

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 10, 2010

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 6, 2010 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations and Certificates
 1. Proclamation recognizing Christopher Evertz for attaining the rank of Eagle Scout.
 2. Proclamation recognizing Liam Colin Gendron for attaining the rank of Eagle Scout.

3. Certificate for Patrick J. Fitzgibbons for being chosen by the Sussex County St. Patrick's Day Parade Committee to serve as the 2010 Grand Marshal for the St. Patrick's Day Parade, Newton, NJ.
(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

8. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$9,135.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes a maximum of 10 cases at the cost of \$913.50 per case for calendar year 2010)
- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH DOMESTIC ABUSE & SEXUAL ASSAULT SERVICES, INC. ALLOCATING \$60,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE DASI SHELTER RESIDENTIAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 515 shelter bed days at a cost of \$115.60 per day for calendar year 2010)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 500 child care units at \$100.00 per unit for calendar year 2010)

- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$37,410.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 365 days at \$102.50 per day for calendar year 2010)

- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH EASTER SEALS NEW JERSEY ALLOCATING \$20,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EXTENDED EMPLOYMENT FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 683.06 days of extended employment at a cost of \$29.28 per day for calendar year 2010)

- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PEOPLE HELP OF SUSSEX COUNTY ALLOCATING \$12,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EMERGENCY FINANCIAL ASSISTANCE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 240 vouchers for emergency financial assistance at \$50.00 per voucher for calendar year 2010)

- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PROJECT SELF-SUFFICIENCY ALLOCATING \$33,332.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE ECONOMIC SELF-SUFFICIENCY AND FAMILY SUPPORT PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 1,926.71 case management sessions at a cost of \$17.30 per session for calendar year 2010)

- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$18,278.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF NIGHTS OF SHELTER FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 130.56 nights of motel shelter at \$140.00 per night with case management services for calendar year 2010)

- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY INTERFAITH HOSPITALITY NETWORK ALLOCATING \$12,300.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 400 hours of case management at \$18.00 a unit for a total of \$7,200.00 and \$5,100.00 in supported housing financial assistance for calendar year 2010)

- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH CENTER FOR PREVENTION AND COUNSELING ALLOCATING \$49,500.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 550 mental health counseling sessions at \$90.00 per session for calendar year 2010)

- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$3,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE LEADE PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)

- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SCARC, INC. ALLOCATING \$10,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)

- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$21,410.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF HOMEMAKER/CHORE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)
- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH KAREN ANN QUINLAN HOSPICE ALLOCATING \$21,746.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF ROUTINE HOSPICE CARE AND RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)
- P. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$5,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF MEDICAL TRANSPORTATION FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)
- Q. RESOLUTION RE: APPROVING REVISIONS TO NJDCA SMART FUTURE GRANT NUMBER: 2006-99900-3598-00 FOR THE PURPOSE OF REVISING THE SCOPE OF WORK (Resolution approves this revision to remove the tasks associated with the financial impact analysis, specifically because a qualified consultant could not be found to undertake the work and because the economic/parking conditions in Newton have been drastically altered by the current recession)
- R. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-12 (Resolution authorizes this Agreement in the amount of \$1,045,000.00 for Federal Project Number STP-0386(103)CON rehabilitating County Route 616 between mile post 00.00 and mile post 05.10 in the Town of Newton, Township of Andover and Township of Sparta)

- S. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-13 (Resolution authorizes this Agreement in the amount of \$55,800.00 for Federal Project Number FS-B00S(806)CON rehabilitating County Route 620 between mile post 01.00 and mile post 01.93 in the Township of Sparta)
- T. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-14 (Resolution authorizes this Agreement in the amount of \$1,293,175.00 for Federal Project Number FS-BOOS(805)CON for the replacement of County Bridge Q-11 carrying County Route 620 over Glen Brook in the Township of Sparta)
- U. RESOLUTION RE: AUTHORIZATION TO SUBMIT AN APPLICATION UNDER NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S LOCAL HIGH RISK RURAL ROADS PROGRAM FOR FY 2011 (Resolution authorizes this Application in the minimum amount of \$75,000.00 and the maximum amount of \$500,000.00)
- V. RESOLUTION RE: ALLOCATION OF \$153,000.00 TO THE CENTER FOR EVALUATION AND COUNSELING FOR AN ALTERNATIVE TO DETENTION PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT
- W. RESOLUTION RE: ALLOCATION OF \$21,269.00 TO CENTER FOR PREVENTION AND COUNSELING FOR ADOLESCENT LIFE SKILLS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT
- X. RESOLUTION RE: ALLOCATION OF \$73,621.00 TO CENTER FOR PREVENTION AND COUNSELING FOR OUTPATIENT ADOLESCENT SUBSTANCE ABUSE TREATMENT PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT

- Y. RESOLUTION RE: ALLOCATION OF \$12,500.00 TO JACQUELINE TILLSON FOR THE ADOLESCENT SUBSTANCE ABUSE EVALUATIONS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT FOR THE PERIOD FROM JANUARY 1, 2010 TO DECEMBER 31, 2010
- Z. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes purchase orders for Baker & Taylor, Audio Editions, EBSCO, American Telesis, Inc., Universal Mailing Service, Midwest Tape, Cit-e-Net, LLC, BDE Computer Services, Dentrust Dental International, Reinhart Food Service, Cooperative Communications, Palinet, Pocono Produce, SirsiDynix, Municipal Software, Inc., and Transnet Corporation)
- AA. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for Info Quick Solutions, Inc., Advanced Door Sales, Inc., Montague Tool & Supply, Notchwood Landscaping, Lou's Glass, Sussex County Plumbing & Heating, Aurora Electrical Supply, Traffic Safety Service, Kustom Control Solutions Corp., Associated Auto Body & Trucks, E&A Supply, Chemung Supply Corp., Computer Consulting Group, Chromate Industrial Corp., Telesearch Staffing Solutions, Flint Trading, Inc., Precision Striping & Sealcoating, E.A. Morse & Co., and Universal Supply Group)
- BB. RESOLUTION RE: TO ESTABLISH PRIVATE PAY, SUB-ACUTE AND RESPITE CARE RATES AT THE SUSSEX COUNTY HOMESTEAD (Resolution increases the rates by \$11.00 per day)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

9. **APPROVAL OF MINUTES** Reorganization Meeting January 1, 2010
Regular Meeting January 13, 2010

Executive Session Minutes
Regular Meeting December 16, 2009

(voice vote)

10. **APPOINTMENTS AND/OR RESIGNATIONS**

11. **RESOLUTIONS**

- A. RESOLUTION RE: AUTHORIZING THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO PROVIDE NOTICE PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ. OF THE PROPOSED AUCTION SALE OF REAL PROPERTIES COMMONLY KNOWN AS 128 AND 130 MORRIS TURNPIKE IN THE TOWNSHIP OF FRANKFORD AND DESIGNATED AS LOTS 5 AND 7.03 ON THE FRANKFORD TOWNSHIP TAX MAP

(voice vote)

12. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND AMERICAN HEALTHCARE SERVICES, P.C. FOR THE PROVISION OF MEDICAL SERVICES FOR INMATES AT THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the maximum amount of \$16,770.83)
2. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH INHEALTH ASSOCIATES FOR THE PROVISION OF PHYSICIAN SERVICES/ADVANCE PRACTICE PSYCHIATRIC NURSING SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$62,400.00)

3. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH PENNONI ASSOCIATES, INC. FOR THE PROVIDING OF GROUND WATER SAMPLING AND REPORTING AT THE LAFAYETTE MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$4,000.00)
4. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH TIMOTHY HAAHS & ASSOCIATES, INC. FOR THE PROVIDING OF A PARKING GARAGE CONTROLS FEASIBILITY STUDY AT THE JUDICIAL CENTER AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$15,000.00)
5. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE CENTER FOR PREVENTION AND COUNSELING FOR INTOXICATED DRIVER RESOURCE CENTER (IDRC) EDUCATION AND SCREENING SERVICES (Resolution authorizes this Agreement in the amount not to exceed \$24,564.00)
6. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND SUSAN BECKER, RN/MSN, APN-C FOR NURSE PRACTITIONER SERVICES FOR THE SUSSEX COUNTY HOMESTEAD – BALANCE CENTER (Resolution authorizes this Agreement in the amount not to exceed \$21,600.00)
7. RESOLUTION RE: AWARD OF CONTRACT FOR REHABILITATION OF COUNTY BRIDGE P-13, COUNTY ROUTE 560, SANDYSTON TOWNSHIP, SUSSEX COUNTY, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Konkus Corporation, in the amount of \$621,194.55)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND PARETTE SOMJEN ARCHITECTS FOR THE DESIGN OF AN EMERGENCY GENERATOR FOR THE RECORDS RETENTION CENTER AT THE OLD HOMESTEAD FACILITY WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Amendment in the amount of \$8,300.00 (7%) for the design of a new emergency generator)

(roll call vote)

13. **FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2009 APPROPRIATION RESERVES
(roll call vote)

14. **PERSONNEL**

- A. Personnel Agenda (voice vote)

- B. Resolutions

1. RESOLUTION RE: AUTHORIZATION TO ADOPT AMENDMENTS TO VARIOUS POLICIES OF SUSSEX COUNTY'S EMPLOYEE HANDBOOK

(voice vote)

15. **ADMINISTRATIVE REPORT**

- A. Other

16. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

17. **UNFINISHED BUSINESS**

18. **NEW BUSINESS**

19. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

20. **FREEHOLDERS' COMMENTS**

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Wednesday	February 10, 2010	League of Mun. Dinner Lafayette House	6:30 pm
Friday	February 12, 2010	Lincoln's Birthday	Holiday
Monday	February 15, 2010	President's Day	Holiday
Wednesday	February 24, 2010	Regular Meeting	5:00 pm

23. **ADJOURNMENT** (voice vote)