

**REGULAR MEETING HELD ON WEDNESDAY, APRIL 24, 2013**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

**George F. Graham** to be sworn in as a member of the Sussex County Board of Chosen Freeholders by Judge Frederic G. Weber for a three-year term.

Oath of Office to be placed on file and recorded in the Sussex County Clerk's Office

5. **PUBLIC HEARINGS**

A.

---

**PUBLIC HEARING – 5:00 PM**

**FINAL ADOPTION – ORDINANCE**

**Freeholder Director Vohden:** "At our regular meeting held on April 10, 2013, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of April 15, 2012, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**ORDINANCE RE: ORDINANCE PROVIDING FOR AMENDMENT OF THE LAND DEVELOPMENT STANDARDS FOR THE COUNTY OF SUSSEX**

**MOTION** that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Ordinance?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Ordinance be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

---

B.

---

**PUBLIC HEARING – 5:00 P.M.**

**PUBLIC HEARING – 2013 SUSSEX COUNTY BUDGET AS APPROVED**

**MOTION** to open Public Hearing for the 2013 Sussex County Budget As Approved. (voice vote)

**PUBLIC HEARING IS NOW OPEN**

Is anyone present to be heard regarding the 2013 County Budget As Approved?

**MOTION** that the Public Hearing be closed. (voice vote)

---

**If the New Jersey Division of Local Government Services requires a major amendment, then this Introduction is necessary.**

**INTRODUCTION FOR FIRST READING – RESOLUTION**

**RESOLUTION RE: AMENDING 2013 COUNTY BUDGET AS APPROVED**

**MOTION** to adopt this Resolution on First Reading. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Resolution as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on May 7, 2013 at 5:00 p.m. prior to final adoption of this Resolution. (voice vote)

---

**If the New Jersey Division of Local Government Services requires a minor amendment, then this Resolution and the Budget can be adopted.**

**RESOLUTION RE: AMENDING 2013 COUNTY BUDGET AS APPROVED (roll call vote)**

*(The following Resolution can be acted upon only if budget approval is received from NJ Division of Local Government Services)*

**RESOLUTION RE: FINAL ADOPTION OF THE 2013 SUSSEX COUNTY BUDGET AS APPROVED**

**Freeholder Director Vohden:** "BE IT RESOLVED by the Board of Chosen Freeholders of the County of Sussex that the Budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$79,535,232.00 dollars for the County purposes to be raised by taxation and certification to the County Board of Taxation of the following summary of general revenues and appropriations."

**MOTION** to finally adopt the 2013 County Budget as Approved. (roll call vote)

---

**6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation in recognition of Jack Frey attaining the rank of Eagle Scout.
2. Proclamation in recognition of John Rueckel attaining the rank of Eagle Scout.

(voice vote)

**7. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**8. FREEHOLDERS' COMMENTS**

**9. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK PRO TEMP TO EXECUTE A CONTRACT WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$50,000.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY
- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK PRO TEMP TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$24,409.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK PRO TEMP OF THE BOARD TO EXECUTE A CONTRACT WITH FAMILY PROMISE OF SUSSEX COUNTY ALLOCATING \$25,000.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY
- E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF THREE VEHICLES (DODGE CHARGERS) FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (Resolution authorizes this purchase from Carman Dodge, Inc., in the approximate total amount of \$21,883.00)
- F. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A VEHICLE (DODGE CARAVAN) FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (Resolution authorizes this purchase from Hertrich Fleet Services, Inc., in the approximate total amount of \$20,505.00)
- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A VEHICLE (DODGE 1500 TRUCK) FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (Resolution authorizes this purchase from Beyer Chrysler Jeep Dodge Ram in the amount of \$25,970.00)
- H. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A VEHICLE (DODGE DURANGO) FOR THE SUSSEX

COUNTY OFFICE OF FLEET MANAGEMENT (Resolution authorizes this purchase from Carman Dodge, Inc. in the approximate total amount of \$27,964.00)

- I. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TELEPHONE VOICE RECORDING EQUIPMENT FOR THE SHERIFF'S OFFICE (Resolution authorizes this purchase from Eplus Technology, Inc. in the approximate amount of \$60,770.00)
- J. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Cooperative Communications; Ebsco Information Services; Municipal Software, Inc.; Reinhart food Service; SirsiDynix Corporation; The Printing Center; VanWingerden Associates, LLC; W. J. Castle, PE & Associates; West Group; and Workers Assistance Program, Inc.)
- K. RESOLUTION RE: AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT FOR THE LEASE OF PROPERTY FOR THE EXISTING COUNTY EXPOSITION BUILDING FROM SUSSEX COUNTY FARM AND HORSE SHOW INC., THE NEW JERSEY STATE FAIR, FOR A TERM OF ONE YEAR
- L. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SMALL CITIES CDBG EMERGENCY HOUSING REPAIR FUND, VERNON FOR THE TOTAL AMOUNT OF \$11,000.00
- M. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF AN ADDITIONAL SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX FOR THE CASE MANAGEMENT, DFHS13CSE007 SPECIAL CHILD HEALTH SERVICES, (SCHS) CASE MANAGEMENT SERVICES FOR THE ADDITIONAL AMOUNT OF \$3,799.00

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

10. **APPROVAL OF MINUTES** Regular Meeting April 10, 2013

**Executive Session Minutes**

Regular Meeting April 10, 2013

(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: AMENDING RESOLUTION ENTITLED  
“DIRECTOR’S APPOINTMENTS FOR VARIOUS  
DEPARTMENT LIAISONS AND COMMITTEES  
FOR CALENDAR YEAR 2013” ADOPTED ON  
JANUARY 4, 2013

(voice vote)

B. Resignations

1. E-mail received from Brian McAlister resigning from his position on the  
Local Advisory Committee on Alcoholism and Drug Abuse effective  
immediately.

12. **RESOLUTIONS**

- A. RESOLUTION RE: ESTABLISHING THE COUNTY OF SUSSEX  
INFORMATION SECURITY POLICY STATEMENT FOR  
PRIVATE CLOUD SERVICES

(voice vote)

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AWARDING A CONTRACT THROUGH  
COMPETITIVE CONTRACTING FOR THE  
PURCHASE OF COMMISSARY SERVICES FOR  
THE KEOGH DWYER CORRECTIONAL FACILITY  
(Resolution awards this Contract to Keefe  
Commissary Network with a 25% commission to the  
County)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

- A. Personnel Agenda (No Personnel Agenda for this meeting)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Tuesday

May 7, 2013

Regular Meeting

5:00 pm

23. **ADJOURNMENT** (voice vote)