

REGULAR MEETING HELD ON WEDNESDAY, DECEMBER 15, 2010

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 6, 2010 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. PUBLIC HEARINGS

A.

PUBLIC HEARING – 5:00 PM

FINAL ADOPTION – ORDINANCE

Freeholder Director Parrott: "At our regular meeting held on November 23, 2010, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of November 26, 2010, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

ORDINANCE TO AMEND THE FEE SCHEDULE OF THE FORMER SUSSEX COUNTY DEPARTMENT OF HEALTH AND PUBLIC SAFETY

Is anyone present to be heard regarding this Ordinance?

MOTION that the Public Hearing be closed. (voice vote)

MOTION that this Ordinance be finally adopted. (roll call vote)

MOTION to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations and Certificates

1. Proclamation recognizing Kevin Porter for attaining the rank of Eagle Scout.
2. Proclamation for Susan Bowman in recognition of being selected by the Sussex County Council of Service Agencies as its recipient of the "Distinguished Service Award" for 2010.
3. Certificate for Erma Gormley in recognition of 40 years of public service to Municipal and County Government.
4. Certificate presented to Sparta High School "Champions for Charity" in recognition of their selfless acts of kindness and sincere desire to help a neighbor in need.

5. Certificate presented to Newton High School "Champions for Charity" in recognition of their selfless acts of kindness and sincere desire to help a neighbor in need. (voice vote)
- B. Presentations
 1. Acknowledging the retirement of Thomas Demarest, Heavy Equipment Operator at the Road Department, who retired after 14 $\frac{3}{4}$ years with the County; Sheila Elias, Library Assistant, Typing at the Library, who retired after 12 $\frac{1}{4}$ years with the County; Josephine O'Rourke, Library Assistant, Typing at the Library, who retired after 15 $\frac{3}{4}$ years with the County; Peggy A. Parker, Assistant Supervisor of Nurses at the Homestead, who retired after 27 $\frac{3}{4}$ years with the County; and Robert C. Teets, Supervisor, Roads at the Road Department, who retired after 41 years with the County.

7. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. FREEHOLDERS' COMMENTS

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS FOR DECEMBER 8, 2010
AUTHORIZED ON JANUARY 1, 2010
- B. RESOLUTION RE: AUTHORIZATION TO REALLOCATE FUNDING
APPROVED BY NJ DIVISION OF ARCHIVES AND
RECORDS MANAGEMENT (DARM) FOR THE PARIS
GRANT #PARP-2009-01900-SUSSEX COUNTY
(Resolution authorizes the transfer of the remainder of the
funds from the Records Center Asbestos Abatement
Project totaling \$286,700.00 to the Purge & Index Shared
Service Project in the amount of \$99,950.00 and the
Records Management Staff in the amount of \$186,750.00)
- C. RESOLUTION RE: AUTHORIZING THE FREEHOLDER DIRECTOR AND
THE CLERK OF THE BOARD OF CHOSEN
FREEHOLDERS TO SIGN THE NEW JERSEY
DEPARTMENT OF TRANSPORTATION CORPORATE
ACKNOWLEDGEMENT FOR AUTHORIZATION FOR THE
COUNTY ENGINEER TO SIGN ACCESS STREET
INTERSECTION PERMIT NUMBER S-206-N-0009-2007
FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT
THE INTERSECTION OF US ROUTE 206 WITH SUSSEX
COUNTY ROUTE 603 IN ANDOVER TOWNSHIP

