

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 24, 2016
6:00 PM
ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2016 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

(voice vote)

6. PUBLIC HEARINGS

A. FINAL ADOPTION – BOND ORDINANCE

Freeholder Director Graham: "At our regular meeting held on February 10, 2016, we introduced for first reading the following Bond Ordinance which was advertised in the New Jersey Herald issue of February 12, 2016, together with a Notice of Public Hearing stating it would be held at this meeting at 6:00 PM:

BOND ORDINANCE PROVIDING FOR VARIOUS 2016 CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$1,656,900 THEREFORE AND AUTHORIZING \$1,578,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF

MOTION that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Bond Ordinance?

MOTION that the Public Hearing be closed. (voice vote)

MOTION that this Bond Ordinance be finally adopted. (roll call vote)

MOTION to authorize the Clerk to advertise this Bond Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center.
(voice vote)

7. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations/Certificates

1. Proclamation recognizing Tony Gallapo as a recipient of the Veteran Provider Distinguished Award
2. Proclamation recognizing February as "Career and Technical Education (CTE) Month.

(voice vote)

B. Presentations

1. Acknowledging the retirement of Kim Grohs, Librarian with the County Library System, who retired after 14 years with the County.

8. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

9. **FREEHOLDERS' COMMENTS**

10. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: TRANSFER OF 2015 APPROPRIATION RESERVES
- C. RESOLUTION RE: AWARDING A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR VARIOUS COUNTY PUBLIC INFRASTRUCTURE PROJECTS
- D. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR GIS SERVICES FOR THE COUNTY OF SUSSEX
- E. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH SURESHBABU KURRA MD LIMITED LIABILITY COMPANY FOR THE PROVISION OF PHYSICIAN/PSYCHIATRIC SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- F. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD
- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE RECOVERY STOP VIOLENCE AGAINST WOMEN ACT (RECOVERY VAWA) 14VAWA-47 PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY FOR THE PERIOD MAY 16, 2016 THROUGH May 15, 2017 IN THE AMOUNT OF \$8,375.00 STATE SHARE AND \$2,792.00 IN KIND MATCH

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

(roll call vote)

11. APPROVAL OF MINUTES

Regular Meeting – February 10, 2016

(voice vote)

12. APPOINTMENTS AND/OR RESIGNATIONS

13. RESOLUTION

1. RESOLUTION RE: AUTHORIZATION TO CLOSE SUSSEX COUNTY BRIDGE O-07, CARRYING PASSAIC AVENUE OVER WALLKILL RIVER IN THE BOROUGH OF OGDENSBURG, AND TO IMPLEMENT, MAINTAIN, AND MODIFY AS NECESSARY, AN OFFICIAL DETOUR OF PASSAIC AVENUE, AND PROVIDE FOR ENFORCEMENT OF THE BRIDGE CLOSURE AND ROAD DETOUR
2. RESOLUTION RE: ESTABLISHMENT OF “EMPLOYEE BENEFITS CLERK” AND SALARY RANGE
3. RESOLUTION RE: AUTHORIZING THE CLERK OF THE BOARD TO PROVIDE NOTICE PURSUANT TO N.J.S.A. 40A:12-13.5 ET SEQ. FOR THE LEASE OF COUNTY REAL PROPERTY, LOCATED IN THE TOWNSHIP OF FRANKFORD AT THE INTERSECTION OF COUNTY ROUTE 655 (MORRIS TURNPIKE) AND MORRIS AVENUE (LOT 2 OF BLOCK 23)

(voice vote)

14. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) NEW, UNUSED RAM TRUCKS OR EQUAL FOR THE COUNTY OF SUSSEX
2. RESOLUTION RE: AWARDED A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ACTUARIAL SERVICES FOR THE COUNTY OF SUSSEX

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 3 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE "SAFETY ENHANCEMENTS TO SUSSEX COUNTY ROUTE 519 (TOWN OF NEWTON, TOWNSHIPS OF HAMPTON AND FRANKFORD) AND ROUTE 560 (TOWNSHIP OF SANDYSTON) – FEDERAL PROJECT #HSP-C00S(620), SUSSEX COUNTY 2014 HIGH RISK RURAL ROAD PROGRAM"

(roll call vote)

15. FINANCIAL

16. PERSONNEL

A. Personnel Agenda

(voice vote)

17. ADMINISTRATIVE REPORT

A. Other

18. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

19. **UNFINISHED BUSINESS**

20. **NEW BUSINESS**

21. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

22. **EXECUTIVE SESSION – (Closed Session – If Necessary)**

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_____ **(1) Matters Required by Law to be Confidential:**

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

_____ (3) **Matters Involving Individual Privacy:**

_____ (4) **Matters Relating to Collective Bargaining Agreements:**

_____ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

_____ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**

____X____ (8) **Matters Relating to the Employment Relationship:**

To discuss the following resolutions:

- 1). AMENDED POLICY FOR DESIGNATION OF THE ADMINISTRATIVE CHAIN OF COMMAND FOR THE COUNTY OF SUSSEX ADOPTED JANUARY 16, 2008.
- 2). ADOPTION OF A POLICY BY THE COUNTY OF SUSSEX FOR DISSEMINATING INFORMATION TO THE PRESS AND OTHER NEWS MEDIA ADOPTED SEPTEMBER 25, 2002.

