

REGULAR MEETING HELD ON TUESDAY, NOVEMBER 10, 2009

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 5, 2009 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
The Daily Record	Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations and Certificates
 1. Proclamation recognizing Sean P. Glowatski for attaining the rank of Eagle Scout.
 2. Proclamation recognizing Marie Catherine Lanoue for receiving the Girl Scout Gold Award.

3. Proclamation recognizing Leanne Grant for receiving the Girl Scout Gold Award.
4. Proclamation recognizing Carly Wolff for receiving the Girl Scout Gold Award.
5. Certificate for Carol LaStarza, Vice Principal, High Point Regional High School, in recognition of her 32 years of dedicated service to the students and faculty of High Point Regional High School as Teacher, Guidance Counselor and Vice Principal.
(voice vote)

B. Presentations

1. Presentation of the Ture Lyzell Award to Glen Vetrano by the Greater Newton Chamber of Commerce Board.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

8. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX, MODIFICATION #1 OF THE SH09019, SOCIAL SERVICES FOR THE HOMELESS FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009 FOR THE TOTAL ADDITIONAL AMOUNT OF \$110,355.00

C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2009 BUDGET OF SUSSEX COUNTY RELATING TO THE OPERATING ASSISTANCE AGREEMENT FOR FTA SECTION 5311 GRANT FOR A TOTAL AMOUNT OF \$521,121.00

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2009 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE CLEAN COMMUNITIES GRANT FOR AN ADDITIONAL AMOUNT OF \$17,307.12

- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2009 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM MULTI-JURISDICTIONAL GANG, GUN, AND NARCOTICS TASK FORCES, GRANT NUMBER: JAG-1-15TF-06 FOR A TOTAL AMOUNT OF \$30,882.00
- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE BUDGET MODIFICATION #1 OF THE SHARE COUNT GRANT AND TO FILE A TIME EXTENSION (Resolution authorizes the time extension from May 31, 2010 to May 31, 2011)
- G. RESOLUTION RE: APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY (Resolution authorizes this application in the amount of \$37,534.00)
- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE UNIVERSAL SERVICE FUND (USF) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION 2010 GRANT AGREEMENT #2010-05134-0133-00 IN THE AMOUNT OF \$1,874.00 FOR THE PERIOD OF JULY 1, 2009 THROUGH JUNE 30, 2010
- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF CONGREGATE NUTRITION SERVICES AND WEEKDAY HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009 FOR A TOTAL AMOUNT OF \$186,463.00 (Resolution authorizes this Modification to provide an additional \$46.00 in Title IIIC-1 funds, \$933.00 in ARRA funds, and an additional \$106.00 in Other Income for a net increase of \$1,085.00 for the Congregate Nutrition Program and an additional \$1,472.00 Title IIIC-2 funds, for a net increase of \$1,472.00 for the Weekday Home-Delivered Meal Program for calendar year 2009)

- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH IN HOME HEALTH SERVICES FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009 FOR A TOTAL AMOUNT OF \$28,047.00 (Resolution authorizes this Modification to provide an additional \$43.00 in Title III B funds and an additional \$95.00 in State Match funds for calendar year 2009)
- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A" FOR A NUTRITION SERVICES INCENTIVE PROGRAM (NSIP) WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE DISTRIBUTION OF USDA FUNDS FOR THE CONGREGATE NUTRITION PROGRAM AND HOME DELIVERED MEAL PROGRAM FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009 FOR A TOTAL AMOUNT OF \$25,548.00 (Resolution authorizes this Modification to provide an additional \$106.00 for the USDA Reimbursement of the Congregate Nutrition Program for calendar year 2009)
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE CONTRACT MODIFICATION #1 WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING AN ADDITIONAL \$110,355.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Modification to include \$110,355.00 in ARRA funding for the provision of housing related services including assistance with heat, utility payments, back rent and mortgage payments to residents meeting 350% of the poverty level)
- M. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NETWORK SOFTWARE MAINTENANCE AND UPGRADE SUPPORT OF THE VARIOUS CISCO NETWORK SYSTEMS OF THE COUNTY OF SUSSEX (Resolution authorizes this purchase from Transnet Corporation in the amount of \$39,586.80)

- N. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF TEMPORARY SECRETARIAL SERVICES FOR THE OFFICE OF RECORDS MANAGEMENT OF THE COUNTY OF SUSSEX (Resolution authorizes this purchase from Joule Staffing Services, Inc. in the amount of \$53,200.00)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

9. **APPROVAL OF MINUTES** Regular Meeting October 28, 2009
(voice vote)

10. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: REAPPOINTMENT OF BERNARD J. ANDREWS TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN NOVEMBER 1, 2009 AND EXPIRE OCTOBER 31, 2013
2. RESOLUTION RE: REAPPOINTMENT OF JACOB J. SMITH TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN NOVEMBER 1, 2009 AND EXPIRE OCTOBER 31, 2013

