

REGULAR MEETING HELD ON TUESDAY, NOVEMBER 25, 2008

9:00 AM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2008 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
The Daily Record	Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations and Certificates

1. Proclamation in recognition of Justin R. Hofmann attaining the rank of Eagle Scout.
2. Proclamation in recognition of Jamie Bernard being chosen by the Council of Service Agencies as its recipient of the Distinguished Service Award for 2008.

3. Proclamation in recognition of Chelsea Liggio achieving the Girl Scout Gold Award.
4. Certificate in recognition of H. William Sytsema being named by the New Jersey State Board of Agriculture as its "2009 Outstanding Young Farmer".
(voice vote)

B. Presentations

1. Presentation by Union Green to discuss more effective marketing of Sussex County, particularly agri- and eco-tourism. (10-15 min.)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

8. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: PAYMENT OF BILLS FOR NOVEMBER 12, 2008
AUTHORIZED ON NOVEMBER 5, 2008
- C. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for Notchwood Landscape, F.W. Bennett & Sons, and B&B Drilling, Inc.)
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #09AVWN WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES TO PROVIDE \$124,009.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009

- E. RESOLUTION RE: EXECUTION OF AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE BRANCHVILLE ROTARY CLUB FOR THE PURPOSE OF ADOPTING A PORTION OF COUNTY ROUTE 636 FROM MILE MARKER 0.0 TO MILE MARKER 2.0 IN THE TOWNSHIP OF FRANKFORD THROUGH THE ADOPT A COUNTY ROAD PROGRAM
- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT MODIFICATION #2 WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF YOUTH AND FAMILY SERVICES TO PROVIDE \$73,836.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2008 TO DECEMBER 31, 2008 (Resolution authorizes the transfer of \$1,765.00 from salaries and wages and \$1,851.00 from fringe benefits and the transfer of \$2,720.00 into seminars/meetings and \$896.00 will be used to cover costs of a trainer on human service educational related topics)
- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #09BDUN WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF YOUTH AND FAMILY SERVICES TO PROVIDE \$36,874.00 IN FUNDING FOR THE YOUTH INCENTIVE PROGRAM AND \$5.50/\$128.75 PER DIEM RATES FOR IN COUNTY CHILDREN AND \$130.00 PER DIEM RATE FOR OUT OF COUNTY CHILDREN FOR THE HOST HOME PROGRAM AND YOUTH SHELTER HOME TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009
- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) FOR THE PERIOD OF JANUARY 1, 2008 TO DECEMBER 31, 2008 (Resolution authorizes this Modification to provide up to \$73,632.00 APS funds and \$1,000.00 of Title VII funds)

- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF HOME DELIVERED MEALS SERVICES FOR THE PERIOD OF JANUARY 1, 2008 TO DECEMBER 31, 2008 FOR A TOTAL AMOUNT OF \$100,102.00 (Resolution authorizes this Modification to provide \$12,065.00 in additional Title III C-2 funds, to be supplemented by a reduction of income in the amount of \$22,926.00)

- J. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE VICTIM AND WITNESS ADVOCACY FUND SUPPLEMENTAL GRANT PROGRAM, GRANT NUMBER – VWAFPS-19 FOR THE TOTAL AMOUNT OF \$13,200.00

- K. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE PROJECT VISION PV-20-05, FOR THE TOTAL AMOUNT OF \$43,750.00

- L. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2008 AREA PLAN ALLOCATION, FINAL OBLIGATION AND ALLOCATION OF FUNDS FOR APC YEAR 2008 CONTRACT FUNDS FOR AN ADDITIONAL AMOUNT OF \$1,000.00

- M. RESOLUTION RE: CONCURRING RESOLUTION FOR VERNON TOWNSHIP ORDINANCE #08-16 APPROVING A TRAFFIC SIGNAL AT THE INTERSECTION OF COUNTY ROUTE 515 AND MAIN STREET

- N. RESOLUTION RE: TO ESTABLISH PRIVATE PAY, SUB-ACUTE AND RESPITE CARE RATES AT THE SUSSEX COUNTY HOMESTEAD (Resolution authorizes the increase in the rates for private pay from \$245.00 to \$254.00 per day and the increase in sub-acute and respite care from \$265.00 to \$274.00 per day)

- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO EXECUTE SALARY REIMBURSEMENT AGREEMENTS BETWEEN THE COUNTY OF SUSSEX AND RUTGERS COOPERATIVE EXTENSION, RUTGERS, THE STATE UNIVERSITY OF NEW JERSEY, FOR THE PROVISION OF EDUCATIONAL SERVICES IN THE AREAS OF AGRICULTURE, HOME ECONOMICS, AND 4-H DEVELOPMENT FOR THE CALENDAR YEARS 2007 AND 2008

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

- 9. **APPROVAL OF MINUTES** Regular Meeting November 5, 2008
(voice vote)

- 10. **APPOINTMENTS AND/OR RESIGNATIONS**

- A. Memo received from the Office of Conservation and Farmland Preservation informing the Board that Joan Ross has resigned from the Open Space Advisory Committee.

