

REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 22, 2014

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. PUBLIC HEARINGS

A.

--

PUBLIC HEARING – 5:00 PM

Freeholder Director Vohden: "At our regular meeting held on October 8, 2014, we introduced for first reading the following Bond Ordinance which was advertised in the New Jersey Herald issue of October 10, 2014, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

BOND ORDINANCE AMENDING BOND ORDINANCE 415-2010 (PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS AT THE SUSSEX COUNTY COMMUNITY COLLEGE) HERETOFORE FINALLY ADOPTED BY THE COUNTY OF SUSSEX, STATE OF NEW JERSEY ON JULY 7, 2010 TO AMEND THE DESCRIPTION THEREIN

MOTION that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Bond Ordinance?

MOTION that the Public Hearing be closed. (voice vote)

MOTION that this Bond Ordinance be finally adopted. (roll call vote)

MOTION to authorize the Clerk to advertise this Bond Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

-

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations/Certificates

1. Proclamation in recognition of November 2, 2014 as the 14th Annual Salute to Military Veterans Day.
2. Proclamation in recognition of November as being Pancreatic Cancer Awareness Month.

B. Presentations

1. Acknowledging the retirement of Evelyn Balinski, Keyboarding Clerk 2, who retired after 14 years with the County; Ralph J. D'Aries, Chief Registered Environmental Health Specialist, who retired after 27^{1/4} years with the County; Thomas J. Reed, Assistant Prosecutor who retired after 25 years with the County.

(voice vote)

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: EMERGENCY SITUATION AS A RESULT OF REPAIR WORK AT THE COCHRAN HOUSE PROFESSIONAL BUILDING AND AUTHORIZING THE AWARD OF CONTRACTS FOR THE REQUIRED MATERIALS AND SERVICES WITHOUT PUBLIC BIDDING IN ACCORDANCE WITH N.J.S.A. 40A:11-6

C. RESOLUTION RE: AUTHORIZATION TO PROVIDE SPECIALIZED BRIDGE ENGINEERING SERVICES FOR VARIOUS SUSSEX COUNTY BRIDGE PROJECTS *(Design services in the amount of \$36,940.00 will be awarded to Genesis Engineering, LLC. Genesis Engineering will provide for the design and development of structural drawings for a new precast reinforced concrete beam superstructure for Bridge S-10 on County Route 617 (Fairview Lake Road) in Stillwater Township)*

D. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR PROFESSIONAL TEST SERVICES FOR THE 2014 RESURFACING PROGRAM FOR THE DEPARTMENT OF ENGINEERING AND PLANNING

E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF COMPUTER HARDWARE AND SOFTWARE SUPPORT REQUIRED FOR THE DIVISION OF INFORMATION SERVICES

- F. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX OFFICE OF THE SHERIFF TO EXECUTE THE APPLICATION FOR THE DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN GRANT FOR THE PERIOD OF DECEMBER 5, 2014 TO JANUARY 2, 2015 IN THE AMOUNT OF \$7,500.00
- G. RESOLUTION RE: INCREASING CHANGE FUND AMOUNT FOR THE COUNTY OF SUSSEX OFFICE OF THE SURROGATE (*This Resolution increases the change fund from \$100.00 to \$200.00 for the Office of the Surrogate. The increase in the change fund is required to make change for clients who may pay in large bills for fees associated with various documents and filings of the Surrogate's Office.*)
- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE STATE BODY ARMOR REPLACEMENT FUND PROGRAM – SUSSEX COUNTY OFFICE OF THE SHERIFF FOR A TOTAL AMOUNT OF \$10,790.86
- I. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE STATE BODY ARMOR REPLACEMENT FUND PROGRAM – SUSSEX COUNTY OFFICE OF THE PROSECUTOR FOR A TOTAL AMOUNT OF \$2,271.38
- J. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF COUNTY OF SUSSEX RELATING TO THE 2014 AREA PLAN ALLOCATION, FINAL APC YEAR ALLOCATION FOR 2014 FOR AN ADDITIONAL AMOUNT OF \$1,165.00
- K. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT, EN14-028CY, JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$40,720.00

- L. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELLING OF THE GRANT FUND BALANCES FOR THE NJ TRANSIT CORPORATION, FEDERAL TRANSIT ADMINISTRATION (FTA) – SECTION 5311 GRANT FOR THE PERIOD OF JULY 1, 2011 TO JUNE 30, 2012 IN THE AMOUNT OF \$585.00 (RESERVE) AND \$438.73 (RECEIVABLE)
- M. RESOLUTION RE: RESOLUTION TO TERMINATE ALL PARTICIPATION UNDER THE STATE HEALTH BENEFITS PROGRAM
- N. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A SETTLEMENT AND MUTUAL RELEASE AGREEMENT WITH CHEMRX (*Settlement of outstanding pharmaceutical charges incurred by the Homestead in 2012 and payable by the County*)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. APPROVAL OF MINUTES Regular Meeting October 8, 2014

(voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

(voice vote)

12. RESOLUTION

- 1. RESOLUTION RE: RESOLUTION SUPPORTING THE BOROUGH OF HOPATCONG’S GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR 2014/2015 DISCRETIONARY AID – LOCAL INFRASTRUCTURE APPLICATION FOR THE BOROUGH OF HOPATCONG FOR SUTTON TRAIL AND DIVISION LANE
- 2. RESOLUTION RE: RESOLUTION SUPPORTING THE BOROUGH OF HOPATCONG’S GRANT APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE BOROUGH OF HOPATCONG ROAD IMPROVEMENT PROJECT – PHASE 2

3. RESOLUTION RE: REAPPOINTMENT OF A MEMBER OF THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO EXPIRE OCTOBER 31, 2018(*Reappointment of Lorraine C. Parker*)

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Change Orders

1. RESOLUTION RE:AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND T.M. BRENNAN CONTRACTORS, INC. FOR THE KEOGH-DWYER CORRECTIONAL FACILITY NEW ENTRY PLAZA FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT(*Additional concrete work was for the cutting and removal of existing sidewalk at the top of the ramp to meet elevation requirements; additional curb was needed to be removed due to deterioration that was not present at the time the drawings were prepared due to an additional winter season; additional fencing work was necessary due to the addition of support posts as the building structure could not support the fence roof as originally designed*)
2. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 2 TO AN AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND TRIMBOLI & PRUSINOWSKI, L.L.C., AS SPECIAL COUNSEL FOR THE COUNTY OF SUSSEX, STATE OF NEW JERSEY (*An increase in the Agreement amount of an additional \$20,000.00 for a total of \$60,000.00 for the term of the Agreement*)

(roll call vote)

14. FINANCIAL

15. PERSONNEL

- A. Personnel Agenda - (voice vote)

B. Resolutions

1. RESOLUTION RE: ESTABLISHMENT OF EMPLOYEE BENEFITS SPECIALIST AND SALARY RANGE
2. RESOLUTION RE: ESTABLISHMENT OF MANAGEMENT SPECIALIST AND SALARY RANGE
3. RESOLUTION RE: ESTABLISHMENT OF SUPERVISING PROGRAM DEVELOPMENT SPECIALIST COMMUNITY SERVICE AND SALARY RANGE

(roll call vote)

16. ADMINISTRATIVE REPORT

- A. Other

17. COUNTY COUNSEL

- A. Capital Projects
B. Litigation
C. Contract
D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
B. Contract
C. Litigation
D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Tuesday	November 11, 2014	Veteran's Day	Holiday
Wednesday	November 12, 2014	Regular Meeting	5:00 PM

23. ADJOURNMENT (voice vote)