(voice vote)

11. **RESOLUTIONS**

- A. RESOLUTION RE: EMERGENCY SITUATION PERTAINING TO THE CONDITION OF THE ROAD SERVICE ON COUNTY ROUTE 628 AND 626 IN THE TOWNSHIPS OF WANTAGE AND HAMPTON AND AUTHORIZING THE AWARD OF CONTRACTS FOR THE REQUIRED MATERIALS AND SERVICES WITHOUT PUBLIC BIDDING IN ACCORDANCE WITH N.J.S.A. 40A:11-6

(roll call vote)

12. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT FOR LABORATORY ANALYSIS SERVICES FOR THE SUSSEX COUNTY DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the lowest responsible bidder, Aqua Pro Tech Laboratories, Inc., in the approximate amount of \$25,000.00)
2. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUSSEX COUNTY HEALTH CARE FACILITY FIRE ALARM SYSTEM REPLACEMENT FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the lowest responsible bidder, Power With Prestige, Inc., in the total amount of \$182,800.00)
3. RESOLUTION RE: AWARD OF CONTRACT FOR THE SHOWER ROOM REFURBISHMENTS AT THE KEOGH-DWYER CORRECTIONAL FACILITY FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the lowest responsible bidder, Aero Plumbing & Heating Co., Inc. in the total amount of \$58,879.00)
4. RESOLUTION RE: AWARD OF CONTRACT FOR COLUMN REPAIRS AT THE SUSSEX COUNTY COURTHOUSE FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the only responsible bidder, Zinno Construction, LLC, in the total amount of \$173,799.00)
5. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH ARCARI & IOVINO ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL DESIGN DEVELOPMENT SERVICES FOR THE SUSSEX COUNTY MAIN LIBRARY AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A.40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$20,000.00)

6. RESOLUTION RE: RENEWAL OF A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A PUBLIC HEALTH EPIDEMIOLOGIST TO SATISFY THE NEEDS OF THE COUNTY OF SUSSEX AS REQUIRED FOR LOCAL CORE CAPACITY INFRASTRUCTURE FOR THE DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES (Resolution authorizes the renewal of this Contract with Medical Consultant Services, LLC in the approximate amount of \$46,999.92 for the term August 10, 2009 through August 9, 2010)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: FOURTH AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH WILBUR SMITH ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-11 CARRYING COUNTY ROUTE 620 (GLEN ROAD) OVER SPARTA GLEN BROOK IN THE TOWNSHIP OF SPARTA PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes the increase of \$7,016.25 (total increase of 22.82%) for Amendment #4 to do additional engineering work necessary to address comments from the Federal Highway Administration)
2. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND DYKSTRA ASSOCIATES FOR PROFESSIONAL SURVEYING SERVICES FOR THE SUSSEX COUNTY 2007-A FARMLAND PRESERVATION PROGRAM FOR THE DEPARTMENT OF ENGINEERING AND PLANNING DATED JUNE 25, 2008 (Resolution authorizes the increase in the amount of \$2,820.00 to conduct a survey to include an additional three (3) acres of property that was not included initially)

3. RESOLUTION RE: AWARD OF CHANGE ORDER NUMBER 2 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORPORATION FOR RESURFACING OF ROADS-2009 (Resolution authorizes the increase of \$11,114.20 (20.74%) to adjust quantities to an as built status)

(roll call vote)

13. FINANCIAL

- A. RESOLUTION RE: ACCEPTANCE OF FEDERAL FUNDS FOR ENTITLEMENT LANDS AND DISTRIBUTION OF FEDERAL FUNDS FOR PAYMENT IN LIEU OF TAXES (Resolution authorizes the distribution of these funds in the amount of \$11,649.69 to the Township of Montague, \$16,018.96 to the Township of Sandyston, and \$25,164.35 to the Township of Walpack)
- B. RESOLUTION RE: CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85
- C. RESOLUTION RE: TRANSFER OF 2009 CURRENT APPROPRIATIONS
- D. RESOLUTION RE: TRANSFER OF 2009 CURRENT APPROPRIATIONS FOR THE PROSECUTOR'S OFFICE

(roll call vote)

14. PERSONNEL

- A. Personnel Agenda (voice vote)

15. ADMINISTRATIVE REPORT

- A. Other

16. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contracts
- D. Other Matters

17. **UNFINISHED BUSINESS**

18. **NEW BUSINESS**

19. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

20. **FREEHOLDERS' COMMENTS**

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Tuesday	November 24, 2009	Regular Meeting	9:00 am
Wednesday	December 1, 2009	Six County	5:30 pm
		Coalition Meeting (Passaic County)	

23. **ADJOURNMENT** (voice vote)