

AMENDED AGENDA

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 13, 2013

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

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PUBLIC HEARING – 5:00 PM

**Proposed Sussex County Future Wastewater Service Area (FWSA) Map
Sussex County Wastewater Management Plan (WMP)
Proposed Amendment to the Sussex County Water Quality Management Plan (WQMP)
– Morris and Sussex Counties (the proposed amendments are for the entire area of
Sussex County and areas of the Morris County FWSA map wholly within the Sussex
County WQM Plan (only those portions of Jefferson Township, Mount Arlington
Borough, Netcong Borough and Roxbury Township)
Program Interest No.: 435459
Activity No.: WMP120002**

Is anyone present to be heard regarding this Amendment?

MOTION that the Public Hearing be closed. (voice vote)

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B.

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PUBLIC HEARING – 5:00 PM

FINAL ADOPTION – CAPITAL ORDINANCE

Freeholder Director Space: "At our regular meeting held on January 30, 2013, we introduced for first reading the following Capital Ordinance which was advertised in the New Jersey Herald issue of February 4, 2013, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

CAPITAL ORDINANCE APPROPRIATING \$49,322.00 FROM GENERAL CAPITAL SURPLUS FOR FACILITIES IMPROVEMENTS RELATED TO THE 9-1-1/EMERGENCY OPERATIONS CENTER (EOC) PROJECT

Is anyone present to be heard regarding this Capital Ordinance?

MOTION that the Public Hearing be closed. (voice vote)

MOTION that this Capital Ordinance be finally adopted. (roll call vote)

MOTION to authorize the Clerk to advertise this Capital Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

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6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations/Certificates

1. Certificate for James Ruiz in recognition for his seven years of dedicated volunteer service as Cubmaster of Cub Scout Pack 404.
2. Certificate for John G. Armeno in recognition for his volunteer service to the Sussex County community through his 24 years as a member of the Sussex County Water Quality Policy Advisory Committee (PAC), and 26 years as a member of the Solid Waste Advisory Council.
3. Certificate for John and Sue Sullivan in recognition of being chosen Co-Grand Marshals of the 2013 St. Patrick's Day Parade.
4. Certificate for Dawn Delaney in recognition of being chosen Co-Grand Marshal of the 2013 St. Patrick's Day Parade.
5. Certificate for the Keepers of Coursens Corners in recognition of being chosen the recipient of the 2013 "Historic Preservation Recognition Award" by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
6. Certificate for Gene and Stephanie Bootsma in recognition of being chosen the recipient of the 2013 "Ramsey-Cooper Award" by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
7. Certificate for Dan Barr in recognition of being chosen the recipient of the 2013 "History Award" by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
8. Certificate for Linda Zwart in recognition of being chosen the recipient of the 2013 "Community Service Award" by the Chinkchewunska Chapter National Society Daughters of the American Revolution.

(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$23,942.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 1,198 service units at \$19.98 each for calendar year 2013)
- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH FAMILY PROMISE OF SUSSEX COUNTY ALLOCATING \$12,300.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 400 hours of case management services at \$18.00 a unit for a total of \$7,200.00, \$100.00 in mileage reimbursement and \$5,000.00 in Supported Housing financial assistance for calendar year 2013)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NEWBRIDGE SERVICES INC. ALLOCATING \$65,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 710 hours of client contact at \$91.55 per unit for calendar year 2013)
- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$7,123.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 9.49 cases at the cost of \$751.24 per case for calendar year 2013)

- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 500 child care units at \$100.00 per unit for calendar year 2013)
- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$34,885.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF TRANSPORTATION SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 2,600 one-way trips at \$13.45 per trip for calendar year 2013)
- H. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Audio Editions; Baker & Taylor, Inc.; Computer Consulting Group, Inc.; Continuum Voice & Data System; Cream O Land Dairies, LLC; Earth-Tec Associates, Inc.; Election Systems & Software, LLC; Genesis Engineering, Inc.; H&G Contractors, Inc.; Keller & Kirkpatrick, Inc.; Lakeside Construction; Salmon Bros., Inc.; and Sparwick Contracting, Inc.)
- I. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Advanced Door Sales, Inc.; Alarm & Communications Technologies, Inc.; Aurora Electric Supply; Chemung Supply Corporation; E.A. Morse & Co., Inc.; Fredon Welding & Iron Works Inc.; Garden State Highway Products, Inc.; Interstate Battery; Lou's Glass Repairs; MacMillan Oil Co. of Allentown Inc.; MicroSystem-NJ.Com; Montague Tool & Supply;

