

REGULAR MEETING HELD ON WEDNESDAY, JANUARY 11, 2017

7:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 5, 2017 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

(Voice vote.)

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations

1. Proclamation in recognition of Rex Anderson earning the rank of Eagle Scout
2. Proclamation in recognition of Max Carlson earning the rank of Eagle Scout
3. Proclamation in recognition of Kyle Frey earning the rank of Eagle Scout
4. Proclamation in recognition of Zach Kessler earning the rank of Eagle Scout
5. Proclamation in recognition of Brandon Puszcz earning the rank of Eagle Scout
6. Proclamation in recognition of Joe Schwab earning the rank of Eagle Scout
7. Proclamation in recognition of Ben Toscano earning the rank of Eagle Scout
8. Proclamation in recognition of Deb Berry-Toon of Project Self-Sufficiency as the recipient of the Distinguished Service Award by the Sussex County Council of Service Agencies.

(Voice vote.)

B. Presentations

1. Presentation by Sussex County Municipal Utilities Authority regarding the Landfill Expansion.

7. PUBLIC HEARINGS

8. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less and only address issues regarding agenda items. Please state your name, spell your last name, and state your municipal residency.

9. **FREEHOLDERS' COMMENTS**

10. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT EXTENSION WITH THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) FOR SERVICES PROVIDED BY THE SUSSEX COUNTY SHERIFF'S SLAP/SWAP PROGRAMS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- B. RESOLUTION RE: AUTHORIZATION FOR AN AMENDMENT FOR A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY V-19-15 FOR THE PERIOD JUNE 16, 2016 THROUGH JUNE 15, 2017
- C. RESOLUTION RE: AUTHORIZATION FOR AN AMENDMENT FOR A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY SUPPLEMENTAL PROGRAM VCS-62-15 FOR THE PERIOD OCTOBER 1, 2016 THROUGH MARCH 31, 2018
- D. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE BUDGET MODIFICATION #1 TO THE NJ DEPARTMENT OF HEALTH FOR THE PROVISION OF THE LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT PHLP17LNC015
- E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF FURNITURE FOR THE SUSSEX COUNTY JUDICIAL CENTER SIXTH COURTROOM
- F. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW MOBILE VAULT SHELVING FOR THE SUSSEX COUNTY RECORDS RETENTION CENTER

- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF HVAC EQUIPMENT AND RELATED DUCT WORK AT THE SUSSEX COUNTY RECORDS RETENTION CENTER
- H. RESOLUTION RE: AUTHORIZATION TO PROVIDE ON-CALL ENGINEERING SERVICES FOR REHABILITATION DESIGN SERVICES FOR BRIDGE X-11 COUNTY ROUTE 639 (LOOMIS AVENUE) IN WANTAGE TOWNSHIP, SUSSEX COUNTY
- I. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH THOMAS H. PROL OF LADDEY, CLARK & RYAN, LLP FOR THE PROVIDING OF SPECIAL COUNSEL SERVICES FOR SOLID WASTE ENFORCEMENT WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)
- J. RESOLUTION RE: APPROVAL AND CONSENT OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS PURSUANT TO THE 1987 COUNTY AGREEMENT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S LANDFILL EXPANSION PROJECT AND THE ISSUANCE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY OF SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT) AND AUTHORIZING CERTAIN COUNTY OFFICERS AND OFFICIALS TO EXECUTE VARIOUS DOCUMENTS IN CONNECTION THEREWITH
- K. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2016 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING IN THE AMOUNT OF \$110,000.00

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (Roll call vote.)

11. **APPROVAL OF MINUTES**

Regular Meeting – December 28, 2016

(Voice vote.)

12. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

1. RESOLUTION RE: APPOINTING STATEWIDE INSURANCE FUND COMMISSIONERS
2. RESOLUTION RE: REAPPOINTMENT OF VIRGIL ROME JR. AS FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2017 AND EXPIRE JANUARY 14, 2020
3. RESOLUTION RE: REAPPOINTMENTS OF JAMES RAPERTO SR. AND JOHN LUBA AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM EACH. SAID TERMS TO BEGIN JANUARY 15, 2017 AND EXPIRE JANUARY 14, 2020
4. RESOLUTION RE: REAPPOINTMENT OF VALERIE STECCATO AS PUBLIC AGENCY COMPLIANCE OFFICER IN AND FOR THE COUNTY OF SUSSEX FOR CALENDAR YEAR 2017, PURSUANT TO PUBLIC LAW 1975 c. 127 (N.J.A.C. 17:27)

(Roll call vote)

B. Resignations

1. Resignation of Brian Doherty from the Human Services Advisory Council.

13. RESOLUTIONS

14. AWARDS OF CONTRACTS/CHANGE ORDERS/BID

A. Awards

1. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL LEGAL SERVICES IN THE ISSUANCE OF BONDS, NOTES AND RELATED MATTERS

