

**REGULAR MEETING HELD ON WEDNESDAY, NOVEMBER 30, 2011**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on October 28, 2011 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation for Carolyn Zydel in recognition of being selected by the Sussex County Council of Service Agencies as its recipient of the "Distinguished Service Award" for 2011.  
(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**8. FREEHOLDERS' COMMENTS**

**9. APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #12ALUN WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF YOUTH AND FAMILY SERVICES TO PROVIDE \$63,836.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012 (Resolution authorizes this Contract with a County cash match in the amount of \$16,026.00)

C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #12BDUN WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES, DIVISION OF YOUTH AND FAMILY SERVICES TO PROVIDE \$36,874.00 IN FUNDING FOR THE YOUTH INCENTIVE PROGRAM TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012

D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A CONTRACT WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO PROVIDE \$99,409.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012

E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #12AVWN WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF DISABILITY SERVICES TO PROVIDE \$104,009.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012

- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO APPLY FOR AND ACCEPT CONTRACT #12-541-ADA-0 WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES PROVIDING \$290,799.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012 (Resolution authorizes this Contract with a County match in the amount of \$42,673.00)
  
- G. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF VEHICLES FOR VARIOUS SUSSEX COUNTY AGENCIES (Resolution authorizes this purchase for two (2) Dodge Caravan Mini-vans, one (1) Ford Fusion sedan and one (1) Ford Escape 4WD SUV from Hertrich Fleet, Malouf Ford and DFFLM, Inc. in the approximate total amount of \$80,679.00)
  
- H. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF THE COMPUTER HARDWARE SUPPORT REQUIRED FOR THE DIVISION OF INFORMATION MANAGEMENT (Resolution authorizes this purchase from Cisco's authorized dealer Eplus Technology in the amount of \$72,916.85)
  
- I. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT AWARD OF THE FEDERAL FISCAL YEAR 2011 HOMELAND SECURITY GRANT PROGRAM FUNDING AND FOR THE COUNTY CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS, AND FOR THE COUNTY PURCHASING AGENT TO FACILITATE PURCHASES (Resolution authorizes the acceptance of this award in the amount of \$258,639.52)
  
- J. RESOLUTION RE: AMENDING RESOLUTION ENTITLED "APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY"  
ADOPTED OCTOBER 26, 2011

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES**

**11. APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF GERARD A. SCANLAN TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE OCTOBER 31, 2015
2. RESOLUTION RE: APPOINTMENT OF PATRICK C. ARAMINI TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE OCTOBER 31, 2015
3. RESOLUTION RE: APPOINTMENT OF PETER SOUTHWAY AS A MEMBER OF THE SUSSEX COUNTY AGRICULTURE DEVELOPMENT BOARD FOR A THREE YEAR TERM; SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE SEPTEMBER 30, 2014
4. RESOLUTION RE: REAPPOINTMENT OF LORI DAY, JAMES HUNT AND BRIAN HAUTAU AS MEMBERS OF THE SUSSEX COUNTY AGRICULTURE DEVELOPMENT BOARD FOR THREE YEAR TERMS EFFECTIVE IMMEDIATELY AND EXPIRING ON SEPTEMBER 30, 2014

(voice vote)

**12. RESOLUTIONS**

- A. RESOLUTION RE: REQUESTING THAT THE NEW JERSEY STATE RECORDS COMMITTEE (SRC) REVISE THE DOCUMENT DESTRUCTION REQUIREMENTS TO GIVE ELECTRONIC DOCUMENTS MAINTAINED IN A SYSTEM CERTIFIED BY THE NEW JERSEY DIVISION OF RECORDS MANAGEMENT (DARM) THE SAME ARCHIVAL STATUS AS PHOTOGRAPHS, MICROPHOTOGRAPHS OR MICROFILMS

- B. RESOLUTION RE: ACCEPTANCE OF THE NO-BUILD OPTION OF THE

FINAL AMENDED ALTERNATIVE ANALYSIS REPORT  
FOR LOCAL PROJECT SCOPING FOR OPERATIONS  
AND SAFETY IMPROVEMENTS TO NEWTON-SPARTA  
ROAD CR-616, FROM CR-621 (MM 00) TO CR-517 (MM  
05.10) (ENTIRE LENGTH) AND CR-517 FROM CR-616  
(MM 32.71) TO SR-181 (MM 34.07) TOWN OF NEWTON,  
ANDOVER TOWNSHIP, AND SPARTA TOWNSHIP

