

REGULAR MEETING HELD ON WEDNESDAY, APRIL 27, 2016

6:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 6:05 PM

2. **ROLL CALL** Freeholder Crabb, Freeholder Lazzaro, Freeholder Rose, Freeholder Vohden; Freeholder Director Graham, County Administrator, Ron Tappan; County Counsel, John Williams; Clerk of the Board, Catherine Williams

3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2016 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **APPROVAL OF AGENDA**

MOTION made by Freeholder Rose to amend the agenda to add item 7. A.3. Certificate of Recognition to Vernon Township Senior of the Year and passed unanimously.

6. **PUBLIC HEARINGS- None**

7. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations

1. Proclamation in recognition of May 1, 2016 as being "Sussex County Day"

198-2016

2. Proclamation in recognition of May 5, 2016 as being "National Children's Mental Health Awareness Day"

199-2016

MOTION made by Freeholder Crabb; seconded by Freeholder Rose to adopt the Proclamations and passed unanimously.

B. Presentations

1. Presentation by Tammie Horsfield of the Sussex County Chamber of Commerce.

Tammie Horsfield, President of the Sussex County Chamber of Commerce. She gave a presentation on tourism in Sussex County. The Sussex County Chamber with Tammie as a representative have been appointed as the new state of New Jersey's destination Marketing Representative for the area. The Chamber is the organization that has been identified as the organization to promote tourism and they have been doing it for a number of years. We have branded ourselves as the Sussex Skylands. It is a term that is recognized nationally as well as state wide. She updated what the Chamber has been doing for Sussex County. She went through their mission; she said their campaign is "Get Your Outdoor On". She said they are working with the Delaware National Park to put together a map guide which will be launched on May 4th at the Walpack Inn. This will show anything within 30 miles that has been designated as a special place, anything that is associated with tourism that a visitor might like to visit. So when they go to either the Delaware National Park site or the National Geographic site, they can go to the site and put together an itinerary for a vacation to the site. She handed out Rails and Trails guide; a guide for a four season destination, and publication of the SC Chamber of Commerce. She also showed a video promoting "Get Your Outdoor On".

2. Presentation by County Engineer Walter Cramp.

Walter Cramp, Sussex County Engineer has worked with the county for 10 years. He was brought on to work with Bill Koppenaal. He said there are five things that made a difference here. Walter showed the Board what Bill and he achieved over their ten years together. Before that, he thanked the Board for their support. The first issue is problem solving and construction design, relating to the bridge in Stillwater, the Gingerbread Castle Bridge and a bridge in Franklin. The second issue is screening the Engineer during the bid process so by hiring a lightly smarter engineer at a fair price the projects run better. He said it has been very effective for them. The third issue is Bill has established a very good management tool which allows us to get the biggest bang for our buck. Bill has established a system to manage the work load that they have.

Another issue is public relations. We have established a public relations system that helps us to communicate with the public and keep them informed of the status of the projects. The last issue is called valued engineering. We want our structures to last. We are investing your tax dollars in infrastructure. If you run the numbers to build the bridges new, it is about half a million dollars so we want to make sure they last as long as they can. The biggest things that makes bridges die early is roadway salt and heavy trucks. To keep the salt down we use special concrete mixtures and there are little things we can do to prevent the erosion. He said it has been a privilege to serve you. He said he appreciates the support and confidence you placed in me and my team. Most people do not see what goes into keeping a bridge safe, the inspections that we do. We are there 24/7.

Freeholder Crabb gave a few comments. He said back in 2010, there was a decision to be made and we made it. I don't think the tax payers of Sussex County will ever appreciate how much your group meant to them. We came out of the budgeting years of 2010 and 2011, then we had a couple of hurricanes hit and 100 year storms in the space of a few weeks that blew out 155 roads and bridges. We had just settled our budget and all of a sudden there was this curve ball coming in. We worked with FEMA. Out of the 11 ½ million dollars' worth of damages that we estimated had been done, we might be seeing about 5 ½ million from FEMA. I don't know if we got the full 5 ½ million and I think it is still trickling in. What you guys did, you never came to us and asked for more, you worked with what you had. You did most all of the planning internally for these 155 bridges and roads rather than try to farm it out. You took it on yourselves and it is easy to see the teamwork that takes place with you and Bill. He said relating to the value engineering side; he said he saw it on all three of the bridges that are being worked on in Franklin.

Freeholder Graham said thank you for everything you did. The first time I met you was at a bridge going into Stanhope in Morris County. We took something that was not going in a very good location and suddenly I saw you think things out. You thought of a way of not only improving the bridge but finding a way to enhance the neighborhood. I am very respectful of that. I have been very happy to work with you.

Freeholder Crabb said another thing that the public should know is that every bridge that they touch has no weight limit signs and won't be touched again for 70 years. That is the type of quality they put into them.

3. Acknowledging the retirement of Sheila Beverley, Secretary to County Administrator, who retired after 14 years with the County; Stephen Gruchacz, County Administrator, who retired after 14 years with the County; and Russel W. Hooey, Tree Maintenance Supervisor for Public Works, who retired after 16 years with the County.

8. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name, spell your last name, and state your municipal residency.

MOTION made at 7:07 PM by Freeholder Lazzaro to open the floor up to the public, seconded by Freeholder Rose and passed unanimously.

Comment from Corporal Mark Vogel

Corporal Mark Vogel, Sussex County Sheriff's Office, Division of Emergency Management said Sussex County is completing the five-year update of its existing 2011 Hazard Mitigation Plan. The Hazard Mitigation Plan allows the county and participating municipalities to continue to be eligible for future pre-disaster mitigation funding from FEMA.

