

REGULAR MEETING HELD ON WEDNESDAY, AUGUST 10, 2016

5:00 PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR 5:00PM

2. ROLL CALL Freeholder Crabb, Freeholder Lazzaro, Freeholder Rose, Freeholder Vohden, Freeholder Director Graham; Ron Tappan, Acting County Administrator; John Williams, County Counsel; Catherine Williams, Clerk of the Board

3. MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2016 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald                      WSUS Radio  
New Jersey Sunday Herald      WNNJ Radio  
Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. APPROVAL OF AGENDA

MOTION made by Freeholder Rose to approve the agenda, seconded by Freeholder Lazzaro and passed unanimously.

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations

1. Proclamation in recognition of Tim Clauss earning the rank of Eagle Scout  
**347-2016**
2. Proclamation in recognition of Elijah Cook earning the rank of Eagle Scout  
**348-2016**
3. Proclamation in recognition of Joseph Mitchell earning the rank of Eagle Scout  
**349-2016**
4. Proclamation in recognition of Raymond Raggero earning the rank of Eagle Scout  
**350-2016**
5. Proclamation in recognition of Peter Vallario earning the rank of Eagle Scout  
**351-2016**
6. Proclamation in recognition of Thomas Wolfe earning the rank of Eagle Scout  
**352-2016**

MOTION made by Freeholder Vohden to adopt the Proclamations, seconded by Freeholder Lazzaro and passed unanimously.

B. Presentations

1. Presentation of Investors Bank Scholarship and PSEG Scholarship to Sussex County Technical School students.

Freeholder Rose presented the Scholarships.

## 7. PUBLIC HEARINGS

### **PUBLIC HEARING – 5:00 PM**

#### **FINAL ADOPTION – ORDINANCE**

**Freeholder Director Graham:** "At our regular meeting held on July 27, 2016, we introduced for first reading the following Ordinance which was advertised in the New Jersey Herald issue of August 3, 2016, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

#### **ORDINANCE TO AMEND THE SUSSEX COUNTY ADMINISTRATIVE CODE PUBLISHED 1989, LAST REVISED JUNE 9, 2010**

**MOTION** that the Public Hearing be opened made at 5:06 PM by Freeholder Lazzaro; seconded by Freeholder Rose and passed unanimously.

Is anyone present to be heard regarding this Ordinance? No one

**MOTION** that the Public Hearing be closed made by Freeholder Lazzaro; seconded by Freeholder Rose and passed unanimously.

**MOTION** that this Ordinance be finally adopted made by Freeholder Rose; seconded Freeholder Lazzaro

#### **Discussion:**

Freeholder Vohden said that we are considering an Ordinance to amend the Sussex County Administrative Code. He said he considers it a revision and not an amendment. He said he has not changed his opinion on that. He said we are considering major changes in this 73 page document.

Mr. Vohden said we got the revised copy but we don't know what the changes are compared to the original document. He said the changes should be identified for the public and the Freeholders consideration. Mr. Vohden felt this document should have been provided to them 48 hours before the introduction.

Freeholder Vohden said state statutes provide that the Freeholder Board sets county policy. He asked who proposed these changes. He said they were not proposed by him. He said he had no input on this as a Freeholder at a Freeholder meeting. He believes they should have been done by the Freeholders in a workshop environment. He said ordinances should have been proposed by a Freeholder and any ordinance can be proposed by a Freeholder. He asked if this ordinance was proposed by a Freeholder.

Freeholder Director Graham said the merging of the two departments was proposed last year.

Freeholder Vohden said there was not a proposal to merge; there was a proposal to have somebody to assist.

Freeholder Crabb said we were going to go into an Executive Session and have our first discussion on it. He said there has not been one Board meeting to discuss this and don't say this is what we are doing now. A Board meeting needed to happen before a final approval. I even asked Counsel yesterday to forward me the list of the revisions and I was told there was no list. We should not have been told to figure the changes out for ourselves. This is a 73 page document that we are being asked to consider with no meetings at all.

Discussion ensued with the Board.

Freeholder Vohden said he did go through both documents and ended up with 8 pages of changes.

The Board went through some of the changes.

Freeholder Vohden said until I know exactly what we are doing; I am not going to vote on this.

Freeholder Crabb said how did we put something as impactful as this document without any Board discussion.

Freeholder Vohden went through the changes he came across while comparing to the original document and Ron Tappan and County Counsel explained each of the changes.

Freeholder Director Graham asked for a break due to a clerical error in the copies.