2. RESOLUTION RE: AWARDING A CONTRACT THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ENGINEERING DESIGN SERVICES RELATED TO BRIDGE ENGINEERING FOR THE REPLACEMENT OF COUNTY BRIDGE Q-06

(Roll call vote)

B. Charge Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORP. FOR THE 2015 SUSSEX COUNTY ROAD RESURFACING PROGRAM

(Roll call vote)

15. **FINANCIAL**

- A. RESOLUTION RE: PAYMENT OF BILLS

(Roll call vote)

- B. RESOLUTION RE: PAYMENT OF BILLS

(Roll call vote)

16. **PERSONNEL**

17. **ADMINISTRATIVE REPORT**

- A. Other

18. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

19. **UNFINISHED BUSINESS**

20. **NEW BUSINESS**

21. **PUBLIC SESSION FROM THE FLOOR**

Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name, spell your last name, and state your municipal residency

22. **EXECUTIVE SESSION – (Closed Session – If Applicable)**

RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

_____ (1) **Matters Required by Law to be Confidential:**

_____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**

_____ (3) **Matters Involving Individual Privacy:**

_____ (4) **Matters Relating to Collective Bargaining Agreements:**

_____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

_____ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**

_____ (8) **Matters Relating to the Employment Relationship:**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

23. REMINDERS

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
Jan. 12 - 1:00 pm	Construction Board of Appeals	FMR
Jan. 12 - 7:30 pm	Water Quality Mgmt PAC	FMR
Jan. 16	Martin Luther King Jr. Holiday	Closed
Jan. 17 - 7:30 pm	Agriculture Development Board	FMR
Jan 25 - 7:00 pm	Freeholder Meeting	FMR

24. ADJOURNMENT

(Voice vote.)

RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT EXTENSION WITH THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) FOR SERVICES PROVIDED BY THE SUSSEX COUNTY SHERIFF'S SLAP/SWAP PROGRAMS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

WHEREAS, the County of Sussex and the Sussex County Municipals Utilities Authority (SCMUA) entered into a Shared Service Agreement on September 24, 2014 to provide supplemental assistance to SCMUA by utilizing the services of the Sheriff's Labor Assistance Program/Work Assistance Program (SLAP/SWAP); and

WHEREAS, the Agreement terms were for three (3) ending December 31, 2016 with an additional three (3) year period upon mutual consent on both parties;

WHEREAS, the County of Sussex and the Sussex County Municipal Utilities Authority both wish to exercise this option and renew the Agreement for an addition three (3) year period in order to provide supplemental assistance to SCMUA work forces by utilizing the services of the Sheriff's Labor Assistance Program/Work Assistance Program (SLAP/SWAP); and

WHEREAS, the proposed work program represents a positive coordination between the County agencies and would be mutually beneficial to both parties and taxpayers of Sussex County; and

WHEREAS, Services to be performed at the SCMUA site by the Sussex County Sheriff's SLAP/SWAP inmates will consist of manual labor for routine site maintenance and assistance at the Residents' Convenience, Recycling Center, leaf/grass compost and brush/wood mulching areas every Saturday of each month.

NOW, THEREFORE BE IT RESOLVED that the Clerk of the Board and the Freeholder Director of the Sussex County Board of Chosen Freeholders are hereby authorized to execute the Agreement Extension between the County of Sussex and the Sussex County Municipal Utilities Authority; and

BE IT FURTHER RESOLVED that this Agreement Extension will be fully executed upon receipt of an adopted resolution from SCMUA governing bodies; and

BE IT FURTHER RESOLVED that SCMUA will reimburse the County an annual overtime rate that is in accordance with the current Sussex County PBA Local #378 Contract; and

BE IT FURTHER RESOLVED that the passage of this resolution will act as an Agreement renewal document for all parties involved; and

BE IT FURTHER RESOLVED that the Agreement Extension terms are for three (3) years beginning January 1, 2017 and ending December 31, 2019; and

BE IT FURTHER RESOLVED that the certified copies of this Resolution and Agreement Extension be forwarded to SCMUA, 34 South Route 94, Lafayette, NJ 07848; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
On the 11th of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) FOR SERVICES PROVIDED BY THE SUSSEX COUNTY SHERIFF'S SLAP/SWAP PROGRAMS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

WHEREAS, the Uniform Shared Services and Consolidated Act N.J.S.A. 40A:65-1 provides that local units of government may enter into an Agreement to provide or receive a service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction; and

WHEREAS, the County of Sussex and the Sussex County Municipal Utilities Authority desires to enter into a Share Service Agreement in order to provide supplemental assistance to SCMUA work forces by utilizing the services of the Sheriff's Labor Assistance Program/Work Assistance Program (SLAP/SWAP); and

WHEREAS, the proposed work program represents a positive coordination between the County agencies and would be mutually beneficial to both parties and the taxpayers of Sussex County; and

WHEREAS, Services to be performed at the SCMUA site by the Sussex County Sheriff's SLAP/SWAP inmates will consist of manual labor for routine site maintenance and assistance at the Residents' Convenience, Recycling Center, leaf/grass compost and brush/wood mulching areas every Saturday of each month.

