

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 9, 2011

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 28, 2011 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations/Certificates
 1. Proclamation recognizing Devon Mitchell Roche for attaining the rank of Eagle Scout.
 2. Proclamation recognizing Nicholas John Kaufman for attaining the rank of Eagle Scout.

3. Certificate for Damian Ryan for being chosen the Grand Marshal of the St. Patrick's Day Parade 2011.
4. Certificate for Peter Slattery for being chosen the Grand Marshal of the St. Patrick's Day Parade 2011.
5. Certificate for Judy Williams for being chosen the recipient of the 2011 History Award presented by the Chinkchewunaska Chapter National Society of the Daughters of the American Revolution.
6. Certificate for the Old Clove Church for being chosen the recipient of the 2011 Ramsey-Stamy Ayers Award presented by the Chinchewunaska Chapter National Society of the Daughters of the American Revolution.
7. Certificate for Gregory Williams for being chosen the recipient of the 2011 Community Service Award presented by the Chinkchewunaska Chapter National Society of the Daughters of the American Revolution.
8. Certificate for Wayne McCabe for being chosen the recipient of the 2011 Historic Preservation Recognition Award presented by the Chinkchewunaska Chapter National Society of the Daughters of the American Revolution.

(voice vote)

B. Presentation of the following Certificates

1. Certificates for Rob Moorhead, WNNJ Program Director, Kris Bruno, WNNJ Radio Personality, Maria Lake, WSUS Program Director, Steve Andrews, WSUS Radio Personality, and Mike Anthony, WSUS Radio Personality, in recognition of their promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY TREASURER TO EXECUTE THE AGREEMENT BETWEEN THE NATIONAL

ASSOCIATION OF COUNTY AND CITY HEALTH
OFFICIALS (NACCHO) AND THE COUNTY OF SUSSEX
IN THE AMOUNT OF \$5,000.00 FOR CAPACITY-
BUILDING OF MEDICAL RESERVE CORPS UNIT

- C. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPLY FOR AND ACCEPT FUNDING IN THE AMOUNT OF \$16,000.00 FROM THE NJ DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF STATE POLICE FOR HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS TRAINING SUBGRANT #10HMEP-V110-T12 (Resolution authorizes this application for the period January 20, 2011 through September 30, 2011)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY FOR THE PERIOD APRIL 1, 2011 THROUGH MARCH 31, 2012 IN THE AMOUNT OF \$87,185.00 STATE SHARE AND \$21,796.00 IN KIND MATCH
- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE AN APPLICATION FOR A SEXUAL ASSAULT RESPONSE TEAM/SEXUAL ASSAULT NURSE EXAMINER GRANT TO THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, IN THE AMOUNT OF \$56,406.00 STATE SHARE AND \$14,102.00 IN KIND MATCH FOR THE PERIOD OCTOBER 1, 2010 THROUGH & SEPTEMBER 30, 2011
- F. RESOLUTION RE: ALLOCATION OF \$93,206.00 TO CENTER FOR PREVENTION AND COUNSELING FOR OUTPATIENT ADOLESCENT SUBSTANCE ABUSE TREATMENT PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution allocates this amount for calendar year 2011)
- G. RESOLUTION RE: ALLOCATION OF \$21,269.00 TO CENTER FOR PREVENTION AND COUNSELING FOR ADOLESCENT

LIFE SKILLS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution allocates this amount for calendar year 2011)

- H. RESOLUTION RE: ALLOCATION OF \$153,000.00 TO THE CENTER FOR EVALUATION AND COUNSELING FOR AN ALTERNATIVE TO DETENTION PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution allocates this amount for calendar year 2011)
- I. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes these purchase orders for Advanced Door Sales, Inc., Montague Tool & Supply, Sussex County Plumbing & Heating, Aurora Electrical Supply, Traffic Safety Service, E & A Supply, Chemung Supply Corp., TeleSearch Staffing Solutions, Flint Trading, Inc., Precision Striping & Sealcoating, E.A. Morse & Co., Universal Supply Group, Alarm & Communications Tech., Bentley Systems, Inc., Road Safety Systems, LLC, Garden State Highway Products, Associated Auto Body & Truck, Castle Fire Protection, and Foley, Inc.)
- J. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes these purchase orders for Baker & Taylor, Audio Editions, Info Quick Solutions, American Telesis, Inc., Universal Mailing Service, Cit-e-Net, LLC, Dentrust Dental International, Cream-O-Land Dairies, Municipal Software, Inc., Election Systems & Software, Continuum Systems, Morville Agency, Transnet Corporation, and Computer Consulting Group, Inc.)

- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$37,944.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2011)
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$54,852.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2011)
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY INTERFAITH HOSPITALITY NETWORK ALLOCATING \$6,613.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2011)
- N. RESOLUTION RE: AMENDING THE AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE COUNTY OF MORRIS FOR THE HOUSING OF SUSSEX COUNTY JUVENILE DETAINEES IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. ADOPTED NOVEMBER 24, 2009 (Resolution authorizes this Amendment to guarantee two (2) beds at a cost of \$350.00 per day and \$127,750.00 annually)
- O. RESOLUTION RE: FURTHER AMENDING THE AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE COUNTY OF MORRIS FOR THE HOUSING OF SUSSEX COUNTY YOUTH SHELTER PLACEMENTS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. ADOPTED DECEMBER 17, 2008 AND AMENDED DECEMBER 16, 2009 (Resolution authorizes this Amendment to guarantee one (1) bed at a cost of \$175.00 per day and \$63,875.00 annually)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES**

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF KEITH UTTER AS A MEMBER OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR A TERM OF THREE (3) YEARS. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2013

2. RESOLUTION RE: APPOINTMENT OF MAUREEN M. CIANCI AS A MEMBER OF THE ADVISORY COUNCIL OF THE SUSSEX COUNTY DIVISION OF SENIOR SERVICES FOR A THREE (3) YEAR TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2013

(voice vote)

B. Resignations

1. Letter received from Reverend Liz Ostuni resigning from her position on the Senior Services Advisory Council effective immediately.

