

**REGULAR MEETING HELD ON WEDNESDAY, MARCH 14, 2012**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 4, 2012 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
  - A. Proclamations and Certificates
    1. Proclamation in recognition of Ryan James McDermott attaining the rank of Eagle Scout.

2. Certificate for Fed Geffken in recognition of his many accomplishments as coach of the Sparta High School Girls Basketball Program and his positive influence on all the student athletes who have come under his tutelage.  
(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes the issuance of purchase orders for American Telesis, Inc.; Audio Editions; Baker & Taylor; Cream-O-Land Dairies, LLC; Dr. Anthony DePaolo; Municipal Software, Inc.; NJ Herald, Inc.; R.P. Baking LLC; Reinhart Food Service; SirsiDynix Corporation; VanWingerden Associates, LLC; and West Group)
- C. RESOLUTION RE: ALLOCATION OF \$18,772.00 TO THE ACTION MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- D. RESOLUTION RE: ALLOCATION OF \$9,951.00 TO THE CENTRAL MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- E. RESOLUTION RE: ALLOCATION OF \$12,474.00 TO THE HARDYSTON/FRANKLIN MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)

- F. RESOLUTION RE: ALLOCATION OF \$13,134.00 TO THE HOPATCONG MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- G. RESOLUTION RE: ALLOCATION OF \$11,420.00 TO THE LENAPE MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- H. RESOLUTION RE: ALLOCATION OF \$2,993.00 TO THE OGDENSBURG MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- I. RESOLUTION RE: ALLOCATION OF \$7,564.00 TO THE SANDYSTON MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- J. RESOLUTION RE: ALLOCATION OF \$12,953.00 TO THE SOUTHWESTERN MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- K. RESOLUTION RE: ALLOCATION OF \$16,043.00 TO THE SPARTA MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)

- L. RESOLUTION RE: ALLOCATION OF \$12,716.00 TO THE SUSSEX/WANTAGE MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- M. RESOLUTION RE: ALLOCATION OF \$20,467.00 TO THE VERNON MUNICIPAL ALLIANCE FOR THE PROVISION OF SUBSTANCE ABUSE PREVENTION PROGRAMS AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE AGREEMENT (Resolution authorizes this allocation for calendar year 2012)
- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE LOW INCOME HEATING AND ENERGY ASSISTANCE PROGRAM (LIHEAP) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION 2012 GRANT AGREEMENT #2012-05139-0198-00 IN THE AMOUNT OF \$2,960.00 FOR THE PERIOD OF OCTOBER 1, 2011 THROUGH SEPTEMBER 30, 2012
- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE UNIVERSAL SERVICE FUND (USF) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION 2012 GRANT AGREEMENT #2012-05134-0152-00 IN THE AMOUNT OF \$1,665.00 FOR THE PERIOD OF JULY 1, 2011 THROUGH JUNE 30, 2012
- P. RESOLUTION RE: ADOPTION OF THE 2012 SERVICE ALLOCATION AND SPENDING PLAN FOR PEER GROUPING FUNDING (Resolution authorizes the adoption of this Plan in the amount of \$105,228.80)
- Q. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE SEXUAL ASSAULT NURSE EXAMINER/SEXUAL ASSAULT RESPONSE TEAM PROJECT, VICTIMS OF CRIME ACT GRANT, VS-40-11, OCTOBER 1, 2011 TO SEPTEMBER 30, 2012 IN THE AMOUNT OF \$69,701.00 (Resolution authorizes this Award in the amount of the State share of \$55,761.00 and an in kind match of \$13,940.00)
- R. RESOLUTION RE: AUTHORIZING SUBMISSION OF THE PUBLIC LIBRARY STATISTICAL REPORT FOR 2011 BY THE SUSSEX COUNTY DIVISION OF LIBRARY SERVICES