- D. RESOLUTION RE: AUTHORIZATION TO UTILIZE THE NEW JERSEY STATE CONTRACT FOR THE PROVISION OF INMATE TELEPHONE SERVICES FOR THE SUSSEX COUNTY KEOGH-DWYER CORRECTIONAL FACILITY (Resolution authorizes this Contract with Global Tel*Link with the commission rates recommended by the County Sheriff)
- E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF VEHICLES FOR VARIOUS SUSSEX COUNTY AGENCIES (Resolution authorizes this purchase from Mall Chevrolet for two (2) Chevrolet Colorado Compact Pickup Trucks in the approximate amount of \$37,598.00)
- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A CONTRACT WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO PROVIDE \$99,409.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2011 TO DECEMBER 31, 2011
- G. RESOLUTION RE: TO INCREASE PRIVATE PAY, SUB-ACUTE AND RESPITE CARE RATES AT THE SUSSEX COUNTY HOMESTEAD (Resolution authorizes these increases as follows: Sussex County Homestead's private pay rate will increase from \$265.00 per day to \$275.00 per day; and Sussex County Homestead's sub-acute rate and Sussex County Homestead's respite care rate will both increase from \$280.00 per day to \$300.00 per day)
- H. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ENERGY CONSERVATION RETROFITS IN VARIOUS SUSSEX COUNTY BUILDINGS FOR THE SUSSEX COUNTY DIVISION OF FACILITIES MANAGEMENT (Resolution authorizes this purchase from R. J. Donnely in the approximate total amount of \$286,682.26 (County share))
- I. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF THE COMPUTER HARDWARE FOR A STORAGE AREA NETWORK FOR THE SUSSEX COUNTY DIVISION OF INFORMATION MANAGEMENT (Resolution authorizes

this purchase from Dell Marketing in the amount of \$423,389.58)

- J. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX BOARD OF CHOSEN FREEHOLDERS TO ACCEPT SFY09 STATE AID ANNUAL APPROPRIATION, NEW JERSEY DATA EXCHANGE (NJ-DEX) PROJECT FOR THE TOTAL AMOUNT OF \$150,000.00 (Resolution authorizes the acceptance of the funds for support of software application maintenance costs for the period of two years with no matching funds)
- K. RESOLUTION RE: APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY
- L. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO EXECUTE BUDGET MODIFICATION #2 OF CONTRACT WITH THE NJ DEPARTMENT OF HEALTH AND SENIOR SERVICES FOR THE IMPLEMENTATION OF THE NEW JERSEY COMPREHENSIVE CANCER CONTROL PLAN AT THE COUNTY LEVEL FOR THE CONTRACT PERIOD OF JULY 1, 2010 TO JUNE 30, 2011 (Resolution authorizes Modification #2, which is a funding reduction of \$7,200.00, which decreases the total level of funding to \$42,800.00)
- M. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO APPROVE A NO COST TIME EXTENSION FROM JANUARY 9, 2011 TO JUNE 30, 2011 FOR THE FOUR NORTHERN DELAWARE COUNTIES OF SUSSEX, WARREN, HUNTERDON AND MERCER, FY 08 PRE-DISASTER MITIGATION (PMD) PLANNING GRANT FOR THE TOTAL AMOUNT OF \$509,710.00
- N. RESOLUTION RE: COUNTY OF SUSSEX SUPPORT FOR THE PROPOSED AMENDMENTS TO THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FISCAL YEAR 2010-2013 TRANSPORTATION IMPROVEMENT PROGRAM INVOLVING SUSSEX COUNTY PROJECTS (Resolution authorizes these amendments adding the Sussex County Route 515 Improvements and the Sussex County Route 517 Improvements, as well as the Waterloo

Road Bridge Replacement Project in Sussex and Morris Counties)

- O. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF SUSSEX COUNTY RELATING TO THE OPERATING ASSISTANCE AGREEMENT FOR FTA SECTION 5311 GRANT FOR A TOTAL AMOUNT OF \$524,105.00
- P. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SFY09 STATE AID ANNUAL APPROPRIATION, NEW JERSEY DATA EXCHANGE (NJ-DEx) FOR A TOTAL AMOUNT OF \$150,000.00
- Q. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE CARRYOVER OF CASINO REVENUE (SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE AGREEMENT, SCDRTAP) IN THE TOTAL AMOUNT OF \$35,207.04
- R. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE INTOXICATED DRIVER RESOURCE CENTER IN THE TOTAL AMOUNT OF \$12,613.00

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. APPROVAL OF MINUTES

Regular Meeting November 8, 2010
Regular Meeting November 23, 2010

Executive Session Minutes

Regular Meeting November 8, 2010

(voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

12. RESOLUTIONS

- A. RESOLUTION RE: AUTHORIZATION TO EXECUTE AN AGREEMENT WITH NJ TRANSIT ON BEHALF OF THE COUNTY OF SUSSEX FOR TERMINATION OF LEASE/RETIREMENT OF VEHICLE AGREEMENT UNDER SECTION 5310 OF THE FEDERAL TRANSIT ADMINISTRATION (Resolution authorizes termination of the lease covering vehicle #16-1036 and transferring the title to the County of Sussex)

