at the normal hour rate as described in the bid proposal dated August 23, 2016; and

WHEREAS, the County Treasurer has certified that there is sufficient money in the budget for the awarding of said Contract.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Division of Facilities Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract for the Sussex County Administrative Center Parking Garage to the only responsible bidder, HF3, Inc. in the amount of \$63,750.00 at the normal hour rate as described in the bid proposal dated September 1, 2015; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract and related Contract documents; and

BE IT FURTHER RESOLVED that this Contract will be in effect from date of Contract award until the Contract is complete in accordance to the technical specification in the bid proposal; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to HF3, Inc., 715 Twining Road, Suite 213, Dresher, PA 19025 Attn: Herbert Fletcher and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (ELECTRICAL) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX

WHEREAS, public bids were advertised for Miscellaneous Building Trade Services (Electrical) to be performed in and around various Sussex County Buildings for the County of Sussex on June 27, 2016 and publicly received by the Sussex County Bid Proposal Committee on July 26, 2016; and

WHEREAS, the bids received were reviewed by the Division of Facilities Management and the Purchasing Agent, and:

WHEREAS, it was recommended by the Division of Facilities that an award be made to the lowest responsible bidder for electrical work to K. Hanrahan Enterprises Inc., with all work performed under the Contract being at the hourly rates as specified in the bid proposal for the first year of the Contract; and

WHEREAS, the bid specifications allow for a Contract ending March 31, 2017 with the County reserving the right to renew and extend the Contract for a second consecutive one year period at the rates proposed in the bid proposal; and

WHEREAS, this Contract will be an open-ended contract with a minimum expenditure of \$500.00 and a maximum Contract amount of \$100,000.00; and

WHEREAS, all work performed under this Contract shall have funds above the minimum certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of work to proceed; and

WHEREAS, all requests for projects in excess of the currently established bid threshold shall conform to the policy set up by this Board and have a separate authorizing Resolution prior to the issuance of a purchase order.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Division of Facilities Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract for Miscellaneous Building Trade Services (Electrical) to be performed in and around various Sussex County Buildings for the Division of Facilities Management to the lowest responsible bidder, K. Hanrahan Enterprises Inc. at the hourly rates as proposed and specified in the bid tendered on July 26, 2016; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract; and

BE IT FURTHER RESOLVED that this Contract will be in effect from date of Contract award until March 31, 2017 with the County reserving the right to extend the Contract for one (1) additional and consecutive one (1) year period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to K. Hanrahan Enterprises Inc., 20-21 Wagaraw Road, Building 36, Fair Lawn, NJ 07410 Attn: Kevin Hanrahan and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 14th day of September, 2016.

Catherine M Williams, Clerk
Board of Chosen Freeholders
County of Sussex