- 11. **RESOLUTIONS**

- 12. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

- A. Awards of Contracts

- 1. RESOLUTION RE: AWARD OF CONTRACT FOR PROVISION AND INSTALLATION OF A HOMESTEAD GENERATOR FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT (Resolution awards this Contract to the lowest responsible bidder, High Point Electric, Inc., in the amount of \$130,270.00)
- 2. RESOLUTION RE: AWARDING A CONTRACT EXTENSION TO A CONTRACT AWARDED THROUGH COMPETITIVE CONTRACTING FOR THE PURCHASE OF PHARMACEUTICAL SERVICES FOR THE OFFICE OF THE SHERIFF (Resolution awards this extension to Contract Pharmacy Services, Inc. for the term October 10, 2008 until October 9, 2009)

3. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DYKSTRA WALKER DESIGN GROUP FOR THE PROVIDING OF ENVIRONMENTAL SERVICES AT THE ANDOVER ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$43,830.00 for ground water sampling activities during the 2008-2009 calendar years)
4. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DYKSTRA WALKER DESIGN GROUP FOR THE PROVIDING OF ENVIRONMENTAL SERVICES AT THE HOPATCONG ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$32,110.00 for oversight management and documentation of well completion, preparation of Remedial Investigation Report/Remedial Action Report, ground water sampling of monitoring and potable wells, and preparation of progress reports)
5. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the only responsible bidder for Masonry work, Zara Construction, for an open-ended Contract with a minimum expenditure of \$500.00 and a maximum expenditure of \$80,000.00)
6. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (PLUMBING) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder for Plumbing work, Aero Plumbing & Heating Co., for an open-ended Contract with a minimum expenditure of \$500.00 and a maximum expenditure of \$80,000.00)

7. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (ELECTRIC) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder for Electric work, Tosone Electric, Inc., for an open-ended Contract with a minimum expenditure of \$500.00 and a maximum expenditure of \$50,000.00)
8. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (ROOFING) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the only responsible bidder for Roofing work, Complete Roof Management, for an open-ended Contract with a minimum expenditure of \$500.00 and a maximum expenditure of \$200,000.00)
9. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (CARPENTRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the only responsible bidder for Carpentry work, Rayo Construction, for an open-ended Contract with a minimum expenditure of \$500.00 and a maximum expenditure of \$80,000.00)
10. RESOLUTION RE: AUTHORIZING THE EXTENSION OF THE CONTRACT FOR THE PURCHASE OF THE SUSSEX COUNTY CLERK IMAGING AND TRANSACTION MANAGEMENT SYSTEM FOR THE SUSSEX COUNTY CLERK'S OFFICE (Resolution authorizes the second one year extension in the approximate amount of \$96,000.00 for calendar year 2009)
11. RESOLUTION RE: AWARDED A RENEWAL TO A CONTRACT FOR THE PURCHASE OF COMMISSARY SERVICES FOR THE KEOGH DWYER CORRECTIONAL FACILITY (Resolution renews this Contract for calendar year 2009)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING CHANGE ORDER #3 TO THE CONTRACT FOR THE PURCHASE OF THE SUSSEX COUNTY CLERK IMAGING AND TRANSACTION MANAGEMENT SYSTEM FOR THE SUSSEX COUNTY CLERK'S OFFICE (Resolution increases this Contract by \$12,521.61 (7.45%) for software coding, testing, and implementation to complete the tasks having to do with the County's GIS portal)

(roll call vote)

13. FINANCIAL

- A. RESOLUTION RE: TRANSFER OF 2008 CURRENT APPROPRIATIONS (roll call vote)

14. PERSONNEL

- A. Personnel Agenda (voice vote)
- B. Resolutions

1. RESOLUTION RE: AUTHORIZING TERMINATION OF EXTRAORDINARY, UNSPECIFIABLE SERVICE AGREEMENTS WITH HORIZON HEALTH SERVICES, INC., D/B/A HORIZON BLUE CROSS/BLUE SHIELD OF NEW JERSEY

15. ADMINISTRATIVE REPORT

- A. Other

16. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contracts
- D. Other Matters

17. UNFINISHED BUSINESS

18. NEW BUSINESS

A. Discussion concerning time and place for the Reorganization Meeting.

19. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

20. FREEHOLDERS' COMMENTS

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

A. Personnel

B. Contract

C. Litigation

D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Thursday	November 27, 2008	Thanksgiving Day	Holiday
Friday	November 28, 2008	Day after Thanksgiving	Holiday
Wednesday	December 17, 2008	Regular Meeting	9:00 am

23. ADJOURNMENT (voice vote)