

**REGULAR MEETING HELD ON THURSDAY, MAY 26, 2011**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on April 28, 2011 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

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**PUBLIC HEARING – 5:00 PM**

**FINAL ADOPTION – ORDINANCE**

**Freeholder Director Zeoli:** "At our regular meeting held on April 27, 2011, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of May 2, 2011 together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**ORDINANCE TO AMEND THE FARE SCHEDULE FOR SKYLANDS RIDES, IN THE DEPARTMENT OF HUMAN SERVICES, DIVISION OF SOCIAL SERVICES**

Is anyone present to be heard regarding this Ordinance?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Ordinance be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

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**6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation recognizing Grant D. Pasake for attaining the rank of Eagle Scout.
2. Proclamation recognizing Ian Thomas Wolfe for attaining the rank of Eagle Scout.
3. Proclamation designating the month of May, 2011 as "Mental Health Awareness Month".
4. Certificate in recognition of Pope John Regional XXIII High School students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" on March 10, 2011.
5. Certificate in recognition of Hopatcong High School students and their selfless acts of kindness and sincere desire to help a neighbor in need through their participation in "Champions for Charity" on April 5, 2011.
6. Certificate for Doris Lantz in recognition of her many years of devoted service to the residents of Sussex County through her selfless acts of volunteerism, for sharing her spirit of community with everyone whose

lives she has touches, and her heartfelt dedication to helping a neighbor in need.

(voice vote)

B. Presentations

1. Acknowledging the retirement of Elsie Allen, Director of Food Services at the Homestead, who is retiring after 17 years with the County; Jane Barry-Triano, Human Services Specialist 4 for Social Services, who is retiring after 23 years with the County; Barbara Boyce, Principal Clerk Typist for the Sheriff's Office, who retired after 25  $\frac{3}{4}$  years with the County; Michael Briegel, Assistant Prosecutor for the Prosecutor's Office, who retired after 25  $\frac{1}{2}$  years with the County; Timothy A. Cooney, Sergeant 1<sup>st</sup> Class Investigator for the Prosecutor's Office, who retired after 23  $\frac{1}{2}$  years with the County; David DiMarco, Undersheriff, who is retiring after 14  $\frac{1}{2}$  years with the County; Robin Elmo, Human Services Specialist 3 for Social Services, who is retiring after 16 years with the County; James P. Gleason, Supervising Juvenile Detention Office for the Juvenile Detention Center, who retired after 13  $\frac{1}{4}$  years with the County; Gale Halke, Human Services Specialist 4 for Social Services, who is retiring after 34 years with the County; Deborah McCann, Social Work Supervisor for Social Services, who is retiring after 36  $\frac{1}{2}$  years with the County; Roxann Staley, Social Worker for Social Services, who is retiring after 32  $\frac{1}{2}$  years with the County; and Stanley Utter, Principal Engineering Aide/Traffic Enumerator for the Engineering Department, who retired after 38  $\frac{1}{2}$  years with the County.

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX TO APPLY FOR AND ACCEPT FUNDING IN THE AMOUNT OF \$22,965.00 FROM THE NJ DEPARTMENT OF HEALTH & SENIOR SERVICES' REGIONAL HEALTHCARE FACILITY PREPAREDNESS GRANT PROGRAM 2012 FOR THE PERIOD OF JULY 1, 2011 TO JUNE 30, 2012 (Resolution authorizes this funding to be used to acquire additional electronic medical record software)

- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE VICTIMS OF CRIME ACT (VOCA) GRANT PROGRAM, V-19-10, FOR THE PERIOD APRIL 1, 2011 THROUGH MARCH 31, 2012 IN THE AMOUNT OF \$87,185.00 (Resolution authorizes this award with an in-kind match of \$21,796.00)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE 2010 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, JAG 1-20-07, FOR THE PERIOD OCTOBER 1, 2010 THROUGH SEPTEMBER 30, 2011 IN THE AMOUNT OF \$5,461.00
- E. RESOLUTION RE: AUTHORIZATION TO APPLY FOR THE RECREATIONAL OPPORTUNITIES FOR INDIVIDUALS WITH DISABILITIES GRANT (ROID) FOR THE TOTAL AMOUNT OF \$33,751.00 FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012 (Resolution authorizes this Grant with matching amount of \$6,750.00)
- F. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF ANDOVER FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- G. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF FREDON FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- H. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWN OF NEWTON FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