The draft 2016 Hazard Mitigation Plan is now available for public review and comment on the Sussex County website. Once received, all comments will be considered by the Steering and Planning Committees before formally submitting the plan to New Jersey Office of Emergency Management and FEMA for review and approval.

Comment from John Snyder

Mr. Snyder of Sandyston came forward and commented again that there is no item on the agenda to discuss a public forum for the solar project. I just want to go on record again for, I think this is the third month in a row, and I would like to see it on the agenda. I would like it to become an official item.

Comment from Sue Dorward

Ms. Dorward, of Hardyston came forward and talked about the Sparta Mountain Plan. I know we have been here several times now. We had a great town hall meeting last week and we had about 150 to 200 people who came. I gave a brief presentation as to some other qualified experts than myself. One of the things that I showed was arial photos of the places that have been logged on Sparta Mountain. They give you a much better sense than going up there hiking. When I showed these photos, the audience gasped multiple times and during a question and answer session, they kept asking, "What can we do to help?" We told them to get petitions signed, contact their local government and we are pleased and seeing a lot of public support. We have a website www.savespartamountain.org. There is a lot of good information on the website. She shared some of her presentation with the Board. She thanked the Board for their time and she hopes they support the citizens who are concerned about it.

Comment from Sylvia Opresnick

Ms. Opresnick said for the record I have not received any information on how a resolution could be created in order to address some of the issues of the FSP plan that I brought up last time which had to do with burning in residential areas and I wanted to put forth an idea of having that be part of a FSP plan in the sense the safety of the residents. I sort of feel that our legislatures, freeholders haven't taken the stance with reference to what is happening to the FSP plan and I am really disappointed. She said as Susan mentioned before we had about 200 concerned citizens, your constituents who many are disappointed. The media continues to have a one-sided approach on this plan and I think the facts need to come out in this plan. She reviewed the facts with the Board and the public.

She then left the Board with an Indian quote, "Only when the last tree has died, the last river been poisoned, and the last fish has been caught will man realize that we cannot eat money."

Comment from Glen Hull

Mr. Hull of Layton commented and said if anyone realized how an oak tree prorogates, we have had a devastation of oak trees by the gypsy moths and you take the Delaware Water National Park, there hasn't been any logging in there. In this area where the oak trees have been devastated, black birds have taken over. Oak trees do not compete under a canopy to grow, Oak trees need a clear cut to grow. You are not going to grow any future oak trees in the woods. Secondly, the Sparta Mountain was an industrial mining area in the late 1800's and it was clear cut at one time to support mining area in this county and the charcoal business. With that being said, everyone talks about pollution from logging, if this area wasn't polluted from an industrial mining area in the late 1800's and we have survived since, I fail to see how a selective log cut is going to pollute the future water supply.

MOTION made at 7:21 PM by Freeholder Vohden to close the public session, seconded by Freeholder Rose and passed unanimously.

9. FREEHOLDERS' COMMENTS

Comments by Freeholder Vohden

- **NJTPA**

Freeholder Vohden said Monday the 18th there was a regular meeting of the NJTPA in Newark and last Friday, there was an all-day meeting at the Frelinghuysen Arboretum in Morristown. The meeting was advertised as a "Retreat" and was facilitated by Jack Lettiere. The morning session focused on a discussion for making the Authority a more effective agency for setting policy priorities and the afternoon session focused as a board on their role in shaping the region through planning work. One of the more interesting facts was that 25% of millennials in the state of New Jersey have an aversion to owning a vehicle and driving and don't have a driver's license. This fact is one of the driving forces that is motivating the production and use of autonomous vehicles. We should be planning for self-driving cars for the future. He said that it is very important that Sussex County be represented on this Board and that we are active in the decisions affecting our county's transportation needs. He said that as a Freeholder he represents Sussex County as a Board member and has been serving since Freeholder Sue Zellman left. Freeholder Vohden said his last meeting as Freeholder will be at the end of December and another Freeholder will be appointed to fill the vacancy. He suggested that a current Freeholder think about accepting the position to be on the NJTPA Board. He said at the meeting on Friday they talked a lot about the "connecting North Jersey. These discussions referred to the transportation systems in the "Corridor" which is the Boston to Washington Corridor. We are not in that corridor and we have to fight to be included in that region if we are to get any funding for our county transportation, including the Andover Station for the cut off.

- **Septic Density**

Freeholder Vohden said this past Thursday he attended a meeting at Parsippany Town Hall where the DEP briefed municipal and county officials on DEP proposed changes to the septic density standards in the Highlands Region. The changes were explained in details and the plan is to increase allowable septic density in the preservation area of the Highlands and is justified by new scientific information and data. That same night, the same DEP Officials made a presentation at the Highlands Council Meeting in Chester. A simple explanation is that zoning would be changed in the Highlands. He said we would get some relief from the restrict regulations that is on the Highlands property owners. Freeholder Vohden gave some statistics on the current septic density standards. Under the proposed rules, they are not talking about forested non-forested lands or farm land; they are talking about land consistency areas. They determined in lieu of 88 acres it was going to be dropped to 23 acres and the farm land instead of 25 it will be dropped to 11 or 12 acres. This will serve us a lot better. This increases the equity in the land. It is a proposed rule change. It may not get approved. I think it is important. On May 2nd they are going to publish the rules and then there is a 60-day comment period and a public hearing on June 1 in Chester.

