

**REGULAR MEETING HELD ON WEDNESDAY, SEPTEMBER 10, 2014**

**5:00 PM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Presentations

1. Mary Emilius of United Way to discuss resources now available for our unpaid family caregiving population.

B. Proclamations/Certificates

1. Proclamation in recognition of Zachary D. Greene attaining the rank of Eagle Scout.
2. Certificate for the Township of Andover, in recognition of its 150<sup>th</sup> Anniversary celebration.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD) (Resolution authorizes the issuance of purchase orders for Aurora Electrical Supply and Sissco.)

C. RESOLUTION RE: AUTHORIZATION TO PARTICIPATE IN AN AGREEMENT FOR NATURAL GAS SUPPLY SERVICE UNDER THE PASSAIC COUNTY ENERGY COOPERATIVE PRICING SYSTEM (#184PCECPS) TO VARIOUS BUILDINGS WITHIN SUSSEX COUNTY

D. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER HARDWARE EQUIPMENT AND SYSTEM SUPPORT FOR THE COUNTY OF SUSSEX (This purchase is provided by New Jersey State Contract #83083 with Computer Design & Integration LLC being a designed dealer/distributor of these services, in the amount of \$ \$73,385.50 to support the new 9-1-1 system requirements)

- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELLING OF THE GRANT FUND BALANCES FOR THE SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR THE PERIOD OF JANUARY 1, 2012 TO DECEMBER 31, 2012(provides for the cancellation of the 2012 SCDRTAP grant receivable and reserve balances totaling \$182,510.83, pursuant to the closeout signed and approved by NJ Transit. The balance of \$182,510.83 remains available to the County for reprogramming in subsequent years through modification of existing SCDRTAP agreements. For example, the CY2014 SCDRTAP grant has been modified to incorporate \$90,000.00 of the balance, with a Chapter 159 budget amendment being adopted at the July 23, 2014 meeting. The balance, \$92,510.83, will be included in the CY2015 SCDRTAP grant per the Resolution adopted at the July 9, 2014 meeting)
- F. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE NEW JERSEY CANCER EDUCATION AND EARLY DETECTION (NJCEED) PROGRAM GRANT, JULY 1, 2014 TO JUNE 30, 2015 FOR A TOTAL AMOUNT OF \$223,500.00
- G. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE RECOVERY STOP VIOLENCE AGAINST WOMEN ACT 12VAWA-69 FOR THE PERIOD OF MAY 1, 2014 TO APRIL 30, 2015 IN THE AMOUNT OF \$8,155.00
- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE SENIOR FARMERS MARKET NUTRITION PROGRAM FOR THE PERIOD OF JULY 1, 2014 TO SEPTEMBER 30, 2014 IN THE AMOUNT OF \$500.00
- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR

TO EXECUTE A GRANT APPLICATION FOR THE VICTIMS OF CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY V-19-13 FOR THE PERIOD JUNE 16, 2014 THROUGH JUNE 15, 2015 IN THE AMOUNT OF \$98,682.00 STATE SHARE AND \$24,671.00 IN KIND MATCH

- J. RESOLUTION RE: AUTHORIZING THE FILING AND EXECUTION OF THE CY 2015 (JANUARY 1, 2015 TO DECEMBER 31, 2015) JUVENILE JUSTICE COMMISSION'S COMPREHENSIVE COUNTY YOUTH SERVICES PLAN AND APPLICATION FOR A TOTAL AMOUNT OF \$368,500.00
- K. RESOLUTION RE: AUTHORIZING THE EXTENSION OF A PARKING SPACE AGREEMENT WITH THE OWNERS OF PROPERTY KNOWN AS 49 HIGH STREET, NEWTON, NJ(extension of Agreement for an additional 19 years with an increased yearly fee of \$300.00 per space)
- L. RESOLUTION RE: AUTHORIZING THE EXTENSION OF A PARKING SPACE AGREEMENT WITH THE OWNERS OF PROPERTY KNOWN AS 55-57 HIGH STREET, NEWTON, NJ(extension of Agreement for an additional 19 years with an increased yearly fee of \$300.00 per space)
- M. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICES AGREEMENT WITH FRANKFORD TOWNSHIP FOR THE PROVISION OF 9-1-1 SYSTEM MANAGEMENT THROUGH THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.(Shared Service Agreement for 9-1-1 System Management for a term of five (5) years)
- N. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICES AGREEMENT WITH HAMPTON TOWNSHIP FOR THE PROVISION OF 9-1-1 SYSTEM MANAGEMENT THROUGH THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. (Shared Service Agreement for 9-1-1 System Management for a term of five (5) years)

- O. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICES AGREEMENT WITH WALPACK TOWNSHIP FOR THE PROVISION OF 9-1-1 SYSTEM MANAGEMENT THROUGH THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. (Shared Service Agreement for 9-1-1 System Management for a term of five (5) years)

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES** Regular Meeting August 13, 2014

(voice vote)