Pulitzer/Bogard & Associates, Inc.; and TeleSearch Staff Solutions)

- J. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO AMEND THE RESOLUTION ENTITLED "AREA PLAN GRANT AGREEMENT 13- 1394-AAA-C-2 WITH THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF AGING SERVICES" ADOPTED OCTOBER 24, 2012
- K. RESOLUTION RE: AUTHORIZING THE PURCHASE OF SPECIALIZED SERVICES OF A CRIMINAL JUSTICE CONSULTANT TO PERFORM A COMPREHENSIVE NEEDS ASSESSMENT AT THE KEOGH-DWYER CORRECTIONAL FACILITY IN THE COUNTY OF SUSSEX WITHOUT COMPETITIVE BIDDING ON THE BASIS OF ITS DESIGNATION AS AN EXTRAORDINARY, UNSPECIFIABLE SERVICE (Resolution authorizes this purchase from Pulitzer Bogard & Associates, LLC in an amount not to exceed \$161,460.00)
- L. RESOLUTION RE: AUTHORIZATION TO FILE A REQUEST WITH NJ TRANSIT AND THE U.S. DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF SUSSEX FOR REPLACEMENT VEHICLES UNDER SECTION 5317 OF THE FEDERAL TRANSIT ADMINISTRATION FOR FFY 2009 FUNDING (Resolution authorizes this request to provide a total of two replacement vehicles – 1 18 passenger extended mini-bus to replace 1 2007 Ford mini-bus and 1 12 passenger with 2 wheelchair positions extended mini-bus with a rear lift to replace 1 County 2003 Ford mini-bus with a County 20% match of \$34,000.00)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. APPROVAL OF MINUTES Regular Meeting January 30, 2013 (voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

- 1. RESOLUTION RE: APPOINTMENT OF WESLEY A. POWERS AS A MEMBER OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR A THREE

(3) YEAR TERM. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2015

2. RESOLUTION RE: APPOINTMENT OF JOSEPH MAIKISCH AS A MEMBER OF THE SUSSEX COUNTY PLANNING BOARD FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2015
3. RESOLUTION RE: APPOINTMENT OF DANIEL C. CONKLING AS A MEMBER OF THE SUSSEX COUNTY PLANNING BOARD FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2015
4. RESOLUTION RE: APPOINTMENT OF WOLFGANG GSTATTENBAUER AS THE FIRST ALTERNATE MEMBER OF THE SUSSEX COUNTY PLANNING BOARD TO FILL THE UNEXPIRED TERM OF JOSEPH MAIKISCH. SAID TERM TO EXPIRE DECEMBER 31, 2015
5. RESOLUTION RE: APPOINTMENT OF GENE L. CRAWFORD AS THE SECOND ALTERNATE MEMBER OF THE SUSSEX COUNTY PLANNING BOARD TO FILL THE UNEXPIRED TERM OF DANIEL CONKLING. SAID TERM TO EXPIRE DECEMBER 31, 2015
6. RESOLUTION RE: APPOINTMENT OF EMILY SANCHEZ AS A MEMBER OF THE SUSSEX COUNTY DISABILITY SERVICES ADVISORY COUNCIL FOR A TERM OF THREE (3) YEARS. TERM TO EXPIRE DECEMBER 31, 2015

(voice vote)

12. **RESOLUTIONS**

- A. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE A CONSORTIUM AGREEMENT WITH MORRIS/SUSSEX/WARREN COUNTIES WORKFORCE INVESTMENT BOARD

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT FOR FLOOR DRAIN SYSTEM IMPROVEMENTS AT THE ANDOVER ROAD MAINTENANCE FACILITY IN THE COUNTY OF SUSSEX (Resolution awards this Contract to the apparent lowest responsible bidder, Ferraro Construction Corporation in the amount of \$354,000.00)
2. RESOLUTION RE: AWARDING A CONTRACT THROUGH COMPETITIVE CONTRACTING FOR THE PURCHASE OF PHARMACEUTICAL SERVICES FOR THE OFFICE OF THE SHERIFF (Resolution awards this Contract to Contract Pharmacy Services, Inc. in the amount not to exceed \$36,000.00)
3. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PROGRAM WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2013 TO DECEMBER 31, 2013 (Resolution awards this Agreement to provide up to \$8,078.00 in Title III C1 funds, \$4,118.00 NSIP funds and \$58,858.00 in County funds)
4. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2013 TO DECEMBER 31, 2013 (Resolution awards this Contract to provide up to \$5,905.00 SHTP funds, \$7,000.00 in COLA funds, \$332.00 County Match, \$3,197.00 in Title III E funds and \$3,441.00 State Match E funds to be supplemented by \$3,600.00 Client Income and \$15,594.00 in Other Income)

5. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2013 TO DECEMBER 31, 2013 (Resolution awards this Agreement to provide up to \$5,481.00 in Title III C-2 funds, \$4,118.00 in NSIP funds and \$62,013.00 in County funds)
6. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2013 – DECEMBER 31, 2013 (Resolution awards this Contract to provide up to \$14,667.00 Title IIIB funds, \$9,250.00 COLA funds, to be supplemented by \$1,462.00 other income)
7. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 (Resolution awards this Contract to provide up to \$4,680.00 SHTP funds and \$488.00 County Match and \$5.00 client income)
8. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/ SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 (Resolution awards this Contract to provide up to \$28,422.00 Title IIIB funds, \$26,085.00 in COLA funds, and \$1,516.00 in Medicaid Match funds, to be supplemented with \$1,500.00 in Project income)

9. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2013 THROUGH DECEMBER 31, 2013 (Resolution awards this Contract to provide up to \$73,632.00 APS funds)

10. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2013 - DECEMBER 31, 2013 (Resolution awards this Contract to provide \$23,269.00 Title IIIC-2 funds, \$19,486.00 State Home Delivered Meal funds, \$5,996.00 in COLA funds and \$9,263.00 in State Match funds to be supplemented by income in the amount of \$101,026.00 for Weekday Home Delivered Meal Program and to provide \$13,000.00 State Weekend and Holiday Home Delivered Meal funds, \$262.00 County funds, to be supplemented by income in the amount of \$7,351.00 for the Weekend Home Delivered Meal program)

11. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH NURSES' CHOICE HOME CARE FOR THE PERIOD OF JANUARY 1, 2013 - DECEMBER 31, 2013 (Resolution awards this Contract to provide \$7,823.00 in Title IIIB funds, \$4,769.00 in COLA funds, \$551.00 in State Match funds, to be supplemented by income in the amount of \$250.00)

12. RESOLUTION RE: AWARD OF CONTRACT EXTENSION BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR CERTIFIED LABORATORY TESTING SERVICES SUPERVISED BY A PROFESSIONAL ENGINEER FOR THE DEPARTMENT OF ENGINEERING AND PLANNING (Resolution extends this Contract with ANS Consultants, Inc. with a minimum expenditure of \$200.00 and a maximum amount of \$150,000.00)

13. RESOLUTION RE: AUTHORIZING ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH MAGNACARE ADMINISTRATIVE SERVICES, L.L.C. TO PROVIDE INSURANCE CONSULTING SERVICES FOR THE COUNTY'S HEALTH AND PRESCRIPTION DRUG INSURANCE PLANS WITHOUT COMPETITIVE BIDDING AS AN EXTRAORDINARY UNSPECIFIABLE SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(m) (Resolution authorizes this Agreement in the amount of \$55,775.00 for 2012 and \$47,000.00 for 2013)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORP. FOR THE "2011 SUSSEX COUNTY ROAD RESURFACING PROGRAM" (Resolution awards this Change Order for an increase of \$26,651.75 (0.93%) for final quantities determined by as-built measurements and certified weight tickets)

2. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORP. FOR THE "2012 SUSSEX COUNTY ROAD RESURFACING PROGRAM" (Resolution awards this Change Order for a decrease of \$256,674.18 (11.01%) for final quantities determined by as-built measurements and certified weight tickets)

(roll call vote)

14. FINANCIAL

A. RESOLUTION RE: TRANSFER OF 2012 APPROPRIATION RESERVES
(roll call vote)

15. PERSONNEL

A. Personnel Agenda (no Personnel Agenda for this meeting)

16. ADMINISTRATIVE REPORT

A. Other

17. COUNTY COUNSEL

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

A. Personnel

B. Contract

C. Litigation

D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	February 13, 2013	League of Mun.	6:30 pm
		Dinner – The Homestead Restaurant	
Monday	February 18, 2013	President’s Day	Holiday
Wednesday	February 27, 2013	Regular Meeting	5:00 pm

23. ADJOURNMENT (voice vote)