

**REGULAR MEETING HELD ON WEDNESDAY, APRIL 13, 2011**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on February 15, 2011 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

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**PUBLIC HEARING – 5:00 PM**

**FINAL ADOPTION – RESOLUTION**

**Freeholder Director Zeoli:** "At our regular meeting held on March 30, 2011, we introduced for first reading the following Resolution which was advertised in the New Jersey Herald issue of April 4, 2011, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**RESOLUTION RE: AUTHORIZING CAP TO LIMIT COUNTY TAX REVENUE INCREASE IN 2011 COUNTY BUDGET TO 3.5% OVER THE PREVIOUS YEAR'S FINAL LEVY SUBJECT TO CERTAIN EXCEPTIONS AND TO ESTABLISH A CAP BANK**

Is anyone present to be heard regarding this Resolution?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Resolution be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Resolution as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

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B.

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**PUBLIC HEARING – 5:00 P.M.**

**PUBLIC HEARING – 2011 SUSSEX COUNTY BUDGET AS APPROVED**

**MOTION** to open Public Hearing for the 2011 Sussex County Budget As Approved. (voice vote)

**PUBLIC HEARING IS NOW OPEN**

Is anyone present to be heard regarding the 2011 County Budget As Approved?

**MOTION** that the Public Hearing be closed. (voice vote)

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**If the New Jersey Division of Local Government Services requires a major amendment, then this Introduction is necessary.**

**INTRODUCTION FOR FIRST READING – RESOLUTION**

**RESOLUTION RE: AMENDING 2011 COUNTY BUDGET AS APPROVED**

**MOTION** to adopt this Resolution on First Reading. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Resolution as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on April 27, 2011 at 5:00 p.m. prior to final adoption of this Resolution. (voice vote)

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**If the New Jersey Division of Local Government Services requires a minor amendment, then this Resolution and the Budget can be adopted.**

**RESOLUTION RE: AMENDING 2011 COUNTY BUDGET AS APPROVED (roll call vote)**

*(The following Resolution can be acted upon only if budget approval is received from NJ Division of Local Government Services)*

**RESOLUTION RE: FINAL ADOPTION OF THE 2011 SUSSEX COUNTY BUDGET AS APPROVED**

**Freeholder Director Zeoli:** "BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that the Budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$77,419,778.00 dollars for the County purposes to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations."

**MOTION** to finally adopt the 2011 County Budget as Approved. (roll call vote)

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**6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation declaring the week of April 10-16, 2011 as "Sussex County Crime Victims' Rights Week".
2. Proclamation declaring the month of April, 2011 as "National County Government Month".
3. Certificate for Anna Murphy in recognition of her 32 years as "Chief Photographer" at the New Jersey Herald.
4. Certificate for High Point Regional High School in recognition of its students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" to

benefit the Sussex County Division of Social Services Food Pantry - 5,020 pounds of food on December 21, 2010.

5. Certificate for Kittatinny Regional High School in recognition of its students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" to benefit the Sussex County Division of Social Services Food Pantry – 2,395 pounds of food on January 25, 2011.
6. Certificate for Sussex County Technical High School in recognition of its students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" to benefit the Sussex County Division of Social Services Food Pantry – 1,965 pounds of food on February 24, 2011.
7. Certificate for Wallkill Valley Regional High School in recognition of its students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" to benefit the Sussex County Division of Social Services Food Pantry - 7,913 pounds of food on March 29, 2011.

(voice vote)

B. Presentations

1. Presentation by the Sussex County Chamber of Commerce concerning its new tourism initiative. (10 Min.)

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO EXECUTE THE SALARY REIMBURSEMENT AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND RUTGERS COOPERATIVE EXTENSION, RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, FOR THE PROVISION OF EDUCATIONAL SERVICES IN THE AREAS OF AGRICULTURE, HOME ECONOMICS, AND 4-H DEVELOPMENT FOR CALENDAR YEAR 2011