- **Eco/agri-tourism**

Freeholder Vohden gave statistics on Sussex County. NJ population is down, NJ foreclosure rate is up; NJ vacant home rate is twice as high; NJ increase of millennials is less than 1%; NJ school enrollment is down by 24%. He has asked a lot of people why they think Sussex County's statistics are so different than the rest of the state and he believes that all of the problems are interrelated and are created by legislative and State departmental regulations. He has read many economic development plans and in each one Sussex County is designated as a no development no growth area but an eco/agri-tourism area. Eco/agri-tourism is good for the County but we need jobs. On the subject of eco/agri-tourism it was brought to his attention that visitors have limited parking for the Appalachian Trail at the intersection with Route 517 in Vernon. The police have been issuing \$50 parking tickets because of the danger. The visitors will not want to come back if they have nowhere to park. I would suggest that our Planning Department and Open Space Committee have a meeting with Vernon to discuss the possibility of locating a property in the area to provide safe parking.

Freeholder Graham said Emrick wants to discuss the proposed septic plan because there is absolutely no way that his department could handle this. Even if we boosted his department up

it still could not be handled. There was a meeting and Mayor Shortway said he was going to send us the correspondence asking for something. We could not address it unless we had something on it.

Freeholder Vohden said the point I am making is that we need to comment on this. We need to stand up to the State and the Federal government when they want to turn us into the playground while there are families losing their homes. We do need to comment.

Comments by Freeholder Rose

Freeholder Rose congratulated Walter Cramp on his upcoming retirement. He will surely be missed. Second item is County Counsel will have a full report on the solar project including a full investigation from Matt Boxer's office and the \$3.1 million loan during Counsel Comments later in the meeting.

Comments by Freeholder Crabb

- **Ginnie's House**

Freeholder Crabb said that along with Freeholder Graham, he attended the event on the Town Square for Ginnie's House. It was a great day and great turnout.

- **School Board Estimate**

Freeholder Crabb said they had a meeting with the Sussex Tech School Board Estimate and they passed the final bond.

- **Geotourism**

Freeholder Crabb had the chance to speak at the dinner at the Franklin/Ogdensburg Mineralogy Society. He said it is interesting to note especially on the heels of Tammie Horsfield's comments that the mineral enterprise in Sussex County grabs 52 thousand people a year without any other draw. At the show there were 20 sales that were over \$5,000 thousand dollars. These are rocks but very special rocks. There are a lot of assets to come to Sussex County.

- **Appointment Resolution**

Freeholder Crabb said on the heels of Walter Cramp and the great presentation he made; I am noticing and based on the email that Cathy sent out on an Appointment Resolution that it is no longer on the agenda for that position. Why was that taken off?

Catherine Williams, Clerk of the Board said the reason being with the Administrative Code they feel Bill Koppennal sits right now in the Assistant County Engineer position and that with an absence of a County Engineer he automatically assumes the responsibility.

Freeholder Crabb asked who they are.

Catherine Williams said this was a discussion between Ron Tappan and County Counsel.

Freeholder Crabb said but there is no absence. He is retiring; you can't be absent if you don't work here.

Catherine Williams said it was the interpretation of that word.

Freeholder Crabb said why are we playing games with this anyway? We had a resolution, it seemed like a clear cut choice and I think what we should be focusing on is the position that will be opening up. The staff up there is working 10 to 12 hours daily. What was the rationale for pulling it?

Catherine Williams said it was the interpretation of the language in the Administration Code.

Freeholder Crabb said I just don't understand why we are playing games with it.

County Counsel said the resolution was pulled because it was incomplete because it created vacancies that would have had to be filled with the movement from one division head to another.

Freeholder Crabb said and that will happen at the same time?

County Counsel said it will happen because you will have a division that is vacant and then when you move a division head out from engineering than he does not automatically fulfill the duties of the engineer. He does not act as the acting engineer. So there were a number of complications involved in the process that the resolution purported to facilitate and it was incomplete so the resolution would not have done that and it would have created a far more formal process than the county was engaging at this point. It is a temporary process that is only necessary for maybe one meeting given all the circumstances. What we are left with is interpreting our Administrative Code which provides for the temporary assumption of duties by the division head of engineering of the duties of the county engineer, not an appointment but an assumption or handling the duties. The County Administrator is allowed under the Administrative Code to appoint temporarily the division head to take over duties for the division of Engineer and Planning. The Administrative Code the section in the beginning with its late revision in 1989 indicates that it's to be interpreted liberally in order to conduct the business of the county.

Freeholder Crabb said we were liberally sued for having a motorcycle hit a car and because we did not have an engineer.

County Counsel said we are not at a point where we do not have an engineer. We have someone to act in the role of the Engineer, to assume their duties.

Freeholder Crabb said so is it just the fact that we are not ready to fill the emptying position?

County Counsel said he cannot answer that. We have a temporary process that is required for a meeting or two while the matter is resolved. I think the job is being posted. That is one thing that has to occur.

Discussion ensued on this.

County Counsel said it is a matter of interpreting the code. The problem is that you are taking an Administrative Code that was adopted by the people before you and you all were here for the years and could have amended it if you had problems with it. The Administrative Code language is imperfect. It doesn't cover every permutation. It is not precise. There are some language changes that need to be made in the language of the code. One of them is to probably define more clearly the difference between vacancies or an absentee. However, the fact that it does not clearly define it does not hamstring this Board from conducting its own County business and allowing the business of the County to go on particularly when there is a consensus on what it is that is occurring and when it is temporary to the tune of two weeks.

Freeholder Crabb said the resolution was on the agenda.

County Counsel said and the resolution was not complete and not precise and very appropriately a resolution that doesn't cover all the permutation of what needs to occur if you are going to go the route of the resolution including discussing with one or more of the individuals involved about whether in fact that the resolution was something they were in agreement with and some of the ramifications of the resolutions.

Freeholder Graham asked are we covered as of May 1st with an Acting Engineer and an Acting Department Head.