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

23. REMINDERS

Wednesday March 9, 2016 Regular Meeting – 5:00 P.M.

24. ADJOURNMENT

(voice vote)

**COUNTY OF SUSSEX
BOND ORDINANCE NUMBER 16-__**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2016
CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF
SUSSEX, STATE OF NEW JERSEY; APPROPRIATING
\$1,656,900 THEREFORE AND AUTHORIZING \$1,578,000
BONDS OR NOTES OF THE COUNTY TO FINANCE PART
OF THE COSTS THEREOF**

**BE IT ORDAINED AND ENACTED BY THE BOARD OF CHOSEN
FREEHOLDERS OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY** (not less
than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

SECTION 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the County of Sussex, State of New Jersey (the "County") as general improvements. For the said improvements or purposes stated in Section 3, there is hereby appropriated the sum of \$1,656,900, said sum being inclusive of the sum of \$78,900 as the amount of down payment for said improvements or purposes as required by the Local Bond Law, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"). The down payment is now available therefor by virtue of either provisions or a provision in a previously adopted budget or budgets of the County for down payment or for capital improvement purposes or from moneys actually held by the County.

SECTION 2. For the financing of said improvements or purposes described in Section 3 hereof, and to meet the part of the \$1,656,900 appropriation not provided for by application hereunder of the down payment, negotiable bonds of the County are hereby authorized to be issued in the principal amount of \$1,578,000 pursuant to the Local Bond Law. In anticipation of the issuance of said bonds and to

temporarily finance said improvements or purposes, negotiable notes of the County in a principal amount not exceeding \$1,578,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

SECTION 3. (a) The improvements hereby authorized and purposes for the financing of which said obligations are to be issued include, but are not limited to the following (and as also further described in the plans, specifications or documents therefor on file in the Office of the Clerk of the Board of Chosen Freeholders):

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Improvements To Various Bridges In The County, Including, But Not Limited To, Bridge E-04 (Franklin), Bridge S-10 (Stillwater) And Bridge C-17 (Byram); and	\$1,530,900	\$1,458,000	\$72,900	20 years
(ii) Capital Improvements To Various County Facilities, Including, But Not Limited To, Construction And Improvements To The Superior Courthouse Judicial Center In Conformance With The Bail Reform Act; And The Acquisition And Installation, As Applicable, Of Work Stations, Flooring, Furnishings, Computer Hardware, Software And Office And Other Equipment.	\$126,000	\$120,000	\$6,000	11.75 years
TOTALS	<u>\$1,656,900</u>	<u>\$1,578,000</u>	<u>\$78,900</u>	

(b) The aggregate estimated maximum amount of bonds or notes to be issued for said improvements or purposes is \$1,578,000.

(c) The aggregate estimated cost of said improvements and purposes is \$1,656,900, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor, being the down payments in the aggregate amount of \$78,900.

(d) All such improvements or purposes set forth in Section 3(a) shall include, but are not limited to, all consulting, engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, and also shall include all work, materials, equipment, accessories, labor and appurtenances necessary therefor or incidental thereto and all in accordance with and as further described in the plans, specifications or documents therefor on file in the Office of the Clerk of the Board of Chosen Freeholders, as applicable, and available for public inspection and hereby approved.

SECTION 4. In the event the United States of America and/or the State of New Jersey make a loan, contribution or grant-in-aid to the County, for the improvements or purposes authorized hereby and the same shall be received by the County prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America and/or the State of New Jersey. In the event, however, that any amount so loaned, contributed or granted by the United States of America and/or the State of New Jersey, shall be received by the County after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose.

SECTION 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer/County Treasurer or the Deputy Treasurer, provided that no note shall mature later than one (1) year from its

date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer/County Treasurer or the Deputy Treasurer. The Chief Financial Officer/County Treasurer or the Deputy Treasurer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the signature of the Chief Financial Officer/County Treasurer or the Deputy Treasurer upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time in accordance with the provisions of the Local Bond Law. The Chief Financial Officer/County Treasurer or the Deputy Treasurer are each hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer/County Treasurer or the Deputy Treasurer are each directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

SECTION 6. The capital budget of the County is hereby amended to conform with the provisions of this bond ordinance, and to the extent of any inconsistency herewith, a resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital programs, as approved by the Director of the Division of Local Government Services, New Jersey

Department of Community Affairs, will be on file in the office of the Clerk of the Board of Chosen Freeholders and will be available for public inspection.

