

REGULAR MEETING HELD ON WEDNESDAY, JULY 9, 2008

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2008 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
The Daily Record	Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**
6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**
 - A. Presentations
 1. Presentation by LTC John P. Stack, Picatinny concerning coordination with the community in support of the Troops and their Families.
7. **PUBLIC SESSION FROM THE FLOOR**

8. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT FOR A TOTAL AMOUNT OF \$143,000.00
- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE SENIOR FARMERS MARKET NUTRITION PROGRAM IN THE AMOUNT OF \$1,000.00
- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE 2008 HAZARDOUS MATERIALS EMERGENCY PLANNING FUNDS FOR THE CALENDAR YEAR 2008 IN THE TOTAL AMOUNT OF \$8,119.13
- E. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for TRC Environmental, Druzak Medical, Inc. and Liaison Services, Inc.)
- F. RESOLUTION RE: AUTHORIZATION TO ACCEPT THE PARIS GRANT IN THE AMOUNT OF \$79,300.00 FOR THE CONTINUATION OF THE RECORDS MANAGER STAFF POSITION TO MEET THE STRATEGIC RECORDS MANAGEMENT, PRESERVATION AND STORAGE NEEDS OF THE COUNTY OF SUSSEX
- G. RESOLUTION RE: RESCINDING THE RESOLUTION AUTHORIZING THE FREEHOLDER DIRECTOR AND CLERK TO ACCEPT THE 2008 GREEN COMMUNITIES PHASE II GRANT BETWEEN THE COUNTY OF SUSSEX AND THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF PARKS AND FORESTRY (Resolution authorizes rescinding this Resolution adopted on June 4, 2008)

- H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO ACCEPT THE 2008 GREEN COMMUNITIES PHASE II GRANT BETWEEN THE COUNTY OF SUSSEX AND THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, DIVISION OF PARKS AND FORESTRY
- I. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF REPLACEMENT MINI-BUSES FOR THE OFFICE OF TRANSIT (Resolution authorizes this purchase from the American Bus & Coach, LLC in the total amount of \$197,520.00)
- J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT LOCAL AID INFRASTRUCTURE FUND IN THE AMOUNT OF \$1,000,000.00 FOR FY 2007 WITH \$480,000.00 AS COUNTY SHARE (Resolution authorizes the execution of this Application for discretionary aid from NJDOT Local Aid Infrastructure fund for replacement of County Bridge No. H-03)
- K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO SIGN THE SUBGRANT AWARD FOR THE VICTIMS OF CRIME ACT (VOCA) GRANT V-32-06, FOR THE PERIOD MARCH 16, 2008 THROUGH MARCH 15, 2009 IN THE AMOUNT OF \$72,113.00 (Resolution authorizes this Award in the amount of \$72,113.00, with an in-kind match of \$18,028.00)
- L. RESOLUTION RE: AUTHORIZATION TO EXECUTE FOUR AGREEMENTS WITH NEW JERSEY TRANSIT CORPORATION AND THE U.S. DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF SUSSEX FOR A TRANSPORTATION GRANT UNDER SECTION 5310 OF THE FEDERAL TRANSIT ADMINISTRATION FOR THE LEASE OF FOUR LIFT EQUIPPED VEHICLES (Resolution authorizes the lease of three (3) 12 passenger minivans and one (1) 16 passenger minibus equipped with wheelchair lifts)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

9. **APPROVAL OF MINUTES** Regular Meeting June 25, 2008
(voice vote)

10. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. RESOLUTION RE: AMENDING THE RESOLUTION OF THE BOARD OF CHOSEN FREEHOLDERS TO ESTABLISH A SUSSEX COUNTY 9-1-1 WORKING GROUP AND TO PROVIDE FOR THE APPOINTMENT OF A CHAIRPERSON, EX-OFFICIO MEMBERS, AND ORGANIZATION-DESIGNATED MEMBERS THEREOF WITH THE GOAL OF IMPROVED 9-1-1 SERVICES IN AND FOR SUSSEX COUNTY DATED JANUARY 30, 2008 (Resolution appoints Melinda Carlton, Manager, Township of Vernon, representing municipal managers/administrators from a PSAP community and someone representing municipal managers/administrators from a non-PSAP community)
2. RESOLUTION RE: ACKNOWLEDGING THE COUNTY ADMINISTRATOR'S APPOINTMENTS TO THE SUSSEX COUNTY COMMUNITY COLLEGE SEARCH COMMITTEE (Resolution authorizes the appointments of William Curcio, Tammie Horsfield, Glenn Lewis, Daniel Kent, IV and John P. Frank)
3. RESOLUTION RE: APPOINTMENT OF RITA M. LAWLER AND DOUGLAS WRIGHT AS MEMBERS OF THE SUSSEX COUNTY LOCAL ADVISORY COMMITTEE ON ALCOHOLISM AND DRUG ABUSE FOR TERMS OF THREE (3) YEARS EACH. TERMS TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2010

(voice vote)

11. **RESOLUTIONS**

12. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH HQW ARCHITECTS, L.L.C. FOR THE DESIGN OF THE SUSSEX COUNTY OFFICE OF EMERGENCY MANAGEMENT (OEM) AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$39,750.00 to provide construction documentation services sufficient to obtain a building permit)
2. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH HQW ARCHITECTS, L.L.C. FOR THE DESIGN OF THE SUSSEX COUNTY OFFICE MOTOR POOL AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$7,000.00 to provide construction documentation services sufficient to obtain building permits)
3. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH DYKSTRA WALKER DESIGN GROUP FOR THE PROVIDING OF ENVIRONMENTAL SERVICES AT THE ANDOVER ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$16,900.00 to prepare the proposal to the NJDEP, provide for the excavation of the soil by a Hazardous Waste Operator (HAZWOPER) certified contractor, oversight of the excavation, post excavation sampling and final report to the NJDEP)
4. RESOLUTION RE: AWARD OF CONTRACT FOR MICRO SURFACING OF VARIOUS SUSSEX COUNTY ROADS – 2008 (Resolution awards this contract to the lowest responsible bidder, New York Bituminous Products Corp. in the approximate amount of \$445,011.00)

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NUMBER 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORPORATION FOR RESURFACING OF ROADS -2008 (Resolution authorizes the increase of \$778,117.50 (30.03%) to resurface a 4 mile portion of CR 653, Clove Road, Montague Township)

2. RESOLUTION RE: SECOND AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH WILBUR SMITH ASSOCIATES TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF SUSSEX COUNTY BRIDGE Q-11 CARRYING COUNTY ROUTE 620 (GLEN ROAD) OVER SPARTA GLEN BROOK IN THE TOWNSHIP OF SPARTA AS A PROFESSIONAL SERVICES PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Amendment in the amount of \$24,900.00 (10%) for additional engineering work in the form of a value engineering revised bridge wingwall configuration allowing the new bridge to be constructed more quickly and economically in one stage and a redesigned bridge parapet to address constructability issues while providing for improved aesthetics)

(roll call vote)

13. **FINANCIAL**

14. **PERSONNEL**

- A. Personnel Agenda (voice vote)

15. **ADMINISTRATIVE REPORT**

- A. Other

16. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contracts
- D. Other Matters

17. **UNFINISHED BUSINESS**

18. **NEW BUSINESS**

19. **PUBLIC SESSION FROM THE FLOOR**

20. **FREEHOLDERS' COMMENTS**

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. **REMINDERS**

Wednesday July 23, 2008 Regular Meeting 5:00 pm

23. **ADJOURNMENT** (voice vote)