(voice vote)

12. **RESOLUTIONS**

- A. RESOLUTION RE: REVISION TO THE SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN AND COUNTY WASTEWATER MANAGEMENT PLAN FOR LOT ADDITION TO SEWER SERVICE AREA, LAKE MOHAWK AREA, SPARTA TOWNSHIP (Resolution preliminarily approves this Revision and authorizes that this Revision be forwarded to the NJDEP as a Revision to the 2007 Sussex County WMP Update that is currently under review)

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND DARYL KIM, M.D. FOR SERVICES AS THE MEDICAL DIRECTOR FOR THE SUSSEX COUNTY HOMESTEAD-BALANCE CENTER AND OUTPATIENT REHABILITATION PROGRAM (Resolution authorizes this Agreement in the amount of \$1,000.00 per month for the period of February 9, 2011 to February 8, 2012)
2. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE CENTER FOR PREVENTION AND COUNSELING FOR INTOXICATED DRIVER RESOURCE CENTER (IDRC) EDUCATION AND SCREENING SERVICES (Resolution authorizes this Agreement in an amount not to exceed \$24,564.00)
3. RESOLUTION RE: AWARDING A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE SERVICES OF A TRANSPORTATION PLANNING FIRM TO EVALUATE AND PREPARE A TRANSPORTATION STUDY FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES (Resolution awards this Contract to Nelson/Nygaard Consulting Associates in the amount of \$50,750.00)
4. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$14,667.00 Title IIIB Funds, \$9,250.00 COLA funds, to be supplemented by \$1,793.00 other income)

5. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR SOCIAL ADULT DAY CARE SERVICES WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$18,919.00 Title III E Funds, to be supplemented by Participant Income in the amount of \$151,767.00 and other income in the amount of \$213,288.00)
6. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH IN HOME HEALTH SERVICES FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$7,823.00 Title III B Funds, \$4,769.00 in COLA funds, \$551.00 in State Match funds and to be supplemented by Income in the amount of \$2,040.00)
7. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/ SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$28,414.00 Title III B Funds, \$26,085.00 in COLA funds, \$1,514.00 in Medicaid Match funds to be supplemented with \$10,000.00 in Project Income)
8. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$4,670.00 SHTP funds and \$487.00 County Match and \$5.00 client income)

9. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CONGREGATE NUTRITION SERVICES, WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to receive \$48,562.00 Title IIIC-1 Funds, and \$30,837.00 in Other Income for the Congregate Nutrition Program; receive \$24,049.00 of Title IIIC-2, \$9,743,00 State Home Delivered Meal funds, \$2,998.00 in COLA funds, and \$9,289.00 in State Match funds to be supplemented by income in the amount of \$48,585.00 for the Weekday Home Delivered Meal Program; and to receive \$13,000.00 of State Weekend and Holiday Home Delivered Meal funds and \$262.00 County funds to be supplemented by income in the amount of \$1,064.00 for the Weekend Home Delivered Meal Program)

10. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$5,905.00 SHTP funds, \$7,000.00 in COLA funds, \$663.00 County Match and \$6,307.00 State Match E funds to be supplemented by \$4,000.00 Client Income and \$10,714.00 in Other Income)

11. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2011 – DECEMBER 31, 2011 (Resolution awards this Contract to provide up to \$73,632.00 APS funds)

12. RESOLUTION RE: AWARDING A RENEWAL TO A CONTRACT FOR THE PURCHASE OF COMMISSARY SERVICES FOR THE KEOGH DWYER CORRECTIONAL FACILITY (Resolution authorizes this renewal with Keefe Commissary Network)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AMENDING RESOLUTION ENTITLED "AWARD OF CHANGE ORDER NO. 2 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND CONSTRUCTION CORPORATION FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-09 CARRYING COUNTY ROUTE 620 OVER SPARTA GLEN BROOK, TOWNSHIP OF SPARTA, SUSSEX COUNTY, NEW JERSEY (2009 ARRA GRANT IN THE AMOUNT OF \$449,509.40)" ADOPTED ON JANUARY 14, 2011 (Resolution authorizes this Amendment to correct a bid item adjustment representing an amount of an extra \$469.20)

(roll call vote)

14. **FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2010 APPROPRIATION RESERVES
- B. RESOLUTION RE: ESTABLISHING A NEW PETTY CASH FUND (Resolution authorizes a new petty cash fund for the Office of Fleet Management in the amount of \$200.00)

(roll call vote)

15. **PERSONNEL**

- A. Personnel Agenda - None

16. **ADMINISTRATIVE REPORT**

- A. Other

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	February 9, 2011	League of Mun. Dinner – Lafayette House	6:30 pm
Friday	February 11, 2011	Lincoln's Birthday (Observed)	Holiday
Monday	February 21, 2011	President's Day	Holiday
Wednesday	February 23, 2011	Regular Meeting	6:00 pm

23. ADJOURNMENT (voice vote)