SECTION 7. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the County may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of said bonds authorized by this bond ordinance, is 19.37 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Board of Chosen Freeholders of the County and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, New Jersey Department of Community Affairs, and such statement shows that the gross debt of the County as defined in the Local Bond Law is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$1,578,000 and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$335,000 for items of expense listed in and permitted under section 20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

SECTION 8. The full faith and credit of the County are hereby pledged to the punctual payment of the principal of and the interest on the debt obligations authorized by this bond ordinance. The debt obligations shall be direct, unlimited obligations of the County, and the County shall be obligated to levy *ad valorem* taxes upon all the taxable property within the County for the payment of the principal of such debt obligations and the interest thereon without limitation as to rate or amount.

SECTION 9. The County hereby declares the intent of the County to issue the bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use proceeds to pay or reimburse expenditures for the costs of the purposes described in Section 3 of this bond ordinance. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

SECTION 10. The Chief Financial Officer of the County is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the County and to execute such disclosure document on behalf of the County. The Chief Financial Officer of the County is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the County pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the County and to amend such

undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the County fails to comply with its undertaking, the County shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 11. The County covenants to maintain the exclusion from gross income under section 103(a) of the Code, of the interest on all bonds and notes issued under this ordinance.

SECTION 12. This bond ordinance will be considered for final adoption after a public hearing thereon at a meeting of the Board of Chosen Freeholders of the County. The Clerk of the Board of Chosen Freeholders of the County is hereby authorized and directed to arrange for the publication of this bond ordinance in full after introduction upon first reading and after final adoption in an authorized newspaper of the County, such publications to be in accordance with the requirements of the Local Bond Law.

SECTION 13. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**ADOPTED ON FIRST READING
DATED: FEBRUARY 10, 2016**

**CATHERINE M. WILLIAMS,
Clerk of the Board of Chosen Freeholders**

**ADOPTED ON SECOND READING
DATED: FEBRUARY 24, 2016**

**CATHERINE M. WILLIAMS,
Clerk of the Board of Chosen Freeholders**

RESOLUTION RE: TRANSFER OF 2015 APPROPRIATION RESERVES

WHEREAS, certain 2015 expenses have been presented for payment this year, which bills were not covered by order number and or recorded at the time of transfers between 2015 Budget Appropriations in the last two months of 2015; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those accounts which are expected to be insufficient during the first three months of the succeeding year.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-59, part of the surplus in the accounts heretofore mentioned be, and the same are, hereby transferred to the accounts mentioned as being insufficient to meet the current demands; and

BE IT FURTHER RESOLVED that the County Treasurer is hereby authorized and directed to make the transfers on the attached pages; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution be forwarded to the County Auditor, Nisivoccia LLP, 200 Valley Road, Suite 300, Mt. Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARDING A CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ANNUAL ON-CALL ENGINEERING SERVICES FOR VARIOUS COUNTY PUBLIC INFRASTRUCTURE PROJECTS

WHEREAS, the Sussex County Engineer's Office had a need for a qualified and experienced professional engineer(s) capable of assisting the Engineer's Office on various County public infrastructure projects on an as needed basis; and

WHEREAS, the County of Sussex advertised and received on January 18, 2013 qualifications for Annual On-call Engineering Services; and

WHEREAS, the Contract was awarded on March 13, 2013 with the Contract terms ending March 15, 2014 with the County reserving the right to extend said Contract for four additional and consecutive one year periods; and

WHEREAS, the Division of Engineering wishes to exercise the option to renew for the additional and consecutive one year period; and

WHEREAS, this Contract will be an open-ended Contract with no minimum expenditure amount and a maximum Contract amount of \$600,000.00; and

WHEREAS, all work performed under this Contract shall have funds certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of work to proceed; and

WHEREAS, each individual project request that exceeds the currently established bid threshold shall have a separate authorizing Resolution prior to the issuance of a purchase order.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Division of Engineering, the Board of Chosen Freeholders of the County of Sussex does hereby award a Contract Extension (year four of the five year Contract) for Annual On-call Engineering Services for various County public infrastructure projects to Genesis Engineering, LLC. in an amount not to exceed \$600,000.00 for the services described in the Request for Qualifications and Request for Proposals dated March 13, 2013; and

BE IT FURTHER RESOLVED that the passage of this Resolution shall act as a Contract renewal document for all parties involved; and

BE IT FURTHER RESOLVED that this Contract extension will be in effect from March 16, 2016 until March 15, 2017 or upon payment of the maximum Contract amount. The County reserving the right to extend said Contract for one additional and consecutive one year period; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Genesis Engineering LLC, 168 Route 15, Suite E, Lafayette, NJ 07848 Attn: Richard Kreppel; and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR GIS SERVICES FOR
THE COUNTY OF SUSSEX**

WHEREAS, the County of Sussex made the decision to reorganize the management of the GIS services utilized by multiple departments and divisions; and

WHEREAS, upon recommendation from the Office of Record Management, the New Jersey State Contract will provide GIS services to support the County's day to day operations and assist with the on-going development of GIS solution; and