- C. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DIVISION OF SENIOR SERVICES TO APPLY FOR GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF AGING AND COMMUNITY SERVICES FOR THE CHRONIC DISEASE SELF-MANAGEMENT (CDSMP) PROGRAM FOR THE PERIOD OF MAY 1, 2011 TO FEBRUARY 29, 2012 (Resolution authorizes this application in the amount of \$40,000.00)
- D. RESOLUTION RE: AUTHORIZATION FOR THE DIRECTOR OF THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SOCIAL SERVICES TO SIGN A MEMORANDUM OF UNDERSTANDING WITH THE STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES FOR MEDICAID APPLICATION/RE-DETERMINING PROCESSING FOR THE PERIOD OF JANUARY 1, 2011 THROUGH DECEMBER 31, 2013
- E. RESOLUTION RE: AUTHORIZATION TO ENTER INTO A PROGRAMMATIC AGREEMENT BETWEEN THE NEW JERSEY DIVISION, FEDERAL HIGHWAY ADMINISTRATION AND THE NEW JERSEY STATE HISTORIC PRESERVATION OFFICE SUBMITTED TO THE ADVISORY COUNCIL ON HISTORIC PRESERVATION REGARDING OPERATIONAL AND SAFETY IMPROVEMENTS TO SUSSEX COUNTY ROUTE 517 (RUDETOWN ROAD) HAMBURG BOROUGH, HARDYSTON AND VERNON TOWNSHIPS, SUSSEX COUNTY NEW JERSEY FOR OPERATIONAL AND SAFETY IMPROVEMENTS TO SUSSEX COUNTY ROUTE 517 (RUDETOWN ROAD) FROM ROUTE 23 IN THE BOROUGH OF HAMBURG, PASSING THROUGH THE TOWNSHIP OF HARDYSTON, TO ROUTE 94 IN THE TOWNSHIP OF VERNON
- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO PROVIDE THE NEW JERSEY DEPARTMENT OF TRANSPORTATION A COMMITMENT TO ADVERTISE AND A COMMITMENT TO FUND FEDERAL PROJECT STP-C00S(064), LOCAL HIGH RISK RURAL ROADS PROGRAM FOR FY2010, UPON RECEIPT OF FEDERAL AUTHORIZATION FOR THE PROJECT (Resolution

authorizes this commitment for funding with minimum grants in the amount of \$75,000.00)

- G. RESOLUTION RE: AUTHORIZING THE PURCHASE OF HARDWARE AND SOFTWARE MAINTENANCE FOR THE VOTING EQUIPMENT UTILIZED BY THE BOARD OF ELECTIONS (Resolution authorizes this purchase from Election Systems & Software, Inc. in the amount of \$70,140.23)
- H. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes these purchase orders for Hamburg Plumbing Supply Co.; Liaison Services Company; and EnduraCare Therapy Management )
- I. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes these purchase orders for Proquest, LLC)
- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR A PROJECT UNDER THE 2010 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, (JAG), FOR A TOTAL AMOUNT OF \$5,461.00 FOR THE PERIOD OF OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011
- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE SEXUAL ASSAULT NURSE EXAMINER/SEXUAL ASSAULT RESPONSE TEAM PROJECT, VICTIMS OF CRIME ACT GRANT, VS-39-09, OCTOBER 1, 2010 TO SEPTEMBER 30, 2011 IN THE AMOUNT OF \$70,508.00
- L. RESOLUTION RE: ESTABLISHING A CHANGE FUND FOR THE COUNTY OF SUSSEX BOARD OF TAXATION
- M. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWN OF NEWTON FOR PUBLIC SAFETY SERVICES BY THE TOWN OF NEWTON IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

- N. RESOLUTION RE: APPROVAL AND CONSENT OF THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS OF THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY'S PAULINSKILL BASIN WATER RECLAMATION SYSTEM AND THE ISSUANCE BY THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY OF PAULINSKILL BASIN WATER RECLAMATION SYSTEM PROJECT NOTES AND/OR REVENUE BONDS AND AUTHORIZING CERTAIN COUNTY OFFICERS AND OFFICIALS TO EXECUTE VARIOUS DOCUMENTS IN CONNECTION THEREWITH

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

10. **APPROVAL OF MINUTES** Regular Meeting March 9, 2011  
(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Resignations

1. Letter received from Debra Babe resigning her position on the Advisory Council of the Sussex County Division of Senior Services.
2. Letter received by the Sussex County Mental Health Board from Nicole Bolognini resigning her position on the Mental Health Board.
3. Letter received by Christine Florio from Patricia Packard resigning her position on the Mental Health Board.
4. Letter received by MaryLou Schnurr from Deena Marie Smith resigning her position on the Advisory Council of the Division of Senior Services.

