

REGULAR MEETING HELD ON WEDNESDAY, AUGUST 20, 2008

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:02 p.m.
2. **ROLL CALL:** Freeholder Crabb; Freeholder Parrott; Freeholder Vetrano;  
Freeholder Zellman; Freeholder Director Wirths; John  
Eskilson, County Administrator; Paul Griggs for Dennis  
McConnell, County Counsel; Elaine Morgan, Clerk
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2008 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
The Daily Record	Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

A.

---

**PUBLIC HEARING – 5:04 PM**

**FINAL ADOPTION – BOND ORDINANCE  
500-2008**

**Freeholder Director Wirths:** "At our regular meeting held on July 23, 2008, we introduced for first reading the following Bond Ordinance which was advertised in the New Jersey Herald issue of July 28, 2008, together with a Notice of Public Hearing stating it would be held at this meeting at 5:00 PM:

**BOND ORDINANCE OF THE COUNTY OF SUSSEX, NEW JERSEY AMENDING THE DESCRIPTION OF IMPROVEMENT REFERRED TO IN BOND ORDINANCE NUMBERED 2004-02 FINALLY ADOPTED MARCH 10, 2004 (ORDINANCE #201-2004); BOND ORDINANCE NUMBERED 2005-02 (ORDINANCE #169-2005) FINALLY ADOPTED MARCH 9, 2005; AND BOND ORDINANCE NUMBERED 2006-01 FINALLY ADOPTED APRIL 12, 2006 (ORDINANCE #246-2006)**

Is anyone present to be heard regarding this Bond Ordinance?

There was no one.

**MOTION** that the Public Hearing be closed made by Freeholder Parrott, seconded by Freeholder Zellman and passed unanimously.

**MOTION** that this Bond Ordinance be finally adopted made by Freeholder Parrott, seconded by Freeholder Crabb.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

**MOTION** to authorize the Clerk to advertise this Bond Ordinance as finally adopted, and also post same on the bulletin board in the lobby of the County Administrative Center made by Freeholder Zellman, seconded by Freeholder Crabb and passed unanimously.

---

## 6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

### A. Proclamations and Certificates

1. Proclamation in recognition of Erin Edwards achieving the Girl Scout Gold Award.

**501-2008**

2. Certificate for Tim Sharpe, Regional Program Administrator, Local Programs, NJ Transit in recognition of his proactive response for loaner vehicles after a fire at the Sussex County Office of Transit, which destroyed several of Sussex County's busses.

**502-2008**

3. Certificate in recognition of Sussex Christian School's 50<sup>th</sup> Anniversary.

**503-2008**

4. Certificate for Doris Lantz in recognition of being chosen Sussex County Senior of the Year.

**504-2008**

**MOTION** made by Freeholder Vetrano to approve this Proclamation and these Certificates, seconded by Freeholder Zellman and passed unanimously.

## 7. **PUBLIC SESSION FROM THE FLOOR**

**MOTION** made at 5:05 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Vetrano and passed unanimously.

### **Comments on Clove Road**

Richard Coburn, Holiday Lake, Montague Township, came forward; he referred to the six fatalities that have occurred so far on Clove Road; Mr. Coburn said that nothing has been done to make the road safer, adding that he has been an advocate to have trees removed, create buffer zones, and to remove telephone poles.

Mr. Coburn said that he did not feel that the County has helped; he said that there were points on the road where he felt there was poor visibility; Mr. Coburn said that telephone poles should be positioned far enough from the side of the roadways so vehicles could avoid them.

Freeholder Wirths said that some improvements have been made on Clove Road; Mr. Eskilson added that he recently attended a meeting where the scoping project for Clove Road was discussed; this would cover the traffic accident pattern, the curves in the road, and a review of long-term improvements as to what is feasible from an environmental and economic

standpoint; Mr. Eskilson stated that this was an ongoing project, adding that there were often insurmountable environmental constraints where the road could not be adjusted.

Mr. Coburn stated that efforts should be made to remove the trees along the roadway as he felt that it would save lives; it was noted by Freeholder Wirths that it was not always feasible to remove trees that were located on someone's property.