WHEREAS, the procurement of these GIS services for the County of Sussex will be provided under the New Jersey State Contract # 83668 held by Civil Solutions.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order to Civil Solutions in the amount of \$40,000.00 (Requisition # 64613) by the Sussex County Office of Purchasing to permit the purchase of said GIS services for the County of Sussex in the total amount not to exceed \$125,000.00; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT
WITH SURESHBABU KURRA MD LIMITED LIABILITY
COMPANY FOR THE PROVISION OF
PHYSICIAN/PSYCHIATRIC SERVICES FOR THE INMATES
WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY
PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

WHEREAS, the Sussex County Board of Chosen Freeholders and the Sussex County Sheriff's Office have reviewed the proposal from Sureshababu Kurra, MD LLC for the provision of physician/psychiatric services for individuals incarcerated within the Keogh-Dwyer Correctional Facility; and

WHEREAS, the Sussex County Sheriff's Office is required by law to specifically provide necessary medical care to individuals within its facilities; and

WHEREAS, the Agreement attached set forth the terms and conditions for the provision of psychiatric services to inmates at the Keogh-Dwyer Correctional Facility for an amount not to exceed \$68,000.00 for services to be rendered; and

WHEREAS, the County of Sussex, the Sussex County Sheriff's Office, and Sureshababu Kurra, MD LLC, desire to enter into an Agreement setting for the respective responsibilities of the parties in relation to the aforementioned medical care; and

WHEREAS, Warden Mark Farsi of the County of Sussex has certified that the value of these services will exceed \$17,500.00 and a copy of the written certification is attached hereto; and

WHEREAS, Dr. Sureshababu Kurra has executed a certification, which is attached hereto and made a part hereof, that the business entity has not made a contribution that would bar the award of this Agreement, and the business entity will continue to report to the Election Law Enforcement Commission any contributions that would violate the Pay-to-Play Law (N.J.S.A. 19:44A-20.4 et seq. and 19:44A-20.26) during the term of this Agreement, and has listed political contributions made during the past twelve months as set forth in said certification; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the Resolution authorizing the Award of Agreement for professional services without competitive bids and the Agreement itself must be available for public inspection; and

WHEREAS, the County Treasurer has certified that there are sufficient funds in the County budget for the award of this Agreement, subject to the approval of the 2016 budget, with future year costs subject to adequate funds being placed in subsequent budgets for the services to be provided.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that it hereby authorizes the Freeholder Director and the Clerk of the Board to execute the attached Agreement for professional services with Sureshababu Kurra MD LLC in an amount not to exceed \$68,000.00 pursuant to N.J.S.A. 40A:11-5(1) (a) (i) for the purpose of providing medical services as set forth in the attached Agreement; and

BE IT FURTHER RESOLVED that this Agreement is being awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the Agreement is for the services performed by a person authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that inasmuch as this Agreement is awarded without public bidding under the provisions of the Local Public Contracts Law as a Professional Service Agreement, notice of this award shall forthwith be published once in the New Jersey Herald following the passing of the Resolution as required by law; and

BE IT FURTHER RESOLVED that a copy of this Resolution and a copy of the Agreement itself be made available at the Office of the Clerk of the Board of Chosen Freeholders pursuant to the Local Public Contracts Law N.J.S.A. 40A11-1 et seq.; and

BE IT FURTHER RESOLVED that this Agreement will be in effect from March 17, 2016, for a period of twelve (12) months, ending March 16, 2017; and

BE IT FURTHER RESOLVED that certified copies of this Resolution, along with the Agreement for professional services be forwarded to Sureshababu Kurra MD LLC, 7 Hyde Park Place, Sparta, New Jersey, 07871; and a copy is available in On-Base.

Certified as a true copy
of the Resolution adopted
by the Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS
IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.
FOR VARIOUS SERVICES, WITH ACCUMULATED
VALUE LESS THAN THE BID THRESHOLD, AS STATED
BELOW**

WHEREAS, the County of Sussex has a need to acquire various services as non-fair and open contracts in compliance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, Thomas W. Gildersleeve, Purchasing Agent, has determined and certified in writing that the value of these services with these vendor(s) will exceed \$17,500.00 during this fiscal year; and

WHEREAS, the term of these expenditures is for the 2016 fiscal year; and

WHEREAS, the following vendor(s) has executed a certification that certifies that the business entity has not made a contribution that would bar them from receiving purchase orders in excess of \$17,500.00, and the business entity will report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through this fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex authorizes the Purchasing Agent to issue purchase orders and execute such other documents as may be necessary with the following vendor(s) for the various services described below:

