

REGULAR MEETING HELD ON WEDNESDAY, MARCH 28, 2012

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 4, 2012 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations and Certificates
 1. Proclamation designating March, 2012 as "March for Meals Month."
 2. Proclamation designating April, 2012 as "Child Abuse Prevention Month."
 3. Proclamation designating April, 2012 as "Sexual Assault Awareness Month."

(voice vote)

B. Presentations

1. Presentation of awards by the Department of Environmental and Public Health Services to the winners of the Clean Communities/SCMUA School Container Contest.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Bentley Systems Inc.; C & V Paving Inc.; Degan Landscape Management LLC; Keller Welding LLC; Lou's Glass Repair; Lowe's Home Center Inc.; MacMillan Oil Co. of Allentown Inc.; Marla Schoor; Merco Inc.; MicroSystems of NJ; and PenTeleData Limited)

C. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DIVISION OF SENIOR SERVICES TO APPLY FOR GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HEALTH AND SENIOR SERVICES, DIVISION OF AGING AND COMMUNITY SERVICES FOR THE STATE HEALTH INSURANCE PROGRAM (SHIP) FOR THE PERIOD OF APRIL 1, 2012 TO MARCH 31, 2013 (Resolution authorizes this Grant Application in the amount of \$27,000.00 with no match requirement)

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION

OF CRIMINAL JUSTICE FOR THE VICTIM AND WITNESS ADVOCACY FUND SUPPLEMENTAL FOR THE PERIOD OF NOVEMBER 1, 2008 TO APRIL 30, 2011 (Resolution authorizes the canceling of the receivable balance of \$256.00 and the reserve balance of \$256.90)

- I RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, OFFICE OF THE ATTORNEY GENERAL, DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE FOR THE COMMUNITY JUSTICE COORDINATOR, JAG-3-11-07 (OFFICE OF THE PROSECUTOR) FOR THE PERIOD OF FEBRUARY 28, 2010 TO SEPTEMBER 30, 2010 (Resolution authorizes the canceling of the receivable balance of \$696.00 and the reserve balance of \$629.88)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES** Regular Meeting March 14, 2012

Executive Session Minutes
Regular Meeting March 14, 2012
(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Resignations

1. Letter received from Patricia M. Devlin resigning from her position on the Citizens Advisory Council for Transit Services for Sussex County.

12. **RESOLUTIONS**

- A. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF STANHOPE FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- B. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO RENEW AN AGREEMENT WITH THE BOROUGH OF ANDOVER FOR PUBLIC WORKS SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF

N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

- C. RESOLUTION RE: AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT FOR THE LEASE OF PROPERTY FOR THE EXISTING COUNTY EXPOSITION BUILDING FROM SUSSEX COUNTY FARM AND HORSE SHOW INC., THE NEW JERSEY STATE FAIR, FOR A TERM OF ONE YEAR FOR THE PURPOSE OF DISPLAYING COUNTY GOVERNMENT SERVICES
- D. RESOLUTION RE: FINAL APPROVAL FOR THE BYRAM TOWNSHIP CHAPTER OF THE SUSSEX COUNTY WASTEWATER MANAGEMENT PLAN
(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

- 1. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND INSTALLATION OF TWO (2) 5/7 YARD DUMP BODIES, PLOWS, WINGS, SPREADERS AND ALL ASSOCIATED EQUIPMENT FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Tony Sanchez LTD in the amount of \$137,992.00)
- 2. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR CERTIFIED LABORATORY TESTING SERVICES SUPERVISED BY A PROFESSIONAL ENGINEER FOR THE DEPARTMENT OF ENGINEERING AND PLANNING (Resolution awards this Contract to the vendor offering the lowest estimated cost, ANS Consultants)
- 3. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this open-ended

Contract to the lowest responsible bidder, Tony's Concrete Construction Company, Inc. with a minimum expenditure of \$500.00 and a maximum Contract amount of \$100,000.00)

(roll call vote)

14. FINANCIAL

- A. RESOLUTION RE: AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS OF 2012 OPERATING BUDGET FOR THE COUNTY OF SUSSEX
- B. RESOLUTION RE: INCREASING CHANGE FUND AMOUNT FOR THE COUNTY OF SUSSEX COUNTY CLERK'S OFFICE
- C. RESOLUTION RE: APPROVAL OF 2012 LIBRARY BUDGET AND CERTIFICATION OF 2012 LIBRARY TAX LEVY
- D. RESOLUTION RE: APPROVAL OF 2012 COUNTY HEALTH BUDGET AND CERTIFICATION OF 2012 HEALTH TAX LEVY

E. Approval of the 2012 Budget of the Division of Social Services.

(roll call vote)

F.

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INTRODUCTION FOR FIRST READING - RESOLUTION

RESOLUTION RE: AUTHORIZING CAP TO LIMIT COUNTY BUDGET APPROPRIATION INCREASE IN 2012 COUNTY BUDGET TO 3.5% OVER THE PREVIOUS YEAR'S FINAL APPROPRIATIONS SUBJECT TO CERTAIN EXCEPTIONS AND TO ESTABLISH AN APPROPRIATION CAP BANK

MOTION to adopt this Resolution on first reading.

MOTION to authorize the Clerk to advertise this Resolution as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on April 11, 2012 at 5:00 p.m. prior to final adoption of this Resolution.

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G.

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INTRODUCTION OF 2012 COUNTY BUDGET FOR FIRST READING

Freeholder Director Crabb: "The 2012 Sussex County Budget is being introduced for First Reading at this time and awaits approval by the Board. The 2012 Sussex County Budget Revenues and Appropriations Summary will be advertised in the New Jersey Herald issue of April 9, 2012.

RESOLUTION RE: APPROVAL OF THE 2012 COUNTY BUDGET AS PRESENTED FOR VOTE

MOTION to adopt this Resolution on first reading. (roll call vote)

MOTION to authorize the Clerk to advertise the Budget Revenues and Appropriations Summary as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a Hearing on the Budget and Tax Resolution will be held in the Freeholder Meeting Room, County Administrative Center, One Spring Street, Newton, New Jersey on Monday, April 23, 2012 at 5:00 P.M., at which time and place objections to said Budget and Tax Resolution for the year 2012 may be presented by taxpayers or other interested persons." (voice vote)

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15. PERSONNEL

- A. Personnel Agenda (There is no Agenda for this meeting)

16. ADMINISTRATIVE REPORT

- A. Other

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Friday	April 6, 2012	Good Friday	Holiday
Wednesday	April 11, 2012	Regular Meeting	5:00 pm
Monday	April 23, 2012	Regular Meeting	5:00 pm

23. ADJOURNMENT (voice vote)