**MOTION** made by Freeholder Rose to take a 15 minutes recess; seconded by Freeholder Lazzaro and passed unanimously.

Board returned from their break.

Freeholder Vohden continued with his changes; the Board ensued discussions with County Counsel and Ron Tappan.

Freeholder said he felt the Board should be voting on each change individually.

Freeholder Crabb asked that the new version does not designate a County Treasurer.

Ron Tappan said there is no change to that.

Freeholder Director Graham asked for a 5 minute recess.

**MOTION** made by Freeholder Lazzaro; seconded by Freeholder Rose and passed unanimously.

Board came back from break.

The Board continued its discussion.

**MOTION** made by Freeholder Lazzaro to adopt the Ordinance; seconded by Freeholder Rose and passed unanimously.

**On Roll Call the vote was:**

Freeholder Crabb	No
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	No
Freeholder Director Graham	Yes

**MOTION** to authorize the Clerk to advertise this Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center made by Freeholder Lazzaro; seconded by Freeholder Rose and passed unanimously.

**8. PUBLIC SESSION FROM THE FLOOR**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less. Please state your name, spell your last name, and state your municipal residency.**

**MOTION** made at 7:16 PM by Freeholder Rose to open the meeting to the public; seconded by Freeholder Lazzaro and passed unanimously.

No one from the public spoke.

**MOTION** made at 7:17 PM by Freeholder Rose; seconded by Freeholder Lazzaro to closed the floor to the public.

**9. FREEHOLDERS' COMMENTS**

None for this evening.

**10. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: 353-2016 AUTHORIZING THE FILING AND EXECUTION OF THE CY 2017 (JANUARY 1, 2017 TO DECEMBER 31, 2017) JUVENILE JUSTICE COMMISSION'S YOUTH SERVICES PLAN UPDATE AND APPLICATION FOR A TOTAL AMOUNT OF \$368,500.00
- B. RESOLUTION RE: 354-2016 AUTHORIZING THE FILING AND EXECUTION OF THE CY 2017 (JANUARY 1, 2017 TO DECEMBER 31, 2017) JUVENILE JUSTICE COMMISSION'S JDAI INNOVATIONS APPLICATION FOR A TOTAL AMOUNT OF \$62,000.00
- C. RESOLUTION RE: 355-2016 AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PROVISION OF CARE MANAGEMENT AND OUTREACH FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$36,423.00
- D. RESOLUTION RE: 356-2016 AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE

MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH THE SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$101,802.00

E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**357-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A" FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$12,748.00

F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**358-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PROVISION OF LEGAL ASSISTANCE FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$32,510.00

G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**359-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$104,859.00

H. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**360-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$95,186.00

I. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**361-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$59,619.00

J. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**362-2016** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A" FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$28,964.00

K. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**363-2016** AND CLERK OF THE BOARD TO EXECUTE THE

MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2016 TO DECEMBER 31, 2016 FOR A TOTAL AMOUNT OF \$91,877.00

- L. RESOLUTION RE: AUTHORIZATION FROM THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO APPROVE THE STATE AID AGREEMENT BETWEEN SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL & PUBLIC HEALTH SERVICES, OFFICE OF MOSQUITO CONTROL AND THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR IMPLEMENTING MOSQUITO IDENTIFICATION AND CONTROL ACTIVITIES  
**364-2016**
- M. RESOLUTION RE: AUTHORIZATION TO EXECUTE AN AGREEMENT WITH NJ TRANSIT ON BEHALF OF THE COUNTY OF SUSSEX FOR TERMINATION OF A LEASE/RETIREMENT OF VEHICLE AGREEMENTS UNDER SECTION 5310 AND SECTION 5311 OF THE FEDERAL TRANSIT ADMINISTRATION  
**365-2016**
- N. RESOLUTION RE: AUTHORIZATION TO SUBMIT AND PROCESS AN APPLICATION FOR A SEGMENT OF COUNTY ROUTE 521 UNDER THE NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S FY 2017-2018 HIGH RISK RURAL ROADS PROGRAM  
**366-2016**
- O. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE TOWNSHIP OF HARDYSTON PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.  
**367-2016**
- P. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE FY2017 LETTER OF AGREEMENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2016 THROUGH JUNE 30, 2017  
**368-2016**
- Q. RESOLUTION RE: AUTHORIZATION TO SUBMIT APPLICATIONS FOR GRANT FUNDS TO THE STATE OF NJ, DIVISION OF CRIMINAL JUSTICE, FOR AN AMOUNT YET TO BE DETERMINED, TO BE USED FOR THE PURCHASE OF BODY ARMOR FOR MEMBERS OF THE SHERIFF'S BUREAUS OF LAW ENFORCEMENT AND CORRECTIONS, AND THE SUSSEX COUNTY PROSECUTOR'S OFFICE  
**369-2016**
- R. RESOLUTION RE: AUTHORIZATION TO PROVIDE HVAC SERVICES FOR THE KEOGH DWYER CORRECTIONAL FACILITY CHILLER REPLACEMENT AND PUMPING STATION  
**370-2016**
- S. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR ANNUAL ON-CALL LAND SURVEYING SERVICES FOR VARIOUS COUNTY PUBLIC INFRASTRUCTURE PROJECTS  
**371-2016**
- T. RESOLUTION RE: AWARD OF CONTRACT EXTENSION (YEAR TWO) FOR GARBAGE REMOVAL FROM VARIOUS SUSSEX COUNTY BUILDINGS AND FACILITIES FOR THE DIVISION OF FACILITIES MANAGEMENT  
**372-2016**
- U. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PURCHASE OF A JAIL MANAGEMENT SYSTEM SOFTWARE PACKAGE FOR THE KEOGH DWYER CORRECTIONAL FACILITY  
**373-2016**