Freeholder Vetrano added that many of these issues would come out in the scoping project.

The Board thanked Mr. Coburn for his comments.

**MOTION** made at 5:20 p.m. by Freeholder Vetrano to close the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

## **8. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS FOR AUGUST 13, 2008  
**505-2008** AUTHORIZED JULY 23, 2008
- B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**506-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE 2008 AREA PLAN ALLOCATION, MIDYEAR ALLOCATION OF AREA PLAN CONTRACT FUNDS FOR AN ADDITIONAL AMOUNT OF \$240,849.00
- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**507-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE CLEAN COMMUNITIES GRANT FOR AN ADDITIONAL AMOUNT OF \$6,822.28
- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**508-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE JOB ACCESS-REVERSE COMMUTE (SECTION 3037) ROUND 7 OPERATING AND NON-OPERATING GRANT, OCTOBER 1, 2006 TO JUNE 30, 2009 FOR AN ADDITIONAL TOTAL AMOUNT OF \$25,200.00
- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**509-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE COUNTY COMPREHENSIVE CANCER CONTROL PLAN GRANT FOR A TOTAL AMOUNT OF \$65,000.00 FOR THE PERIOD OF JULY 1, 2008 TO JUNE 30, 2009
- F. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**510-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE TOBACCO AGE OF SALE ENFORCEMENT PROGRAM GRANT (TASE) FOR A TOTAL AMOUNT OF \$7,560.00
- G. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**511-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE COOPERATIVE MARKETING GRANT – BIRD AND NATURE FESTIVAL IN THE AMOUNT OF \$8,000.00
- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF  
**512-2008** ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE CONTRACT FOR THE EARLY INTERVENTION SERVICE COORDINATION, #09-231-SCH-L-0 FOR THE TOTAL AMOUNT OF \$218,045.00

- I. **RESOLUTION RE: 513-2008** AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes purchase orders for Pechter's Baking Group, HQW Architects, Hogarth Emergency Physicians – 2007 Professional Services, and Hogarth Emergency Physicians – 2008 Professional Services)
- J. **RESOLUTION RE: 514-2008** AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for Traffic Safety Services, Black Box Corporation, Discover Security, Continuum Voice & Data, Hamburg Plumbing Supply, Weldon Materials and Chemung Supply Corp., and Main Street Newton, Inc.)
- K. **RESOLUTION RE: 515-2008** AUTHORIZING DIRECTOR, SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS, TO EXECUTE 2008-2009 TITLE IV-D REIMBURSEMENT AGREEMENT BETWEEN THE SUSSEX COUNTY SHERIFF'S OFFICE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT (Resolution authorizes this Agreement in the amount of \$451,496.00)
- L. **RESOLUTION RE: 516-2008** APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY IN A STATE AND LOCAL LAW ENFORCEMENT ASSISTANCE PROGRAM ADMINISTERED BY THE DEPARTMENT OF LAW AND PUBLIC SAFETY
- M. **RESOLUTION RE: 517-2008** AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF COMPUTER EQUIPMENT FOR THE SUSSEX COUNTY DIVISION OF INFORMATION MANAGEMENT (Resolution authorizes this purchase from Dell Marketing, LP in the total amount of \$161,444.27)
- N. **RESOLUTION RE: 518-2008** AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ROOFING REPAIRS FOR THE SUSSEX COUNTY DIVISION OF FACILITIES MANAGEMENT (Resolution authorizes this purchase from Complete Roof Management, Inc. in the approximate amount of \$60,025.00)
- O. **RESOLUTION RE: 519-2008** AUTHORIZING THE COUNTY OF SUSSEX TO TERMINATE THE EXISTING AGREEMENT WITH THE TOWNSHIP OF STILLWATER FOR SALT STORAGE AND AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A NEW AGREEMENT WITH THE TOWNSHIP OF STILLWATER FOR THE STORAGE OF SALT AND GRITS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.
- P. **RESOLUTION RE: 520-2008** AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE TOWN OF NEWTON FOR THE PROVISION OF AN EMPLOYEE ASSISTANCE PROGRAM THROUGH ALLIANCE WORK PARTNERS IN ACCORDANCE WITH

- THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND  
N.J.S.A. 40A:11-10 ET SEQ.
- Q. RESOLUTION RE: AUTHORIZING THE SUBMISSION OF A NEW JERSEY  
**521-2008** HIGHLANDS COUNCIL PLANNING ASSISTANCE GRANT APPLICATION (Resolution authorizes this Application in the amount of \$15,000.00)
- R. RESOLUTION RE: ALLOCATION OF \$111,741.00 TO THE SUSSEX  
**522-2008** COUNTY DIVISION OF SOCIAL SERVICES FOR VOUCHERS FOR TRANSPORTATION AND NON-TANF/POST-TANF SUPPORT AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT (Resolution authorizes this allocation for the period July 1, 2008 to June 30, 2009)
- S. RESOLUTION RE: RESCINDING THE MODIFICATION OF AGREEMENT,  
**523-2008** ATTACHMENT "A" FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2008 – DECEMBER 31, 2008 AS ADOPTED JULY 23, 2008 (Resolution authorizes this rescission due to incorrect units of service)
- T. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR  
**524-2008** AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PROVISION OF LEGAL ASSISTANCE FOR THE PERIOD OF JANUARY 1, 2008 TO DECEMBER 31, 2008 FOR A TOTAL AMOUNT OF \$35,396.00 (Resolution authorizes this Modification to provide up to \$29,396.00 Title IIIB funds, \$6,000.00 COLA funds, \$2,720.00 Grant-in-Aid funds, to be supplemented by \$2,090.00 other income for calendar year 2008)

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

**MOTION** made by Freeholder Parrott to approve the Financial Consent Agenda, seconded by Freeholder Zellman.

**Resolution 8. M.**

Freeholder Parrott asked what the computer equipment being purchased was.

Mr. Eskilson responded that it was mostly blade servers which would allow for additional storage capacity and would reduce heat output and air conditioning load in the server room.

Freeholder Parrott asked if the County had to go with the State contract; Mr. Eskilson replied that a bid could be put out; he added that in this case, the County was taking advantage of the State's buying power and utilizing its vendors.

**Resolutions 8. S. and 8. T.**

Freeholder Zellman asked Mr. Eskilson to summarize Resolutions 8. S. and 8. T.

Mr. Eskilson said that this was really at the request of Legal Services; there was a unit issue there; he said that it was at the request of the agency that the unit count be corrected, adding that there was no financial impact.

**Resolution 8. Q.**

Freeholder Zellman asked David Kunz to come forward to discuss Resolution 8. Q.

David Kunz, GIS Manager, came forward; he said that application was being made to the Highlands Council for an initial assessment grant; the purpose of this would be to assist the municipalities that are within the preservation area to help them conform to the Regional Master Plan; one of the ways that municipalities need to conform to the Regional Master Plan is to submit information to the Highlands Council; the Highlands Council uses GIS technology as part of that process which is based on lot and block; this is how the municipalities will be required to submit information.

Mr. Kunz said that once the property lines change, there needs to be a way to update the data to reflect any changes; he said that this has been a concern and the grant being applied for is to study the process to insure that updates start with the municipality and are carried all the way through to the County Clerk's Office.

Mr. Eskilson said that David Kunz and Dan Freed have been instrumental in this process; this sets up for a long-term policy and procedure for maintenance for tax maps.

Mr. Kunz said that zoning, open space, and wastewater were also being looked at.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

**9. APPROVAL OF MINUTES** Regular Meeting July 23, 2008

**Executive Session Minutes**  
Regular Meeting July 23, 2008

**MOTION** made by Freeholder Vetrano to approve these minutes, seconded by Freeholder Zellman and passed unanimously.

Regular Meeting January 26, 2005

**MOTION** made by Freeholder Vetrano to approve these minutes, seconded by Freeholder Zellman and passed with Freeholder Crabb and Freeholder Parrott abstaining.

