

REGULAR MEETING HELD ON WEDNESDAY, MAY 28, 2014

5:00 PM

ORDER OF BUSINESS

Item

- 1. CALL TO ORDER BY DIRECTOR**
- 2. ROLL CALL**
- 3. MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
- 4. PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

- 5. PUBLIC HEARINGS**
- 6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations/Certificates
 1. Proclamation in recognition of Matthew Charles Kaufman attaining the rank of Eagle Scout.
(voice vote)

B. Presentations

1. Acknowledging the retirement of Rosalinda C. Dubnoff, Senior Library Assistant at the Library, who retired after 25 years with the County.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Computer Design & Integration LLC; Continuum Voice & Data Systems; Cream O Land Dairies, LLC; Ebsco Information System; Election Systems & Software, Inc.; EMC Corporation; Lakeside Construction; Municipal Software, Inc.; NJ Herald; Reinhart Food Service; SirsiDynix Corporation; Sparwick Contracting Inc.; The Printing Center, Inc.; and Workers Assistance Program, Inc.)

C. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes the issuance of purchase orders for Metro Honda)

D. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF STILLWATER FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.

- E. RESOLUTION RE: DECLARING THAT LOT 4 IN BLOCK 27 AND LOTS 3 AND 4 IN BLOCK 28 AS SHOWN ON THE TAX MAPS OF SPARTA TOWNSHIP, SUSSEX COUNTY, NEW JERSEY IS NOT NEEDED FOR COUNTY PURPOSES AND AUTHORIZING THE SALE AND CONVEYANCE OF SAME TO THE NORTHERN N.J. VETERANS MEMORIAL CEMETERY, INC. (Resolution authorizes this conveyance in the amount of \$1.00)
- F. RESOLUTION RE: AUTHORIZING THE RENEWAL OF A LEASE AGREEMENT FOR THE LEASE OF PROPERTY FOR THE EXISTING COUNTY EXPOSITION BUILDING FROM SUSSEX COUNTY FARM AND HORSE SHOW INC., THE NEW JERSEY STATE FAIR, FOR A TERM OF THREE YEARS (Resolution authorizes this renewal with said Agreement providing for either rent to be paid on a yearly basis in the amount of \$25,000.00 or, at the County's option, in lieu of said monetary sum, payment may be made in-kind by the use of County equipment in the maintenance of the Farm and Horse Show's property)
- G. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ADOPT THE 2014 COUNTY ALLIANCE PLAN AS PER THE LETTER OF INTENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES, FOR THE PERIOD OF JULY 1, 2014 TO JUNE 30, 2015
- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT MODIFICATION #3 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO REFLECT A DECREASE IN SHRAP FUNDING IN THE AMOUNT OF \$80,000.00 TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2013 TO SEPTEMBER 30, 2015
- I. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ROADWAY TRAFFIC STRIPING FOR THE SUSSEX COUNTY DEPARTMENT OF ENGINEERING AND PLANNING (Resolution authorizes this purchase from Denville Line Painting, Inc. in the total amount of

\$309,000.00)

- J. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A VEHICLE BY THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT FOR MOTOR POOL (Resolution authorizes the purchase of one (1) Ford Focus S in the approximate total amount of \$15,595.00 from Winner Ford)
- K. RESOLUTION RE: ASSIGNMENT OF A CONTRACT TO DIGITAL HEALTH DEPARTMENT INC. FOR THE COMPUTER MAINTENANCE OF THE CUSTOM DIGITAL HEALTH DATA MANAGEMENT SYSTEM FOR THE OFFICE OF ENVIRONMENTAL HEALTH
- L. RESOLUTION RE: PAYMENT OF DEDUCTIBLE LITIGATION COST IN THE MATTER OF HAWKINS V. COUNTY OF SUSSEX (Resolution authorizes the payment of \$288.00)
- M. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE A BUDGET REVISION # 3 TO THE CONTRACT OF THE LOCAL CORE CAPACITY FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT (Resolution authorizes this Revision to reflect the redirection of funding for the County of Sussex Contract in the CDC Base Funding, the CRI Funding and the SSBG funding sources)
- N. RESOLUTION RE: AUTHORIZATION TO SUBMIT AND PROCESS AN APPLICATION FOR THE ELIGIBLE SECTION OF COUNTY ROUTE 622 UNDER THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FY 2015-2016 HIGH RISK RURAL ROADS PROGRAM (Resolution authorizes this Application for a section of Newton-Swartswood Road)
- O. RESOLUTION RE: AUTHORIZATION TO SUBMIT AND PROCESS AN APPLICATION FOR THE ELIGIBLE SECTION OF COUNTY ROUTE 653 UNDER THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FY 2015-2016 HIGH RISK RURAL ROADS PROGRAM (Resolution authorizes this Application for a section of Clove Road)
- P. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF BRANCHVILLE FOR THE PROVISION OF 9-1-1 SYSTEM MANAGEMENT THROUGH THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1

ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.