1.	<u>Vendor Name</u>	<u>Description of Services</u>
2.	Air Maintenance Solutions LLC	HVAC Services
3.	Airgas Inc.	Safety Items/Small Tools
4.	Alarm & Communication Technologies Inc.	Electronic System Repairs
5.	Alpine Painting & Sandblasting	Painting & Sandblasting Service
6.	Alternative Micrographics Inc.	Microfilm, Imaging & Records Mgmt
7.	Arcari & Iovino Architects PC	Architectural Services
8.	Aurora Electrical Supply	Electrical Supplies
9.	Black Box Corporation	Computer Wire/Accessories
10.	Cellebrite Inc.	Computer Software
11.	Chelbus Cleaning Co. Inc.	Housekeeping/Janitorial Services
12.	Chemung Supply Corporation	Plow Blades & Guide Rail Materials
13.	Chromate Industrial Corp.	Hardware Supplies
14.	Cooper Electric Supply	Electrical Supplies
15.	Digital Intelligence Inc.	Forensic Computer Equipment
16.	E.A. Morse & Co Inc.	Janitorial Chemicals
17.	Electronic Data Solutions	Computer Systems and Equipment
18.	Elsag North America	Police Car Cameras
19.	Environmental Safety Management Corp	Environmental Testing
20.	FFF Enterprises, Inc.	Flu Vaccines
21.	Flint Trading Inc.	Pavement Marking Materials

22.	Hampton Body Works Inc.	Automotive Body Repairs
23.	Holt, Morgan, Russell Architects (HMR)	Architectural Services
24.	Joe Veg	Fresh Daily Food
25.	Magarino Ford LLC	Automotive Parts/Service
26.	Montague Tool & Supply	Tool & Hardware
27.	OCLC Inc.	Library Cataloging Services
28.	Petro Mechanics Inc.	Fuel Pump/Tank Services
29.	R.S. Phillips Steel LLC	Steel Supplier
30.	RouteMatch Software Inc.	Transit Software
31.	Sissco Material Handling	Crane Equipment
32.	Standard Elevator Corp.	Elevator Services
33.	Tony Sanchez LTD	Auto Parts
34.	Vernon Valley Auto Body Inc.	Automotive Body Repairs
35.	Winters Auto Parts Inc.	Auto Parts

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE RECOVERY STOP VIOLENCE AGAINST WOMEN ACT (RECOVERY VAWA) 14VAWA-47 PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY FOR THE PERIOD MAY 16, 2016 THROUGH May 15, 2017 IN THE AMOUNT OF \$8,375.00 STATE SHARE AND \$2,792.00 IN KIND MATCH

WHEREAS, the New Jersey Department of Law and Public Safety, Division of Criminal Justice has notified Sussex County of the availability of funds for the Sussex County STOP Violence Against Women Act Project; and

WHEREAS, the New Jersey Department of Law and Public Safety will make available \$8,375.00 to Sussex County for the Sussex County STOP Violence Against Women Act Project for the period May 16, 2016 through May 15, 2017; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety, Division of Criminal Justice, and the County of Sussex, Department of the Office of the Prosecutor, to provide services to victims of violent crime.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director is hereby authorized and directed to execute the attached Recovery STOP Violence Against Women Grant Application in the amount of \$8,375.00 State share and \$2,792.00 in kind match and submit same to the New Jersey Department of Law and Public Safety, Division of Criminal Justice; and

BE IT FURTHER RESOLVED that the Sussex County Freeholder Director, the Sussex County Prosecutor, Francis A. Koch, the Sussex County Administrator and The County Treasurer are authorized to sign the appropriate Subgrant Award and related documents; and

BE IT FURTHER RESOLVED that one original and two certified copies of this Resolution, together with its attachments be forwarded to Jessica Guglich, Division of Criminal Justice, State Office of Victim Witness Advocacy, P.O. Box 085, Trenton, NJ, 08625; one copy to the Office of the Prosecutor; and one copy to Emma Smith, Office of Fiscal Management.

Certified as a true copy of the Resolution adopted by the Board on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: AUTHORIZATION TO CLOSE SUSSEX COUNTY BRIDGE O-07, CARRYING PASSAIC AVENUE OVER WALLKILL RIVER IN THE BOROUGH OF OGDENSBURG, AND TO IMPLEMENT, MAINTAIN, AND MODIFY AS NECESSARY, AN OFFICIAL DETOUR OF PASSAIC AVENUE, AND PROVIDE FOR ENFORCEMENT OF THE BRIDGE CLOSURE AND ROAD DETOUR

WHEREAS, per the 2015 National Bridge Inspection Standards (NBIS) program the overall condition of Sussex County Bridge O-07 was noted as “Poor” due to severe substructure scaling and spalling and resultant loss of beam bearing area as well as structurally deficient with a Sufficiency Rating of “62.8” out of a possible “100”; and

WHEREAS, the replacement project is necessary to retard further deterioration and improve the condition, structural capacity and safety features of the bridge; and

WHEREAS, construction plans, entitled, “Replacement of Sussex County Bridge O-07 carrying Passaic Avenue over Walkkill River”, dated September 2015, have been signed and sealed by the County’s design consultant, Keller & Kirkpatrick, Inc., for the replacement of this bridge, said plans being signed by the County Engineer, the Freeholder Director and the Clerk of the Board of Chosen Freeholders; and