**10. APPOINTMENTS AND/OR RESIGNATIONS**

There were no items for Appointments and/or Resignations.

**11. RESOLUTIONS**

- A. RESOLUTION RE: APPROVAL OF THE GEOGRAPHIC INFORMATION SYSTEM (GIS) ENTERPRISE CONFIGURATION AND DEPLOYMENT STRATEGY PREPARED FOR THE COUNTY OF SUSSEX BY CIVIL SOLUTIONS  
**525-2008**
- B. RESOLUTION RE: APPROVAL OF THE ENTERPRISE-WIDE CONTENT MANAGEMENT NEEDS ASSESSMENT AND FEASIBILITY PLAN PREPARED FOR THE COUNTY OF SUSSEX BY THE NEW JERSEY INSTITUTE OF TECHNOLOGY (NJIT), CENTER FOR INFORMATION AGE TECHNOLOGY  
**526-2008**

- C. RESOLUTION RE: THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF SUSSEX EXPRESSES ITS OPPOSITION TO CHANGES IN THE COST-SHARING ARRANGEMENT BETWEEN THE STATE OF NJ AND COUNTIES FOR THE MAINTENANCE OF COUNTY PATIENTS IN STATE PSYCHIATRIC FACILITIES (Resolution opposes these changes that would provide a change from cost-sharing of 90% State and 10% County to 87.5% State and 12.5% County)  
**527-2008**
- D. RESOLUTION RE: APPROVAL OF STANDARD OPERATING PROCEDURES AND GUIDELINES FOR THE SUSSEX COUNTY JUVENILE FIRESETTING INTERVENTION PROGRAM (FIRE WATCH)  
**528-2008**
- E. RESOLUTION RE: SUPPORTING H.R. 6052 THE "SAVING ENERGY THROUGH PUBLIC TRANSPORTATION ACT OF 2008"  
**529-2008**

**MOTION** made by Freeholder Zellman to adopt these Resolutions, seconded by Freeholder Vetrano.

### **Resolutions 11. A. and 11. B.**

Freeholder Crabb asked for a summary of Resolutions 11. A. and 11. B.

David Kunz, GIS Manager, and Dan Freed, Records Manager, came forward.

Mr. Freed reiterated that the document the Board was approving was really tying back to the original plan developed by Smart Associates which identified the need for implementation of electronic document management technology; this is what is being readied to move forward with and it is kind of a parallel path to what David Kunz is doing on the GIS front; these things will be totally integrated as things move forward.

Mr. Freed highlighted some things that came out of the Plan; the County has 25 million sheets of paper in its organization; municipalities have 25 million sheets of paper total for all municipalities; out of all that, 47% is probably duplicated; one of the key things that it is hoped will be addressed is to have a single source electronic document that can now be shared; this eliminates document duplication and streamlines many processes; Mr. Freed said that Mr. Kunz would be doing the GIS as a delivery vehicle.

Mr. Kunz said that the GIS involvement had also come out of the Smart Associates document, in addition to the GIS Needs Assessment that was conducted in 2003; he said that the Implementation Plan sets the groundwork and lays out how to implement GIS on an improvised level across the County, as well as a shared service to the municipalities; Mr. Kunz said that this will take all the efforts done by the municipalities as it pertains to EDMS and creates a central location and will pull information as it pertains to a municipality or to the County.

The Board thanked Mr. Freed and Mr. Kunz for their comments.

### **Resolution 11. C.**

Freeholder Zellman asked the difference between the 10% and the 12.5% amount that will now be funded for Greystone patients.

Mr. Eskilson said that it was approximately \$68,000.00.

### **Resolution 11. D.**

Freeholder Zellman asked Joe Inga, Fire Marshal, who was present in the audience, how much of a problem fire setting was by juveniles in Sussex County.

Mr. Inga responded that it was a problem, with his office averaging about 40 screenings a year; he said the Resolution covered some issues to allow his office to move forward with protecting staff, the public, and to continue screening the juveniles; he elaborated that the program covered ages 3 through 17 years old and were referred to the Fire Marshal's Office by a court mandate through the court system; Mr. Inga said that a family could also enlist the aid of the program if the family suspects there is an issue with their child and fire setting.

