

REGULAR MEETING HELD ON WEDNESDAY, JANUARY 12, 2011

6:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 6, 2011 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations and Certificates
 1. Proclamation recognizing Brian Philhower for attaining the rank of Eagle Scout.

2. Certificate for Jeffrey M. Parrott in recognition of being the recipient of the "2010 Friend of Human Services Award" presented by the Council of Service Agencies for his selfless commitment to helping a neighbor in need through his establishment of the "Champions for Charity" food drives.
3. Certificate for Rob Moorhead, WNNJ Program Director, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.
4. Certificate for Kris Bruno, WNNJ Radio Personality, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.
5. Certificate for Maria Lake, WSUS Program Director, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.
6. Certificate for Steve Andrews, WSUS Radio Personality, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.
7. Certificate for Mike Anthony, WSUS Radio Personality, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drive, November 21 & 22, 2010.
8. Certificate for John J. Schaninger, Vice President of Sales & Merchandising, Quick Chek Corporation, in recognition of his continued support and promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Pantry Drives, November 21 & 22, 2010.

(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

- B. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE BUDGET MODIFICATION #1 TO CONTRACT OF THE LOCAL CORE CAPACITY FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT #HIPER-2011-HIPER-LINCS FOR THE PERIOD OF AUGUST 10, 2010 TO AUGUST 9, 2011 (Resolution authorizes this increase of \$80,000.00 for Pandemic Influenza preparedness improvement actions or related activities and expenses)
- C. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE BUDGET REVISION #1 TO CONTRACT OF THE LOCAL CORE CAPACITY FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FOR THE PERIOD OF AUGUST 10, 2010 TO AUGUST 9, 2011 (Resolution authorizes this Revision to reflect changes between budget categories of Personnel, including salary & wages and other cost categories including office expense/related cost, staff training & education costs, program expense & related costs and travel, conference & meetings)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A LETTER OF AGREEMENT FOR FUNDING IN THE AMOUNT OF \$50,000.00 FROM THE MORRIS/SUSSEX/WARREN WORKFORCE INVESTMENT BOARD NEEDS BASED WORK SUPPORTS PROGRAM FOR JOB ACCESS: REVERSE COMMUTE MATCHING FUNDS IN THE AMOUNT OF \$40,000.00 AND TRANSPORTATION RELATED EXPENSES FOR WELFARE CLIENTS IN THE AMOUNT OF \$10,000.00 FOR CALENDAR YEAR 2011 (Resolution authorizes this Letter of Agreement and Morris County will provide Sussex County with \$37,500.00 in Temporary Assistance For Needy Families work activities funds and \$12,500.00 in General Assistance/Food Stamps work activities funds)

- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY2011 LOCAL BRIDGES, FUTURE NEEDS PROGRAM IN THE AMOUNT OF \$1,000,000.00 WITH \$15,000.00 AS COUNTY SHARE (Resolution authorizes this application for the rehabilitation of Bridge K-04 in Hopatcong Borough, S-31 in Stillwater Township, O-04 in Ogdensburg Borough, E-04 in Franklin Borough, V-08 in Vernon Township, and D-26 in Frankford Township)

- F. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF FURNITURE FOR SUSSEX COUNTY WHEATSWORTH FACILITY (Resolution authorizes this purchase for various chairs and tables from Haworth, Inc. in the amount of \$18,961.44, Various chairs from Global Industries in the amount of \$17,875.00, and Various systems furniture from Affordable Interior Systems in the amount of \$115,899.35 for a total amount of \$152,735.79)

- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF SAMPLE, EMERGENCY AND OVERSEAS BALLOT PRINTING FOR THE OFFICE OF THE COUNTY CLERK (Resolution authorizes this purchase from the Printing Center in the amount of \$53,513.00)

- H. RESOLUTION RE: AUTHORIZING THE EXTENSION OF THE CONTRACT FOR THE PURCHASE OF THE SUSSEX COUNTY CLERK IMAGING AND TRANSACTION MANAGEMENT SYSTEM FOR THE SUSSEX COUNTY CLERK'S OFFICE (Resolution authorizes this extension of the Contract with AmCad, LLC in the approximate amount of \$92,000.00)

- I. RESOLUTION RE: DESIGNATING THE MORVILLE AGENCY AS RISK MANAGEMENT CONSULTANT FOR THE STATEWIDE INSURANCE FUND (Resolution authorizes this designation with the set fee for 2011 being \$70,069.00)

- J. RESOLUTION RE: DESIGNATING THE MORVILLE AGENCY AS RISK MANAGEMENT CONSULTANT FOR THE PUBLIC ALLIANCE INSURANCE COVERAGE (PAID) FUND (Resolution authorizes this designation with the set fee for 2011 being \$73,460.00)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES**

