

**REGULAR MEETING HELD ON TUESDAY, NOVEMBER 26, 2013**

**9:00 AM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation for Christine Florio in recognition of being selected by the Sussex County Council of Service Agencies as its recipient of the "Distinguished Service Award" for 2013.

2. Proclamation in recognition of Tyler Hepp attaining the rank of Eagle Scout.

(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes the issue of purchase orders for Spillman Technologies, Inc.)

C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE ADDITIONAL TOTAL AMOUNT OF \$114,389.00 FOR THE SOCIAL SERVICES FOR THE HOMELESS

D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2013 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE MULTI-JURISDICTIONAL COUNTY GANG, GUN, AND NARCOTICS TASK FORCES, GRANT NUMBER: JAG-1-19TF-12, FOR A TOTAL AMOUNT OF \$44,705.00

E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A CONTRACT FOR 2014 ON BEHALF OF THE COUNTY OF SUSSEX WITH THE TOWNSHIP OF HARDYSTON FOR THE PROVISION OF TRANSPORTATION SERVICES TO SENIOR CITIZENS AND PEOPLE WITH DISABILITIES WHO RESIDE IN HARDYSTON TOWNSHIP (Resolution authorizes these services for calendar year 2014 in the amount of \$17,000.00)

- F. RESOLUTION RE: AUTHORIZATION FOR THE OFFICE OF PURCHASING TO ISSUE PURCHASE ORDERS FOR THE MAINTENANCE AND REPAIR OF SECURITY CAMERA AND COMMUNICATION DEVICES IN EXCESS OF THE BID THRESHOLD IN ACCORDANCE WITH N.J.A.C. 5:34-8.3
  
- G. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO INITIATE THE COMPETITIVE CONTRACTING PROCESS FOR AN EXPERIENCED TRANSIT ADVERTISING FIRM FOR SUSSEX COUNTY SKYLANDS RIDE VEHICLES (Resolution authorizes this search for an experienced transit advertising firm to develop and maintain exterior advertising on the County of Sussex Skylands Ride vehicles)
  
- H. RESOLUTION RE: AUTHORIZING EXTENSION OF THE LEASE AGREEMENT BY ENDORSEMENT FOR PREMISES LOCATED AT 129 MORRIS TURNPIKE, FRANKFORD TOWNSHIP, SUSSEX COUNTY, NEW JERSEY, FOR RUTGERS COOPERATIVE EXTENSION SERVICE (Resolution authorizes this Lease extension for no more than three (3) months for \$1,800.00 per month)
  
- I. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ADOPT THE EXTENSION TO THE 2013 MUNICIPAL ALLIANCE GRANT AS PER THE LETTER OF INTENT FROM THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE AN ADDITIONAL \$101,226.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD JANUARY 1, 2014 TO JUNE 30, 2014
  
- J. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER EQUIPMENT FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE (Resolution authorizes this purchase from Dell Marketing, LP for 15 Desktop Computers in the amount of \$26,939.25)

- K. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF VEHICLES FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE (Resolution authorizes this purchase of two (2) Dodge Chargers from Carman Dodge in the approximate total amount of \$46,532.00, with \$4,366.00 of that total for non-contract after-market options)
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$23,942.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NEWBRIDGE SERVICES INC. ALLOCATING \$65,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)
- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$34,885.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF TRANSPORTATION SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)
- O. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH FAMILY PROMISE OF SUSSEX COUNTY ALLOCATING \$12,300.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)

- P. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)
- Q. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$7,123.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract for calendar year 2014)
- R. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE CONTRACT MODIFICATION #1 WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING AN ADDITIONAL \$6,389.00 IN SOCIAL SERVICES FOR THE HOMELESS FUNDING FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Modification for calendar year 2013)
- S. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO APPLY FOR AND ACCEPT CONTRACT #14-541-ADA-0 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES PROVIDING \$325,573.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 (Resolution authorizes this Application with a County Match of \$39,201.00)

