

**REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 26, 2014**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

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**PUBLIC HEARING – 5:00 PM**

**FINAL ADOPTION – CAPITAL ORDINANCE**

**Freeholder Director Vohden:** "At our regular meeting held on February 14, 2014, we introduced for first reading the following Capital Ordinance which was advertised in the New Jersey Herald issue of February 16, 2014, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**CAPITAL ORDINANCE APPROPRIATING \$22,120.00 FROM GENERAL CAPITAL SURPLUS FOR REQUIRED MATCHING FUNDS RELATED TO THE ACQUISITION OF TWO (2) VEHICLES BY NJ TRANSIT FOR THE SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE UNDER THE FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5317 NEW FREEDOM GRANT**

**MOTION** that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Capital Ordinance?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Capital Ordinance be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Capital Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

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B.  
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**PUBLIC HEARING – 5:00 PM**

**FINAL ADOPTION – BOND ORDINANCE**

**Freeholder Director Vohden:** "At our regular meeting held on February 14, 2014, we introduced for first reading the following Bond Ordinance which was advertised in the New Jersey Herald issue of February 16, 2014, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**BOND ORDINANCE PROVIDING FOR VARIOUS 2014 CAPITAL IMPROVEMENTS BY AND IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY APPROPRIATING \$5,286,750.00 THEREFORE AND AUTHORIZING \$5,035,000.00 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF**

**MOTION** that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Bond Ordinance?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Bond Ordinance be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Bond Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

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**6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation designating the month of March, 2014 as “American Red Cross Month”.
2. Proclamation in recognition of Steven Philip Schneider attaining the rank of Eagle Scout.  
(voice vote)

B. Presentations

1. Acknowledging the retirement of Raymond Loevlie, Sheriff’s Officer Sergeant, who retired after 25 years with the County; Donna Traylor, Agricultural Resource Specialist 1 for the Planning Department, who retired after 25 years with the County; and Carol M. Webster, Employee Board of Elections, who retired after 25 years with the County.

**7. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**8. FREEHOLDERS’ COMMENTS**

**9. APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes the issuance of purchase orders for All County Fuel Oil co., Inc.; AmCad; Audio Editions; Baker & Taylor, Inc.; Computer Consulting Group, Inc.; Dentrust Dental; Earth-Tec Associates, Inc.; Genesis Engineering, Inc. Guerin & Vreeland Engineering, Inc.; Keller & Kirkpatrick, Inc.; Midwest Tapes; Morville Agency; Pocono Produce Company; RP Baking; Salmon Bros., Inc.;

Universal Mailing Services, Inc.; VanWingerden Associates, LLC; and the West Group)

- C. RESOLUTION RE: AMENDING RESOLUTION ENTITLED "AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO APPLY FOR AND ACCEPT CONTRACT #14-541-ADA-0 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES PROVIDING \$325,573.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014" ADOPTED ON NOVEMBER 26, 2013 (Resolution authorizes this Amendment to revise three subcontracts specified in the original Application, resulting in funding increases; the revised Application includes \$325,573.00 in funding from the NJ Department of Human Services, Division of Addiction Services, with a County match of \$39,201.00)
  
- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, OFFICE OF HOMELAND SECURITY AND PREPAREDNESS, FFY12 HOMELAND SECURITY GRANT, AWARD #EMW-2012-SS-00173-S01 FOR THE TOTAL AMOUNT OF \$776.55
  
- E. RESOLUTION RE: AUTHORIZING THE PURCHASE OF ANNUAL SYSTEM MAINTENANCE AND SUPPORT SERVICES FOR THE COUNTY OF SUSSEX'S ONBASE ENTERPRISE DOCUMENT MANAGEMENT SYSTEM (Resolution authorizes this purchase from Continuum Voice & Data Systems in the amount of \$36,969.17 for the period of April 1, 2014 to April 1, 2015)
  
- F. RESOLUTION RE: AUTHORIZING SUBMISSION OF THE PUBLIC LIBRARY STATISTICAL REPORT FOR 2013 BY THE SUSSEX COUNTY DIVISION OF LIBRARY SERVICES

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

- 10. **APPROVAL OF MINUTES** Regular Meeting February 14, 2014  
(voice vote)

**11. APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF GARY KRAEMER AS A MEMBER OF THE SUSSEX COUNTY MENTAL HEALTH BOARD TO FILL THE UNEXPIRED TERM OF ELIZABETH MANLEY. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE JUNE 30, 2015

(voice vote)

**12. RESOLUTIONS**

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes this Contract to provide up to \$5,802.00 SHTP funds, \$6,796.00 in COLA funds, \$163.00 County Match, \$3,197.00 in Title III E funds and \$3,441.00 State Match E funds, to be supplemented by \$3,600.00 Client Income and \$15,594.00 in Other Income for calendar year 2014)
2. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2014 - DECEMBER 31, 2014 (Resolution authorizes this Contract to provide \$21,128.00 of Title III C-2 funds, \$19,486.00 State Home Delivered Meal funds, \$5,792.00 in COLA funds and \$9,264.00 in State Match funds to be

supplemented by income in the amount of \$89,026.00 for calendar year 2014)

3. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/ SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014  
(Resolution authorizes this Contract to provide up to \$28,422.00 Title IIIB funds, \$25,880.00 in COLA funds, and \$1,443.00 in Medicaid Match funds, to be supplemented with \$1,500.00 in Project Income for calendar year 2014)
4. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2014 – DECEMBER 31, 2014  
(Resolution authorizes this Contract to provide up to \$14,667.00 Title IIIB funds, \$9,046.00 COLA funds, to be supplemented by \$1,462.00 other income for calendar year 2014)
5. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014  
(Resolution authorizes this Contract to provide up to \$74,903.00 APS funds for calendar year 2014)
6. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH

NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2014 THROUGH DECEMBER 31, 2014 (Resolution authorizes this Contract to provide up to \$4,578.00 SHTP funds and \$119.00 County Match and \$5.00 client income for calendar year 2014)

7. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PERIOD OF JANUARY 1, 2014 - DECEMBER 31, 2014 (Resolution authorizes this Contract to provide \$7,823.00 in Title IIIB funds, \$4,565.00 in COLA funds, \$410.00 in State Match B-D funds, \$14,759.00 in Title III E funds and \$2,544.00 in State Match E funds, to be supplemented by income in the amount of \$200.00 for calendar year 2014)
  
8. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes this Agreement to provide up to \$6,349.00 in Title IIIC-2 funds, \$4,492.00 in NSIP funds and \$15,503.00 in County funds for calendar year 2014)
  
9. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes this Agreement to provide up to \$8,078.00 in Title IIIC-1 funds, \$4,493.00

NSIP funds and \$14,715.00 in County funds for calendar year 2014)

10. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE CENTER FOR PREVENTION AND COUNSELING FOR INTOXICATED DRIVER RESOURCE CENTER (IDRC) EDUCATION AND SCREENING SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$24,564.00 for calendar year 2014)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

- A. Personnel Agenda (no Personnel Agenda for this meeting)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects  
B. Litigation  
C. Contract  
D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

A. Personnel

1. Interviews for the Clerk of the Board of Chosen Freeholders' position

B. Contract

C. Litigation

D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Wednesday                      March 12, 2014                      Regular Meeting                      5:00 PM

23. **ADJOURNMENT** (voice vote)