NOW, THEREFORE BE IT RESOLVED that the Clerk of the Board and the Freeholder Director of the Sussex County Board of Chosen Freeholders are hereby authorized to execute the attached Shared Services Agreement between the County of Sussex and the Sussex County Municipal Utilities Authority; and

BE IT FURTHER RESOLVED that this Agreement will be fully executed upon receipt of an adopted resolution from SCMUA governing bodies; and

BE IT FURTHER RESOLVED that SCMUA will reimburse the County an annual overtime rate that is in accordance with the current Sussex County PBA local #378 Contract; and

BE IT FURTHER RESOLVED the agreement terms are for three (3) years beginning January 1, 2014 and ending December 31, 2016 and may be extended for an additional three (3) year period upon mutual consent by both parties; and

BE IT FURTHER RESOLVED that certified copies of this Resolution and Agreement be forwarded to SCMUA, 34 South Route 94, Lafayette, NJ 07848 and a copy is available in On-Base.

Certified as a true copy of a Resolution adopted by the Board on the 24th day of September, 2014.



John H. Eskilson, Clerk
Board of Chosen Freeholders
County of Sussex

RECORD OF VOTE						
FREEHOLDER	AYE	NAY	ABST	ABS	MOVE	SEC
Crabb	/				/	/
Graham	/					/
Mudrick	/					
Phoebus	/					
Vohden	/					

ABST - Abstain
MOVE - Resolution Moved

ABS - Absent
SEC - Resolution Seconded

RESOLUTION RE: AUTHORIZATION FOR AN AMENDMENT FOR A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY V-19-15 FOR THE PERIOD JUNE 16, 2016 THROUGH JUNE 15, 2017

WHEREAS, the New Jersey Department of Law and Public Safety, Division of Criminal Justice has notified Sussex County of the availability of funds to continue the Sussex County Victim Project; and

WHEREAS, the New Jersey Department of Law and Public Safety will make available \$122,636.00 to Sussex County for the Victim Assistance Project for the period June 16, 2016 through June 15, 2017; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety, Division of Criminal Justice, and the County of Sussex, Department of the Office of the Prosecutor, to provide services to victims of crime.

WHEREAS, County in kind match has been adjusted from \$30,659.00 to \$33,513.00

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders is hereby authorized and directed to execute the attached amended Victims of Crime Act Grant Application in the amount of \$122,636 State share and \$33,513 in kind match and submit amended same to the New Jersey Department of Law and Public Safety, Division of Criminal Justice; and

BE IT FURTHER RESOLVED that one original and two certified copies of this Resolution, together with its attachments are forwarded to Isaac Junius, Division of Criminal Justice, State Office of Victim Witness Advocacy, P.O. Box 085, Trenton, NJ 08625.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR AN AMENDMENT FOR A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY SUPPLEMENTAL PROGRAM VCS-62-15 FOR THE PERIOD OCTOBER 1, 2016 THROUGH MARCH 31, 2018

WHEREAS, the New Jersey Department of Law and Public Safety, Division of Criminal Justice has notified Sussex County of the availability of funds to continue the Sussex County Victim Assistance Project; and

WHEREAS, the New Jersey Department of Law and Public Safety will make available \$400,000 to Sussex County for the County Office of Victim Assistance Advocacy for the period October 1, 2016 through March 31, 2018; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety, Division of Criminal Justice, and the County of Sussex, Department of the Office of the Prosecutor, to provide services to victims of crime.

WHEREAS, County in kind match has been adjusted from \$100,000 to \$100,069.

NOW, THEREFORE, BE IT RESOLVED that the Freeholder Director is hereby authorized and directed to execute the attached amended Victims of Crime Act Grant Application in the amount of \$400,000 State share and \$100,069 in kind match and submit amended same to the New Jersey Department of Law and Public Safety, Division of Criminal Justice; and

BE IT FURTHER RESOLVED that one original and two certified copies of this Resolution, together with its attachments be forwarded to Isaac Junius, Division of Criminal Justice, State Office of Victim Witness Advocacy, P.O. Box 085, Trenton, NJ, 08625.

