

**REGULAR MEETING HELD ON WEDNESDAY, MARCH 11, 2015**  
**5:00 PM**  
**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 5, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

---

--  
A.

**FINAL ADOPTION – RESOLUTION**

**Freeholder Director Crabb:** "At our regular meeting held on February 25, 2015, we introduced for first reading the following Resolution which was advertised in the New Jersey Herald issue of February 27, 2015, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**RESOLUTION RE: AMENDING RESOLUTION ENTITLED “AUTHORIZING CAP TO LIMIT COUNTY BUDGET APPROPRIATION INCREASE IN 2014 COUNTY BUDGET TO 3.5% OVER THE PREVIOUS YEAR’S FINAL APPROPRIATIONS SUBJECT TO CERTAIN EXCEPTIONS AND TO ESTABLISH AN APPROPRIATION CAP BANK”**

**MOTION** that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Resolution?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Resolution be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Resolution as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

---

-  
B.  
**FINAL ADOPTION – CAPITAL ORDINANCE**

**Freeholder Director Crabb:** "At our regular meeting held on February 25, 2015, we introduced for first reading the following Capital Ordinance which was advertised in the New Jersey Herald issue of February 27, 2015, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**CAPITAL ORDINANCE APPROPRIATING \$15,000.00 FROM GENERAL CAPITAL SURPLUS FOR THE ACQUISITION OF POSTAGE METER AND MAIL MANAGEMENT SYSTEM RELATED TO THE OPERATION OF THE CENTRALIZED MAIL SYSTEM BY THE COUNTY OFFICE OF CENTRAL SERVICES**

**MOTION** that the Public Hearing be opened. (voice vote)

Is anyone present to be heard regarding this Capital Ordinance?

**MOTION** that the Public Hearing be closed. (voice vote)

**MOTION** that this Capital Ordinance be finally adopted. (roll call vote)

**MOTION** to authorize the Clerk to advertise this Capital Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center. (voice vote)

-----

-

**6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Certificates

1. Certificate in recognition of Don Hall as recipient of the 2015 “Ramsey/Cooper Memorial Award” awarded by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
2. Certificate in recognition of Jenina Wycalek as recipient of the 2015 “Woman in American History Award” awarded by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
3. Certificate in recognition of Edward Fritsch as recipient of the 2015 “History Award” awarded by the Chinkchewunska Chapter National Society Daughters of the American Revolution.
4. Certificate in recognition of John Harrigan as recipient of the 2015 “Community Service Award” awarded by the Chinkchewunska Chapter National Society Daughters of the American Revolution.

(voice vote)

**7. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**8. FREEHOLDERS’ COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZATION TO PROVIDE SERVICES FOR INSTALLING A LIEBERT UNIT IN THE IT SERVER ROOM AT THE PROSECUTOR'S OFFICE (*This resolution is for authorization for Air Maintenance Solutions LLC, whom the County currently has an open-ended contract with, to install a Liebert Unit in the server room at the Prosecutor's Office in the amount of \$41,500.00*)
- C. RESOLUTION RE: AUTHORIZATION TO PROVIDE ON-CALL ENGINEERING SERVICES FOR CONSTRUCTION INSPECTION SERVICES FOR VARIOUS SUSSEX COUNTY PROJECTS(*The Department of Engineering and Planning has determined that there are engineering service needs for various County projects totaling \$160,000.00 exceeding the bid threshold*)
- D. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO EXECUTE A NO COST TIME EXTENSION OF THE 2014 SUBCONTRACT WITH THE CENTER FOR PREVENTION AND COUNSELING TO FUND SUBSTANCE ABUSE SERVICES THROUGH FAMILY COURT FUNDS PROVIDED BY THE STATE OF NEW JERSEY JUVENILE JUSTICE COMMISSION(*The full allocation of these funds was not spent by December 31, 2014; the JJC has approved a three month extension to allow for additional expenditure of \$7,090.00 in unexpended Family Court funds; these funds will be utilized by extending the 2014 contract with the Center for Prevention and Counseling to provide adolescent substance abuse services*)
- E. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO ACCEPT ADDITIONAL GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE STATE HEALTH INSURANCE PROGRAM (SHIP) FOR THE PERIOD OF APRIL 1, 2014 TO MARCH 31, 2015 IN THE AMOUNT OF \$11,000.00
- F. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH

ACCUMULATED VALUE LESS THAN THE BID  
THRESHOLD

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)

10. **APPROVAL OF MINUTES**

11. **APPOINTMENTS AND/OR RESIGNATIONS**

12. **RESOLUTION**

1. RESOLUTION RE: RECOGNIZING MARCH 18, 2015 AS NATIONAL AGRICULTURE DAY
2. RESOLUTION RE: AUTHORIZATION TO ADOPT AMENDMENT OF SUSSEX COUNTY'S SUBSTANCE ABUSE POLICY FOR SAFETY SENSITIVE EMPLOYEES( *NJ Transit Director's name has been changed from Steve Fittante to Janelle Rivera*)

(voice vote)

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR AERIAL LARVICIDING AND ADULTICIDING OF MOSQUITOES – 2015 (*it was recommended by the Department Administrator that an award be made to the only bidder, Rebecca Lynn Flying Service, for the unit prices bid and in the approximate amount of \$30,000.00*)
2. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF THE NEXT GENERATION COMPUTER SOFTWARE/HARDWARE EQUIPMENT AND SUPPORT FOR THE 911 CAPABLE CALL TAKING SYSTEM FOR THE COUNTY OF SUSSEX(*This resolution is for authorization to extend the current contract for another year to Solacom Technologies Inc. for the purchase of the computer*)

*software/hardware equipment and support for the 911 Call Taking System on no additional cost.*

3. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR MISCELLANEOUS BUILDING TRADE SERVICES (ELECTRICAL) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (*this Contract will be an open-ended contract with a minimum expenditure of \$300.00 and a maximum Contract amount of \$100,000.00*)
4. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR MISCELLANEOUS BUILDING TRADE SERVICES (CARPENTRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (*this Contract will be an open-ended contract with a minimum expenditure of \$500.00 and a maximum Contract amount of \$200,000.00*)
5. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF COMMISSARY SERVICES FOR THE KEOGH DWYER CORRECTIONAL FACILITY(*Contract extension (year three of the five year contract) will be in effect from April 24, 2015 until April 23, 2016 with the County reserving the right to renew and extend Contract for two additional years*)
6. RESOLUTION RE: AWARDING A CONTRACT THROUGH COMPETITIVE CONTRACTING PROCESS TO PICKERING, CORTS & SUMMERSON, INC. TO PROVIDE ENGINEERING SERVICES FOR THE REPLACEMENT OF COUNTY BRIDGE C-17 CARRYING ROSEVILLE ROAD OVER THE LACKAWANNA CUTOFF IN THE TOWNSHIP OF BYRAM, NJ PURSUANT TO N.J.S.A. 40A:11-4.1(*the County Engineer recommends awarding a contract to Pickering, Corts & Summerson, Inc., for a total lump sum of \$221,400.95 pursuant to its response dated February 26, 2015 to the County's Request for Proposals*)

B. Change Orders

1. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SALMON BROS., INC., FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE S-28 CARRYING OLD TANNERY ROAD, TOWNSHIP OF STILLWATER, SUSSEX COUNTY, NJ (*The approval of Change Order No. 1 will result in an adjusted Contract amount of **\$323,129.50** or a **1.16%** increase of the original Contract amount*)
  
2. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 - FINAL TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SCHIFANO CONSTRUCTION CORP. FOR THE "2013 SUSSEX COUNTY ROAD RESURFACING PROGRAM (*The approval of Change Order No. 1 – Final will result in an adjusted Contract amount of \$4,969,112.32 or a total decrease of 5.64%*)

(roll call vote)

**14. FINANCIAL**

**15. PERSONNEL**

- A. Personnel Agenda

(voice vote)

**16. ADMINISTRATIVE REPORT**

- A. Other

**17. COUNTY COUNSEL**

- A. Capital Projects  
B. Litigation  
C. Contract

D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**  
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

21. **EXECUTIVE SESSION**

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

A. Personnel

B. Contract

C. Litigation

D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

22. **REMINDERS**

Wednesday

March 25, 2015

Regular Meeting – 5:00 PM

23. **ADJOURNMENT** (voice vote)