

REGULAR MEETING HELD ON WEDNESDAY, NOVEMBER 13, 2013

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

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|--------------------------|------------|
| New Jersey Herald | WSUS Radio |
| New Jersey Sunday Herald | WNNJ Radio |
| Star Ledger | |

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

PUBLIC HEARING – 5:00 PM

FINAL ADOPTION – ORDINANCE

Freeholder Director Vohden: "At our regular meeting held on October 23, 2013, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of October 30, 2013, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

ORDINANCE TO AMEND THE FEE SCHEDULE OF THE DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES

MOTION that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Ordinance?

MOTION that the Public Hearing be closed. (voice vote)

MOTION that this Ordinance be finally adopted. (roll call vote)

MOTION to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations/Certificates

1. Certificate of Recognition for the Princeton University Men's Soccer Team and its participation with the Friends of Jaclyn Foundation for "adopting" Derek Watson.

(voice vote)

7. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. FREEHOLDERS' COMMENTS

9. APPROVAL OF CONSENT AGENDA

A. RESOLUTION RE: PAYMENT OF BILLS

- B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for Airgas, Inc., Cooper Electric Supply Co., Inc. and Elsag North America LLC)

- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT MODIFICATION #1 AND CONTRACT MODIFICATION #2 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO PROVIDE \$114,389.00 IN ADDITIONAL FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF OCTOBER 1, 2013 TO SEPTEMBER 30, 2015 (Resolution authorizes Contract Modification #1 to reflect additional funding in the amount of \$108,000.00 for the Sandy Homeowner/Renter Assistance Program (SHRAP) funding for the period of October 1, 2013 to September 30, 2015 and Contract Modification #2 to reflect additional funding in the amount of \$6,389.00 for the State SSH allocation for the period of November 1, 2013 to December 31, 2013)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO FILE AND EXECUTE THE UNIVERSAL SERVICE FUND (USF) COUNTY WELFARE AGENCY (CWA) ADMINISTRATION GRANT AWARD IN THE AMOUNT OF \$1,807.00 FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014 (Resolution authorizes execution of this Award to provide assistance to very low income residents for home electric service and energy)
- E. RESOLUTION RE: AUTHORIZATION TO EXECUTE FOUR AGREEMENTS WITH NEW JERSEY TRANSIT CORPORATION AND THE U.S. DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF SUSSEX FOR A TRANSPORTATION GRANT UNDER SECTION 5310 OF THE FEDERAL TRANSIT ADMINISTRATION FOR THE LEASE OF FOUR LIFT EQUIPPED VEHICLES (Resolution authorizes these Agreements, which will allow New Jersey Transit to lease the County two 10 amb + 2 wheelchair or 5 wheelchair minibuses equipped with wheelchair lifts and two 28 passenger + 2 wheelchair buses equipped with wheelchair lifts)
- F. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF SECURITY COMPUTER SOFTWARE AND HARDWARE EQUIPMENT FOR THE COUNTY OF

SUSSEX (Resolution authorizes this purchase from Software House International in the amount of \$56,260.87)

- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #14ALUN WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES TO PROVIDE \$63,836.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes the execution of this Contract with a \$16,026.00 County cash match)
- H. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO SUBMIT THE AREA PLAN GRANT AGREEMENT 14-1394-AAA-C-2 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES (Resolution authorizes the submittal of this Agreement in the amount of \$1,258,428.00 with County matching funds in the amount of \$4,590.00)
- I. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO APPLY FOR GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH PROGRAM FOR THE PERIOD OF NOVEMBER 1, 2013 TO SEPTEMBER 30, 2014 (Resolution authorizes this application in the amount of \$40,000.00 with no match requirement)
- J. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO APPLY FOR GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE CHRONIC DISEASE SELF-MANAGEMENT PROGRAM (CDSMP) FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes this application for \$12,000.00 with no match requirement)
- K. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE HAZARD MITIGATION PLAN UPDATE FOR A TOTAL AMOUNT OF \$200,000.00