Certified as a true copy of the
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE BUDGET MODIFICATION #1 TO THE NJ DEPARTMENT OF HEALTH FOR THE PROVISION OF THE LOCAL CORE CAPACITY FOR PUBLIC HEALTH EMERGENCY PREPAREDNES GRANT PHLP17LNC015

WHEREAS, the NJ Department of Health (NJDOH) provided continued funding in the amount of \$258,309.00 for the Sussex County Local Core Capacity for Public Health Emergency Preparedness Grant for the period of July 1, 2016 to June 30, 2017 which was approved by the Sussex County Board of Chosen Freeholders on June 22, 2016; and

WHEREAS, the NJ Department of Health's Letter of Amendment provides additional funding of \$5,000.00 to the Local Core Capacity for Public Health Emergency Preparedness Grant, through an Epidemiology and Laboratory Capacity (ELC) Cooperative Agreement, for the period of August 1, 2016 through June 30, 2016; and

WHEREAS, the purpose of Budget Modification #1 is to provide additional funding to help support Zika prevention activities and mosquito source reduction campaigns utilizing Medical Reserve Corps (MRC) volunteer training, education materials, and mosquito protection (repellant) for volunteers.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby approves the aforementioned Budget Modification # 1 to accept \$5,000.00 of additional funding to the Local Core Capacity for Public Health Emergency Preparedness Grant for a total grant funding of \$263,309.00; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk of the Board of Chosen Freeholders are hereby authorized and directed to sign any and all additional documents pertaining to the aforementioned grant; and

BE IT FURTHER RESOLVED that one (1) certified copy of this Resolution together with copies of the Application, be forwarded to Jane Morse, Confidential Assistant, Sussex County Department of Health and Human Services, Division of Health, and a copy placed in ONBASE.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January , 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF
FURNITURE FOR THE SUSSEX COUNTY JUDICIAL
CENTER SIXTH COURTROOM**

WHEREAS, the Board of Chosen Freeholders have established certain capital funds for the construction and furnishing of the new Sussex County Judicial Center Sixth Courtroom; and

WHEREAS, upon recommendation of the Division of Facilities Management, there is a need to purchase new furniture from the above mentioned funds for the furnishing of the Sussex County Judicial Center Sixth Courtroom; and

WHEREAS, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

Jasper Seating Company	#81718	\$45,005.10
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NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$45,005.10 (requisition #70954) by the Sussex County Office of Purchasing to permit the purchase of new furniture for the Sussex County Judicial Center Sixth Courtroom; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF
NEW MOBILE VAULT SHELVING FOR THE SUSSEX
COUNTY RECORDS RETENTION CENTER**

WHEREAS, the Board of Chosen Freeholders have established certain budgets so that various goods and services can be purchased to carry out the required County functions in a timely manner; and

WHEREAS, upon recommendation of the Division of Facilities Management, there is a need to purchase new Mobile Vault Shelving for the Sussex County Records Retention Center; and

WHEREAS, the following vendor is an authorized supplier as approved by the Division of Purchase and Property of the New Jersey Department of the Treasury and assigned contract number, thereby affording the County the opportunity of direct purchase without competitive bidding:

Montel Aetnastak Inc.	#A79573	\$204,819.53
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NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of the necessary purchase order in the approximate total amount of \$204,819.53 (requisitions #71024 for \$140,263.64 and #71022 for \$64,555.89) by the Sussex County Office of Purchasing to permit the purchase of a new storage and filing system for the Sussex County Prosecutor's Office Records Center; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of voucher therefore by the using agency, payment, pursuant to said purchase order, is hereby authorized with the same to be charged against funds established in the appropriate account for said purpose; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF
HVAC EQUIPMENT AND RELATED DUCT WORK AT THE
SUSSEX COUNTY RECORDS RETENTION CENTER**

WHEREAS, the Board of Chosen Freeholders has heretofore established a Policy whereby all purchases under an open-ended Contract that exceed the bid threshold be authorized prior to issuance of a purchase order; and

WHEREAS, the Division of Facilities Management has determined that there is a need to purchase additional HVAC Equipment and related Duct Work at the Records Retention Center; and

WHEREAS, Air Maintenance Solutions LLC, holds an open-ended Contract to provide the County with HVAC and Air Conditioning services and installation for various Sussex County projects. These services afford the County the opportunity to purchase the work in a timely fashion without publishing specifications for the bidding of each project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of purchase orders (#71018) in the total amount of \$210,500.00 by the Sussex County Office of Purchasing to permit these services to be performed on the above mentioned projects; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of vouchers therefore by the using agency, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the various capital account subject to the final adoption of said budget, on the purchasing requisition awaiting approval; and

BE IT FURTHER RESOLVED that certified copies of this Resolution will be available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION TO PROVIDE ON-CALL ENGINEERING SERVICES FOR REHABILITATION DESIGN SERVICES FOR BRIDGE X-11 COUNTY ROUTE 639 (LOOMIS AVENUE) IN WANTAGE TOWNSHIP, SUSSEX COUNTY

WHEREAS, the Board of Chosen Freeholders has heretofore established a Policy whereby all purchases under an open-ended Contract that exceed the bid threshold be authorized prior to issuance of a purchase order; and

WHEREAS, the Department of Engineering and Planning has determined that there is a need for on-call engineering services for Rehabilitation Design Services for Bridge X-11 County Route 639 (Loomis Avenue) in Wantage Township; and