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT FOR UNIFORM SUPPLY AND LAUNDRY SERVICE FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Clean Rental.com, in the approximate amount of \$43,455.00 for the calendar year 2012)
2. RESOLUTION RE: AWARDING A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A COMPREHENSIVE COURT REFERRAL PROGRAM (Resolution awards this Contract to the only respondent to the proposal process capable of meeting the requirements spelled out in the proposal documents and associated requirements, the Center for Evaluation and Counseling, in the approximate amount of \$153,000.00 for calendar year 2012)
3. RESOLUTION RE: AWARDING A CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR CONTINUITY OF OPERATIONS (COOP) PLANNING SERVICES (Resolution awards this Contract to the only respondent to the proposal process best meeting the requirement and pricing, Advanced Sciences & Technologies, LLC, in the total amount of \$113,700.00)

4. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX TO RENEW A PROFESSIONAL SERVICES AGREEMENT WITH JOSEPH A. LIOTTA, M.D. TO PROVIDE ATTENDING PHYSICIAN SERVICES WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement for the term December 1, 2011 to November 30, 2012)
  
5. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES CONTRACT WITH SAINT CLARE'S HOSPITAL, INC. FOR PROVISION OF LABORATORY AND PHLEBOTOMY SERVICES TO THE INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in the amount of \$7,500.00 for the period of December 1, 2011 through November 30, 2012)
  
6. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES CONTRACT WITH SAINT CLARE'S HOSPITAL, INC. FOR PROVISION OF AMBULANCE TRANSPORT SERVICES FOR INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in the amount of \$20,000.00 for the period of December 1, 2011 through November 30, 2012)
  
7. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES CONTRACT WITH SAINT CLARE'S HOSPITAL, INC. FOR PROVISION OF MEDICAL CARE TO INMATES OF THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Contract in the amount of \$150,000.00 for the period of December 1, 2011 through November 30, 2012)

8. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES CONTRACT WITH HAMBURG MEDICAL ASSOCIATES FOR PROVISION OF PHYSICIAN SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)  
(Resolution authorizes this Contract in the amount of \$77,300.00 for the purpose of providing medical services, plus an insurance reserve in the amount of \$26,500.00 for the period of October 27, 2011 through October 26, 2012)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AMENDING RESOLUTION ENTITLED "AWARD OF CHANGE ORDER NO. 3 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND EMPCO CONTRACTING, INC. FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-11 CARRYING COUNTY ROUTE 620 (GLEN ROAD) OVER SPARTA GLEN BROOK, TOWNSHIP OF SPARTA, SUSSEX COUNTY, NEW JERSEY (2009 ARRA GRANT IN THE AMOUNT OF \$901,237.50)" ADOPTED ON FEBRUARY 23, 2011  
(Resolution authorizes this amendment to correct a math error in a line item)

(roll call vote)

**14. FINANCIAL**

- A. RESOLUTION RE: TRANSFER OF 2011 CURRENT APPROPRIATIONS  
(roll call vote)

**15. PERSONNEL**

- A. Personnel Agenda (no agenda)

B. Resolutions

1. RESOLUTION RE: AUTHORIZATION TO REPLACE SUSSEX COUNTY'S SUBSTANCE ABUSE POLICY FOR SAFETY SENSITIVE EMPLOYEES
2. RESOLUTION RE: ESTABLISHMENT OF "STOCK CLERK" AND SALARY RANGE

(voice vote)

**16. ADMINISTRATIVE REPORT**

- A. Other

**17. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

**18. UNFINISHED BUSINESS**

**19. NEW BUSINESS**

**20. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**21. EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Wednesday	December 7, 2011	Six County Coalition	5:30 PM
		Meeting – Hunterdon County – Host	
Wednesday	December 14, 2011	Regular Meeting	5:00 PM

**23. ADJOURNMENT (voice vote)**