- V. RESOLUTION RE: AWARD OF CONTRACT EXTENSION THROUGH  
**374-2016** COMPETITIVE CONTRACTING FOR ELECTRICAL  
ENGINEERING (P.E.) PROJECT  
MANAGEMENT/IMPLEMENTATION REGISTERED  
COMMUNICATIONS DISTRIBUTION DESIGNER
- W. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR  
**375-2016** MAINTENANCE OF ELEVATORS AT VARIOUS  
SUSSEX COUNTY BUILDINGS
- X. RESOLUTION RE: TO ADOPT THE SUSSEX COUNTY ALL-HAZARD  
**376-2016** PRE-DISASTER MITIGATION PLAN, FEMA PROJECT  
# HMGP-DR-4086-012
- Y. RESOLUTION RE: AUTHORIZATION TO SUBMIT AND PROCESS AN  
**377-2016** APPLICATION FOR A HOUSING REHABILITATION FUND  
PROJECT TO REHABILITATE SCARC, INC. GROUP HOMES  
FOR DEVELOPMENTALLY DISABLED ADULTS OF LOW AND  
MODERATE INCOMES UNDER THE 2017 COMMUNITY  
DEVELOPMENT BLOCK GRANT (CDBG) SMALL CITIES  
PROGRAM
- Z. RESOLUTION RE: APPROVING PARTICIPATION WITH THE STATE OF  
**378-2016** NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT  
ASSISTANCE PROGRAM ADMINISTERED BY THE  
DEPARTMENT OF LAW AND PUBLIC SAFETY
- AA. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**379-2016** TO EXECUTE A GRANT APPLICATION FOR THE VICTIMS OF  
CRIME ACT (VOCA) VICTIM ASSISTANCE PROJECT  
ADMINISTERED BY THE NEW JERSEY DEPARTMENT OF  
LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL  
JUSTICE, OFFICE OF VICTIM WITNESS ADVOCACY  
SUPPLEMENTAL PROGRAM VCS-62-15 FOR THE PERIOD  
OCTOBER 1, 2016 THROUGH MARCH 31, 2018 IN THE  
AMOUNT OF \$400,000 STATE SHARE AND \$100,000 IN KIND  
MATCH
- BB. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**380-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016/17  
SOCIAL SERVICES FOR THE HOMELESS GRANT  
CONTRACT #SH17019 FOR A TOTAL AMOUNT OF  
\$172,695.00
- CC. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**381-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016/17  
TRANSPORTATION BLOCK GRANT CONTRACT #TS17019  
FOR A TOTAL AMOUNT OF \$33,660.00
- DD. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**382-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016/17  
MUNICIPAL ALLIANCE FOR THE PREVENTION OF  
ALCOHOLISM & DRUG ABUSE LETTER OF AGREEMENT  
FOR A TOTAL AMOUNT OF \$210,366.00
- EE. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**383-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016/17  
RIGHT-TO-KNOW GRANT AWARD #EPID17RTK11L FOR A  
TOTAL AMOUNT OF \$9,380.00
- FF. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**384-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016/17  
COMPREHENSIVE CANCER CONTROL 2016 GRANT AWARD  
#DFHS17CCC008 FOR A TOTAL AMOUNT OF \$130,800.00
- GG. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**385-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2016 SENIOR  
FARMERS' MARKET NUTRITION PROGRAM GRANT AWARD