WHEREAS, Genesis Engineering, LLC, holds an open-ended Contract to provide the County with On-Call Engineering Services for various Sussex County projects. These services afford the County the opportunity to purchase the work in a timely fashion without publishing specifications for the bidding of each project.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders does hereby authorize the execution of purchase order (requisition # 71660) in the total amount of \$55,430.00 by the Sussex County Office of Purchasing to permit these services to be performed on the above mentioned project; and

BE IT FURTHER RESOLVED that upon receipt, inspection and approval of vouchers therefore by the using agency, payment, pursuant to said purchase orders, are hereby authorized with the same to be charged against funds established in the various capital budget account for said purpose; and

BE IT FURTHER RESOLVED that certified copies of this Resolution will be available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH THOMAS H. PROL OF LADDEY, CLARK & RYAN, LLP FOR THE PROVIDING OF SPECIAL COUNSEL SERVICES FOR SOLID WASTE ENFORCEMENT WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

WHEREAS, on July 22, 2015, the County of Sussex and the Sussex County Municipal Utilities Authority (SCMUA) entered into a Shared Services Agreement for Solid Waste Enforcement pursuant to N.J.S.A. 40A:65-1 et seq. and N.J.S.A.26:3A2-21 et seq.; and

WHEREAS, on August 2, 2016, the New Jersey Department of Environmental Protection (NJDEP) approved the County of Sussex/SCMUA Shared Services Agreement; and

WHEREAS, pursuant to the Shared Services Agreement, the SCMUA agreed to provide the Services of Legal Counsel “for the prosecution and litigation of any and all violation of laws, regulations, rules, orders, directives, ordinances and standards as they relate to activities undertaken under the Solid Waste Control Work Program”; and

WHEREAS, on November 22, 2016, the County of Sussex and the SCMUA entered into a Memorandum of Agreement for Special County Counsel Related to Solid Waste Enforcement Matters; and

WHEREAS, pursuant to the Memorandum of Agreement, in order for SCMUA Legal Counsel to perform the duties specified in the Shared Services Agreement, said legal counsel must be appointed as Special County Counsel, with the SCMUA to ultimately reimburse the County for the cost of such legal services; and

WHEREAS, Thomas H. Prol, Esq. of Laddey, Clark & Ryan, LLP is an attorney particularly qualified to provide the required services due to his legal competence, experience and expertise; and

WHEREAS, Thomas H. Prol presented a proposal to provide the services requested, in an amount not to exceed \$20,000.00, and

WHEREAS, Thomas W. Gildersleeve, Purchasing Agent has determined and certified in writing that the value of this agreement with this vendor will exceed \$17,500 during the Contract Period; and

WHEREAS, Laddey, Clark & Ryan, LLP has executed a Certification that certifies that the business entity has not made a contribution that would bar it from receiving this contract in excess of \$17,500.00 and the business entity will report to the New Jersey Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through the Contract Period; and

WHEREAS, the County of Sussex and Thomas H. Prol, Esq. of Laddey, Clark & Ryan, LLP desire to enter into an Agreement setting forth the respective responsibility of the parties in relation to the aforementioned proposal; and

WHEREAS, the funds necessary to pay for said services are available and have been certified by the County Treasurer in an amount not to exceed \$20,000.00 as evidenced by the attached Treasurer's Certification.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby agrees to enter into a Professional Services Agreement with Thomas H. Prol, Esq., of Laddey, Clark & Ryan, LLP, in an amount not to exceed \$20,000.00, pursuant to N.J.S.A. 40A:11-5(1)(a)(i) for the purposes of providing the Services of Legal Counsel "for the prosecution and litigation of any and all violation of laws, regulations, rules, orders, directives, ordinances and standards as they relate to activities undertaken under the Solid Waste Control Work Program"; and

BE IT FURTHER RESOLVED that the Freeholder Director and the Clerk of the Board be and are hereby authorized to execute, on behalf of the County, the Professional Services Agreement, which is annexed hereto and made a part hereof; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

BE IT FURTHER RESOLVED that this Agreement is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law because the Agreement is for a service performed by a person(s) authorized by law to practice a recognized profession that is regulated by law; and

BE IT FURTHER RESOLVED that inasmuch as this Agreement is awarded without public advertising for competitive bidding under the provisions of the Local Public Contracts Law, as a Professional Services Agreement, a notice of award of this Agreement shall forthwith be published once in the New Jersey Herald following passage of this Resolution, as required by law; and

BE IT FURTHER RESOLVED that a copy of this Resolution and the Agreement itself is to be made available for public inspection at the Office of the Clerk of the Board of Chosen Freeholders, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