Regular Meeting December 15, 2010

Release of Executive Session Minutes

Regular Meeting November 8, 2010

(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF SUSAN C. SHAKE TO THE BOARD OF EDUCATION OF THE SUSSEX COUNTY VOCATIONAL-TECHNICAL SCHOOL FOR A TERM OF FOUR (4) YEARS. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE OCTOBER 31, 2014
2. RESOLUTION RE: NEW JERSEY ASSOCIATION OF COUNTIES (Resolution appoints Freeholder Director Zeoli as the Representative of this Board, Freeholder Zellman as the Alternate Representative of this Board and County Administrator, John H. Eskilson, as the Second Alternate Representative of this Board for 2011)
3. RESOLUTION RE: APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR STATEWIDE INSURANCE FUND FOR 2011 (Resolution appoints John H. Eskilson as the Commissioner and Ron Tappan as the Alternate Fund Commissioner)
4. RESOLUTION RE: APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR PUBLIC ALLIANCE INSURANCE COVERAGE FUND FOR 2011 (Resolution appoints Patrick W. Bailey as the Commissioner and Ron Tappan as the Alternate Fund Commissioner)

(voice vote)

B. Resignations

1. Letter received from Dennis Snyder resigning his position on the Open Space Committee effective January 1, 2011.
2. Letter received from Richard A. Vohden resigning his position on the Planning Board effective December 31, 2010.
3. Letter received from Richard A. Vohden resigning his position on the Open Space Committee effective December 31, 2010.
4. Letter received from Richard A. Vohden resigning his position on the Strategic Growth Committee effective December 31, 2010.
(voice vote)

12. **RESOLUTIONS**

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Change Orders

1. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 3 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND LJM ENGINEERING GROUP FOR THE PROVIDING OF ENGINEERING SERVICES AND CONSTRUCTION ADMINISTRATION FOR THE COUNTY –OWNED AREAS OF COCHRAN HOUSE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes the increase of \$66,400.00 for additional design engineering and construction administration associated with Part II of the HVAC systems design project for the Taxation & Election offices (Phase I), the Hall of Records offices (Phase 2), and the County Clerk offices (Phase 3))

2. RESOLUTION RE: AWARD OF CHANGE ORDER NO.1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND KONKUS CORPORATION FOR REHABILITATION OF SUSSEX COUNTY BRIDGE P-13 CARRYING COUNTY ROUTE 560 OVER LITTLE FLAT BROOK, TOWNSHIP OF SANDYSTON, SUSSEX COUNTY, NEW JERSEY (Resolution authorizes this increase of \$9,176.96 (1.45%) for the final quantities to be determined by as built measurements and certified weight tickets)
3. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 2 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND CONCRETE CONSTRUCTION CORPORATION FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-09 CARRYING COUNTY ROUTE 620 OVER SPARTA GLEN BROOK, TOWNSHIP OF SPARTA, SUSSEX COUNTY, NEW JERSEY (2009 ARRA GRANT IN THE AMOUNT OF \$449,509.40) (Resolution authorizes this increase of \$16,403.05 (5.14%) for the final quantities to be determined by as built measurements and certified weight tickets)
4. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 2 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND EMPKO CONTRACTING, INC. FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-11 CARRYING COUNTY ROUTE 620 (GLEN ROAD) OVER SPARTA GLEN BROOK, TOWNSHIP OF SPARTA, SUSSEX COUNTY, NEW JERSEY (2009 ARRA GRANT IN THE AMOUNT OF \$901,237.50) (Resolution authorizes this Change Order to extend the time for completion of this project until late Spring, 2011)

(roll call vote)

14. FINANCIAL

- A. RESOLUTION RE: APPROVING A CASH MANAGEMENT PLAN FOR 2011
- B. RESOLUTION RE: ADOPTION OF A 2011 TEMPORARY OPERATING BUDGET BY THE COUNTY OF SUSSEX

- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE NJ DEPARTMENT OF AGRICULTURE, SUSSEX COUNTY AGRITOURISM MARKETING GRANT FOR 2006-07 (Resolution authorizes the canceling of 2006 Receivable in the amount of \$1,922.94; and 2007 Reserve in the amount of \$1,922.94)

- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE NJ DEPARTMENT OF COMMUNITY AFFAIRS, CROSS ACCEPTANCE III ASSISTANCE PROGRAM GRANT FOR 2001 (Resolution authorizes the canceling of 2001 Reserve in the amount of \$.18)

(roll call vote)

15. **PERSONNEL**

- A. Personnel Agenda – (None)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	January 12, 2011	League of Mun. Dinner	6:00 pm
		Lafayette House	
Monday	January 17, 2011	Martin Luther King, Jr. Day	Holiday
Wednesday	January 26, 2011	Regular Meeting	6:00 pm

23. ADJOURNMENT (voice vote)