12. **RESOLUTIONS**

- A. RESOLUTION RE: APPROVAL BY THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS OF THE SUSSEX COUNTY SURROGATE'S FIVE-YEAR CAPITAL PROJECT PLAN

- B. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY ENGINEER OR ASSISTANT COUNTY ENGINEER TO AUTHORIZE UTILIZATION OF A TEMPORARY TRAFFIC CONTROL SIGNAL IN CONJUNCTION WITH TEMPORARY TRAFFIC CONTROL ZONES AS MAY BE DEEMED REQUIRED OR APPROPRIATE TO BEST SAFEGUARD THE TRAVELING PUBLIC AND OCCUPANTS IN CONJUNCTION WITH TEMPORARY TRAFFIC CONTROL ZONES WITHIN SUSSEX COUNTY

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH KAVITHA SELVARAJ, M.D. TO PROVIDE ATTENDING PHYSICIAN SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement at no cost to the County for the period April 13, 2011 to April 12, 2012)
  
2. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH AERIS CONSULTING & MANAGEMENT, LLC TO PROVIDE RESPIRATORY THERAPY SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$17,000.00)

3. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH TECHNICAL ANALYSTS FOR GOVERNMENT, INC. FOR THE PREPARATION OF AN INDIRECT COST ALLOCATION PLAN, MAINTENANCE IN LIEU OF RENT CLAIM DOCUMENTS IDENTIFIED TO PROBATION TITLE IV-D FUNCTIONS AND FINAL MAINTENANCE IN LIEU OF RENT CLAIM DOCUMENTS ON BEHALF OF THE DIVISION OF SOCIAL SERVICES FOR 2011 (Resolution authorizes this Agreement with the amount of estimated costs not to exceed \$16,350.00 for calendar year 2011)
4. RESOLUTION RE: AWARD OF CONTRACT FOR THE "SUPPLY AND INSTALLATION OF 5/7 YARD DUMP BODIES, PLOWS, SPREADERS AND ALL ASSOCIATED EQUIPMENT" FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible and responsive bidder, Tony Sanchez Ltd., in the amount of \$109,756.00)
5. RESOLUTION RE: AWARD OF CONTRACT FOR LAUNDRY AND LINEN SERVICE FOR THE SUSSEX COUNTY HOMESTEAD NURSING HOME (Resolution awards this Contract to the only responsible bidder, FDR Services Corp. of New Jersey, Inc.)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING CHANGE ORDERS NO. 1 AND NO. 2 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND TATBIT CO. FOR ELECTRIC UTILITY SERVICE UPGRADING AT WHEATSWORTH ROAD FACILITY FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT (Resolution authorizes these Change Orders for the rental and installation of a generator and the extension of various conduit and wiring was deducted for a total increase of \$2,283.72 (1.6% increase))

2. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 2 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND CERENZIO & PANARO, P.C. FOR THE PROVIDING OF ENGINEERING SERVICES FOR ADDITIONAL CONNECTIONS TO THE CENTRAL SEWER SYSTEM AT THE COUNTY HOMESTEAD COMPLEX AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Amendment to include the relocation of the gravity main and the Pump Station, the rotation of the Pump Station and Valve Vault, and the providing of three (3) sets of signed and sealed Construction Drawings in an amount not to exceed \$2,300.00)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

- A. Personnel Agenda (voice vote)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects  
B. Litigation  
C. Contract  
D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

**21. EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Friday	April 22, 2011	Good Friday	Holiday
Wednesday	April 27, 2011	Regular Meeting	5:00 pm

**23. ADJOURNMENT (voice vote)**