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

- A. Awards of Contracts

1. RESOLUTION RE: AWARDING A PROFESSIONAL SERVICES AGREEMENT TO HAROLD E. PELLOW & ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE REPAIRS OF SUSSEX COUNTY BRIDGE B-10 CARRYING COUNTY FAIRGROUNDS ROAD OVER DRY BROOK IN BRANCHVILLE BOROUGH PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution awards this Agreement for a total lump sum of \$17,000.00 to develop the engineering design of repairs and preparation of associated construction documents with permitting for this Bridge)

2. RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) 2011 MODEL YEAR, FREIGHTLINER M2 OR EQUAL SINGLE AXLE TRUCK CHASSIS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder after deducting the trade-in values offered, Robert H. Hoover & Sons, Inc., in the amount of \$146,609.00)

3. RESOLUTION RE: AUTHORIZING THE EXTENSION OF THE AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND PENNONI ASSOCIATES, INC. FOR THE PROVIDING OF ENVIRONMENTAL CONSULTING SERVICES AT THE LAFAYETTE MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this extension from December 15, 2010 to June 30, 2011 in the amount of \$5,700.00)
4. RESOLUTION RE: AWARDING A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A SOFTWARE SOLUTION FOR FLEET MANAGEMENT AND MAINTENANCE TRACKING SOFTWARE FOR THE OFFICE OF FLEET MANAGEMENT
5. RESOLUTION RE: EMERGENCY SITUATION PERTAINING TO COUNTY BRIDGE B-10 IN BRANCHVILLE BOROUGH AND AUTHORIZING THE AWARD OF CONTRACTS FOR THE REQUIRED MATERIALS AND SERVICES WITHOUT PUBLIC BIDDING IN ACCORDANCE WITH N.J.S.A. 40A:11-6

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND STATEWIDE STRIPING FOR THE SUSSEX COUNTY 2009 HIGH RISK RURAL ROAD PROGRAM, FEDERAL PROJECT NUMBER STP-B00S(740), TOWNSHIPS OF HARDYSTON, MONTAGUE, SPARTA, VERNON, AND WANTAGE, SUSSEX COUNTY, NEW JERSEY (2009 HRRRP GRANT IN THE AMOUNT OF \$291,856.00) (Resolution authorizes the decrease of \$68,613.59, adjusting the final Contract amount to \$286,816.41 (19%))

2. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 2 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE MICRO SURFACING OF COUNTY ROUTE 620, MM 1.00 TO MM 1.93, FEDERAL PROJECT FS-B00S (806), TOWNSHIP OF SPARTA, SUSSEX COUNTY, NEW JERSEY (2009 ARRA GRANT IN THE AMOUNT OF \$55,800.00) (Resolution authorizes the decrease of \$2,814.79 (3%))
3. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND TRC ENVIRONMENTAL CORPORATION FOR THE PROVIDING OF ENVIRONMENTAL CONSULTING SERVICES AND REPORTING AT THE LAYTON MAINTENANCE GARAGE AS A PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes a reduction of \$19,100.00 (42.4%))

(roll call vote)

14. **FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2010 CURRENT APPROPRIATIONS
- B. RESOLUTION RE: AUTHORIZING RENEWAL OF THE AGREEMENT WITH AFLAC (AMERICAN FAMILY LIFE ASSURANCE COMPANY OF COLUMBUS) TO PROVIDE IRS CODE SECTION 125 FLEXIBLE SPENDING ACCOUNT SERVICES

(roll call vote)

15. **PERSONNEL**

- A. Personnel Agenda – (None)
- B. Resolutions
 1. RESOLUTION RE: A RESOLUTION TO AUTHORIZE PARTICIPATION IN THE STATE HEALTH BENEFITS PROGRAM AND/OR SCHOOL EMPLOYEES' HEALTH BENEFITS PROGRAM OF THE STATE OF

NEW JERSEY

(voice vote)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Friday	December 24, 2010	Christmas Eve	Holiday
Monday	December 27, 2010	Christmas Day (observed)	Holiday
Friday	December 31, 2010	New Year's Day (observed)	Holiday
Monday	January 3, 2011	Reorganization Historic Court House	4:00 pm
Wednesday	January 12, 2011	Regular Meeting	5:00 pm

23. **ADJOURNMENT** (voice vote)