

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 8, 2012

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 4, 2012 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations and Certificates
 1. Certificate for James Wright for being the recipient of the 2012 History Award from the Chinkchewunska Chapter National Society Daughters of the American Revolution.

2. Certificate for The New Jersey Herald for being the recipient of the 2012 Ramsey-Stamy-Ayers Award from the Chinkchewunska Chapter National Society Daughters of the American Revolution.
3. Certificate for Charles L. Tice for being the recipient of the 2012 Community Service Award from the Chinkchewunska Chapter National Society Daughters of the American Revolution.
4. Certificate for Wasco Hadowanetz for being the recipient of the 2012 Historic Preservation Recognition Award from the Chinkchewunska Chapter National Society Daughters of the American Revolution.
5. Certificate for Peggy Cofrancesco for being chosen as the Grand Marshal of the St. Patrick's Day Parade 2012.
(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Aeris Consulting & Management, Bob Viersma & Sons, Inc., Computer Consulting Group, Inc., Continuum Voice and Data System, Dentrust Dental, Genesis Engineering, LLC, Keller & Kirkpatrick, Inc., Lakeside Construction, Midwest Tape, LLC, Newton Medical Center, Sparwick Contracting Inc., Tamis Corporation, Transtec Corporation, Universal Mailing Service, and W. J. Castle, P.E. & Associates)

- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$5,846.40 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes a maximum of 6.4 cases at the cost of \$913.50 per case for calendar year 2012)

- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH DOMESTIC ABUSE & SEXUAL ASSAULT SERVICES, INC. ALLOCATING \$38,400.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE DASI SHELTER RESIDENTIAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 329.62 shelter bed days at a cost of \$116.50 per day for calendar year 2012)

- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$32,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 320 child care units at \$100.00 per unit for calendar year 2012)

- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$23,942.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 233.58 days at \$102.50 per day for calendar year 2012)

- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH EASTER SEALS NEW JERSEY ALLOCATING \$12,800.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EXTENDED EMPLOYMENT FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 437.16 days of extended employment at a cost of \$29.28 per day for calendar year 2012)

- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PEOPLE HELP OF SUSSEX COUNTY ALLOCATING \$7,680.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EMERGENCY FINANCIAL ASSISTANCE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 153.6 vouchers for emergency financial assistance at \$50.00 per voucher for calendar year 2012)

- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PROJECT SELF-SUFFICIENCY ALLOCATING \$21,332.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE ECONOMIC SELF-SUFFICIENCY AND FAMILY SUPPORT PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 1,233.07 case management sessions at a cost of \$17.30 per session for calendar year 2012)

- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$11,697.60 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF NIGHTS OF SHELTER FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 83.56 nights of motel shelter at \$140.00 per night with case management services for calendar year 2012)

- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY INTERFAITH HOSPITALITY NETWORK ALLOCATING \$7,872.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 256 hours of case management at \$18.00 a unit for a total of \$4,608.00 and \$3,264.00 in supported housing financial assistance for calendar year 2012)
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH CENTER FOR PREVENTION AND COUNSELING ALLOCATING \$31,680.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 352 mental health counseling sessions at \$90.00 per session for calendar year 2012)
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$1,920.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE LEADE PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)
- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SCARC, INC. ALLOCATING \$6,400.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)
- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$13,702.40 IN PEER GROUPING FUNDING FOR THE PROVISION OF HOMEMAKER/CHORE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)

- P. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH KAREN ANN QUINLAN HOSPICE ALLOCATING \$13,916.80 IN PEER GROUPING FUNDING FOR THE PROVISION OF ROUTINE HOSPICE CARE AND RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)
- Q. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$3,200.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF MEDICAL TRANSPORTATION FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)
- R. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH CATHOLIC FAMILY & COMMUNITY SERVICES, INC. ALLOCATING \$59,744.80 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE MEALS ON WHEELS AND ADULT DAY CENTER PROGRAMS FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2012)
- S. RESOLUTION RE: ALLOCATION OF \$91,209.00 TO CENTER FOR PREVENTION AND COUNSELING FOR OUTPATIENT ADOLESCENT SUBSTANCE ABUSE TREATMENT PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution authorizes this allocation for calendar year 2012)
- T. RESOLUTION RE: ALLOCATION OF \$21,269.00 TO CENTER FOR PREVENTION AND COUNSELING FOR ADOLESCENT LIFE SKILLS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution authorizes this allocation for calendar year 2012)

- U. RESOLUTION RE: ALLOCATION OF \$153,000.00 TO CENTER FOR EVALUATION AND COUNSELING FOR COMPREHENSIVE COURT REFERRAL PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution authorizes this allocation for calendar year 2012)

- V. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE 2012 LETTER OF AGREEMENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$202,452.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012

- W. RESOLUTION RE: AUTHORIZATION TO EXECUTE THE PROJECT AWARD CONTRACT FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM, JANUARY 1, 2012 THROUGH DECEMBER 31, 2012 IN THE TOTAL AMOUNT OF \$116,558.00 (Resolution authorizes the Freeholder Director to execute the Program Allocation Receipts)