**11. APPOINTMENTS AND/OR RESIGNATIONS**

A. RESIGNATIONS

1. Received letter from Marianne Chletsos resigning her position on the Mental Health Board effective immediately.

**12. RESOLUTIONS**

- A. RESOLUTION RE: PROVIDING FOR THE TEMPORARY CLOSURE OF CR630 IN BRANCHVILLE BOROUGH(Request is to accommodate the Borough Halloween Parade on October 31<sup>st</sup> from 5pm- 9pm)
- B. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 517 IN OGDENSBURG BOROUGH(Request is to accommodate Borough's 100<sup>th</sup> Anniversary Celebration Parade)
- C. RESOLUTION RE: AUTHORIZATION TO GRANT SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY CONDITIONAL WAIVERS FROM COUNTY POLICY FOR ROAD OPENINGS FOR WORK WITHIN COUNTY ROUTE 630(Waiver requests due to sanitary sewer collection project within the Borough of Branchville)
- D. RESOLUTION RE: AUTHORIZATION TO BRANCHVILLE BOROUGH

CONDITIONAL WAIVERS FROM COUNTY POLICY FOR  
ROAD OPENINGS FOR WORK WITHIN COUNTY  
ROUTES 519 AND 630(Waiver request to accommodate  
sanitary sewer collection project with Borough)

- E. RESOLUTION RE: AUTHORIZATION TO AMEND RESOLUTION DATED DECEMBER 11, 2013 WITH COMPUTER DESIGN & INTEGRATION LLC FOR THE PURCHASE OF NEW COMPUTER HARDWARE EQUIPMENT FOR THE COUNTY OF SUSSEX (Correction of State Contract Number on Resolution)
- F. RESOLUTION RE: AUTHORIZATION TO AMEND RESOLUTION DATED JUNE 11, 2014 WITH COMPUTER DESIGN & INTEGRATION LLC FOR THE PURCHASE OF NEW COMPUTER HARDWARE EQUIPMENT FOR THE COUNTY OF SUSSEX (Correction of State Contract Number on Resolution)
- G. RESOLUTION RE: AUTHORIZATION FOR SUSSEX COUNTY DIVISION OF FACILITIES MANAGEMENT TO ENTER INTO NEGOTIATIONS FOR QUOTES ON THE JUDICIAL CENTER SECURITY SCREEN PROJECT(The County has bid this project two times and has not received any bids. According to Local Public Contract Law (40A:11-5(3)), the County can start the negotiation process on this project)
- H. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF FRANKLIN FOR RESURFACING OF JUNCTION STREET AND FOWLER STREET (MUNICIPAL ROADS) WITHIN THE BOROUGH OF FRANKLIN IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- I. RESOLUTION RE: SUPPORTING THE MORRIS COUNTY IMPROVEMENT AUTHORITY DECLARING DEFAULT BY SUNLIGHT SUSSEX SOLAR IN CONNECTION WITH THE MORRIS COUNTY IMPROVEMENT AUTHORITY'S COUNTY OF SUSSEX RENEWABLE ENERGY PROGRAM

(voice vote)

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF A JAIL MANAGEMENT SYSTEM SOFTWARE PACKAGE FOR THE KEOGH DWYER CORRECTIONAL FACILITY(Contract extension (year two of the five year contract) will be in effect from October 1, 2014 until September 30, 2015 with the County reserving the right to renew and extend the Contract for three additional years)
2. RESOLUTION RE: AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF VARIOUS SNOW PLOW BLADES 2014 – 2015(This \$13,504.00 order represents the first initial order (150 blades) with additional orders being placed before the start of the season. The County estimated approximately 500 blades for this season, Chemung pricing for the total blades is \$40,672.00)

B. CHANGE ORDERS

1. RESOLUTION RE: AWARD OF CONTRACT AMENDMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL ACCOUNTING SERVICES AND THE APPOINTMENT OF NISIVOCIA & COMPANY, CPA, A REGISTERED MUNICIPAL ACCOUNTANT OF THE STATE OF NEW JERSEY PURSUANT TO N.J.S.A. 40A:5-4(This resolution is to amend a Contract awarded to Nisivoccia & Company for registered municipal accounting services. Additional services for the Library Audit was needed increasing the total five year fee in the amount of \$34,229.00

(roll call vote)

**14. FINANCIAL**

NONE

(roll call vote)

**15. PERSONNEL**

A. Personnel Agenda - NONE (voice vote)

B. Resolutions

1. RESOLUTION RE: ESTABLISHMENT OF "FIELD REPRESENTATIVE – HEALTH EDUCATION" AND SALARY RANGE

2. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO SIGN THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L.-C.I.O., LOCAL 1083, SOCIAL SERVICES, AND IMPLEMENTATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L.-C.I.O., LOCAL 1083, SOCIAL SERVICES UNIT, FOR THE YEARS 2014, 2015, AND 2016

(roll call vote)

**16. ADMINISTRATIVE REPORT**

A. Other

**17. COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

**18. UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Wednesday                      September 24, 2014                      Regular Meeting                      5:00 PM

23. **ADJOURNMENT** (voice vote)