BE IT FURTHER RESOLVED that a copy of this Resolution, along with the Agreement, will be available through On-Base and an executed copy will be forwarded to Laddey, Clark & Ryan, 60 Blue Heron Road, Sparta, NJ 07871, ATTN: Thomas H. Prol, Esq. and John Hatzelis, Administrator, SCMUA, 34 South Route 94, Lafayette, NJ 07848 and a copy placed in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: APPROVAL AND CONSENT OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS PURSUANT TO THE 1987 COUNTY AGREEMENT OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S LANDFILL EXPANSION PROJECT AND THE ISSUANCE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY OF SOLID WASTE REVENUE BONDS OR PROJECT NOTES (LANDFILL EXPANSION PROJECT) AND AUTHORIZING CERTAIN COUNTY OFFICERS AND OFFICIALS TO EXECUTE VARIOUS DOCUMENTS IN CONNECTION THEREWITH

WHEREAS, The Sussex County Municipal Utilities Authority (the "Authority") desires to issue not to exceed \$11,500,000 aggregate principal amount of Solid Waste Revenue Bonds or Project Notes (Landfill Expansion Project) (the "Bonds/Project Notes") to provide for its Landfill Expansion Project (the "Project"); and

WHEREAS, the Authority and the County have entered into the 1987 County Agreement dated April 28, 1987 (the "1987 County Agreement"), which provides for certain payments by the County to the Authority as additional security for any bonds or notes issued by the Authority; and

WHEREAS, the Authority has requested the County to (i) approve and consent to the construction and undertaking of the Project and the issuance of the Bonds/Project Notes in an aggregate amount not to exceed \$11,500,000 pursuant to the 1987 County Agreement and (ii) authorize certain County officers, officials and professionals to execute various documents in connection with such Project and the issuance of such notes or bonds.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, State of New Jersey, as follows:

1. The County hereby approves and consents to the construction and undertaking of the Landfill Expansion Project and the Authority's issuance of the not to exceed \$11,500,000 aggregate principal amount of Solid Waste Revenue Bonds or Project Notes (Landfill Expansion Project) for such Project.
2. The Director of the Board of Chosen Freeholders of the County, the Deputy Director of the Board of Chosen Freeholders of the County, the County Administrator, the Chief Financial Officer of the County, the Clerk of the Board of Chosen Freeholders, County Counsel, County Auditor and any other County officer, official or professional are each hereby authorized and directed to execute and deliver such documents as are necessary for the Authority to construct and undertake the Project and issue the \$11,500,000 aggregate principal amount of Solid Waste Revenue Bonds or Project Notes (Landfill Expansion Project), and to take such actions or refrain from such actions as are necessary therefor and any and all actions taken heretofore with respect thereto are hereby ratified and confirmed.
3. This Resolution shall take effect immediately.
4. Certified copies of this Resolution shall be forwarded to The Sussex County

Municipal Utilities Authority; County Bond Counsel; County Counsel; County Administrator; County Treasurer; Director of Division of Budget Management.

Certified as a true copy of a
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT A SUBGRANT AWARD OF THE FEDERAL FISCAL YEAR 2016 OF DEPARTMENT OF HOMELAND SECURITY EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM FUNDING IN THE AMOUNT OF \$110,000.00

WHEREAS, the County of Sussex, Office of the Sheriff, Division of Emergency Management has been awarded State Homeland Security Grant Program Subgrant CFDA #97.042, Award #2016-EMPG-EMAA-1900 in the amount of \$110,000.00 from the New Jersey Office of Homeland Security and Preparedness and the New Jersey Office of Emergency Management for the purpose of enhancing Sussex County's ability to prevent, protect against, respond to and recover from acts of terrorism, natural disasters and other catastrophic events and emergencies; and

WHEREAS, the Subgrant Award incorporates all conditions and representations contained or made in Application and Notice of Award; and

WHEREAS, the Sussex County Sheriff's Office, Division of Emergency Management, designated by the New Jersey State Police, Office of Emergency Management, has submitted an Application for Subgrant Award that has been required by the said New Jersey State Police Office of Emergency Management; and

WHEREAS, the Application for Subgrant Award calls for an in-kind match in the amount of \$110,000.00, which the Sussex County Sheriff's Office, Division of Emergency Management can adequately satisfy, through the 2016/2017 County of Sussex budget for the Bureau of Emergency Management salaries and wages.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex hereby accepts the award of the FFY16 Homeland Security Emergency Management Performance Grant Program Subgrant in the amount of \$110,000.00 from the New Jersey State Police, Office of Emergency Management; and

BE IT FURTHER RESOLVED that the Sussex County Administrator, the County Chief Fiscal Officer and the County Emergency Management Coordinator are authorized to sign the appropriate Subgrant Award documents; and

BE IT FURTHER RESOLVED that copies of this Resolution shall be uploaded to the New Jersey Office of Emergency Management, NJEMGrants Portal by the Sussex County Sheriff's Office, Division of Emergency Management.