WHEREAS, the replacement of Bridge O-07 will necessitate the closure of Passaic Avenue at this location requiring a detour be established along Plant Street, a Municipal Street, Brooks Flat Road, a Municipal Street, and Sussex County Route 517 within the Borough of Ogdensburg; and

WHEREAS, the aforesaid plans include the required Traffic Control Plans and Traffic Control Details to implement this detour and bridge closure, all having been developed in accordance with the Manual on Uniform Traffic Control Devices; and

WHEREAS, the control of road users and worker safety in the temporary traffic control zones and detour is an integral and high priority element of every project throughout the project design and construction; and

WHEREAS, temporary traffic control measures based upon sound traffic control planning that provide for the safe and efficient movement of vehicles through or around the proposed temporary traffic control zone and detour while reasonably protecting workers and equipment will be utilized; and

WHEREAS, the County’s design consultant Engineer, has certified that, in her opinion after due consideration and analysis of the circumstances, pursuant to N.J.S.A. 39:4-201 the proposed Traffic Safety Plans appear to her, as a licensed professional engineer, to be in the best interest of public safety while still providing for the continued expedition of traffic around the Passaic Avenue Bridge O-07 closure and work zone; and

WHEREAS, it will be the responsibility of the County's design consultant Engineer, through the County of Sussex, Division of Engineering, to modify and maintain the temporary traffic control measures as defined within the aforesaid Plans as may be warranted to remedy situations as they develop during the construction process such that the temporary traffic control zone functions to best facilitate the maintenance and protection of traffic, safeguard the public and protect the workers; and

WHEREAS, this Resolution will provide for the implementation and enforcement of needed road user regulation within the temporary traffic control zone; and

WHEREAS, should any clause, section or provision of this Resolution be declared invalid by a court of competent jurisdiction, such provision shall be deemed a separate, distinct, and independent provision and shall not affect the validity of the remaining portion hereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey, on the recommendation of the County Engineer, in accordance with N.J.S.A. 39:4-8, N.J.S.A. 39:4-94.2, N.J.S.A. 39:4-198, and N.J.S.A. 39:4-201 provide authorization for the implementation and enforcement of the temporary traffic control measures as incorporated within the Traffic Control Plan and Traffic Control Details included in the plans entitled "Replacement of Sussex County Bridge O-07 carrying Passaic Avenue over Wallkill River", dated September 2015, prepared by Keller & Kirkpatrick, Inc.; and

BE IT FURTHER RESOLVED that the County's design consultant Engineer, through the Sussex County Division of Engineering, is authorized to modify and maintain the temporary traffic control measures as defined on the aforesaid plans as may be warranted to remedy situations as they develop during the construction process such that temporary traffic control measures can be utilized in the temporary traffic control zone function to best facilitate the maintenance and protection of traffic, safeguard the public and protect the workers; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the attachments thereto be forwarded to the Borough of Ogdensburg, Municipal Clerk, 14 Highland Avenue, Ogdensburg, New Jersey 07439; the New Jersey State Police, P.O. Box 130, Augusta, New Jersey 07822; the Sussex County Sheriff; and a copy available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: ESTABLISHMENT OF “EMPLOYEE BENEFITS CLERK”
AND SALARY RANGE**

WHEREAS, the Appointing Authority has recommended that in order to perform more efficient operation there is a need for this new position; and

WHEREAS, the Communications Workers of America has agreed with the placement of this new title in CWA 1032 Job Group 5; and

WHEREAS, the Sussex County Board of Chosen Freeholders does concur with this recommendation.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex does hereby create and establish a position of:

EMPLOYEE BENEFITS CLERK - 04731

BE IT FURTHER RESOLVED that the Board does hereby establish a 2016 salary range for this position and places it in the CWA 1032 - Job Group 5:

<u>Minimum</u>	<u>Maximum</u>	<u>Hours</u>
\$14.633	\$26.617	Hourly
\$26,732.00	\$48,620.00	35 hours
\$30,553.00	\$55,568.00	40 hours

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to: CWA Local 1032, 61 Spring Street, Newton, NJ 07860; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the
Board of Chosen Freeholders
on the 24th day of February 2016.

Catherine M. Williams - Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO PROVIDE NOTICE PURSUANT TO N.J.S.A. 40A:12-13.5 ET SEQ. FOR THE LEASE OF COUNTY REAL PROPERTY, LOCATED IN THE TOWNSHIP OF FRANKFORD AT THE INTERSECTION OF COUNTY ROUTE 655 (MORRIS TURNPIKE) AND MORRIS AVENUE (LOT 2 OF BLOCK 23)

WHEREAS, the County of Sussex is the owner in fee simple of real property in the Township of Frankford at the intersection of County Route 655 (Morris Turnpike) and Morris Avenue (Lot 2 of Block 23), County of Sussex, State of New Jersey; and

