

**REGULAR MEETING HELD ON WEDNESDAY, JANUARY 13, 2010**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 6, 2010 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
  - A. Proclamations and Certificates
    1. Proclamation in recognition of Eric Rebisz attaining the rank of Eagle Scout.
    2. Proclamation designating the month of January, 2010 as "National Mentoring Month".

3. Certificate presented to High Point Regional High School "Champions for Charity" for sharing their spirit of community, enthusiasm of youth, and sincere desire to help those in need on December 16, 2009.
4. Certificate for Glenn R. Lewis in recognition of his many years of devoted service to the residents of Sussex County.  
(voice vote)

B. Presentations

1. Presentation to the Sussex County Community College by the Department of Environmental and Public Health Services in appreciation for its outstanding contributions and service during the 2009 H1N1 Influenza Clinics during November and December, 2009.

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 10 minutes or less)**

8. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE LETTER OF AGREEMENT WITH MORRIS COUNTY TO PROVIDE \$8,437.00 IN FUNDING TO THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PROVISION OF DATA ENTRY AND RELATED SERVICES UNDER THE WORK FIRST NEW JERSEY TEMPORARY ASSISTANCE FOR NEEDY FAMILIES WORK VERIFICATION PROGRAM FOR THE PERIOD OF JULY 1, 2009 THROUGH JUNE 30, 2010
- C. RESOLUTION RE: AUTHORIZATION TO EXECUTE THE PROJECT AWARD CONTRACT FOR THE COUNTY PROSECUTOR INSURANCE FRAUD REIMBURSEMENT PROGRAM, JANUARY 1, 2010 THROUGH DECEMBER 31, 2010 IN THE TOTAL AMOUNT OF \$126,865.00
- D. RESOLUTION RE: DESIGNATING THE MORVILLE AGENCY AS RISK MANAGEMENT CONSULTANT FOR THE PUBLIC ALLIANCE INSURANCE COVERAGE (PAIC) FUND (Resolution authorizes the fee of \$80,554.88, which is 7.5% of the 2010 annual assessment for all lines, which is \$1,074.065.00)

- E. RESOLUTION RE: DESIGNATING THE MORVILLE AGENCY AS RISK MANAGEMENT CONSULTANT FOR THE STATEWIDE INSURANCE FUND (Resolution authorizes the fee of \$74,623.20, which is 6% of the 2010 annual assessment for Worker's Compensation, which is \$1,243.720.00)
- F. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF COMPUTER ASSISTED SCANNING EQUIPMENT FOR COURTHOUSE SECURITY FOR THE SUSSEX COUNTY OFFICE OF THE SHERIFF (Resolution authorizes this purchase from Smith's Detection in the approximate amount of \$84,105.00)
- G. RESOLUTION RE: AUTHORIZING THE ACQUISITION OF REAL PROPERTY KNOWN AS LOT 9 IN BLOCK 40001 IN THE BOROUGH OF HOPATCONG, COUNTY OF SUSSEX, STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:12-5, AS PART OF THE COUNTY'S OPEN SPACE PROGRAM (Resolution authorizes this acquisition in the amount of \$50,000.00 for a 10 acre parcel (County's share is \$20,000.00 and the balance of \$30,000.00 being paid from the County's Green Acres Planning Incentive Grant))
- H. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A CONTRACT WITH JAMES LEE WITT ASSOCIATES FOR THE DEVELOPMENT OF ALL HAZARDS PRE-DISASTER MITIGATION PLAN FOR FOUR OF THE FIVE COUNTIES IN THE NORTHERN DELAWARE RIVER REGION FOR A CONTRACT AMOUNT NOT EXCEEDING THE AMOUNT OF \$385,000.00

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

- 9. **APPROVAL OF MINUTES** Regular Meeting November 24, 2009  
Regular Meeting December 16, 2009  
Regular Meeting December 30, 2009

**Executive Session Minutes**  
Regular Meeting November 24, 2009

(voice vote)