#DFHS16WMN007 FOR A TOTAL AMOUNT OF \$500.00

- HH. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**386-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FY2017 NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS FOR THE PROVISION OF TRANSPORTATION SERVICES TO SUSSEX COUNTY VETERANS GRANT AWARD FOR A TOTAL AMOUNT OF \$9,000.00
- II. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**387-2016** ANY SPECIAL ITEM OF REVENUE IN THE 2016 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2016 MOSQUITO IDENTIFICATION AND CONTROL GRANT FOR A TOTAL AMOUNT OF \$29,000.00
- JJ. RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL  
**388-2016** SERVICES AGREEMENT WITH HOUGHTON QUARTY WARR ARCHITECTS, LLC FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE EXTERIOR RENOVATIONS TO THE SHERIFF'S OFFICE AT 39 HIGH STREET AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

**MOTION** made by Freeholder Rose to adopt the Resolutions; seconded by Freeholder Vohden.

**On Roll Call the vote was:**

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

**11. APPROVAL OF MINUTES**

Regular Meeting – July 27, 2016

**MOTION** made by Freeholder Crabb to approve the minutes; seconded by Freeholder Rose and passed unanimously.

**12. APPOINTMENTS AND/OR RESIGNATIONS**

- A. RESOLUTION RE: REAPPOINTMENT OF JOHN J. DURKIN AS A MEMBER  
**389-2016** OF THE SUSSEX COUNTY MENTAL HEALTH BOARD FOR A TERM OF THREE (3) YEARS BEGINNING IMMEDIATELY AND EXPIRING JUNE 30, 2019
- B. RESOLUTION RE: APPOINTMENT OF RICHARD LECHER (Provider - Male)  
**390-2016** AS A MEMBER OF THE SUSSEX COUNTY HUMAN SERVICES ADVISORY COUNCIL TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018
- C. RESOLUTION RE: APPOINTMENT OF STEPHEN SKELLENGER AS  
**391-2016** A MEMBER OF THE SUSSEX COUNTY OPEN SPACE ADVISORY COMMITTEE FOR AN EXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018
- D. RESOLUTION RE: APPOINTMENT OF KEITH UTTER AS THE ALTERNATE  
**392-2016** MEMBER/FIRE PROTECTION SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2017
- E. RESOLUTION RE: APPOINTMENT OF BERNARD KOTCHKOWSKI AS THE  
**393-2016** ALTERNATE #1 MEMBER/FIRE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2017

- E. RESOLUTION RE: APPOINTMENT OF VIRGIL ROME AS THE  
**394-2016** ALTERNATE #2 MEMBER/FIRE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2019
- F. RESOLUTION RE: APPOINTMENT OF GREG CHONTOW AS THE PRIMARY  
**395-2016** MEMBER/ELECTRICAL SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2019
- G. RESOLUTION RE: APPOINTMENT OF BERNARD KOTCHKOWSKI AS THE  
**396-2016** ALTERNATE MEMBER/ELECTRICAL SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2018
- H. RESOLUTION RE: APPOINTMENT OF WILLIAM KOPPENAL AS THE  
**397-2016** ALTERNATE MEMBER ENGINEER/ARCHITECT/BUILDING SUBCODE OFFICIAL FOR THE SUSSEX COUNTY UNIFORM CONSTRUCTION CODE BOARD OF APPEALS TO FILL AN UNEXPIRED TERM. TERM TO BEGIN IMMEDIATELY AND EXPIRE DECEMBER 31, 2019