Certified as a true copy
of the Resolution adopted
by the Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

**RESOLUTION RE: APPOINTING STATEWIDE INSURANCE FUND
COMMISSIONERS**

WHEREAS, the County of Sussex (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that Ronald L. Tappan, Acting County Administrator, is hereby appointed as the Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that John D. Williams, Esq., County Counsel is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2017; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund; and

BE IT FURTHER RESOLVED that certified copies of this Resolution will be forwarded to Skylands Risk Management, Inc. P.O. Box 68, Newton, NJ 07860; the Statewide Insurance Fund, 30A Vreeland Road, P.O. Box 678, Florham Park, NJ 07932-0678; and a copy placed in OnBase.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF VIRGIL ROME JR. AS FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2017 AND EXPIRE JANUARY 14, 2020

WHEREAS, the recommendation of the Sussex County Firemen's Association is to have the Board of Chosen Freeholders reappoint Virgil Rome Jr. to the position of Fire Marshal for the County of Sussex.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders reappoint Virgil Rome Jr. to the position of Sussex County Fire Marshal for a three (3) year term. Term to begin January 15, 2017 and expire January 14, 2020; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Virgil Rome Jr., Sussex County Fire Marshal's Office; Sussex County Firemen's Association, P.O. Box 3150, Newton, NJ 07860; County Treasurer; Office of Employee Services; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

RESOLUTION RE: REAPPOINTMENTS OF JAMES RAPERTO SR. AND JOHN LUBA AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERMS EACH. SAID TERMS TO BEGIN JANUARY 15, 2017 AND EXPIRE JANUARY 14, 2020

WHEREAS, the Sussex County Firemen's Association has recommended to the Board of Chosen Freeholders that it appoints James Raperto Sr. and John Luba to the position of Assistant Fire Marshal.

NOW, THEREFORE, BE IT RESOLVED that James Raperto Sr. and John Luba be reappointed as Assistant County Fire Marshal for a three (3) year term. Said term to begin January 15, 2017 and expire January 14, 2020; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to; Sussex County Firemen's Association, P.O. Box 3150, Newton, NJ 07860; Sussex County Fire Marshal's Office; the County Treasurer; Office of Employee Services; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: REAPPOINTMENT OF VALERIE STECCATO AS PUBLIC AGENCY COMPLIANCE OFFICER IN AND FOR THE COUNTY OF SUSSEX FOR CALENDAR YEAR 2017, PURSUANT TO PUBLIC LAW 1975 c. 127 (N.J.A.C. 17:27)

WHEREAS, the County of Sussex is aware of certain rule changes with regard to the appointment of the Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, said rule changes require that the New Jersey Department of the Treasury, Office of Affirmative Action, be notified by January 10th of each year of the County's P.A.C.O.; and

WHEREAS, the Sussex County Board of Chosen Freeholders wishes to appoint Valerie Steccato as the County's P.A.C.O. for 2017.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Board of Chosen Freeholders does hereby appoint Valerie Steccato as the Public Agency Compliance Officer for the County of Sussex for the calendar year 2017; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Department of the Treasury, Affirmative Action Officer, P. O. Box 209, Trenton, N. J. 08625-0209; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

**RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE
COMPETITIVE CONTRACTING PROCESS FOR
PROFESSIONAL LEGAL SERVICES IN THE ISSUANCE
OF BONDS, NOTES AND RELATED MATTERS**

WHEREAS, there exists a need for specialized legal service in connection with the authorization and the issuance of bonds or notes of the County of Sussex, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, Requests for Proposals were issued on October 7, 2015 for Professional Services of Bond Counsel and in response to the Request for Proposals process the County received proposals on November 10, 2015; and

WHEREAS, the Review Committee reviewed the proposals and has found that one of the proposal was acceptable and recommended that an award be made to John M. Cantalupo, Esquire of the law firm of Archer & Greiner P.C. at the rates specified in the bid proposal; and

WHEREAS, the proposal specification allowed for a Contract ending November 30, 2015 with the County reserving the right to extend said Contract for one (1) additional and consecutive one year periods at the rates proposed in the bid proposal; and

WHEREAS, the Department of Finance, Office of Treasury wishes to exercise this option and renew this Contract for an additional and consecutive one year period.

WHEREAS, all legal services executed under this Contract shall have funds certified by the County Treasurer through an appropriated prepared and approved purchase requisition, future year cost subject to adequate funds being placed in subsequent budgets for the services to be provided.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Department of Finance, Office of Treasury, the Sussex Board of Chosen Freeholders does hereby authorize and direct to execute a Contract Extension for Professional Services of Bond Counsel to John M. Cantalupo, Esquire of the law firm of Archer & Greiner P.C. at the rates specified in the bid proposal; and

BE IT FURTHER RESOLVED that the passage of this Resolution shall act as a Contract renewal document for all parties involved; and

BE IT FURTHER RESOLVED that this Contract Extension will be in effect from January 1, 2017 until December 31, 2017; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forward to Archer & Greiner P.C. One Centennial Square, Haddonfield, NJ 08033, Attn: John M. Cantalupo and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board on the 11th day of January, 2017

County of Sussex

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex, New Jersey

Carl F. Lazzaro, Director
Board of Chosen Freeholders
County of Sussex, New Jersey

Archer & Greiner P.C.