- S. RESOLUTION RE: AUTHORIZATION OF PUBLIC SALE OF COUNTY PROPERTY AND DESIGNATION OF AN ON-LINE AUCTION SERVICE THROUGH NEW JERSEY STATE CONTRACT (Resolution authorizes this on-line auction administered by GovDeals.com)
- T. RESOLUTION RE: SUBMITTAL OF A REQUEST FOR ADDITIONAL FUNDING FROM THE HIGHLANDS COUNCIL FOR THE SUSTAINABLE AGRICULTURE COMMERCIAL KITCHEN GRANT PHASE TWO (Resolution authorizes the submittal of a request for a \$15,000.00 grant to continue the projects started in Phase Two)
- U. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE AN AGREEMENT MODIFICATION TO FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-14 (Resolution authorizes this Agreement Modification to revise the authorized project budget to \$901,238.00 and to extend the Contract completion date to September 30, 2013)

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES**

Reorganization Meeting January 2, 2012  
 Regular Meeting January 11, 2012  
 Regular Meeting January 25, 2012  
 Regular Meeting February 8, 2012  
 Regular Meeting February 22, 2012

**Executive Session Minutes**

Regular Meeting November 14, 2011  
 Regular Meeting November 30, 2011  
 Regular Meeting December 14, 2011  
 Regular Meeting January 25, 2012  
 Regular Meeting February 8, 2012

(voice vote)

**11. APPOINTMENTS AND/OR RESIGNATIONS**

**12. RESOLUTIONS**

- A. RESOLUTION RE: RESOLUTION IN SUPPORT OF SENATE BILL 495 (Resolution supports this Bill with regard to the Lake Hopatcong Commission)

- B. RESOLUTION RE: RESOLUTION IN SUPPORT OF SENATE BILL 1085
- C. RESOLUTION RE: AUTHORIZING THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO PROVIDE NOTICE PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ. OF THE PROPOSED AUCTION SALE OF REAL PROPERTY COMMONLY KNOWN AS 129 MORRIS TURNPIKE IN THE TOWNSHIP OF FRANKFORD AND DESIGNATED AS PART OF LOT 4 IN BLOCK 21 ON THE FRANKFORD TOWNSHIP TAX MAPS (Resolution authorizes the notice of the Public Hearings on April 16, 2012 in Frankford Township and May 23, 2012 at a County Freeholder Meeting)

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

- 1. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$14,667.00 Title III B Funds, \$4,625.00 COLA funds, to be supplemented by \$1,793.00 other income)
- 2. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR SOCIAL ADULT DAY CARE SERVICES WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$15,793.00 Title III E Funds, \$2,879.00 State Match E funds to be supplemented by Participant Income in the amount of \$151,767.00 and other income in the amount of \$213,288.00)
- 3. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE

CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH ATLANTIC HOME CARE AND HOSPICE FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$7,823.00 Title III B Funds, \$2,109.00 in COLA funds, \$550.00 in State Match funds to be supplemented by Income in the amount of \$2,040.00)

4. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/ SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$28,422.00 Title III B Funds, \$13,043.00 in COLA funds, \$755.00 in Medicaid Match funds to be supplemented with \$10,000.00 in Project Income)
5. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CONGREGATE NUTRITION SERVICES, WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to receive \$48,562.00 Title III C-1 Funds, and \$30,836.00 in Other Income for the Congregate Nutrition Program; and to receive \$23,409.00 of Title III C-2, \$13,872.00 State Home Delivered Meal funds, \$2,998.00 in COLA funds, and \$9,141.00 in State Match funds to be supplemented by income in the amount of \$48,585.00 for the Weekday Home Delivered Meal Program; and to receive \$6,460.00 of State Weekend and Holiday Home Delivered Meal funds and \$131.00 County funds to be supplemented by income in the amount of \$1,064.00 for the Weekend Home Delivered Meal Program)
6. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE

CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$2,340.00 SHTP funds and \$244.00 County Match and \$5.00 client income)

7. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$2,943.00 SHTP funds, \$3,500.00 in COLA funds, \$332.00 County Match, \$3,150.00 in Title III E funds and \$3,435.00 State Match E funds to be supplemented by \$4,000.00 Client Income and \$10,714.00 in Other Income)
8. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2012 – DECEMBER 31, 2012 (Resolution awards this Contract to provide up to \$36,816.00 APS funds)
9. RESOLUTION RE: AWARD OF CONTRACT FOR TWO (2) VER-MAC PCMS-1210 OR EQUAL PORTABLE MESSAGE BOARDS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the only responsible bidder, Traffic Safety Service LLC in the amount of \$35,555.54)
10. RESOLUTION RE: AWARD OF CONTRACT FOR AERIAL LARVICIDING AND ADULTICIDING OF MOSQUITOES – 2012 (Resolution awards this Contract to the only bidder, Rebecca Lynn Flying Service in the approximate amount of \$30,000.00)

11. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED FOR PROFESSIONAL SURVEYING SERVICES FOR SUSSEX COUNTY IN CONNECTION WITH THE SALE OF THE SUSSEX COUNTY HOMESTEAD NURSING HOME
12. RESOLUTION RE: AUTHORIZING THE SECOND AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH W.J. CASTLE P.E. & ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE SUBSTRUCTURAL REHABILITATION OF SUSSEX COUNTY BRIDGE K-03 CARRYING COUNTY ROUTE 607 OVER RIVER STYX IN THE BOROUGH OF HOPATCONG PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes the second Amendment in the amount of \$8,700.00 (167% increase for a total contract amount of \$155,473.56) for the additional inspection services necessary to complete the underwater inspection required to close out the project)
13. RESOLUTION RE: AUTHORIZING THE FOURTH AMENDMENT TO A PROFESSIONAL SERVICES CONTRACT WITH CHERRY WEBER & ASSOCIATES, PC TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE E-07 CARRYING COUNTY ROUTE 632 OVER WALLKILL RIVER AND NYS&W RAILWAY IN THE BOROUGH OF FRANKLIN AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (\$29,330.00 COUNTY CAPITAL, NJDOT BRIDGE BOND DISCRETIONARY AID)

(roll call vote)

14. **FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2011 APPROPRIATION RESERVES  
(roll call vote)

15. **PERSONNEL**

- A. Personnel Agenda (voice vote)

B. Resolutions

1. RESOLUTION RE: RENEWAL OF CONTRACT WITH DELTA DENTAL PLAN OF NEW JERSEY, INC. FOR DENTAL INSURANCE COVERAGE FOR COUNTY OF SUSSEX EMPLOYEES EFFECTIVE APRIL 1, 2012 TO MARCH 31, 2013
2. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO SIGN THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE POLICE BENEVOLENT ASSOCIATION, LOCAL NO. 138, PROSECUTOR'S ASSOCIATION, FOR THE YEARS 2012, 2013, 2014 AND 2015
3. RESOLUTION RE: AUTHORIZING AN AGREEMENT WITH THE PRESCRIPTION CORPORATION OF AMERICA TO PROVIDE PRESCRIPTION AND PHARMACY MANAGEMENT BENEFIT SERVICES TO THE COUNTY OF SUSSEX

(voice vote)

16. **ADMINISTRATIVE REPORT**

- A. Other

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. **UNFINISHED BUSINESS**

- A. Approval of letter to be sent to Mirah Becker concerning the Draft State Strategic Plan and the role of the County in the State Strategic Planning process.
- B. Approval of letter of support to be sent to Richard C. Lecher of SCARC, Inc. indicating the County's support of SCARC's Town of Newton Apartment Project.  
(voice vote)

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Wednesday	March 14, 2012	League of Mun.	6:30 pm
		Dinner – Farmstead Golf & Country Club	
Wednesday	March 28, 2012	Regular Meeting	5:00 pm

23. **ADJOURNMENT** (voice vote)