- T. RESOLUTION RE: AUTHORIZATION TO SUBMIT AN APPLICATION FOR HAZARD MITIGATION GRANT FUNDS TO THE STATE OF NEW JERSEY, DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF STATE POLICE, FOR AN AMOUNT OF \$142,080.00 TO BE USED FOR THE PURCHASE OF AN EMERGENCY GENERATOR FOR THE SHERIFF'S BUREAU OF LAW ENFORCEMENT FACILITY UNDER THE ENERGY ALLOCATION INITIATIVE
- U. RESOLUTION RE: APPLICATION FOR PARTICIPATION IN THE NEW JERSEY STATE LIBRARY AND LIBRARYLINKNJ GRANT PROGRAM, MAKERSPACES – THE LEADING EDGE 2013-2014 FROM JANUARY 8, 2014 TO SEPTEMBER 9, 2014 FOR A TOTAL AMOUNT OF \$12,500.00 (Resolution authorizes this Application with no County match)
- V. RESOLUTION RE: AUTHORIZING THE SUSSEX COUNTY AGRICULTURE DEVELOPMENT BOARD AND ITS CHAIRMAN, JANE BRODHECKER, TO EXECUTE A SUPPLEMENTAL EASEMENT AGREEMENT FIXING COMPENSATION FOR RIGHT-OF-WAY
- W. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO EXECUTE BUDGET MODIFICATION #1 TO THE CONTRACT OF THE LOCAL CORE CAPACITY FOR THE PUBLIC HEALTH EMERGENCY PREPAREDNESS GRANT FOR THE PERIOD OF JULY 1, 2013 THROUGH JUNE 30, 2014 (Resolution authorizes this Modification to reflect changes between the budget categories of Personnel Cost, Salary and Wages; Other Cost Categories, Program Expense and Related Cost; and the Sub Grant Category)
- X. RESOLUTION RE: PAYMENT OF DEDUCTIBLE LITIGATION COST IN THE MATTER OF DANIELSON V. COUNTY OF SUSSEX (Resolution authorizes the payment of \$8,287.00 to Indian Harbor Insurance Company)
- Y. RESOLUTION RE: PAYMENT OF DEDUCTIBLE LITIGATION COST IN THE MATTER OF MURRAY V. COUNTY OF SUSSEX (Resolution authorizes the payment of \$1,287.34 to Scottsdale Insurance Company)

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of**

the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES** Regular Meeting November 13, 2013  
(voice vote)

11. **APPOINTMENTS AND/OR RESIGNATIONS**

12. **RESOLUTIONS**

A. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 613 IN SPARTA TOWNSHIP (Resolution authorizes this temporary closure on November 28, 2013 for the purpose of conducting a Turkey Trot 5K event)

(voice vote)

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES CONTRACT WITH DENTRUST DENTAL, P.A. FOR THE PROVIDING OF DENTAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in an amount not to exceed \$24,000.00 for calendar year 2014)

2. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PERIOD OF NOVEMBER 1, 2013 - DECEMBER 31, 2013 (Resolution awards this Contract to provide \$2,939.00 in Title IIIB funds, \$898.00 in COLA funds, \$206.00 in State Match B-D funds, \$28,223.00 in Title III E funds and \$5,177.00 in State Match E funds and to be supplemented by income in the amount of \$200.00)

(roll call vote)

14. **FINANCIAL**

A. RESOLUTION RE: TRANSFER OF 2013 CURRENT APPROPRIATIONS

- B. RESOLUTION RE: AMENDING THE 2013 CAPITAL BUDGET
- C. RESOLUTION RE: CANCELLATION OF OUTSTANDING CHECKS
- D. RESOLUTION RE: AUTHORIZATION TO CANCEL CERTAIN GENERAL CAPITAL IMPROVEMENT AUTHORIZATION BALANCES  
(roll call vote)
- E.

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**INTRODUCTION FOR FIRST READING – CAPITAL ORDINANCE**

**CAPITAL ORDINANCE APPROPRIATING \$25,000.00 FROM GENERAL CAPITAL SURPLUS FOR ACQUISITION OF A PAPER BALLOT SCANNER FOR THE BOARD OF ELECTIONS**

**MOTION** to adopt this Capital Ordinance on first reading. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Capital Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on December 11, 2013 at 5:00 pm prior to final adoption of this Capital Ordinance. (voice vote)

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**15. PERSONNEL**

- A. Personnel Agenda (no Personnel Agenda for this meeting)

**16. ADMINISTRATIVE REPORT**

- A. Other

**17. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

**18. UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Thursday	November 28, 2013	Thanksgiving Day	Holiday
Friday	November 29, 2013	Day after Thanksgiving	Holiday
Wednesday	December 11, 2013	Regular Meeting	5 PM

23. **ADJOURNMENT** (voice vote)