The Board thanked Mr. Inga for his comments.

The Motion was passed unanimously.

## **12. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

### **A. Awards of Contracts**

1. **RESOLUTION RE: AWARD OF CONTRACT FOR ONE (1) 2009 530-2008** MODEL YEAR STERLING L-8513 DUMP TRUCK WITH PLOW AND SPREADER, OR EQUAL FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Hoover Truck Center, in the amount of \$127,039.00)
2. **RESOLUTION RE: AWARD OF CONTRACT FOR SEVEN (7) 2009 531-2008** MODEL YEAR STERLING BULLET #5500 DUMP TRUCKS WITH PLOW AND SPREADER, OR EQUAL FOR THE COUNTY OF SUSSEX (Resolution awards these Contracts to the lowest responsible bidder, Hoover Truck Center, in the amount of \$516,945.00)
3. **RESOLUTION RE: AUTHORIZING THE ENTRY INTO A 532-2008** PROFESSIONAL SERVICES AGREEMENT WITH DYKSTRA WALKER DESIGN GROUP FOR THE PROVIDING OF ENVIRONMENTAL SERVICES AT THE ANDOVER ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount of \$11,200.00 to act as the County's lead consultant, prepare the proposal to the NJDEP, provide oversight management of the excavation of the soil by a Hazardous Waste Operator certified contractor, post excavation sampling and final report to the NJDEP)

4.     **RESOLUTION RE: 533-2008** AUTHORIZING THE RETENTION AND COMPENSATION OF RONALD REBISH OF APPRAISAL SERVICES OF NORTH JERSEY IN CONNECTION WITH THE ACQUISITION OF DEVELOPMENT RIGHTS FOR THE WASHER AND TRI-FARMS, INC. IN ANDOVER BOROUGH; THE WASHER FARM IN ANDOVER TOWNSHIP; THE AF & EJF, LLC 1, 2, AND 3 FARMS IN STILLWATER TOWNSHIP; THE DECKERTOWN, DEGROAT, SARGENT, LEWIS, TURR, WARREN, AFRAN, HILLS, R. CATON AND M. CATON FARMS IN WANTAGE TOWNSHIP; THE SINHA, SPINKS AND R. SOUTHWAY FARMS IN SANDYSTON TOWNSHIP; THE TORRE FARM IN LAFAYETTE TOWNSHIP; TRI-FARMS, INC. IN BYRAM TOWNSHIP; THE P. SOUTHWAY 1, 2, 3 AND 4 FARMS IN FREDON TOWNSHIP; THE WASHER AND TRI-FARMS, INC. IN GREEN TOWNSHIP; AND THE GORDON FARM IN HAMPTON TOWNSHIP FOR THE 2008 COUNTY FUNDING ROUND (Resolution authorizes this Contract in the amount of \$46,200.00)
  
5.     **RESOLUTION RE: 534-2008** AUTHORIZING THE RETENTION AND COMPENSATION OF MICHAEL HOLENSTEIN OF HOLZHAUER AND HOLENSTEIN, LLC IN CONNECTION WITH THE ACQUISITION OF DEVELOPMENT RIGHTS FOR THE WASHER AND TRI-FARMS, INC. IN ANDOVER BOROUGH; THE WASHER FARM IN ANDOVER TOWNSHIP; THE AF & EJF, LLC 1, 2, AND 3 FARMS IN STILLWATER TOWNSHIP; THE DECKERTOWN, DEGROAT, SARGENT, LEWIS, TURR, WARREN, AFRAN, HILLS, R. CATON AND M. CATON FARMS IN WANTAGE TOWNSHIP; THE SINHA, SPINKS AND R. SOUTHWAY FARMS IN SANDYSTON TOWNSHIP; THE TORRE FARM IN LAFAYETTE TOWNSHIP; TRI-FARMS, INC. IN BYRAM TOWNSHIP; THE P. SOUTHWAY 1, 2, 3 AND 4 FARMS IN FREDON TOWNSHIP; THE WASHER AND TRI-FARMS, INC. IN GREEN TOWNSHIP; AND THE GORDON FARM IN HAMPTON TOWNSHIP FOR THE 2008 COUNTY FUNDING ROUND (Resolution authorizes this Contract in the amount of \$42,960.00)
  