County Counsel said that is not the title that they will have. There is an individual by our Administrative Code to assume the duties and responsibilities of the engineer.

Freeholder Graham said this is something that we can resolve very quickly.

Ron Tappan, Acting Administrator said the post goes live tomorrow. It is an internal posting. It stays for 10 days and we do our recruiting.

Freeholder Graham said I heard stories that our Engineer was retiring but I did not receive anything formal up until about 2 weeks ago. The first thing I asked for was let's do it the right way whatever had to be done either by resolution or appointment and put it in the hands of the Administrator and County Counsel.

Freeholder Crabb since we are talking about posting, where are we with posting of an Administrator?

Freeholder Graham we will be posting that very soon.

Freeholder Vohden said I think the point is that we should be updated constantly. I had some conversations today and I still interpret the administrative code differently than some in this

building here. I think it is pretty straight forward. The interpretation is the interpretation of the words vacancy and absent? What I do think is that we have to do this quickly and as close to the Administrative Code as possible. That is our bible and we should be following that. We should all be involved because we are going to advise and consent on whatever happens here so leading up to that I think we should have as much information as possible.

Comments by Freeholder Lazzaro

- **Birth Haven**

Freeholder Lazzaro said he was pleased to go to a luncheon at Birth Haven this past weekend which is a small quiet unknown group that raises its own funds and runs their own house for expecting mothers quite efficiently and quite effectively. It was an eye opening experience. It is good to see that there are volunteer organizations like this that are self-funded and do things like this that are behind the scenes and few people will ever know about until they had that need. It was a good luncheon and I was glad that I attended.

- **Local Level**

Freeholder Lazzaro said as you can tell, we are getting our house in order. We have a lot of things going on with retirements. The employee group of the county is beginning to settle in. We have an interim Administrator. We are preparing a posting that is going to be posted throughout the state of New Jersey and probably New York and Pennsylvania. It will be a far reaching posting. We take this very seriously and we are looking hard and long for it. The posting will be prepared within the next month.

- **Foreclosures**

Freeholder Lazzaro said he does agree that while there are substantial foreclosures in Sussex County and I am sure some of those foreclosures are people losing their homes but I also think that it should be noted that some of those foreclosures are well deserved. There are a lot of people who took large sums of money; made ill-advised loans. I remember back in 2007-8, I notarized some of these loans.

When their house started to go under water, they just walked away from them, took their money, stopped paying their taxes, stopped paying their bills, saved up the money, went down south and bought another house. He said he also heard comments on taxes. He said there have been several school budgets that have been passed in the last few weeks. In the Herald today, there were three or four school budgets that have been passed. The only school budget that I saw in Sussex County that was flat was Hopatcong. Every other one I saw had increases. The budget hearings were attended by two to seven people. There is a substantial amount of money that goes into the school system and they continue to increase each and every year and we don't say much about it. We lost the vote but I think it is time that communities get to vote on school budgets again. It is something we need to put our legislatures on, but this is the only check and balance on our school systems. They keep getting their increases and they keep coming through automatically. If you are of a mind, pass it onto your legislatures but I think noise needs to be made. Sussex County pays the price when it comes to getting funds back. The urban areas, the Abbot districts have been funded and blessed for years but they have produced miserably. We need to be heard. I recommend you go to your schools and ask to see the budgets. Enrollment is down by 24% and I don't know how that translates to an increase in taxes.

- **Septic System**

Freeholder Lazzaro said he had his septic pumped this week and I hadn't had it pumped in a while. I had someone who said if it isn't broke don't fix it. It is working fine. I have seen this in my town when I go to do fire inspections; the yard is all torn up. I asked what happened and they said I had to replace the septic which was only 10 years old. This kind of stuff has to stop. These are hefty expenses for homeowners and can't be taken lightly. I think you are on the right track and the planning board needs to be heard. There is a point that you have to stand up for your selves.

Comments by Freeholder Graham

- **EDP**

Freeholder Graham said he had a meeting with Tammie Horsfield and the Economic Development Partnership. There is a group of business owners in Sussex County who call themselves the Economic Development Partnership. These are people that get together on a

regular basis to discuss what the economic climate is around the county but they primarily also assist those businesses that would be interested in doing business in the county. One of the things that I addressed with them is that EDP was created in the mid- 1990's. The economic climate is a little different from the 1990's to today so we are looking to modify the mission.

- **Foreclosures**

Freeholder Graham said there are a lot of foreclosures in Sussex County. Right now at the Sheriff's office there are 900. This is something that the way you do it now affects how it is later. We are doing about 15 to 20 a week. The reason why we have so many right now is because there was a moratorium. After the real estate crash in 2007 to 2011, a lot of people did move towards foreclosure and the banks moved it back. Some of it was through regulations and some of it was that they couldn't get everything through so they sat in their homes. I know it is true what Carl said. My neighbor and someone across the street from me did it that way; and they just walked away from their homes. Now we have a decision. We have backlog at our Sheriff's department moving the foreclosures through. The difficulty we are faced with is do we move them through quickly, or do we move them through slowly. If we move them quickly, it is a lot more housing stock available but do we crash neighborhoods. Do we bring in foreclosures substantially lower than what the home prices are in that neighborhood? We had an example in Stanhope. Someone bought a foreclosure at a substantially lower rate, fixed it up and sold it for a good price. This affected the neighbor and it affects the taxes. That was just one home. What if we end up with 10 foreclosures in a small community such as Andover Boro, or Stanhope? Right now the Sheriff's department is moving through the foreclosures and we have approved a moderate increase of support to move the foreclosures through more expeditiously but not dramatically.