- L. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT FOR AN ADDITIONAL AMOUNT OF \$8,470.00
- M. RESOLUTION RE: AUTHORIZATION TO PROVIDE SPECIALIZED DESIGN SERVICES FOR REPLACEMENT OF THE RETAINING WALL SUPPORTING CR 607 NEAR MILE POST 5.6 IN THE BOROUGH OF HOPATCONG (Resolution authorizes a purchase order in the amount of \$104,980.00 to provide engineering services as required to identify alternatives, develop plans and specifications, obtain permits and prepare bid documents needed for replacement of the existing retaining wall)
- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #14BDUN WITH THE STATE OF NEW JERSEY DEPARTMENT OF CHILDREN AND FAMILIES FOR THE CONTRACT TERM FROM 1/1/14-12/31/14 IN THE AMOUNT OF \$36,874.00 FOR THE PROVISION OF YOUTH INCENTIVE PROGRAM SERVICES
- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2013 TO DECEMBER 31, 2013 FOR A TOTAL AMOUNT OF \$121,659.00 (Resolution authorizes this Modification to provide for an additional \$17,853.00 Title IIIC-2 funds, for the Weekday Home-Delivered Meal Program for calendar year 2013)
- P. RESOLUTION RE: AUTHORIZING ENTRY INTO AN AGREEMENT WITH THE TOWNSHIP OF SANDYSTON FOR A MUNICIPAL STREETScape IMPROVEMENT PROJECT ALONG A PORTION OF COUNTY ROUTE 560, A.K.A. TUTTLES CORNER DINGMANS ROAD, IN THE VILLAGE OF LAYTON (Resolution authorizes this Agreement for the design, construction, operation and maintenance of the Streetscape Program amenities)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. APPROVAL OF MINUTES Regular Meeting October 23, 2013
(voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

12. RESOLUTIONS

A. RESOLUTION RE: AUTHORIZATION OF PLANS ENTITLED "PROPOSED STREETScape IMPROVEMENTS – PHASE II TO COUNTY ROUTE 560, VILLAGE OF LAYTON, SANDYSTON TOWNSHIP" REVISED THROUGH SEPTEMBER, 2013, DEVELOPED BY HAROLD E. PELLOW & ASSOCIATES FOR THE TOWNSHIP OF SANDYSTON

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR HOUSEKEEPING AND JANITORIAL SERVICES FOR THE SUSSEX COUNTY NARCOTICS TASK FORCE BUILDING (Resolution awards this Contract extension to the only responsible bidder, Chelbus Cleaning Co., Inc. in the approximate amount of \$2,340.00)

2. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH HAMBURG MEDICAL ASSOCIATES, PRIMARY CARE PARTNERS AFFILIATE FOR THE PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in an amount not to exceed \$87,700.00, plus an insurance reserve in the amount of \$26,525.00)

3. RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF ONE (1) CURRENT MODEL YEAR, FREIGHTLINER MODEL SD, SINGLE AXLE TRUCK CHASSIS FOR USE WITH A DUMP BODY, OR EQUAL (Resolution awards this Contract to the lowest responsible bidder after deducting the trade-in values to Robert H. Hoover & Sons, Inc. in the amount of \$85,912.00)

4. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES CONTRACT WITH NEWTON MEDICAL CENTER AT A RATE OF \$1,200.00 PER DAY FOR INPATIENT SERVICES AND \$600.00 PER DAY FOR INPATIENT BEHAVIORAL SERVICES (MENTAL HEALTH) FOR THE PROVIDING OF MEDICAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in an amount not to exceed \$150,000.00)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SALMON BROS INC., FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE F-06 CARRYING FREDON-MARKSBORO ROAD OVER TRIBUTARY OF PAULINS KILL, FREDON TOWNSHIP, NEW JERSEY (Resolution authorizes this Change Order to reflect the final adjustment in bid item quantities decreased the Contract by \$27.25 for an adjusted final contract amount of \$240,235.95)

(roll call vote)

14. FINANCIAL

A. RESOLUTION RE: TRANSFER OF 2013 CURRENT APPROPRIATIONS
(roll call vote)

15. PERSONNEL

A. Personnel Agenda (no Personnel Agenda for this meeting)

16. ADMINISTRATIVE REPORT

A. Other

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

A. Discussion concerning date and time for the Reorganization Meeting for 2014.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

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| Tuesday | November 19, 2013 | SC League of Mun. 7 PM Dinner at NJLM Conference at the Buddakan Restaurant in Atlantic City |
| Tuesday | November 26, 2013 | Regular Meeting 9 AM |

23. **ADJOURNMENT** (voice vote)