6.     **RESOLUTION RE: 535-2008** AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH PARETTE SOMJEN ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE RECORDS RETENTION CENTER AT THE OLD HOMESTEAD FACILITY AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$110,000.00)
  
7.     **RESOLUTION RE: 536-2008** AWARD OF CONTRACT FOR REPLACEMENT OF COUNTY BRIDGE X-34 AND SCOUR REMEDIATION OF SUSSEX COUNTY BRIDGE X-01, WANTAGE TOWNSHIP, SUSSEX COUNTY, NEW JERSEY

**MOTION** made by Freeholder Vetrano to adopt these Resolutions, seconded by Freeholder Zellman.

**Resolutions 12. A. 1 and 12. A. 2.**

Freeholder Crabb stated that these were the trucks that had GPS capability to facilitate shared services with other towns to bring revenue to the County and to provide a service to the towns at a lower cost.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

**B. Change Orders**

- 1. RESOLUTION RE: AUTHORIZING THE EXECUTION OF AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND DELAWARE VALLEY ASSOCIATES, INC. RELATIVE TO THE FARMLAND PRESERVATION ACQUISITION OF THE WILLIAM FOODY FARMS IN HAMPTON TOWNSHIP (Resolution authorizes the increase of \$18,500.00 (41%) for a revision to all six (6) farms)**
- 2. RESOLUTION RE: AUTHORIZING A FIFTH AND FINAL AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND HOLT MORGAN RUSSELL, ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES RELATED TO THE PREPARATION OF RESTORATION AND ADAPTIVE REUSE PLANS FOR THE OLD COUNTY COURTHOUSE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this increase in the amount not to exceed \$25,000.00 (42%) for additional site visits due to HVAC and other systems corrective and punchlist items, additional work related to design of a roof truss modification and preparation of sequence of operations testing procedure for the security system at the Old Courthouse)**
- 3. RESOLUTION RE: AUTHORIZING FINAL CHANGE ORDER NO. 2 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND TELENTOS CONSTRUCTION CORP. FOR PLAZA AND FAÇADE REMEDIATION AT THE SUSSEX COUNTY ADMINISTRATIVE CENTER IN NEWTON, NEW JERSEY (Resolution authorizes this increase of \$4,600.00 (4.8%) to provide for modifications due to field conditions varying from the design requiring the forming and pouring of two (2) concrete curbs)**

**MOTION** made by Freeholder Zellman to adopt these Resolutions, seconded by Freeholder Crabb.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

**13. FINANCIAL**

- A. Authorization for the County Treasurer to pay bills on August 27, 2008.
- B. RESOLUTION RE: AUTHORIZATION TO CANCEL CERTAIN GENERAL  
**540-2008** CAPITAL IMPROVEMENT APPROPRIATION BALANCES
- C. RESOLUTION RE: CHANGE IN TITLE, TEXT, OR AMOUNT OF  
**541-2008** APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85

**MOTION** made by Freeholder Parrott to authorize the County Treasurer to pay bills on August 27, 2008, and to adopt these Resolutions, seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

**14. PERSONNEL**

- A. Personnel Agenda

**MOTION** made by Freeholder Vetrano to approve the Personnel Agenda in accordance with the County Administrator's recommendations, seconded by Freeholder Crabb and passed unanimously.

**15. ADMINISTRATIVE REPORT**

- A. Other

**Fuel management data/Fleet Manager position**

Mr. Eskilson stated that work is being done with the IT staff to upgrade the fuel management software system to provide some more useful and user-friendly reports; this should work well with the hiring of the Fleet Manager, which is in the final phase of interviewing; there should be a decision by Friday and on or about October 1, 2008, the Fleet Manager should be in position.