WHEREAS, by Resolution adopted June 28, 2006, the County entered into a Lease Agreement with Knoll Shared Housing, Inc., a charitable organization, for the use of the property for a term of 25 years (with a right to renew the lease for an additional 25 years), in order to construct and operate two shared-housing units for low-income senior individuals; and

WHEREAS, by Resolution adopted August 22, 2007, the County executed a Landlord's Agreement and Consent to Leasehold Mortgage, allowing Knoll Shared Housing, Inc. to grant a Leasehold Mortgage to the State of New Jersey, Department of Community Affairs as security for the State providing grant funds to construct the housing units on the premises; and

WHEREAS, by Resolution adopted June 25, 2008, the Landlord's Agreement and Consent to Leasehold Mortgage was modified to increase the amount of grant funds from the State; and

WHEREAS, despite otherwise generally successful occupancy from the commencement of the Lease Agreement to date, Knoll Shared Housing, Inc. has found that it is not economically viable for it to continue its occupancy of the premises; and

WHEREAS, SCARC, Inc., a New Jersey non-profit organization serving people with developmental disabilities, has expressed a willingness and desire to continue the operation of the two group homes, by assuming the existing Leasehold Mortgage and entering into a new Lease Agreement on the same general terms as the existing lease, and for the purpose of occupancy by low-income developmentally-disabled individuals; and

WHEREAS, pursuant to N.J.S.A. 40A:12-13.5, the County of Sussex has prepared a report summarizing the lease, reviewing its substance and assessing its environmental impact, which is dated February 8, 2016, and is available to the public upon request, at no cost; and

WHEREAS, the County of Sussex has determined that this property is not needed for any governmental purpose; and

WHEREAS, the proposed lease is for a term in excess of 20 years and, pursuant to N.J.S.A. 40A:12-13.5, the County is required to satisfy certain conditions prior to entering into the Lease Agreement regarding the property; and

WHEREAS, N.J.S.A. 40A:12-13.5 requires the County to conduct two public hearings regarding the proposed lease – one hearing to be held in the County Seat, and one hearing in the municipality where the property is located – at least fourteen days apart and 90 days in advance of execution of the Lease Agreement. In addition to said public notice, N.J.S.A. 40A:12-13.6 requires that the County provide notice 30 days in advance of the date of the hearings as follows: By mailing a copy of the notice to all parties to the proposed lease of the property, if known; to the governing body and municipal clerk of every municipality within the County; and to any person who has requested to receive from the County in advance such notices. In addition, notice shall be served on all property owners within 200 feet of the real property, as shown on the current official tax duplicates of the municipality, and by publishing the notice in a newspaper of general circulation in the County and in the municipality in which the real property is located; and

WHEREAS, N.J.S.A. 40A:12-13.7 requires that certain information be contained within said notice; and

WHEREAS, the proposed form of notice containing the required information is attached hereto as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders, County of Sussex, and State of New Jersey as follows:

1. The Clerk of the Board of Chosen Freeholders shall provide notice pursuant to the requirements of N.J.S.A. 40A:12-13.5 et seq., as more particularly set forth in Exhibit A attached hereto and made a part hereof; and
2. A certified true copy of this Resolution shall be served and delivered to SCARC, Inc., 11 US Route 206, Suite 100, Augusta, New Jersey 07822; to Knoll Shared Housing, Inc., 39 Trapasso Drive, Sparta, New Jersey 07871; to the governing body and municipal clerk of every municipality within the County; to all property owners within 200 feet of the real property, as shown on the current official tax duplicates of the municipality; and by publishing the notice in a newspaper of general circulation in the County and in the municipality in which the property is located; and a copy will be available in On Base.

Certified to be a true copy of the
Resolution adopted by the Sussex
County Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) NEW, UNUSED RAM TRUCKS OR EQUAL FOR THE COUNTY OF SUSSEX

WHEREAS, public bids were advertised for the purchase of two (2) new unused Ram Trucks or Equal for the County of Sussex on January 4, 2016 and publicly received by the Sussex County Bid Proposal Committee on February 2, 2016; and

WHEREAS, the bids were reviewed by the Office of Fleet Management and the Purchasing Agent; and

WHEREAS, it was recommended by the County Fleet Manager that an award be made to the only responsible bidder, Beyer of Morristown LLC, D/B/A Beyer CDJR in the amount of \$59,398.00; and

WHEREAS, the County Treasurer has certified that there is sufficient money in the budget for the awarding of said Contract.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the County Fleet Manager, the Sussex County Board of Chosen Freeholders does hereby award a Contract for the purchase of two (2) new unused Ram Trucks or Equal for the County of Sussex to Beyer of Morristown LLC, D/B/A Beyer CDJR in the amount of \$59,398.00; and

BE IT FURTHER RESOLVED that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract and related Contract documents; and

BE IT FURTHER RESOLVED that this Contract will be in effect from date of Contract award until delivery of the initial truck orders. Contract will be available until the date specified by the bidder for any Municipal or additional County orders; and

