

REGULAR MEETING HELD ON WEDNESDAY, JANUARY 28, 2015

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 5, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Proclamations/Certificates
 1. Proclamation designating February 6, 2015 as "National Wear Red Day".

B. Presentations

1. Acknowledging the retirement of Cheryl A. Buxton, Senior Public Health Nurse for Public Health Nursing/Health Department, who retired after 10 years with the County; James R. Issler, Diesel Mechanic for Fleet Management, who retired after 25 years with the County; JoAnne Palazzi, Keyboarding Clerk for the Health Department, who retired after 30 ½ years with the County; Kenneth G. Rude, Supervising Bridge Repairer for Office of Bridge & Traffic Safety, who retired after 30 ¼ years with the County; Patricia M. Shaugnessy, Human Services Specialist 3 for Social Services, who retired after 17 ¾ years with the County; and Donald W. Ziolkowski, County Correction Officer for the Sheriff's Office, who retired after 25 years with the County.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

B. RESOLUTION RE: TRANSFER OF 2014 APPROPRIATION RESERVES

C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR A PROJECT UNDER THE 2014 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT, (JAG), FOR A TOTAL AMOUNT OF \$3,811.00 FOR THE PERIOD OF OCTOBER 1, 2014 THROUGH SEPTEMBER 30, 2015
(JAG funds are granted from the Federal Government through the State of New Jersey to County Prosecutor's Offices for the purpose of funding Megan's Law case management, investigation and other projects related to the Megan's Law Unit; funds will be used for procuring equipment and supplies to be utilized within the Unit)

- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A GRANT APPLICATION FOR THE RECOVERY STOP VIOLENCE AGAINST WOMEN ACT (RECOVERY VAWA) 13VAWA-49 PROJECT ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY FOR THE PERIOD MAY 1, 2015 THROUGH APRIL 30, 2016 IN THE AMOUNT OF \$7,699.00 STATE SHARE AND \$2,566.00 IN KIND MATCH (*Provides services for victims/witnesses*)
- E. RESOLUTION RE: AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO N.J.D.E.P. FOR THE IMPLEMENTATION OF A PROGRAM UNDER THE COUNTY ENVIRONMENTAL HEALTH ACT N.J.S.A. 26:3A2-21 ET SEQ. FOR FISCAL YEAR JULY 1, 2014 THROUGH JUNE 30, 2015 FOR THE DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES AND FURTHER AUTHORIZING THE ENTRY INTO INTERAGENCY AGREEMENTS BETWEEN THE COUNTY OF SUSSEX AND N.J.D.E.P. COVERING THE PROVISIONS OF ENVIRONMENTAL HEALTH SERVICES (*NJDEP provides grant funding to SCDEPHS to monitor and enforce environmental health standards within the county as per the County Environmental Health Act N.J.S.A. 26:3A2-21, et seq.: for air pollution control, solid waste and recycling-facilities and transportation, hazardous materials, safe drinking water, water pollution control and noise control.*)
- F. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ALLOW THE SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES TO ENTER INTO AN AGREEMENT WITH THE OFFICE OF THE SURGEON GENERAL, DIVISION OF THE CIVILIAN VOLUNTEER MEDICAL RESERVE CORPS AND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS FOR A MEDICAL RESERVE CORPS CAPACITY-BUILDING AWARD (*The purpose of the funding is to provide emergency training and response materials to the Sussex County Medical Reserve Corps (MRC) volunteers. Funding will be used to provide leadership training to the MRC Coordinator.*)

- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE CONTRACT #15ALUN WITH THE NJ DEPARTMENT OF CHILDREN AND FAMILIES TO PROVIDE \$63,836.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015 *(These grant funds go to support the Human Services Advisory Council (HSAC) Coordinator's salary and fringe and her supervisor. The Coordinator is responsible for running the HSAC which is a county-based planning, advisory and coordinating body dedicated to helping the community meet its human service needs.)*
- H. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF DECEMBER 1, 2014 TO SEPTEMBER 29, 2015 *(The funding will be provided for the purpose of increasing the numbers of low-income Medicare beneficiaries who know about and apply for Medicare Part D, the Medicare Part D Low Income Subsidy (LIS) and/or a Medicare Savings Program (MSP) and to increase the awareness and use of free and reduced-cost preventive benefits covered by Medicare Part B.)*
- I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$7,123.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY *(These funds will be used for legal assistance for low-income and vulnerable families and individuals in Sussex County.)*

- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$34,885.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF TRANSPORTATION SERVICES FOR THE CITIZENS OF SUSSEX COUNTY *(These funds went to create Saturday bus service for residents in Sussex County without transportation. This funding will provide 2,600 one-way trips at \$13.45 per trip)*
- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$23,942.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY *(Advance Housing will provide supportive housing services in Sussex County to low-income individuals 18 years or older with a Primary Axis I mental health diagnosis. Priority is given to those without housing.)*
- L. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY *(This funding will provide for child care subsidy vouchers for low-income families in Sussex County)*
- M. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH FAMILY PROMISE OF SUSSEX COUNTY ALLOCATING \$12,300.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY *(These funds provide for 400 hours of case management for emergency shelter clients and prior shelter clients who are now living in the community and financial assistance to income-eligible individuals & families. These funds are used to prevent homelessness and to maintain people in their permanent housing through case management and financial assistance.)*

- N. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NEWBRIDGE SERVICES, INC. ALLOCATING \$65,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY *(These funds will be used for outpatient psychiatric and counseling services for children, adults and families in Sussex County.)*

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. APPROVAL OF MINUTES

Reorganization Meeting January 2, 2015
Regular Meeting January 14, 2015

(voice vote)

11. APPOINTMENTS AND/OR RESIGNATIONS

12. RESOLUTION

- A. RESOLUTION RE: RE-AUTHORIZATION FOR THE COUNTY OF SUSSEX TO UTILIZE COMPETITIVE CONTRACTING FOR VARIOUS GOODS AND SERVICES AS PERMITTED BY N.J.S.A. 40A:11-4.1
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE REVISION #2 NO COST TIME EXTENSION WITH THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION TO COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT AGREEMENT #EN14-028CY
- C. RESOLUTION RE: ESTABLISHMENT OF "SENIOR STORE CLERK" AND SALARY RANGE
- D. RESOLUTION RE: ESTABLISHMENT OF "PRINTING MACHINE OPERATOR TRAINEE" AND SALARY RANGE
- E. RESOLUTION RE: ESTABLISHMENT OF "SENIOR MECHANIC DIESEL" AND

SALARY RANGE

F. RESOLUTION RE: ESTABLISHMENT OF "TRAFFIC SIGNAL SUPERVISOR - 1"
AND SALARY RANGE

G. RESOLUTION RE: ESTABLISHMENT OF "TRAFFIC SIGNAL SUPERVISOR - 2"
AND SALARY RANGE

(voice vote)

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARDING A CONTRACT EXTENSIVE
THROUGH COMPETITIVE CONTRACTING FOR
THE PURCHASE OF PHARMACEUTICAL
SERVICES FOR THE OFFICE OF THE SHERIFF

2. RESOLUTION RE: AWARD OF CONTRACT FOR THE ONE (1) NEW,
UNUSED CURRENT PRODUCTION GRT
UTILICORP GUIDERAIL POUNDER OR EQUAL
INSTALLED ON A COUNTY SUPPLIED CHASSIS

3. RESOLUTION RE: AWARD OF CONTRACT FOR THE REPAIR OR
RENOVATION OF THE JUDICIAL CENTER
SECURITY SCREEN FOR SUSSEX COUNTY
DIVISION OF FACILITIES MANAGEMENT

(roll call vote)

14. FINANCIAL

15. PERSONNEL

A. Personnel Agenda

(voice vote)

16. ADMINISTRATIVE REPORT

A. Other

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

19. NEW BUSINESS

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	February 11, 2015	Regular Meeting – 5:00 PM
Thursday	February 12, 2015	Holiday – Lincoln’s Birthday

23. ADJOURNMENT (voice vote)