**Time and attendance payroll system**

Mr. Eskilson said that the time system was almost ready to go live; he said that once everyone was trained to use the system, it would fundamentally change the way the County does time and attendance.

**16. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contracts
- D. Other Matters

## **Settlement with Morristown Memorial Hospital**

Mr. Griggs asked Mr. Eskilson if he wanted to discuss the settlement with Morristown Memorial Hospital.

Mr. Eskilson said that it was a settlement with 50 cents on the dollar on a \$47,000.00 bill with Morristown Memorial Hospital related to Corrections, which was successfully negotiated by County Counsel, the Sheriff, and Undersheriff; it is being recommended that the Board approve the settlement.

## **Discussion on healthcare costs for prisoners**

Freeholder Wirths said that this discussion could have gone to Executive Session, but that it was important for the public to know what goes on and what the cost of housing prisoners involved.

Mr. Eskilson added that at mid-year at the Keogh-Dwyer Correctional Facility, the medical procedures costs were running over \$400,000.00, with 35% of that being prescription costs; about 30% were emergency and related costs at Newton Memorial Hospital; he added that the County had extremely little control over these costs.

## **Request for Motion to approve settlement with and payment to Morristown Memorial Hospital**

Freeholder Wirths requested a Motion to approve the settlement with Morristown Memorial Hospital.

**MOTION** made by Freeholder Parrott to approve the settlement with Morristown Memorial Hospital and to pay the settlement sum of \$23,982.40 to Morristown Memorial Hospital, pursuant to County Counsel's review and recommendation, seconded by Freeholder Vetrano.

Freeholder Wirths suggested to Mr. Griggs that he look into as to whether the inmate had any assets that the County could put a lien on to recoup any monies for the taxpayers.

Mr. Griggs said that he would discuss this with Mr. McConnell.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

## **17. UNFINISHED BUSINESS**

### **Vernon Township Health Department**

Freeholder Wirths noted that Vernon Township voted to have its Health Department merge with the County; there were now 23 out of 24 municipalities with the County; this merger would mean an approximate savings of \$200,000.00 for Vernon's budget and approximately a \$2.43 per household decrease for the rest of the County's residents.

### **Meeting on State Police coverage**

Freeholder Wirths referred to the meeting he attended regarding State Police coverage; he said that he felt the Board should oppose the Governor's actions and ask for the Legislator's assistance.

Freeholder Wirths asked the Board to think about doing either a letter or a Resolution opposing the surcharge to the towns that rely on State Police coverage; he said this was a retroactive fee which kicked in on July 1, 2008; the towns' budgets were completed and the towns had no choice but to pay the fee.

Freeholder Crabb noted that the mechanics of this process were obviously flawed because somewhat arbitrary figures were being put out for these towns; he believed it came out to typically \$100.00 per household; Freeholder Crabb said that there was no mention as to what the corresponding level of service is for the amount of money to be charged.

There was a brief discussion which questioned the level of service the recipient towns would receive.

Freeholder Wirths said for the record that he was happy with the State Police coverage; he said that as an individual Freeholder, the last thing he wanted to do was to get into the police business and he did not advocate in any way that the County should be getting into it.

The Board agreed that a Resolution should be prepared for the September 10, 2008, Freeholder Meeting expressing opposition to the surcharge imposed on the towns for State Police coverage.

### **River Styx Bridge**

Freeholder Vetrano thanked everyone involved in the River Styx Bridge project in Hopatcong.

### **Annual 9/11 Memorial Service**

Freeholder Vetrano noted that this year's Annual 9/11 Memorial Service would be held on September 7, 2008, at the 9/11 Monument located at the Sussex County Community College; he said that this year six wreaths would be placed at the Monument, with the sixth wreath to honor the Marine from Stillwater who recently lost his life in Iraq.

### **Annual Wine and Cheese Fundraiser at Lusscroft Farm**

Freeholder Vetrano said that this year's Annual Wine and Cheese Fundraiser at Lusscroft Farm was being held on September 13, 2008; he said that there were some notable differences from last year, noting that there was approximately \$600,000.00 of renovation work done on the buildings, which included new roofs, windows, fencing, and repair of chimneys.