Freeholder Vohden said when you look at the figures. If you get more than 3 months behind on your mortgage they file a lis pendens. Sussex County has 19% of the homes on the lis pendens. January 1, 2016 we are 10,000. Today we are 10,300 plus. Those numbers are going to filter into the 900 that we already have.

Freeholder Graham said our responsibility is to make sure the sheriff's department has the right amount of people to push through what they have to push forward. Our responsibility is to make sure the County Clerk has the ability to receive all the paperwork on their side. What the banks, the other lenders, the homeowners may do, fall outside of our purview. Stay tune because the numbers are fluid but they are constant. Our job is to make sure they move at a fare rate but I have seen evidence where foreclosures have been moved through communities like Hopatcong, Sparta; Stanhope where three or four houses have come off the foreclosure and are inhabited. The lights are on and it is a safer neighborhood. It is difficult times but we will get through these times.

- **Human Services Advisory Committee**

Freeholder Graham said that he had two meeting this week with this group. He said this is a group of citizens who run the nonprofits. All of the community assets that help those that are in the danger zone; it is substantial and overwhelming. The last part of the conversation was to figure out how to communicate what services are available, how they are available and then coordinating with all the non-profits through us and doing a better coordination with our system so that if somebody is in danger, has trouble at least they can call someone and get help. I was extremely pleased with this. There a lot of factors involved.

- **Solar**

Freeholder Graham said that he has been watching the ground mounts go up at Hardyston Middle School. They are all up but I am not sure if any of the panels have gone up yet. I suspect we will start seeing them over at Kittatinny.

10. APPROVAL OF CONSENT AGENDA

A. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE
200-2016 ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4
ET SEQ. FOR VARIOUS SERVICES, WITH
ACCUMULATED VALUE LESS THAN THE BID
THRESHOLD, AS STATED BELOW

B. RESOLUTION RE: AUTHORIZING THE PURCHASE OF ANNUAL SYSTEM
201-2016 MAINTENANCE AND SUPPORT SERVICES FOR THE
COUNTY OF SUSSEX'S ONBASE ENTERPRISE
DOCUMENT MANAGEMENT SYSTEM

C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE AN AMENDMENT TO REVISION #1 FOR A NO COST TIME EXTENSION AND BUDGET LINE ITEM REVISION WITH THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION TO COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT AGREEMENT #EN15-028CY
202-2016

D. RESOLUTION RE AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ADOPT THE FY2017 COUNTY ALLIANCE PLAN UPDATE AS PER THE LETTER OF INTENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2016 TO JUNE 30, 2017
203-2016

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Vohden to adopt the resolutions; seconded by Freeholder Rose

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

11. APPROVAL OF MINUTES

Regular Meeting – April 13, 2016

MOTION made by Freeholder Crabb to adopt the minutes from the Regular Meeting; seconded by Freeholder Lazzaro and passed unanimously.

12. APPOINTMENTS AND/OR RESIGNATIONS

A. Resignations

1. Resignation of Toni-Lu Martin from the Open Space Committee
2. Resignation of Gary Larson from the Water Quality Management Policy Advisory Committee

13. RESOLUTION

- A. RESOLUTION RE: SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL BY- LAWS AMENDMENT
204-2016
- B. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 630 IN BRANCHVILLE BOROUGH
205-2016
- C. RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 517 & CR 613 IN SPARTA TOWNSHIP, BYRAM TOWNSHIP AND ANDOVER TOWNSHIP
206-2016
- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE A CONSORTIUM AGREEMENT WITH
207-2016

MORRIS/SUSSEX/WARREN COUNTIES WORKFORCE
DEVELOPMENT BOARD

MOTION made by Freeholder Vohden to adopt the resolutions; seconded by Freeholder Rose and passed unanimously.

14. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT FOR THE
208-2016 REHABILITATION OF SUSSEX COUNTY BRIDGE
E-04, CR631 (FRANKLIN AVE) IN FRANKLIN
BOROUGH

MOTION made by Freeholder Crabb to approve the contract; seconded by Freeholder Vohden

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

B. Bids

1. RESOLUTION RE: REJECTION OF ALL BIDS FOR THE AWARD OF
209-2016 CONTRACT FOR MISCELLANEOUS BUILDING
TRADE SERVICES (HVAC) TO BE PERFORMED
IN AND AROUND VARIOUS SUSSEX COUNTY
BUILDINGS FOR THE DEPARTMENT OF
CENTRAL AND SHARED SERVICES

MOTION to adopt the resolution made by Freeholder Crabb; seconded by Freeholder Vohden

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

15. FINANCIAL

- A. RESOLUTION RE: PAYMENT OF BILLS
210-2016

MOTION made by Freeholder Lazzaro to approve the resolution; seconded by Freeholder Vohden

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Abstained

Freeholder Vohden Yes
Freeholder Director Graham Yes

B.

**INTRODUCTION FOR FIRST READING – BOND ORDINANCE
211-2016**

**BOND ORDINANCE AMENDING A BOND ORDINANCE
(PROVIDING FOR VARIOUS 2014 GENERAL CAPITAL
IMPROVEMENTS FOR THE SUSSEX COUNTY TECHNICAL
SCHOOL) HERETOFORE FINALLY ADOPTED BY THE COUNTY
OF SUSSEX, STATE OF NEW JERSEY ON APRIL 23, 2014, TO
AMEND THE DESCRIPTION THEREIN**

MOTION to adopt this Bond Ordinance on first reading made by Freeholder Crabb;
seconded by Freeholder Vohden.

Discussion

Freeholder Rose said this is for the repurposing of Vo-Tech monies from an existing Bond.