- I. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT ACCOUNT BALANCES FOR THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, SHARING AVAILABLE RESOURCES EFFICIENTLY 2009, SUSSEX COUNTY HEALTH DEPARTMENT SERVICES TO THE BOROUGH OF HOPATCONG, FOR A REMAINING TOTAL AMOUNT OF \$2,968.45
- J. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF THE GRANT ACCOUNT BALANCES FOR THE STATE OF NEW JERSEY, DEPARTMENT OF COMMUNITY AFFAIRS, SHARING AVAILABLE RESOURCES EFFICIENTLY 2009, SUSSEX COUNTY HEALTH DEPARTMENT SERVICES TO THE TOWNSHIP OF VERNON, FOR A REMAINING TOTAL AMOUNT OF \$685.28
- K. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX FOR A TOTAL AMOUNT OF \$5,000.00 FOR THE CAPACITY-BUILDING OF MEDICAL RESERVE CORP UNIT, #MRC 11 286 FROM JANUARY 5, 2011 TO JULY 31, 2011
- L. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2011 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE CLEAN COMMUNITIES GRANT FOR THE TOTAL AMOUNT OF \$82,802.31

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES**

Regular Meeting April 13, 2011  
 Regular Meeting April 27, 2011  
 Regular Meeting May 11, 2011

**Executive Session Minutes**  
 Regular Meeting March 30, 2011  
 Regular Meeting April 27, 2011

**Release of Executive Session Minutes**

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: REAPPOINTMENT OF ELIZABETH MANLY, BARBARA ANDERSON, DAVID JOHNSTON, MICHAEL LASKO, SUZANNE SARNER AND DAVID NUFRIO AS MEMBERS OF THE SUSSEX COUNTY YOUTH SERVICES COMMISSION FOR TERMS OF THREE (3) YEARS EACH. TERMS TO EXPIRE APRIL 30, 2014
  
2. RESOLUTION RE: APPOINTMENT OF MICHELLE EDWARDS, PATRICIA TOMASZEWSKI AND AMY CHAMER AS MEMBERS OF THE SUSSEX COUNTY YOUTH SERVICES COMMISSION FOR TERMS OF THREE (3) YEARS EACH. TERMS TO EXPIRE APRIL 30, 2014

(voice vote)

12. **RESOLUTIONS**

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AWARDED A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A SOFTWARE SOLUTION FOR ELECTRONIC MEDICAL SYSTEM FOR THE SUSSEX COUNTY HOMESTEAD (Resolution awards this Contract to the respondent to the proposal process best meeting the requirement and pricing, eHealth Solutions, Inc., dba SigmaCare in the total amount of \$48,000.00)
  
2. RESOLUTION RE: AWARD OF CONTRACTS FOR BITUMINOUS CONCRETE, AGGREGATES AND BROKEN STONE FOR THE COUNTY OF SUSSEX DIVISION OF PUBLIC WORKS 2011-2012 (Resolution awards these Contracts to the low bidder for each item based on location and per ton mile hauled for an approximate amount of \$75,000.00)

3. RESOLUTION RE: AWARD OF CONTRACT FOR DRAINAGE PIPE & TUBING; HIGH DENSITY POLYETHYLENE (HDPE) FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Chemung Supply Corporation, for a minimum amount of \$1,000.00)
4. RESOLUTION RE: AWARDED A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR SERVICE PROVIDERS FOR THE SUSSEX COUNTY INTOXICATED DRIVER RESOURCE CENTER (Resolution awards this Contract to the only respondent to the proposal process, Center for Prevention & Counseling)
5. RESOLUTION RE: AWARD OF CONTRACT FOR "REPLACEMENT OF STAIRCASE NUMBER TWO IN PARKING DECK" FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the only responsible bidder, Ferraro Construction, in the amount of \$61,250.00)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND FERRARO CONSTRUCTION CORP. FOR SUSSEX COUNTY HOMESTEAD NURSING HOME WATER SERVICE UPGRADE FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT (Resolution authorizes the increase of \$428.34 (0.1%) for a new sealed combustion unit)

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

- A. Personnel Agenda (none)

16. **ADMINISTRATIVE REPORT**

- A. Other

**17. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

**18. UNFINISHED BUSINESS**

**19. NEW BUSINESS**

**20. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**21. EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Monday	May 30, 2011	Memorial Day	Holiday
Wednesday	June 8, 2011	Regular Meeting	5:00 pm

**23. ADJOURNMENT (voice vote)**