### **Liaison meeting with Engineering**

Freeholder Vetrano said that he and the County Administrator met with Engineering; he said that they would continue to meet with Engineering to move forward on an aggressive pace to make some changes within Engineering.

### **Liaison Meeting with Department of Human Services**

Freeholder Zellman reviewed her Liaison Meeting.

- **Division of Social Services** – 15 % increase in case load in the past year.
- **Office of Transit** – August rides totaled 12, 111.
- **Homestead** –

Inpatient rehab room – still has asbestos issues.

Caregiver Support Program will begin in September.

CNA class to begin August 25, 2008.

Collections for July for outstanding debts was \$125,000.00, which was a net of \$100,000.00.

Newton Memorial Hospital is being encouraged to send more sub-acute patients to the Homestead.

- **Senior Services**

Veterans pins have been ordered.

“Be Wise About Your Medications” event was held at the Farmstead yesterday.

Healthy Living Festival – October 25, 2008.

Annual Salute to Veterans event – November 2, 2008.

- **Community and Youth Services**

- **Juvenile Detention Center**

Freeholder Zellman asked the County Administrator for an update on Hunterdon County and any potential for an agreement for Juvenile Detention Center services.

Mr. Eskilson said that there was nothing to report with respect to Hunterdon County’s current situation and the situation with Warren County; there has been an ongoing conversation, with nothing specific to report as to whether or not an arrangement can be made to provide space at Sussex County’s Juvenile Detention Center to accommodate Hunterdon County’s needs.

Freeholder Zellman said that she would contact some of the Hunterdon County Freeholders.

### **Transportation**

Freeholder Zellman said that on October 2, 2008, the County, along with the North Jersey Transportation Planning Authority, is hosting a Regional Transportation Planning Visioning Workshop; it is scheduled for 5:30 p.m., at the Sussex County Technical School.

### **Shared Services**

Freeholder Crabb said that a portfolio was now being offered to towns depicting about 50 different options for shared services; the measureable success to date, is approximately \$750,000.00.

### **Health Services**

Freeholder Parrott said that he was pleased with the addition of Vernon Township to the County’s health system; he added that he was happy with the health services being offered and the response of the County’s health system in addressing and resolving issues.

### **Economic Development Partnership resignation**

Freeholder Parrott referred to the resignation of Mary Emilius who worked at the Economic Development Partnership for four years; he asked that a thank you letter from the Board be forwarded to Ms. Emilius.

A letter will be forwarded to Mary Emilius thanking her for her service to the Economic Development Partnership, with Freeholder Parrott signing the letter as Freeholder Liaison.

## **18. NEW BUSINESS**

There were no items for New Business

## **19. PUBLIC SESSION FROM THE FLOOR**

**MOTION** made at 6:28 p.m. by Freeholder Parrott to open the meeting to the Public, seconded by Freeholder Vetrano and passed unanimously.

**Annual Catholic Family Community Services/Division of Senior Services picnic**

Joseph Duffy, Catholic Family Community Services, came forward; he said that the annual picnic was held last week at the park in Andover; this event is held in conjunction with the Sussex County Division of Senior Services; 180 people attended the picnic this year.

The Board thanked Mr. Duffy for his comments.

Freeholder Wirths proceeded to Freeholders' Comments.

**20. FREEHOLDERS' COMMENTS**

There were no items for Freeholders' Comments.

**21. EXECUTIVE SESSION**

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Monday	September 1, 2008	Labor Day	Holiday
Wednesday	September 3, 2008	Six County Coalition meeting	5:30 pm
Wednesday	September 10, 2008	The Comfort Inn, Mansfield Regular Meeting	5:00 pm

**23. ADJOURNMENT**

**MOTION** made at 6:30 p.m. by Freeholder Vetrano to adjourn, seconded by Freeholder Parrott and passed unanimously.

---

Elaine A. Morgan, Clerk

**DATED: August 20, 2008**