On Roll Call the Vote was:

Freeholder Crabb Yes
Freeholder Lazzaro Yes
Freeholder Rose Yes
Freeholder Vohden Yes
Freeholder Director Graham Yes

MOTION to authorize the Clerk to advertise this Bond Ordinance as introduced for first reading,
and also post same on the bulletin board in the lobby of the County Administrative Center,
together with Notice of Public Hearing stating that a hearing will be held on May 11, 2016 at 5:00
pm prior to final adoption of this Bond Ordinance made buy Freeholder Crabb; seconded by
Freeholder Vohden and passed unanimously.

C.

**INTRODUCTION FOR FIRST READING – BOND ORDINANCE
212-2016**

**BOND ORDINANCE PROVIDING FOR THE UNDERTAKING OF
2016 CAPITAL IMPROVEMENTS AT AND FOR CERTAIN
FACILITIES OF SUSSEX COUNTY COMMUNITY COLLEGE,
LOCATED WITHIN THE COUNTY OF SUSSEX, STATE OF NEW
JERSEY; APPROPRIATING \$3,000,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$3,000,000 BONDS OR NOTES
OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, FOR
FINANCING SUCH APPROPRIATION, THE PRINCIPAL OF AND
INTEREST ON THE AGGREGATE PRINCIPAL AMOUNT OF
WHICH WILL BE ENTITLED TO STATE AID, PURSUANT TO
CHAPTER 12 OF THE LAWS OF NEW JERSEY OF 1971**

MOTION to adopt this Bond Ordinance on first reading made by Freeholder Crabb;
seconded by Freeholder Vohden.

Discussion

Freeholder Rose said this is for SCCC and these monies were authorized in 2015.

On Roll Call the vote was:

Freeholder Crabb Yes
Freeholder Lazzaro Yes
Freeholder Rose Yes
Freeholder Vohden Yes

Freeholder Director Graham Yes

MOTION to authorize the Clerk to advertise this Bond Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with Notice of Public Hearing stating that a hearing will be held on May 11, 2016 at 5:00 pm prior to final adoption of this Bond Ordinance made by Freeholder Vohden; seconded by Freeholder Rose and passed unanimously.

D.

INTRODUCTION FOR FIRST READING – BOND ORDINANCE

213-2016

BOND ORDINANCE PROVIDING FOR VARIOUS 2016 CAPITAL IMPROVEMENTS, BY AND IN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$6,323,100 THEREFORE AND AUTHORIZING \$6,022,000 BONDS OR NOTES OF THE COUNTY TO FINANCE PART OF THE COSTS THEREOF

MOTION to adopt this Bond Ordinance on first reading made by Freeholder Crabb; seconded by Freeholder Rose.

Discussion

Freeholder Rose said this is for the County 2016 Capital Improvements brought forth by the Capital Improvements committee.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

MOTION to authorize the Clerk to advertise this Bond Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with Notice of Public Hearing stating that a hearing will be held on May 11, 2016 at 5:00 pm prior to final adoption of this Bond Ordinance made by Freeholder Crabb; seconded by Freeholder Vohden and passed unanimously.

E.

INTRODUCTION FOR FIRST READING – BOND ORDINANCE

214-2016

BOND ORDINANCE PROVIDING FOR VARIOUS 2016 GENERAL CAPITAL IMPROVEMENTS FOR THE SUSSEX COUNTY TECHNICAL SCHOOL, LOCATED WITHIN THE COUNTY OF SUSSEX, STATE OF NEW JERSEY; APPROPRIATING \$2,440,000 THEREFOR (INCLUDING A \$976,000 GRANT FROM THE STATE OF NEW JERSEY) AND AUTHORIZING THE ISSUANCE OF \$1,464,000 BONDS OR NOTES OF THE COUNTY OF SUSSEX, STATE OF NEW JERSEY, FOR FINANCING A PORTION OF SUCH APPROPRIATION

MOTION to adopt this Bond Ordinance on first reading made by Freeholder Crabb; seconded by Freeholder Rose

Discussion

Freeholder Rose said these were 2016 Vo-Tech Capital Improvements. They were approved today by the School Board of Estimate.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes

Freeholder Vohden Yes
Freeholder Director Graham Yes

MOTION to authorize the Clerk to advertise this Bond Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with Notice of Public Hearing stating that a hearing will be held on May 11, 2016 at 5:00 pm prior to final adoption of this Bond Ordinance made by Freeholder Rose; seconded by Freeholder Vohden and passed unanimously.

16. PERSONNEL

A. Personnel Agenda

MOTION to approve the Personnel Agenda made by Freeholder Crabb; seconded by Freeholder Vohden and passed unanimously.

17. ADMINISTRATIVE REPORT

A. Other

Acting Administrator Ron Tappan said to Freeholder Vohden's point on the Vernon issue, Mayor Shortway did request us to look at the parking and to do another look at the speed zone. That has been forwarded up to the Engineering department for them to look at it and do an evaluation. Secondly, we will be recommencing the PBA prosecutor's negotiation contract next week. We have been in limbo with that. With Mr. Gruchacz's departure and mine coming on delayed those negotiations. Just a note to the Board, as it goes with contract negotiations, this will be a big year for us. The CWA 1083 contract comes due, which is our social services group and our largest bargaining group is CWA 1032 ends this year as well. A letter will have to come out of the Administrator's office in October to both those agencies indicating our willingness to negotiate and start that process towards the last quarter.

Mr. Tappan spoke about the comment that Gary Larson had. He said that they met very extensively gathering all the data and reports. It is a continuous effort. We are looking at the fees from the horse and farm show and where those fees go. How they are applied, how they are not applied. There will be further communications on that but we did get together and put the initial process together on how that is supposed to be followed.

18. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

County Counsel said just a quick note on foreclosures. There is a group of County Counsels that meets quarterly and I attended a meeting a couple of weeks ago. Pretty much every county was there. There was discussion on foreclosures and one thing that came up is there is a statutory requirement that the Sheriff's office has to meet from filing to sale. It is a statute and a lot of counties are not meeting that. There is an interesting conundrum where the state is stepping forward and saying too bad even those there is a crisis and it is overwhelming and we are in that. When I talk to other counties that don't have a foreclosure crisis because they sell homes and some that do have a foreclosure crisis with long delays but it is still not the same as up here. So your comment is well taken Freeholder Vohden that there is some chemical in the mix that is causing something because they do not have the same difficulties that we do or in South Jersey.

To Freeholder Graham's point of what to do with it, there was a conversation regarding someone that is buying the foreclosures from the bank or the lender and what I got from that was somebody knows the industry and they know what is going on. It actually was the undersheriff that we had the conversation with and I asked him if there was an end in sight, the answer in no. The only other thing to add is I asked him a question that the banks are buying them back for \$100. I asked him what the banks are doing with them. He said oh you mean ROI, Return on Investment and then he said the banks are thinking about that they have programs, towns; relators that especially work for them on foreclosures only. They want them out of there; they fixed them up and get them sold. I don't know why that isn't happening in our County. That might be something that we can look into.

- **Solar**

The Owner's rep weekly status report is up on the website. We get them on Friday, so by the beginning of the week it is on the website.

- **Unbuilt sites**

Hardyston Middle School is on track for completion for mid-May. Hardyston Elementary School is awaiting contract amendments then it will proceed expeditiously which means nothings stands in the way.

Kittatinny Regional High School is still pending municipal attorney review of the JCP&L Interconnection Agreement. That has been ongoing for quite some time. Otherwise the project is ready to move expeditiously meaning everything else is done and the project is ready to move forward.

Sparta Middle School, the Sparta BOE did meet on Monday, April 25th, that was the final step in the process of the approval of the JCP&L Interconnection Agreement. As a result the project is going to be commencing next week because they have gotten everything else they need.

On Vo-Tech, work is commencing next week in terms of moving that forward.

Replacement of approximately 500 kilowatts Sparta High School roof, still pending location of new site. SCUMA declined. They received the presentation from Vanguard and the Owner's rep and they declined. There is a local school considering it and it would be half so it would be 250 kilowatts and for the remaining 250 kilowatts Sunlight will explore other alternatives.

- **Miscellaneous items on the solar project**

At Wheatsworth, the repairs are complete. The cost was \$9,169.72. Sunlight General will next arrange with JCP&L the reimbursement of the lost revenue for the kilowatts that were not monitored. They have a way to track that. It is owned.

At SCCC there is a racking there it is a bracing missing from the mounts. That had to be saudered on. Those repairs are pending. If you consider the cost of Wheatsworth which is fixed and the bid is already in on the County College, those projects are combined for purposes of cost and scheduled to come in under budget. When I say cost, it is part of the settlement that is coming in from Mastec.

Unbuilt site contract amendments that has been finalized in the last couple of week. There is an amendment to the EPC contract, Engineering Procurement Construction agreement. It is agreements between Sunlight General and Local Unit. The County is not party to those agreements. They address how they do business together once the panels are up. The amendments are facilitating what was organized last year and that is amending the Hardyston Elementary School, Vo-Tech receiving more, Sparta Middle School and the Sparta High School receiving a new roof. The contract amendments are necessary for basic and ensuring they are accurate contract documents. The amendment process is the formal memorialization of the revisions and it is required to comply with the state requirement.

- **Solar Investigation Matt Boxer Update**

Attorney Boxer has completed in February and March his review of the contracts and the related project documents that the county has provided and in turn from the MCIA and Attorney Pearlman's office. They are also on the website. Boxer indicated to Counsel that printed they were 15 very large binders. They have also reviewed information available publicly, online and particularly online in Morris and Sussex counties. My office has worked with the Sussex County GIS office to obtain all prior resolutions on the Sussex County solar project. Boxer has requested all of that. In my recent communications with Boxer he has requested specific internal information and documentation from the County relevant to the solar project. That will take some time for us to obtain. I will be working with GIS among others and it will be considerable to review. Additionally Boxer is ready to commence several interviews that he has requested me to facilitate in my office. Finally, we received Boxer's invoice rendered in the month of March and it is in the amount of \$30,572.50.

- **Mastec Bridge Loan**

We have the bridge loan coming due on May 1st but we were in discussions with Mastec about extending the bridge loan for a period for some kind of interest rate and we have reached a term against those negotiations so it is going to be a process of paying off the bridge loan. Any more details about that I think would probably be attorney client privilege so if you want to discuss it tonight we should do it in executive session or through the Freeholder Director.

Freeholder Crabb asked if there was any way to coax Kittatinny's counsel to get the review done?

Counsel said that is what the Owners' Rep report says.

Freeholder Crabb said it has been the same report for the past 2 months. This has financial implementations to the County to get this thing going.

Counsel said if you would like me to contact Kittatinny. It is the local unit. It is their contract but we are just financially responsible for it. I think it would be good for the Administrator to contact Kittatinny. I think that would be the most appropriate.

19. UNFINISHED BUSINESS

None

20. NEW BUSINESS

None

21. PUBLIC SESSION FROM THE FLOOR

Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name, spell your last name, and state your municipal residency

MOTION made at 8:35 PM to open the floor up to the public by Freeholder Crabb; seconded by Freeholder Rose and passed unanimously.