- Q. RESOLUTION RE: RESOLUTION AUTHORIZING AN EXTENSION TO THE RESOLUTION ADOPTED APRIL 23, 2014 ENTITLED "RESOLUTION AMENDING AMENDMENT AND CONSENT NO. 2 IN CONNECTION WITH THE COUNTY OF SUSSEX GUARANTEED RENEWABLE ENERGY PROGRAM"

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES** Regular Meeting May 14, 2014

Release of Executive Session Minutes

Regular Meeting March 12, 2014

Special Meeting March 24, 2014

Regular Meeting April 9, 2014

(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF EDWARD A. VANDER BERG AS THE ALTERNATE MEMBER/FIRE PROTECTION SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS FOR A TERM OF FOUR (4) YEARS. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2017
2. RESOLUTION RE: APPOINTMENT OF ROBERT W. HUBER AS THE ALTERNATE MEMBER/PLUMBING SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS FOR A TERM OF FOUR (4) YEARS. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2017
3. RESOLUTION RE: REAPPOINTMENT OF WALTER H. CRAMP, P.E. AS ENGINEER FOR THE COUNTY OF SUSSEX FOR A TERM OF FIVE (5) YEARS COMMENCING ON JUNE 11, 2014 AND EXPIRING ON JUNE 10, 2019 PURSUANT TO N.J.S.A. 40A:9-43

(voice vote)

12. RESOLUTIONS

- A. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 630 IN BRANCHVILLE BOROUGH (Resolution authorizes this temporary closure for the purpose of conducting a fundraising event)
- B. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 517 & CR 613 IN SPARTA TOWNSHIP, BYRAM TOWNSHIP AND ANDOVER TOWNSHIP (Resolution authorizes these temporary closures for the purpose of conducting the Pass It Along Lake Mohawk Country Club Triathlon)
- C. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN SPARTA TOWNSHIP (Resolution authorizes this temporary closure for the purpose of conducting a Fireworks Display)

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contract

- 1. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SANDY RELIEF FUNDING FOR HOME REPAIR AND ADVOCACY UNDER THE SERVICES OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JUNE 1, 2014 THROUGH SEPTEMBER 30, 2015
(Resolution awards this Contract to NORWESCAP, Inc. in the amount of \$24,823.00)

(roll call vote)

14. FINANCIAL

- A. RESOLUTION RE: RESOLUTION DETERMINING THE FORM AND OTHER DETAILS OF THE OFFERING OF \$47,394,000.00 GENERAL OBLIGATION BONDS, SERIES 2014, CONSISTING OF \$41,746,000.00 GENERAL IMPROVEMENT BONDS, SERIES 2014 AND \$5,648,000.00 VOCATIONAL-TECHNICAL SCHOOL BONDS, SERIES 2014 OF THE COUNTY OF SUSSEX,

STATE OF NEW JERSEY AND PROVIDING FOR THE
SALE OF SUCH BONDS

(roll call vote)

15. **PERSONNEL**

A. Personnel Agenda (No Personnel Agenda for this meeting)

B. Resolutions

1. RESOLUTION RE: SALARY INCREASES AND ESTABLISHMENT OF NEW SALARY RANGES FOR EMPLOYEES NOT REPRESENTED BY A BARGAINING AGENT FOR 2014, 2015, 2016 AND 2017
2. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO SIGN THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L. – C.I.O., LOCAL 1032, SUPERVISORS UNIT, BRANCH 10, AND IMPLEMENTATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L. – C.I.O., LOCAL 1032, SUPERVISORS UNIT, BRANCH 10, FOR THE YEARS 2014, 2015, 2016 AND 2017

(voice vote)

16. **ADMINISTRATIVE REPORT**

A. Other

17. **COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Wednesday June 11, 2014 Regular Meeting 5:00 PM

23. **ADJOURNMENT** (voice vote)