**MOTION** made by Freeholder Lazzaro to adopt the Resolutions; seconded by Freeholder Vohden and passed unanimously.

### 13. RESOLUTIONS

- A. RESOLUTION RE: AUTHORIZATION FOR BRAEN STONE INDUSTRIES,  
**398-2016** INC., UNDER THE DIRECTION OF THE COUNTY ENGINEER, TO IMPLEMENT TEMPORARY TRAFFIC CONTROL MEASURES INCLUDING THE CLOSURE AND DETOUR OF A SECTION OF CR 669 (LIMECREST ROAD) AS DEFINED WITHIN PLANS ENTITLED "RAILROAD SPUR CROSSING, RE-CONSTRUCTION ACROSS CR 669, AT BRAEN AGGREGATES QUARRY, SPARTA TOWNSHIP, SUSSEX COUNTY, N.J." DATED MAY 2016 AND REVISED JULY 2016 DEVELOPED BY DYKSTRA ASSOCIATES, PC.
- B. RESOLUTION RE: AUTHORIZATION TO CLOSE SUSSEX COUNTY BRIDGE  
**399-2016** V-15, CARRYING SAND HILL ROAD OVER BLACK CREEK TRIBUTARY IN VERNON TOWNSHIP AND TO IMPLEMENT, MAINTAIN, AND MODIFY AS NECESSARY, AN OFFICIAL DETOUR OF SAND HILL ROAD AND PROVIDE FOR ENFORCEMENT OF THE BRIDGE CLOSURE AND ROAD DETOUR
- B. RESOLUTION RE: AMENDING NO PASSING ZONES ALONG COUNTY  
**400-2016** ROUTE 644 BETWEEN COUNTY ROUTE 517 AND STATE ROUTE 94, TOWNSHIP OF VERNON, SUSSEX COUNTY
- C. RESOLUTION RE: APPROVAL OF A GRANT MANAGEMENT PLAN FOR  
**401-2016** STATE FISCAL YEAR 2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SMALL CITIES PROGRAM GRANT
- D. RESOLUTION RE: ADOPTING THE NEW JERSEY SMALL CITIES  
**402-2016** PROGRAM CITIZEN PARTICIPATION PLAN
- E. RESOLUTION RE: SUSSEX COUNTY FAIR HOUSING - STATEMENT OF  
**403-2016** ACTIONS AND DESIGNATION OF THE SUSSEX COUNTY FAIR HOUSING OFFICER

F. RESOLUTION RE: AMENDING THE PREVIOUSLY ADOPTED HOUSING  
404-2016 REHABILITATION POLICY AND PROCEDURES MANUAL

**MOTION** made by Freeholder Lazzaro to adopt the resolutions; seconded by Freeholder Vohden.

**On Roll Call the vote was:**

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Yes
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

**14. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

None for this evening.

**15. FINANCIAL**

A. RESOLUTION RE: PAYMENT OF BILLS  
405-2016

**On Roll Call the vote was:**

Freeholder Crabb	Yes
Freeholder Lazzaro	Yes
Freeholder Rose	Abstained
Freeholder Vohden	Yes
Freeholder Director Graham	Yes

**16. PERSONNEL**

None for this this evening.

**17. ADMINISTRATIVE REPORT**

A. Other

**18. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

**19. UNFINISHED BUSINESS**

**MOTION** made by Freeholder Vohden to post for an Administrator position; seconded by Freeholder Crabb

**Discussion**

Freeholder Director Graham asked for additional time to finish the solar build outs with Acting Administrator and finalization of Administrative Code changes. Freeholder Vohden dropped his motion. Freeholder Crabb agreed.

**20. NEW BUSINESS**

None for this evening.

**21. PUBLIC SESSION FROM THE FLOOR**

**Please Note: Everyone is asked to keep their comments to 5 minutes or less.  
Please state your name, spell your last name, and state your municipal  
Residency**

**MOTION** made at 7:45 PM by Freeholder Crabb to open the floor to the public; seconded by Freeholder Lazzaro and passed unanimously.

**MOTION** made at 7:50 PM by Freeholder Rose to close the public session; seconded by Freeholder Lazzaro and passed unanimously.

**22. EXECUTIVE SESSION – (Closed Session – If Applicable)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**23. REMINDERS**

<u>Date/Time</u>	<u>Meeting</u>	<u>Location</u>
August 22 – 9:00 am	Development Review	Admin Bldg. 3 <sup>rd</sup> Floor
August 25 – 7:30 pm	Open Space Committee	Freeholder Mtg. Room
September 1 – 9:00 am	Senior Advisory Council	Knoll Heights
September 7 – 12:30 pm	Youth Services Commission	Freeholder Mtg. Room
September 8 – 1:00 pm	Construction Board of Appeals	Freeholder Mtg. Room
September 8 – 7:30 pm	PAC/Water Quality	Freeholder Mtg. Room
September 12 – 12:00pm	Disability Services Advisory Council	Admin. 3 <sup>rd</sup> floor
September 12 – 3:00 pm	Development Review	Admin Bldg. 3 <sup>rd</sup> Floor
September 12 – 4:00 pm	Planning Board	Freeholder Mtg. Room

September 13 – 3:00 pm	County Alliance Steering Committee	Admin. 3 <sup>rd</sup> floor
September 13 – 7:00 pm	Solid Waste Advisory Council	Freeholder Mtg. Room

**24. ADJOURNMENT**

**MOTION** made at 7:53 PM by Freeholder Lazzaro to adjourn the meeting; seconded by Freeholder Rose and passed unanimously.

**DATED:** AUGUST 10, 2016

---

Catherine M. Williams  
Clerk of the Board