Comment from Harvey Roseff

Mr. Roseff said I would like to reinforce Mr. Snyder's request for a formal presentation. What I just heard is inadequate. We are the bond guarantors. We didn't hear any financial information. He said we are the guarantors for a cash flow engine. I want to know about the cash flow because that is our role. We guaranteed the bonds. In addition I am having a hard time following the chain of command. My interpretation of the project is that all the contacts are between MCI, Sunlight and the local units. We are all pretending that we can call George Daggett up but in actuality Mr. Snyder has asked for a formal project presentation and nobody here can give that. Nobody here is in authority.

Let's have a formal solar presentation by those in control. I think after fourteen months, we should know if this project is on schedule, who is responsible for it and what they are doing about it and that should include dollar amounts.

Comment from Kathy Gorman

Ms. Gorman from Wantage came forward and said she agreed with Freeholder Lazzaro on the school budgets and she said Sussex/Wantage did have a flat budget this year. She said her question is about Matthew Boxer. How did Matthew Boxer's resolution appear on the agenda for the January 4, 2016 reorganization meeting and who negotiated it? What justification do you have to spend \$250,000. Any ethical and competent attorney and any client with common sense starts with some idea of wrong doing before spending any money on legal fees. In other words you have to have a case. This should have been done before any decision was made to overpay Boxer to explore anything that might have been done at all. There should be an attorney hired to investigate who hired Boxer. One thing is clear that prior to January 4, 2016 someone asked Boxer to send a letter of engagement to contact with Sussex County. This is not a private matter. It involves the expenditure of \$500,000 and possible more of tax payer's money. She said at this time Freeholder Graham should answer clearly whether he had contacts with Matthew Boxer on or prior January 4, 2016.

Comment from Sue Dorward

Ms. Dorward came forward and spoke about how oak trees grow. She showed the Board

some pictures of Beaver Lake around the 1900's and you can see all the mature trees. She spoke about the maturation rate of the oak trees.

Comment from David Gray

David Gray from Byram Township came forward. He felt the Board was not handling the situation correctly in their interpretation of 13.1 of the Administrative code and the definition of the words vacant and absent.

Comment from Sylvia Opresnick

She thanked Freeholder Vohden for his comment that we do have to stand up to the state unfortunately it was on another issue. She said she would like the same thought process with Sparta Mountain Plan. She also wanted to know if the Freeholders have ever looked at what she called a "tax rebate incentives". She thought Vernon did something like that. She said she drives through a lot of towns and sees empty store fronts. She thinks one of the problems is that a lot of people shop online. She wanted to know how we change the mindset of shoppers to want to shop at their local stores. How can we get businesses back to having store fronts? She thanked the Board for their time and she said she hoped she gave them some ideas and challenges to put forth.

Comment by John Snyder

Mr. Snyder said there is a tour of the Sparta Wildlife Management area sponsored by New Jersey Forestry Association. There will be a speaker from the NJ Audubon Society and NJ Division of Fish and Wildlife. He said the event is free but does require registration.

MOTION made at 8:55 by Freeholder Lazzaro, seconded by Freeholder Rose to close the public session to the public and passed unanimously.

MOTION made at 9:00 PM to go into Executive Session by Freeholder Lazzaro; seconded by Freeholder Rose and passed unanimously.

22. EXECUTIVE SESSION – (Closed Session – If Applicable)

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT
215-2016 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE
PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

WHEREAS, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

WHEREAS, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

NOW, THEREFORE, BE IT RESOLVED that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

BE IT FURTHER RESOLVED, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- _____ (1) **Matters Required by Law to be Confidential:**
- _____ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- _____ (3) **Matters Involving Individual Privacy:**
- _____ (4) **Matters Relating to Collective Bargaining Agreements:**
- _____ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**

_____ (6) **Matters Relating to Public Safety and Property:**

 X (7) **Matters Relating to Litigation, Negotiations and the Attorney
Client Privilege: Employee Health Benefits Program**

_____ (8) **Matters Relating to the Employment Relationship:**

_____ (9) **Matters Relating to the Potential Imposition of a Penalty:**

BE IT FURTHER RESOLVED that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

BE IT FURTHER RESOLVED that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

MOTION made at 9:19 PM by Freeholder Crabb; seconded by Freeholder Rose to come out of Executive Session and return to Public Session and passed unanimously.

Freeholder Graham said we have already discussed in open session the difficulty in dealing with the Mastec loan and it becomes incumbent to do something such as reach out to bond counsel.

County Counsel said that has already been done. Bond Counsel is already working on it. We are working on a completion date and what I mean is all the times frames they require, the meeting, the reading and the waiting period after the approval so the date for funding would be approximately June 15th.

Freeholder Graham said that gives us a time constraint on what we need to accomplish and not have to pay interest.

Discussion ensued by the Board regarding having a special meeting.

Freeholder Graham said he is trying to arrange a meeting to have a first reading to introduce a bond. He said Bond Counsel has been involved in a conversation for a while.

Cathy Williams, Clerk of the Board said there are statues that set the dates for introduction and second reading and the approval.

Discussion ensued on a meeting date.

Freeholder Graham said he is going to ask for a Special Meeting to be on Saturday, April 30, at 9:00 AM.

County Counsel said he will first thing tomorrow morning contact the solar special counsel to get to ask them if they are going to impose the highest interest rate.

Freeholder Graham said there are two things that I would ask; one is if you do see there is some give and we can move away from that and the other is if the bond counsel doesn't feel that he can have the proper documentation on Saturday, please give us the wave off as soon as possible.

23. REMINDERS

Wednesday May 11, 2016 Regular Meeting – 5:00 PM

24. ADJOURNMENT

MOTION made at 9:35 PM by Freeholder Lazzaro to adjourn the meeting; seconded by Freeholder Rose and passed unanimously.

Catherine M. Williams
Clerk of the Board

DATED: April 27, 2016