**10. APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTING FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR STATEWIDE INSURANCE FUND (Resolution appoints John Eskilson as the Fund Commissioner and Patrick Bailey as the Alternate Fund Commissioner)
2. RESOLUTION RE: REAPPOINTMENT OF JOSEPH C. INGA AS FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2010 AND EXPIRE JANUARY 14, 2013
3. RESOLUTION RE: REAPPOINTMENT OF MICHAEL P. ALVAREZ AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2010 AND EXPIRE JANUARY 14, 2013
4. RESOLUTION RE: REAPPOINTMENT OF DANIEL J. STOLL AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY FOR A THREE (3) YEAR TERM. SAID TERM TO BEGIN JANUARY 15, 2010 AND EXPIRE JANUARY 14, 2013
5. RESOLUTION RE: APPOINTMENT OF ALLEN P. LANGJAHR AS THE SECOND ALTERNATE MEMBER OF THE SUSSEX COUNTY PLANNING BOARD FOR A THREE (3) YEAR TERM. SAID TERM TO EXPIRE DECEMBER 31, 2012

(voice vote)

**11. RESOLUTIONS**

A.

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**INTRODUCTION FOR FIRST READING – RESOLUTION**

**RESOLUTION RE: VACATION OF A PORTION OF COUNTY ROUTE 607, LAKE LACKAWANNA ROAD, IN THE TOWNSHIP OF BYRAM, PURSUANT TO THE PROVISIONS OF N.J.S.A. 27:16-28(b)**

**MOTION** to adopt this Resolution on first reading. (voice vote)

**MOTION** to authorize the Clerk to advertise this Resolution as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on February 10, 2010 at 5:00 pm prior to final adoption of this Resolution. (voice vote)

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**12. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. FOR A MUNICIPAL RECORDS MANAGEMENT SHARED SERVICES PROFESSIONAL SERVICES PROJECT FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to Access Systems with an estimated cost of the project being \$75,000.00)
2. RESOLUTION RE: AWARDING A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A CONSULTANT TO ASSIST IN THE AGRITOURISM/ECOTOURISM MARKETING STRATEGY OF THE COUNTY OF SUSSEX AS REQUIRED UNDER THE GRANT FOR SAID PURPOSE (Resolution awards this Contract to the only respondent to the proposal process, Union Green, in the amount of \$13,000.00 plus reimbursement for documented advertising expenditures)
3. RESOLUTION RE: AWARD OF CONTRACT FOR A SHERIFF'S OFFICE MOBILE COMMAND VEHICLE (Resolution awards this Contract to the lowest responsible bidder, North American Catastrophe Services, with the total amount of the Contract being \$340,000.00)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING THE FIFTH AND FINAL AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH PICKERING, CORTS & SUMMERSON, INC. TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE M-16 CARRYING SUSSEX COUNTY ROUTE 653 OVER A TRIBUTARY OF MILL BROOK, MONTAGUE TOWNSHIP PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Amendment for a decrease of \$30,357.41 (49.72% overall increase of the original Contract) because the project has been completed and the anticipated Construction Inspection Services by the Consulting Engineer were not required)
  
2. RESOLUTION RE: AWARD OF CHANGE ORDER NUMBER 1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND LAKESIDE CONSTRUCTION FOR THE REPLACEMENT OF COUNTY BRIDGE H-03, COUNTY ROUTE 622 OVER THE PAULINS KILL, TOWNSHIP OF HAMPTON, SUSSEX COUNTY, NEW JERSEY (Resolution authorizes this Change Order to increase the Contract in the amount of \$80,672.90 (3.89%) for additional work and unforeseen ground conditions; this Change Order also added a ten (10) day time extension)

(roll call vote)

**13. FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2009 APPROPRIATION RESERVES
- B. RESOLUTION RE: APPROVING A CASH MANAGEMENT PLAN FOR 2010
- C. RESOLUTION RE: ADOPTION OF A 2010 TEMPORARY OPERATING BUDGET BY THE COUNTY OF SUSSEX

(roll call vote)

**14. PERSONNEL**

- A. Personnel Agenda (voice vote)

15. **ADMINISTRATIVE REPORT**

- A. Other

16. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

17. **UNFINISHED BUSINESS**

18. **NEW BUSINESS**

- A. Letter to Governor Corzine urging him to sign Assembly Bill #2046 and Senate Bill #1830, which propose to establish the casino revenues (Senior Citizens and Disabled Residents Transportation Assistance Program) at 8 ½% of funds collected.

19. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 10 minutes or less)**

20. **FREEHOLDERS' COMMENTS**

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Monday	January 18, 2010	Martin Luther King, Jr. Day	Holiday
Wednesday	January 27, 2010	Regular Meeting	5:00 pm

**23. ADJOURNMENT (voice vote)**