- X. RESOLUTION RE: AUTHORIZING THE ENTRY INTO AN AGREEMENT WITH JUSTICE BENEFITS, INC. FOR SPECIALIZED ASSISTANCE FOR THE REVIEW AND INVESTIGATION OF ADDITIONAL FUNDING SOURCES FOR DEFERRING EXISTING COUNTY EXPENDITURES WITHOUT COMPETITIVE BIDDING ON THE BASIS OF ITS DESIGNATION AS AN EXTRAORDINARY, UNSPECIFIABLE SERVICE

- Y. RESOLUTION RE: CONCURRING WITH ORDINANCE 2011-12, AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AMEND CHAPTER 172 "VEHICLES AND TRAFFIC", ARTICLE II "STOPPING OR STANDING PROHIBITED ON CERTAIN STREETS" TO PROHIBIT PARKING ALONG COUNTY ROUTE 631 (NORTH CHURCH ROAD) FROM THE FRANKLIN BOROUGH MUNICIPAL LINE, MILE POST 01.71 TO STATE HIGHWAY 94, MILE POST 02.65 IN THE TOWNSHIP OF HARDYSTON

- Z. RESOLUTION RE: CONCURRING WITH ORDINANCE 2011-12, AN ORDINANCE TO AMEND THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HARDYSTON, COUNTY OF SUSSEX, STATE OF NEW JERSEY TO AMEND CHAPTER 172 "VEHICLES AND TRAFFIC", ARTICLE II "STOPPING OR STANDING PROHIBITED ON CERTAIN STREETS" TO PROHIBIT PARKING ALONG COUNTY ROUTE 673 FROM SUSSEX COUNTY ROUTE 661 (BEAVER RUN ROAD), MILE POST 00.00 TO THE WANTAGE TOWNSHIP MUNICIPAL LINE, MILE POST 00.59 IN THE TOWNSHIP OF HARDYSTON

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES** Regular Meeting November 14, 2011
Regular Meeting November 30, 2011
Regular Meeting December 14, 2011
Regular Meeting December 29, 2011
(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF DIANE L. WEXLER TO THE BOARD OF EDUCATION OF THE SUSSEX COUNTY VOCATIONAL-TECHNICAL SCHOOL FOR A TERM OF FOUR (4) YEARS. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE OCTOBER 31, 2015
(voice vote)

B. Resignations

1. E-mail received informing the Board that Kathleen Fitzsimmons is resigning from her position on the Sussex County Mental Health Advisory Board.

12. RESOLUTIONS

- A. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO INITIATE REQUESTS FOR PROPOSALS FOR THE PURPOSE OF SELECTING VENDORS TO PROVIDE THE FOLLOWING SERVICES: REAL ESTATE BROKER SERVICES, SURVEYING AND ENGINEERING SERVICES FOR THE DEVELOPMENT OF A SITE PLAN SUBDIVISION IN ORDER TO PROVIDE THE SERVICES REQUIRED TO SEPARATE AND SELL THE SUSSEX COUNTY NURSING HOME A.K.A. "THE HOMESTEAD"

(roll call vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

- A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR ANIMAL REMAINS – REMOVAL FROM ROADWAYS FOR THE COUNTY OF SUSSEX DIVISION OF PUBLIC WORKS (Resolution awards this extension to Dee Carcass Removal Services, LLC, in the amount of \$37,500.00 for 2012)
2. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR HOUSEKEEPING AND JANITORIAL SERVICES FOR THE SUSSEX COUNTY DIVISION OF FACILITIES MANAGEMENT (Resolution awards this extension to Chelbus Cleaning Co., in the amount of \$9,420.00)
3. RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) 2012 MODEL YEAR, FREIGHTLINER SD OR EQUAL SINGLE AXLE DUMP TRUCK CHASSIS WITH TRADE-INS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to Robert H. Hoover & Son, Inc. in the amount of \$157,700.00 after trade-in allowance)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 2 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND MERCO, INC. FOR THE SUBSTRUCTURE REHABILITATION OF SUSSEX COUNTY BRIDGE K-03 (CR 607) OVER RIVER STYX, BOROUGH OF HOPATCONG, SUSSEX COUNTY, NEW JERSEY

(roll call vote)

14. **FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2011 APPROPRIATION RESERVES
(roll call vote)

15. **PERSONNEL**

- A. Personnel Agenda (no agenda for this meeting)
- B. Resolutions

1. RESOLUTION RE: AUTHORIZATION TO ADOPT THE AMENDMENT OF SUSSEX COUNTY'S SUBSTANCE ABUSE POLICY FOR SAFETY SENSITIVE EMPLOYEES (Resolution amends Sections 4 and 6)

(voice vote)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. **UNFINISHED BUSINESS**

- A. Setting a date for a public hearing concerning a chargeback issue for Alison Ransome.

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Wednesday	February 8, 2012	League of Mun.	6:30 pm
		Dinner – The Homestead Rest.	
Monday	February 13, 2012	Lincoln’s Birthday	Holiday
		(observed)	
Monday	February 20, 2012	President’s Day	Holiday
Wednesday	February 22, 2012	Regular Meeting	5:00 pm

23. **ADJOURNMENT** (voice vote)