

**REGULAR MEETING HELD ON WEDNESDAY, JULY 10, 2013**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Certificate for the Hampton Rotary to recognize it for the 7,500 lbs of food and \$5,000.00 collected at the golf outing on May 16, 2013 to benefit the Department of Human Services, Division of Social Services Food Pantry.

(voice vote)

**7. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**8. FREEHOLDERS' COMMENTS**

**9. APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCE, RECEIVABLE FOR WATER QUALITY MANAGEMENT PROGRAM SECTION 604B, FOR THE TOTAL AMOUNT OF \$3,933.00

C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT ACCOUNT BALANCE FOR THE 2012 PEER GROUPING SERVICE ALLOCATION AND SPENDING PLAN, SUSSEX COUNTY HOMESTEAD, HOME DELIVERED MEALS FROM JANUARY 1, 2012 TO DECEMBER 31, 2012 FOR A REMAINING TOTAL AMOUNT OF \$2,586.40

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, OFFICE OF HOMELAND SECURITY AND PREPAREDNESS, SFY09, STATE AID ANNUAL APPROPRIATION, NEW JERSEY DATA EXCHANGE (NJDEx) FOR THE TOTAL AMOUNT OF \$500.00

E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, SPECIAL INITIATIVES AND TRANSPORTATION CONTRACT #TS11019 FOR THE PERIOD OF JULY 1, 2010 TO JUNE 30, 2011

F. RESOLUTION RE: APPROVAL TO PURCHASE SOFTWARE AND IMPLEMENTATION SERVICES FOR SYSTEM ENHANCEMENTS TO THE COUNTY'S ONBASE ENTERPRISE DOCUMENT MANAGEMENT SYSTEM (EDMS) (Resolution approves this purchase from Continuum Voice and Data Systems in the approximate amount of \$70,000.00)

- G. RESOLUTION RE: AUTHORIZATION FOR THE FILING OF AN APPLICATION TO NEW JERSEY TRANSIT CORPORATION AND THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, ON BEHALF OF THE COUNTY OF SUSSEX FOR A GRANT UNDER THE FEDERAL TRANSIT ACT AS AMENDED, FOR THE STATE FY 2014 IN THE AMOUNT OF \$907,654.00 (Resolution authorizes the application for Federal Section 5311 funding in the amount of \$453,827.00 Federal share, \$226,913.00 State (NJ TRANSIT) share, and \$226,914.00 County share)
  
- H. RESOLUTION RE: AUTHORIZATION FOR THE FILING OF AN APPLICATION TO NEW JERSEY TRANSIT CORPORATION ON BEHALF OF THE COUNTY OF SUSSEX FOR A GRANT UNDER THE NEW JERSEY SENIOR CITIZENS AND DISABLED RESIDENTS TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR FY 2014 (JANUARY 1, 2014 – DECEMBER 31, 2014) IN THE AMOUNT OF \$380,000.00
  
- I. RESOLUTION RE: AUTHORIZING THE APPLICATION TO PARTICIPATE IN THE LOCAL GOVERNMENT ENERGY AUDIT PROGRAM

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

10. **APPROVAL OF MINUTES** Regular Meeting June 26, 2013  
(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

- 1. RESOLUTION RE: REAPPOINTMENT OF THE COMMISSIONERS TO THE SUSSEX COUNTY SELF INSURANCE FUND COMMISSION (Resolution appoints County Administrator John Eskilson, County Treasurer, Bernard Re, Administrator, Department of Central and Shared Services, Ron Tappan and Elaine Morgan, Secretary for terms of two (2) years each, said term ending July 24, 2015)

(voice vote)

**12. RESOLUTIONS**

- A. RESOLUTION RE: ADOPTION OF A NEW LOGO FOR THE SUSSEX COUNTY LIBRARY SYSTEM
- B. RESOLUTION RE: AUTHORIZING THE RENEWAL OF THE COMMODITY RESALE SYSTEM IN ACCORDANCE WITH N.J.A.C. 5:34-7.16 (Resolution authorizes this renewal for an additional five (5) year period from July 10, 2013 to July 9, 2018)
- C. RESOLUTION RE: AMENDING THE RESOLUTION ENTITLED “ESTABLISHING A POLICY RELATIVE TO MEMORIALS FOR PAST AND PRESENT EMPLOYEES OF THE COUNTY OF SUSSEX” ADOPTED JULY 26, 2006 (Resolution amends this policy changing the amount of the donation from \$75.00 to \$150.00)
- D. RESOLUTION RE: DESIGNATION OF QUALIFIED SURVEYORS SELECTED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL SURVEYING SERVICES FOR THE SUSSEX COUNTY FARMLAND PRESERVATION PROGRAM (Resolution designates these surveyors from this date until July 9, 2015)

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

- A. Awards of Contracts
  - 1. RESOLUTION RE: AWARD OF CONTRACT FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE D-13, COUNTY ROUTE 630 (UNION TURNPIKE) FRANKFORD TOWNSHIP, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Sparwick Contracting, Inc., in the total amount of \$608,664.00)
  - 2. RESOLUTION RE: AWARD OF CONTRACT FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE F-06, FREDON-MARKSBORO ROAD, FREDON TOWNSHIP, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Salmon Bros., Inc., in the total amount of \$240,263.20)
  - 3. RESOLUTION RE: AWARD OF CONTRACT FOR GUIDERAIL MATERIALS FOR THE DEPARTMENT OF

ENGINEERING AND PLANNING - 2013 (Resolution awards this Contract to the lowest responsible bidder, Chemung Supply Corporation, in the approximate minimum amount of \$117,234.00 with additional quantity at the unit price specified in the bid proposal)

4. RESOLUTION RE: AWARD OF CONTRACT FOR DRAINAGE PIPE & TUBING; HIGH DENSITY POLYETHYLENE (HDPE) AND HORIZONTAL ELLIPTICAL REINFORCED CONCRETE PIPE (HERCP) FOR SUSSEX COUNTY (Resolution awards this Contract to the lowest responsible bidder, Kennedy Culvert and Supply Company, Inc. for drainage pipe & tubing; high-density polyethylene (HDPE) at the price specified in the bid proposal and to the only bidder for Horizontal Elliptical Reinforced Concrete (HERCP) to Campbell's Foundry Company at the price specified in the bid proposal)

5. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL SURVEYING SERVICES FOR THE 2012 FARMLAND PRESERVATION PROGRAM (Resolution awards this Contract to the qualified farmland surveyor offering the lowest cost, Dykstra Associates, PC in the total amount of \$8,840.00 for the Max and Ingrid Klein Farm in Fredon Township and the Goldman Frankford Farm in Frankford Township)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

A. Personnel Agenda (no Personnel Agenda for this meeting)

B. Resolutions

1. RESOLUTION RE: ESTABLISHING A PERSONNEL POLICY REGARDING REFERRALS TO THE PUBLIC BY COUNTY EMPLOYEES

(voice vote)

16. **ADMINISTRATIVE REPORT**

A. Other

**17. COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

**18. UNFINISHED BUSINESS**

**19. NEW BUSINESS**

**20. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**21. EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

A. Personnel

B. Contract

C. Litigation

D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Wednesday

July 24, 2013

Regular Meeting

5:00 pm

**23. ADJOURNMENT (voice vote)**