John M. Cantalupo, Esquire

DATED: January 6, 2017

**RESOLUTION RE: AWARDING A CONTRACT THROUGH THE
COMPETITIVE CONTRACTING PROCESS FOR
ENGINEERING DESIGN SERVICES RELATED TO
BRIDGE ENGINEERING FOR THE REPLACEMENT OF
COUNTY BRIDGE Q-06**

WHEREAS, the Sussex County Department of Engineering is in need of Engineering Design Services for the Replacement of County Bridge Q-06 carrying Main Street over the Walkill River in the Township of Sparta, New Jersey; and

WHEREAS, the County of Sussex first advertised on September 21, 2016 and received on October 18, 2016 responses to a request for qualifications for Engineering Design Services for the replacement of County Bridge Q-06; and

WHEREAS, the County received twelve (12) qualification proposals, three (3) were rejected by the Bid Review Committee for not providing proper documentation; and

WHEREAS, the Review Committee reviewed the remaining nine (9) bid proposal qualifications and determined that five (5) satisfied the requirements of the RFQ evaluation criteria for said work, the five (5) companies were requested to tender formal proposals and pricing to the Selection Committee; and

WHEREAS, the Selection Committee's reviewed the qualifications and proposals that were received and recommends that a Contract be awarded to the best qualified respondent in the proposal process, Keller and Kirkpatrick, Inc. in the amount of \$182,959.80; and

WHEREAS, the County Treasurer has certified that there are sufficient funds for the awarding of said Contract.

NOW, THEREFORE, BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex, as follows:

1. The Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract for Engineering Design Services for the replacement of County Bridge Q-06 to Keller and Kirkpatrick, Inc. in the amount of \$182,959.80 for the services described in the Request for Qualifications and Request for Proposals and the attached proposal response, all of which becomes part of the final Contract.

2. The term of this Contract will be in effect from date of Contract award for a five (5) year period ending January 10, 2022 or upon completion of project whichever is first.

3. The Clerk of the Board of Chosen Freeholders is directed to provide for the publication of this Resolution awarding said Contract, in summary form, in the New Jersey Herald within 10 days from the adoption hereof.

4. Certified copies of this Resolution are to be forwarded to Keller and Kirkpatrick, Inc. 301 Gibraltar Drive, Suite 2A, Morris Plains, NJ 07950, Attn Matthew Martini and a copy is available in On-Base.

Certified as a true copy of the
Resolution adopted by the
Board of Chosen Freeholders
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex

RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORP. FOR THE 2015 SUSSEX COUNTY ROAD RESURFACING PROGRAM

WHEREAS, the Board of Chosen Freeholders awarded a Contract for the 2015 Sussex County Resurfacing Program to Schifano Construction Corp. in the amount of \$6,432,780.80 on June 22, 2016; and

WHEREAS, Sussex County received a concurrence of the award from New Jersey Department of Transportation on July 5, 2016; and

WHEREAS, pursuant to Executive Order 210 and the subsequent Shutdown Order issued by the New Jersey Department of Transportation Commissioner the New Jersey Department of Transportation Division of Local Aid District One directed the County to cancel the pre-construction meeting and suspend work on the 2015 Sussex County Resurfacing Program; and

WHEREAS, pursuant to Executive Order 216 which lifted the shut-down of projects financed by the Transportation Trust Fund project work began on October 20, 2016; and

WHEREAS, construction continued until November 18, 2016 at which point weather conditions were no longer suitable to delivering a high quality resurfacing project in accordance with the project specifications; and

WHEREAS, the no-cost time extension is necessary so as the construction can be completed in compliance with the project specifications, said specifications developed to assure a high quality durable resurfacing project capable of providing a long service life.

NOW, THEREFORE, BE IT RESOLVED that upon the recommendation of the Department of Engineering and Planning, Division of Engineering, and the County Engineer the Sussex County Board of Chosen Freeholders does hereby approve Change Order No. 1 for the 2015 Sussex County Road Resurfacing Program to Schifano Construction Corp., for a No-Cost time extension; and

BE IT FURTHER RESOLVED that the Freeholder Director is hereby authorized and directed to execute Form SA-1 entitled New Jersey Department of Transportation, Division of Local Aid and Economic Development, Project Change Order Number 1, State Aid Project; and

BE IT FURTHER RESOLVED that a certified copy of the Resolution and a signed Change Order No.1 be forwarded to Schifano Construction Corp., 1 Smalley Avenue, Middlesex, New Jersey 08846; 4 certified copies of the Resolution and signed Change Order No. 1, with original signatures be forwarded to Joseph A. Birchenough, P.E., Manager, Bureau of Local Aid, NJDOT, 200 Stierli Court, Mount Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of a
Resolution adopted by the Board
on the 11th day of January, 2017.

Catherine M. Williams, Clerk
Board of Chosen Freeholders
County of Sussex