BE IT FURTHER RESOLVED the bidder has agreed to extend all pricing (vehicles and options) to the date declared in their bid proposal to other municipalities and governmental entities of Sussex County; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to Beyer of Morristown LLC, D/B/A Beyer CDJR, 200 Ridgedale Avenue, Morristown, NJ 07960 Attn: Bridget Beyer; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ACTUARIAL SERVICES FOR THE COUNTY OF SUSSEX

WHEREAS, The County of Sussex requested proposals from qualified firms to provide an actuarial valuation of Post-Employment Benefits Other than Pensions, in compliance with Governmental Accounting Standards Board (GASB) Statement 45; and

WHEREAS, Requests for Proposals were issued on January 15, 2016 for Actuarial Services for the County of Sussex and in response to the Request for Proposals process the County received proposals on February 9, 2016; and

WHEREAS, the Review Committee reviewed the two (2) proposals received; one (1) proposal was rejected for not providing required documentation and the other proposal was found acceptable and recommended that an award be made to Danziger & Markhoff LLP in the amount of \$5,350.00 for Actuarial Services for the County of Sussex for work described in the proposal of February 9, 2016; and

WHEREAS, the County Treasurer has certified that there are sufficient funds in the County budget, subject to adoption of final budget, for the awarding of this Contract, with future year costs subject to adequate funds being placed in subsequent budgets for the services to be provided.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, as follows:

1. The Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract for Actuarial Services for the County of Sussex to Danziger & Markhoff in the amount of \$5,350.00 for work described in the proposal of February 9, 2016

2. The term of this Contract will be in effect from date of Contract award for a twelve (12) month period; with the County reserving the right to extend said Contract for three (3) additional and consecutive one year periods. The 2015 Full Initial Report is due no later than March 31, 2016.

3. The Clerk of the Board of Chosen Freeholders is directed to provide for the publication of this Resolution awarding said Contract, in summary form, in the New Jersey Herald within 10 days from the adoption hereof.

4. Certified copies of this Resolution are to be forwarded to Danziger & Markhoff LLP, 123 Main Street, Suite 900, White Plains, NY 10601, Attn: Robert B. Danziger and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARD OF CHANGE ORDER NO. 3 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE “SAFETY ENHANCEMENTS TO SUSSEX COUNTY ROUTE 519 (TOWN OF NEWTON, TOWNSHIPS OF HAMPTON AND FRANKFORD) AND ROUTE 560 (TOWNSHIP OF SANDYSTON) – FEDERAL PROJECT #HSP-C00S(620), SUSSEX COUNTY 2014 HIGH RISK RURAL ROAD PROGRAM”

WHEREAS, the Board of Chosen Freeholders awarded a Contract for “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems., in the amount of \$2,074,390.82 on April 8, 2015; and

WHEREAS, Sussex County received a written concurrence of the award from New Jersey Department of Transportation on May 5, 2015; and

WHEREAS, Notice to Proceed was issued to Asphalt Paving Systems on June 19, 2015 and construction began on June 22, 2015; and

WHEREAS, Change Order No. 1 for the contract entitled “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems was Approved by the Board of Chosen Freeholders on October 14, 2015 and provided for a No-Cost Contract Time Extension until October 2, 2015 for substantial completion of work; and

WHEREAS, Change Order No. 2 for the contract entitled “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems was Approved by the Board of Chosen Freeholders on November 10, 2015 and provided for a No-Cost Contract Time Extension until November 6, 2015 for substantial completion of work; and

WHEREAS, due to unforeseen and uncontrollable circumstances with material suppliers, the amount of time to fabricate, deliver, and install select project items exceeded the stipulations pursuant to the no-cost contract time extension granted under Change Order 2; and

WHEREAS, substantial completion of the project work was achieved on December 21, 2015 and work completed has been found acceptable to the County Engineer and final quantities have been determined by as-built measurements and certified weight tickets; and

WHEREAS, a third and final No-Cost Contract Time Extension shall be provided based on the actual substantial completion date of project construction in compliance with material technical requirements defined within the project specifications; and

WHEREAS, said Change Order No. 3 for “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems, for a reduction of \$65,064.69 and an adjusted Contract amount of \$2,057,922.47 will be forwarded to the Bureau of Local Aid, New Jersey Department of Transportation, for review and approval.

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Department of Engineering and Planning, Division of Engineering, the Sussex County Board of Chosen Freeholders does hereby approve Change Order No. 3 for “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems, for a reduction of \$65,064.69 and an adjusted Contract amount of \$2,057,922.47; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized and directed to execute said Form DC-173A New Jersey Department of Transportation Local Aid Federal Aid Change Order No. 3; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution and a signed Change Order No. 3 be forwarded to Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey 08037; a certified copy of the Resolution and signed Change Order No. 3, with original signatures be forwarded to Joseph A. Birchenough, P.E., Manager, Bureau of Local Aid, NJDOT, 200 Stierli Court, Mount Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 24th day of February, 2016.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex