

REGULAR MEETING HELD ON WEDNESDAY, DECEMBER 17, 2008

9:00 AM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 9:00 a.m.

2. **ROLL CALL:** Freeholder Crabb; Freeholder Parrott; Freeholder Vetrano;
Freeholder Zellman; Freeholder Director Wirths; Dennis
McConnell, County Counsel; John Eskilson, County
Administrator; Elaine Morgan, Clerk

3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 7, 2008 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
The Daily Record	Star Ledger

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations and Certificates

1. Certificate of Recognition for Rob Moorhead, WNNJ Radio Personality, in recognition of his promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Bank Drive.

705-2008

2. Certificate of Recognition for Ken O'Brien, Director of Programming, Clear Channel Radio Tri-State, WNNJ, in recognition of his support and promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Bank Drive.

706-2008

3. Certificate of Recognition for John J. Schaninger, Vice President of Sales and Merchandising, Quick Chek Corporation, in recognition of his support and promotion of the Sussex County Division of Social Services "Stuff the Bus" Food Bank Drive.

707-2008

Freeholder Wirths stated that there was an additional Certificate and Proclamation for the Board's approval.

4. Certificate of Recognition for the Waterloo United Methodist Church in recognition of its 150th Anniversary.

708-2008

5. Proclamation in recognition of Justin Joseph Farischon attaining the rank of Eagle Scout.

709-2008

- B. Acknowledging the retirement of Roxie A. Zak, Senior Account Clerk at the Homestead, who retired after 19 ½ years with the County.

MOTION made by Freeholder Vetrano to approve these Certificates and this Proclamation, and retirement, seconded by Freeholder Parrott and passed unanimously.

Comments on the “Stuff the Bus” event on November 24 and 25, 2008

Freeholder Zellman presented a Certificate of Recognition to John Schaninger, Vice President of Sales and Merchandising, Quick Chek Corporation, for the vital role Quick Chek played in the food drive.

Mr. Schaninger stated that Quick Chek was happy that it could offer its support and planned to continue to contribute to the community through events such as this.

Carol Novrit, Director, Division of Social Services, thanked everyone for their support of the food drive; she added that it was hoped the food donations received through the food drive would supply the food bank through mid-January.

The Board thanked Mr. Schaninger for his and Quick Chek’s support.

7. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

MOTION made at 9:10 a.m. by Freeholder Vetrano to open the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

Comments on mental health

Ed Szabo, Stillwater Township, came forward; he stated that he served on the Mental Health Board; Mr. Szabo said that he had planned to speak about the Five Year Mental Health Plan that the Mental Health Board had put together, but realized that it was not on the Agenda for today; Mr. Szabo added that he felt the Freeholder Board would find it to be a responsible Plan.

Mr. Szabo said that although he was a member of the Mental Health Board, he was not present to represent the Board; Mr. Szabo discussed the number of County residents who had some form of mental illness.

Mr. Szabo stated that Sheriff Untig and Undersheriff DiMarco had attended a recent meeting of the Stillwater Taxpayers Association and discussed the dollar impact on the Sheriff’s budget when an issue arose involving someone inflicted with mental illness; Mr. Szabo suggested that during the budget process, the Freeholders consider transferring some of these police costs to mental health plans.

Freeholder Wirths said that reviews were being done regarding the tremendous medical costs the County incurs as a result of having to provide medical care to inmates.

Mr. Eskilson said that the Plan had been pulled from this Agenda due to a minor comment regarding a population projection.

The Board thanked Mr. Szabo for his comments.

Comments on closing of Youth Shelter

Lauren Hertes, Executive Director for the Family Support Organization of Morris and Sussex Counties, said that she was present regarding the proposal to close the Youth Shelter; Ms. Hertes said that she realized that hard times were being experienced across the country, but felt that it was important that during these times that the commitment to those most vulnerable was not adversely affected; she said she felt that the proposal to move Sussex County children to the Morris County Shelter would negatively impact the families; Ms. Hertes

asked the Board to vote no on the Resolution until it is sure that every concern addressed on the white paper previously provided to the Board was investigated, and that closing the Shelter would not have a negative impact on the children and their families.

Ms. Hertel offered her services for future consultation as a family representative who could help to be a part of the solution.

The Board thanked Ms. Hertel for her comments.

Freeholder Wirths said that this matter was not being taken lightly and discussions had been ongoing for several years; he added that he felt that this was one of those situations where both the children, as well as the taxpayers, would benefit; Freeholder Wirths added that he had toured the Morris County facility and the facility and the staff were top notch; he said the savings to the County were close to \$1 million for the first two years.

MOTION made at 9:20 a.m. by Freeholder Parrott to close the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

8. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS FOR DECEMBER 15, 2008
710-2008 AUTHORIZED JANUARY 4, 2008
- B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
711-2008 ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION STATE HIGHWAY PROJECTS INTEREST EARNINGS FOR ROADS RESURFACING IN THE TOTAL AMOUNT OF \$32,337.28
- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
712-2008 ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE CP3 PARCEL DATA, #08-033-04-1900 FUNDS FOR A TOTAL AMOUNT OF \$15,000.00
- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
713-2008 ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2008 AREA PLAN ALLOCATION, FINAL OBLIGATION AND ALLOCATION OF FUNDS FOR APC YEAR 2008 CONTRACT FUNDS FOR AN ADDITIONAL AMOUNT OF \$3,535.00
- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
714-2008 ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE STATE AID TO THE SCMUA SOLID WASTE BONDS DEBT SERVICE FOR A TOTAL AMOUNT OF \$354,349.96
- F. RESOLUTION RE: RESCIND THE RESOLUTION PROVIDING FOR THE
Pulled & replaced with Resolution below INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY COUNTY OR MUNICIPALITY RELATING TO THE MULTI-JURISDICTIONAL NARCOTICS TASK FORCE FOR JANUARY 1 TO DECEMBER 31, 2008, JAG-1-19TF-07, FOR A TOTAL AMOUNT OF \$47,775.00 ADOPTED OCTOBER 22, 2008

Replacement Resolution F.

- RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELLATION OF AN ITEM OF REVENUE IN THE AMOUNT OF \$47,775.00 AND OFFSETTING APPROPRIATION IN THE AMOUNT OF \$47,775.00 IN THE 2008 COUNTY OF SUSSEX BUDGET FOR THE 2008 COUNTY GANG, GUN & NARCOTICS TASK FORCE**
715-2008
- G. **RESOLUTION RE: AUTHORIZATION TO FILE AN APPLICATION TO NEW JERSEY TRANSIT CORPORATION AND THE U.S. DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF SUSSEX FOR AN ELDERLY AND PERSONS WITH DISABILITIES CAPITAL ASSISTANCE PROGRAM GRANT UNDER SECTION 5310 OF THE FEDERAL TRANSIT ADMINISTRATION FOR A TWO YEAR CYCLE REPRESENTING 2007/2008 FUNDING (Resolution authorizes this Application for nine vehicles – 5 replacement vehicles (2 medium transit buses, 2 minibuses with front lifts, and 1 extended minibus with a rear lift); four non-replacement vehicles (1 minibus with a front lift, 1 extended minibus with a rear lift, and 2 medium transit buses; this Grant includes a County match of not more than \$20,000.00)**
716-2008
- H. **RESOLUTION RE: AUTHORIZATION TO EXECUTE AN AGREEMENT WITH NEW JERSEY TRANSIT CORPORATION AND THE U.S. DEPARTMENT OF TRANSPORTATION ON BEHALF OF THE COUNTY OF SUSSEX FOR A TRANSPORTATION GRANT UNDER SECTION 5310 OF THE FEDERAL TRANSIT ADMINISTRATION FOR THE LEASE OF ONE LIFT EQUIPPED VEHICLE**
717-2008
- I. **RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF SUSSEX PROVIDING FOR FLEET MAINTENANCE SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.**
718-2008
- J. **RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF ANDOVER PROVIDING FOR ROAD SIGN MANUFACTURING SERVICES BY THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.**
719-2008
- K. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE A CONTRACT WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO PROVIDE \$99,409.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2009 TO DECEMBER 31, 2009 (Resolution authorizes this Contract for the Social Services for the Homeless allocation for 2009)**
720-2008

- L. **RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF VEHICLES FOR THE SUSSEX COUNTY PROSECUTOR'S OFFICE (Resolution authorizes the purchase from Hertrich Fleet for three (3) Chevrolet Impala Sedans in the amount of \$51,225.00 and authorizes the purchase from Warnock Fleet for two (2) midsize or compact sedans in the amount of \$28,299.00 for a total of \$79,524.00)**
- M. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$3,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes a maximum of 3.57 cases at the cost of \$840.00 per case for calendar year 2009)**
- N. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH DOMESTIC ABUSE & SEXUAL ASSAULT SERVICES, INC. ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 760 units of service to 50 individuals as either an evaluation at a cost of \$150.00 each or a therapy session/medication monitoring at a cost of \$50.00 each for calendar year 2009)**
- O. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH DOMESTIC ABUSE & SEXUAL ASSAULT SERVICES, INC. ALLOCATING \$57,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF DASI SHELTER RESIDENTIAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 601.5 shelter bed days at a cost of \$94.76 per day for calendar year 2009)**
- P. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$44,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 440 child care units at \$100.00 per unit for calendar year 2009)**
- Q. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$36,155.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 352.70 days at \$102.50 per day for calendar year 2009)**

- R. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH EASTER SEALS NEW JERSEY ALLOCATING \$20,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EXTENDED EMPLOYMENT FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 767.75 days of extended employment at a cost of \$26.05 per day for calendar year 2009)**
727-2008
- S. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PEOPLE HELP OF SUSSEX COUNTY ALLOCATING \$9,925.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EMERGENCY FINANCIAL ASSISTANCE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 198.50 vouchers for emergency financial assistance at \$50.00 per voucher for calendar year 2009)**
728-2008
- T. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PROJECT SELF-SUFFICIENCY ALLOCATING \$27,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE SINGLE PARENT AND TEEN PARENT, ECONOMIC SELF-SUFFICIENCY AND FAMILY SUPPORT PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 1,560.69 half-hour case management sessions at a cost of \$17.30 per session for calendar year 2009)**
729-2008
- U. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$30,875.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF NIGHTS OF SHELTER FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 220.54 nights of motel shelter at \$140.00 per night with case management services for calendar year 2009)**
730-2008
- V. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY INTERFAITH HOSPITALITY NETWORK ALLOCATING \$8,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide supported housing services to a maximum of 6.11 families at \$1,310.00 per family for calendar year 2009)**
731-2008
- W. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH UNITED CEREBRAL PALSY OF NORTHERN, CENTRAL, AND SOUTHERN NEW JERSEY, INC. ALLOCATING \$8,086.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF WEEKEND HOTEL RESPITE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
732-2008

- X. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$3,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE LEADE PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
733-2008
- Y. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SCARC, INC. ALLOCATING \$3,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
734-2008
- Z. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$17,500.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF HOMEMAKER/CHORE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
735-2008
- AA. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH KAREN ANN QUINLAN HOSPICE ALLOCATING \$21,746.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF ROUTINE HOSPICE CARE AND RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
736-2008
- BB. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH CATHOLIC FAMILY AND COMMUNITY SERVICES, INC. ALLOCATING \$95,266.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE MEALS ON WHEELS AND ADULT DAY CENTER PROGRAMS FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2009)**
737-2008
- CC. **RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for BDE Computer Services)**
738-2008
- DD. **RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF MORRIS FOR THE HOUSING OF SUSSEX COUNTY YOUTH SHELTER PLACEMENTS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ.**
739-2008

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Zellman to approve the Financial Consent Agenda, seconded by Freeholder Vetrano.

Resolution 8.P.

Freeholder Zellman referred to the reference of a unit in the Resolution and questioned how it was being defined as it did not define a unit in the Resolution.

Mr. Eskilson said that typically it was a function of the funding backed into the level of service every year; he said that he would obtain further information from the Administrator of the Department of Human Services.

Resolution 8.S.

Freeholder Zellman referred to a previous discussion regarding the additional \$25,000.00 from DASI which had gone towards the purchase of heating oil.

Mr. Eskilson said that that money had been for the 2008 cycle and this was for the 2009 cycle.

Resolution 8.G.

Mr. Eskilson provided a clarification on the grant application for the nine busses; he said that these were busses that actually appeared in capital requests over the next five years and would replace existing busses; he added that if the grant application was successful, these would be removed from the capital requests over the next five years.

Comment on Shared Services Agreements

Freeholder Vetrano referred to the Shared Services Agreements on the Agenda; he said that he supported these Agreements, but at some point the County needed to be cognizant of the fact that it would take a number of people to carry out these assignments; at some point in time, the County workforce could be taxed in carrying out all these added responsibilities; if this was going to be successful, he did not want to see "any leaks in the ship" whereby the County would not be able to fill its role and be able to provide top rate service.

Freeholder Vetrano stated that he wanted the record to reflect this; he said the County was very concerned with tightening up the workforce, but was taking on more responsibilities and with responsibilities hands and bodies were needed to do that work; Freeholder Vetrano said that the County may not be there yet, but as it continues to take on more roles and more responsibilities, the County needed to stay on top of this.

Freeholder Wirths said that this was a valid point and needed to be watched.

Mr. Eskilson said that the County has been careful; he gave the example of fleet management, noting that this area had been reviewed and it was felt that the County could take on one additional small town.

Mr. Eskilson said that for some other areas such as core operations, Human Resources, and finance and IT services, being considered for shared services with any number of municipalities, the County would need additional staffing; he said the County would have to be very careful as to how areas such as these were presented and managed, adding that an exit strategy would have to be determined if the agreements were to fall apart.

Freeholder Wirths said that he would never support anything that was going to increase the County's costs without covering the full costs; if there was ever a need for additional staffing, he said it would be fully picked up by whomever the County was doing the shared service with.

Mr. Eskilson said that what the County was doing was to cover its costs and provide additional services with the staff on board, with an administrative add-on.

Youth Shelter

Freeholder Vetrano said that he also realized that closing the Youth Shelter was a very critical move, but felt that it was the right move to make; he said that he visited the Morris County facility and was very confident that Morris County would provide excellent service; Freeholder Vetrano said that this was no reflection on the staff at the Sussex County Youth Shelter, as he felt the staff did the best they could with what was provided to them.

Mr. Eskilson briefly discussed the Agreement with Morris County, noting that there was a provision for the County to review it after nine months to insure that everything had moved along as expected, and if not, to make adjustments at that point; he added that at worst case scenario there were exit strategies built into the Agreement, but did not believe that this would be necessary; Mr. Eskilson said that any large Shared Services Agreement must have the ability to have an out.

Freeholder Wirths thanked Mr. McConnell and Mr. Eskilson for their efforts to bring this Agreement to fruition.

Freeholder Parrott said that he also toured the Morris County facility; he added that the decision to close the Sussex County facility did not come lightly; Freeholder Parrott said that financially and practically this was the right decision.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

9. **APPROVAL OF MINUTES**

Regular Meeting November 25, 2008

Executive Session Minutes

Regular Meeting November 25, 2008

Release of Executive Session Minutes

Regular Meeting October 8, 2008

MOTION made by Freeholder Vetrano to approve these Minutes, seconded by Freeholder Zellman.

Comment on Regular Meeting November 25, 2008 Minutes

Freeholder Wirths noted that on Page 10, under *Sussex County Farmland, Recreation and Open Space Trust Fund Tax*, it should reflect a 2% tax not 1% tax.

The Motion passed unanimously.

10. **APPOINTMENTS AND/OR RESIGNATIONS**

A. Appointments

1. **RESOLUTION RE: APPOINTMENT OF A MEMBER OF THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES TO FILL AN UNEXPIRED TERM. SAID TERM TO EXPIRE OCTOBER 31, 2009 (Resolution appoints Bernard J. Andrews to the unexpired term of John Hill)**
740-2008

2. RESOLUTION RE: APPOINTMENT OF A MEMBER OF THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO EXPIRE OCTOBER 31, 2012 (Resolution appoints Glenn T. Gavan to this position)
741-2008
3. RESOLUTION RE: REAPPOINTMENT OF A MEMBER OF THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO EXPIRE OCTOBER 31, 2012 (Resolution reappoints Ann G. Bain to this position)
742-2008
4. RESOLUTION RE: REAPPOINTMENT OF ELAINE A. MORGAN AS CLERK TO THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS PURSUANT TO N.J.S.A. 40A:9-26 (Resolution reappoints Elaine Morgan to a three (3) year term)
743-2008

MOTION made by Freeholder Vetrano to adopt these Resolutions, seconded by Freeholder Crabb and passed unanimously.

B. Resignations

1. Memo received from Christine Florio informing the Board that Suzanne Rosen has resigned from the Human Services Advisory Council.
2. E-mail received from Elenora Benz stating she did not want to be reappointed to the Advisory Council of the Sussex County Division of Senior Services.

MOTION made by Freeholder Vetrano to accept these Resignations, seconded by Freeholder Zellman and passed unanimously.

11. **RESOLUTIONS**

- A. RESOLUTION RE: AMENDMENT OF THE SUSSEX COUNTY SELF-INSURANCE FUND COMMISSION TO INCLUDE MEDICAL BENEFITS PURSUANT TO N.J.S.A. 40A:10-6
744-2008
- B. RESOLUTION RE: AUTHORIZATION TO TERMINATE EXISTING TRAFFIC SIGNAL SYSTEM MAINTENANCE AGREEMENTS BETWEEN THE STATE OF NEW JERSEY AND THE COUNTY OF SUSSEX FOR THE SIX TRAFFIC SIGNAL SYSTEMS IDENTIFIED HEREIN (Resolution authorizes the termination of the Agreements for the following traffic signals: Newton: Traffic signal at the intersection of CR616 (Sparta Ave.) and CR621 (Woodside Ave.), Traffic signal at the intersection of CR616 (Sparta Ave.) and Diller Ave. and Sussex Street; Hopatcong: Traffic signal at the intersection of CR607 (Lakeside Blvd.) and CR602 (Brooklyn Rd/Wills Ave.), Traffic signal at the intersection of CR607 (River Styx Rd) CR607 (Hopatchung Rd.) and Sharp Ave.; Traffic signal at the intersection of CR607 (River Styx Rd.), Lakeside Blvd and Bell Ave.; and Traffic signal at the intersection of CR607 (Maxim Dr.) and CR609 (Indian Mohawk Trail))
745-2008

MOTION made by Freeholder Vetrano to adopt these Resolutions, seconded by Freeholder Parrott and passed unanimously.

12. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contracts

1. **RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. FOR AN ELECTRONIC DOCUMENT MANAGEMENT SYSTEM (EDMS) FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to Continuum Voice and Data Systems to provide software licenses, assist in the development of applications, and provide training as described in the RFP for an estimated cost of \$186,891.00)**
746-2008
2. **RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (HVAC) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Cortese Corp. for a minimum expenditure of \$500.00 and a maximum expenditure of \$200,000.00)**
747-2008
3. **RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH GALLI ENGINEERING FOR THE PROVIDING OF ENVIRONMENTAL SERVICES RELATED TO ANNUAL GROUNDWATER SAMPLING AND REPORTING AT THE FRANKFORD ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$26,750.00)**
748-2008
4. **RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH TRC ENVIRONMENTAL CORPORATION FOR THE PROVIDING OF ENVIRONMENTAL SERVICES RELATED TO ANNUAL GROUNDWATER SAMPLING AND REPORTING AT THE LAFAYETTE ROAD MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$16,500.00)**
749-2008
5. **RESOLUTION RE: AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH HMR ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES RELATED TO THE DESIGN OF A VEHICLE WASHDOWN FACILITY IN ANDOVER TOWNSHIP, NJ AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$45,920.00)**
Pulled from Agenda
6. **RESOLUTION RE: AWARD OF CONTRACT FOR A PROJECT MANAGER FOR THE SUSSEX COUNTY 9-1-1**
Pulled from

Agenda REGIONALIZATION TO COUNTYWIDE 9-1-1
CONSOLIDATION PROJECT

7. **RESOLUTION RE: AWARD OF CONTRACT FOR A COMMUNITY
750-2008** NOTIFICATION SYSTEM FOR THE COUNTY OF
SUSSEX
8. **RESOLUTION RE: AWARD OF CONTRACT FOR POLE BARN
Pulled from** BUILDING FOR THE FARMER'S MARKET AT THE
Agenda NEW JERSEY STATE FAIR, SUSSEX COUNTY
FARM & HORSE SHOW
9. **RESOLUTION RE: EXTENSION OF THE AWARD OF CONTRACT
751-2008** BASED ON PROPOSALS RECEIVED THROUGH
THE COMPETITIVE CONTRACTING PROCESS
PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. FOR
PROFESSIONAL ACCOUNTING SERVICES AND
THE APPOINTMENT OF NISIVOCCIA &
COMPANY, CPA, A REGISTERED MUNICIPAL
ACCOUNTANT OF THE STATE OF NEW JERSEY
PURSUANT TO N.J.S.A. 40A:5-4 AND 9
10. **RESOLUTION RE: EXTENSION OF THE AWARD OF CONTRACT
752-2008** BASED ON PROPOSALS RECEIVED THROUGH
THE COMPETITIVE CONTRACTING PROCESS
PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. FOR
PROFESSIONAL LEGAL SERVICES IN LABOR
MATTERS TO FREDRIC M. KNAPP, ESQ., OF THE
LAW FIRM OF KNAPP, TRIMBOLI &
PRUSINOWSKI, L.L.C. (Resolution awards this
extension in an amount not to exceed \$45,000.00)
11. **RESOLUTION RE: EXTENSION OF THE AWARD OF CONTRACT
753-2008** BASED ON PROPOSALS RECEIVED THROUGH
THE COMPETITIVE CONTRACTING PROCESS
PURSUANT TO N.J.S.A. 40A:11-4.1 ET SEQ. FOR
PROFESSIONAL LEGAL SERVICES TO
REPRESENT PATIENTS ADMITTED TO SHORT-
TERM CARE OR A PSYCHIATRIC FACILITY OR
SPECIAL PSYCHIATRIC HOSPITAL PURSUANT
TO N.J.S.A. 30:4-27.11 & N.J.S.A. 30:4-27.12 TO
MICHAEL J. HANIFAN, P.A. (Resolution awards this
extension in the maximum amount of \$37,500.00)
12. **RESOLUTION RE: AUTHORIZING THE ENTRY INTO AN
754-2008** AGREEMENT FOR SPECIALIZED ASSISTANCE
FOR THE REVIEW AND INVESTIGATION OF
ADDITIONAL FUNDING SOURCES FOR
DEFERRING EXISTING COUNTY EXPENDITURES
WITHOUT COMPETITIVE BIDDING ON THE
BASIS OF ITS DESIGNATION AS AN
EXTRAORDINARY, UNSPECIFIABLE SERVICE
(Resolution authorizes this Agreement with Justice
Benefits, Inc. for a total consideration not to exceed
22% of all additional revenue paid to the County)
13. **RESOLUTION RE: AUTHORIZING THE EXECUTION OF
755-2008** AGREEMENT BETWEEN THE COUNTY OF
SUSSEX AND AMERICAN HEALTHCARE

SERVICES PC FOR THE PROVISION OF
MEDICAL SERVICES FOR INMATES AT THE
KEOGH-DWYER CORRECTIONAL FACILITY
(Resolution authorizes this Agreement in an amount
not to exceed \$17,500.00 for the term of December
18, 2008 to December 17, 2009)

MOTION made by Freeholder Parrott to adopt Resolutions 12.A.1 – 12.A.4., 12.A. 7., 12.A.9 – 12.A.13., seconded by Freeholder Zellman.

Resolution 12.A.2.

Freeholder Vetrano asked Mr. Eskilson for an additional explanation on this Resolution.

Mr. Eskilson replied that this involved HVAC services in various County buildings for heat, air conditioning, and ventilation, on an as needed basis.

Mr. McConnell referred to the bid sheet, noting that there was a list of criteria that the various firms bid on these units; these units were then totaled.

There was a brief discussion regarding the bid of \$24,800.00 and what it represented; it was requested that the County Purchasing Agent, Tom Gildersleeve, be asked to come into the meeting.

Freeholder Wirths said that until Mr. Gildersleeve arrived, the Meeting would move on.

Resolution 12. A.11.

Freeholder Zellman asked what the number was for last year.

Mr. McConnell replied that it was the same; there was an adjustment made last year; this amount is a maximum; if Mr. Hanifan puts in additional time, he will not be compensated.

Resolution 12.A.12.

Freeholder Zellman confirmed that Justice Benefits did not receive compensation unless it was successful.

Mr. McConnell said that this was correct.

Formal recommendation from 9-1-1 Project Manager and Committee

Mr. Eskilson said that concerning the 9-1-1 Project Manager, the Committee did meet last night; there is an award, but the meeting ended at 5:00 p.m., and it was not possible to prepare the formal recommendation for this morning's meeting; Mr. Eskilson added that it appeared that there would be a Freeholder Meeting on December 31, 2008.

Arrival of Mr. Gildersleeve to continue discussion of Resolution 12.A.2.

Mr. Gildersleeve arrived at the Meeting; Freeholder Vetrano asked Mr. Gildersleeve about the dollar amount of \$24,800.00 and what it reflected.

Mr. Gildersleeve explained that it was set up for services on an as needed basis; the County was soliciting hourly rates and a mark-up on materials; the County does not guarantee anything more than a \$500.00 minimum over the course of the Contract period; each contractor, and it is the same with all trade contractors, must provide an estimated cost for doing the work that is being assigned to them either by Joe Biuso or Jake Lighten; it would call out for the work for a certain number of hours for a mechanic, certain number of hours for a helper, and so much for materials with mark-up.

Mr. Gildersleeve said that this was what the Purchase Order was based on; in order to have a mechanism to award a contract, a fictitious project for HVAC work is built, requiring a

certain amount of HVAC work, mechanic's time, helper's time, and so much for materials; this is what the lump sum bid is that is used for comparing vendor to vendor.

Mr. Gildersleeve added that in the case of Cortese for the HVAC work, there are very specific requirements for the number of service vehicles, number of technicians, with certain types of technicians and training; some of the vendors that bid did not have the resources that were in the specifications.

The Board thanked Mr. Gildersleeve for his explanation.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

13. FINANCIAL

- A. RESOLUTION RE: TRANSFER OF 2008 CURRENT APPROPRIATIONS
756-2008

- B. RESOLUTION RE: ACCEPTANCE OF FEDERAL FUNDS FOR ENTITLEMENT LANDS AND DISTRIBUTION OF FEDERAL FUNDS FOR PAYMENT IN LIEU OF TAXES (Resolution authorizes the distribution of \$19,491.00 received from the U.S. Treasury to Montague in the amount of \$4,297.77, Sandyston in the amount of \$5,909.67, and Walpack in the amount of \$9,283.56)

MOTION made by Freeholder Zellman to adopt these Resolutions, seconded by Freeholder Crabb.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Parrott	Yes
Freeholder Vetrano	Yes
Freeholder Zellman	Yes
Freeholder Director Wirths	Yes

14. PERSONNEL

- A. Personnel Agenda

MOTION made by Freeholder Parrott to approve the Personnel Agenda in accordance with the County Administrator's recommendations, seconded by Freeholder Zellman and passed unanimously.

- B. Resolutions

- 1. RESOLUTION RE: APPROVING SALARY AND JOB GROUP
758-2008 MODIFICATION TO CWA 1083 CONTRACT FOR A SENIOR CLERK CLASSIFICATION

MOTION made by Freeholder Zellman to adopt this Resolution, seconded by Freeholder Vetrano and passed unanimously.

15. ADMINISTRATIVE REPORT

- A. Other

CIGNA transition

Mr. Eskilson stated that the CIGNA health insurance transition was going well and was still on target for a January 1, 2009 start-up.

Medco update

Mr. Eskilson said that a meeting with Medco, the County's administrator for the self-insurance prescription plan, had been held; he said that reports of Medco's one year analysis were now available for the Board; Mr. Eskilson said there were also some suggestions and strategies as to how to best move forward and how to continue with prescription cost control.

Freeholder Wirths asked if the self-insurance prescription plan had been successful in the first year.

Mr. Eskilson said that there was room for improvement; he said that Medco had compared the County to a peer group of governmental entities in its book of business, and the County was then benchmarked to the industry, private and public; Mr. Eskilson said that the County was in the middle of most of those, adding that there were specific strategies as to how the County could improve that benchmark.

Activate America Program

Mr. Eskilson said that he and Freeholder Zellman were a part of a team from Sussex County, which included other representatives from various entities in the County, who went to Washington, D.C., as a part of the "Activate America Program"; this Program promotes planning healthier communities and is an initiative wrapped around inactivity and poor nutrition around the country; he said that Sussex County was one of only eighteen communities that were chosen to participate in the Program.

Mr. Eskilson said that the team will be meeting once a month to develop strategies; discussions have already been held regarding initiatives with larger employers and the educational sector as to how to get children and adults to become more active and informed about better nutrition.

Freeholder Zellman said that she felt it would provide resources for the community; she added that it was an exciting initiative, especially since Sussex County was one of only eighteen communities to be chosen to participate.

Thank you to staff

Freeholder Wirths thanked all staff for their work throughout the year.

16. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contracts
- D. Other Matters

O'Shea v. County of Sussex

Mr. McConnell stated that he had some good news under Litigation regarding the matter of O'Shea v. the County of Sussex; he explained that this was the individual who was suing all of the County Clerks with regard to the cost of photocopies; Sussex County was the first County that has successfully defeated that claim; an Order for Summary Judgment was received dismissing the complaint.

Comment on Contract with CIGNA

Mr. McConnell stated that the action the Board took today amending the Insurance Fund will now allow the Insurance Fund to execute the Contract with CIGNA, because the Contract is between the Insurance Fund and CIGNA; he said that he had the Contract and would be meeting with CIGNA representatives to fine tune it; the Contract should be in place by December 31, 2008.

Item for Closed Session

Mr. Eskilson said that he had an item for Closed Session regarding Collective Bargaining, Terms and Conditions of Employment.

17. UNFINISHED BUSINESS

There was no Unfinished Business.

18. NEW BUSINESS

There was no New Business.

19. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 10 minutes or less)

MOTION made at 10:13 a.m. by Freeholder Vetrano to open the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

Comment on Sussex County Youth Shelter/Caring Partners

Elizabeth Manly, CEO of Caring Partners, came forward; she said that Caring Partners was a care management organization that operated in both Sussex and Morris Counties, meeting the highest level of behavioral needs of children with emotional difficulties.

Ms. Manly said that she wanted to speak about the Youth Shelter; she added that the Morris County Youth Shelter was excellent; Ms. Manly said that the issue for Caring Partners was never about the care for the children once they arrived at the Shelter, but rather the process of getting them to the Shelter and what happens in terms of the disconnect for their emotional attachments, in particular around their treatment; Ms. Manly said that 40% of the youth who were in the Sussex County Youth Shelter within the last twelve months have been connected to a therapist in Sussex County and that a disconnect may need to happen; she noted that this may happen even though Morris County has an exceptional Shelter and has made every commitment to provide transportation for youth whenever possible; she said that she was just putting this on the table to inform the Board that as a partner and hopefully a collaborator in this process, Caring Partners would be working very closely with Morris County to meet as many of those needs as possible.

Freeholder Wirths asked for the record if Caring Partners benefited financially from the Sussex County Youth Shelter.

Ms. Manly responded that Caring Partners did not benefit financially; she added that the Care Management Organization had a contract with the State of New Jersey; Ms. Manly said that Caring Partners was one of the organizations that at some point may pay for some of the Shelter services.

MOTION made at 10:17 a.m. by Freeholder Crabb to close the meeting to the Public,

seconded by Freeholder Vetrano and passed unanimously.

20. FREEHOLDERS' COMMENTS

Shared Services

Freeholder Crabb said that he shared Freeholder Vetrano's concerns regarding Shared Services, but the County has not entered into a Shared Services Agreement that was not compelling to both sides; he said the goal for the Shared Services group was to come up with another \$1 million for 2009.

Freeholder Crabb said that one of things planned for this year as a long term goal was to form a committee to determine what the feasibility was for the County to potentially be a shared central service for IT resources; not only for centralized data bases, but for centralized support and purchasing; he noted that this required closer scrutiny because obviously that could not be done with the current staff.

Election Board

Freeholder Crabb noted that the Election Board was pleased with the advent of the Legislation to push the School Board Elections back to the General Election date; he said that this should generate a better turnout than is normally seen for School Board Elections.

Volunteer Breakfast

Freeholder Zellman thanked the Department of Human Services, Freeholder Wirths, and Freeholder Parrott for attending the Volunteer Breakfast on December 4, 2008; she added that it was very well attended, with volunteers from the entire cross section of the community.

Meeting on shuttle in Vernon

Freeholder Zellman said that on January 7, 2009, there would be a meeting, coordinated by Trans Options, on the shuttle in Vernon; this will include County Planning staff, as well as the Mayor of Vernon.

Route 23 bus study

Freeholder Zellman said that there was no meeting scheduled yet for the Route 23 bus study; she said that she would keep the Board updated; Freeholder Zellman said that discussion is ongoing with New Jersey Transit to have an informational meeting in Sussex County.

North Jersey Transportation Planning Authority (NJTPA) Meeting

Freeholder Zellman said that at the meeting of the NJTPA on Monday, there was a joint meeting of the Project Prioritization Committee and the Planning Committee; a representative of the NJDOT spoke about the economic stimulus on the part of the State and the Federal Government; she said the good news was that it was thought that the Tier Two Projects that were ready to go, which would include Route 206, would be included in the economic stimulus, but she did not have a confirmation of that as of this date.

Freeholder Zellman said that she would be attending a meeting on January 9, 2009, on Route 206 with Tri-State Transportation and the Sierra Club because there have been environmental objections to the improvements to Route 206.

Six County Coalition Meeting

Freeholder Zellman said that the next meeting of the Six County Coalition was January 15, 2009, in Hunterdon County; further details will follow.

Shared Services Forum

Freeholder Vetrano said that he attended the Shared Services Forum in Atlantic City; he referred to a suggestion from a Freeholder from Somerset County regarding bidding for trucks and dump trucks, whereby three or four Counties got together and developed a boiler plate spec; Freeholder Vetrano said that he thought this had some potential in terms of buying power.

Freeholder Vetrano said that he felt Sussex County was in the lead when it came to shared services.

Thank you to Sussex County Road Crews

Freeholder Vetrano complimented the County road crews who maintained the Vernon/Highland Lakes area on the fine job they did after the recent ice storm.

Sussex County Technical School Board of Education

Freeholder Vetrano said that he attended the recent Stillwater Taxpayers Meeting; he referred to the comments from some attendees that some of the Technical School Board of Education members sometimes do not conduct themselves in a professional manner during tense moments; Freeholder Vetrano said that he forwarded a letter to the School Board encouraging the School Board members to conduct themselves appropriately.

Public Safety Training Facility

Freeholder Vetrano referred to a meeting that the County Administrator had attended regarding the Public Safety Training Facility; he said that members of the fire service community were under the impression that there was a Freeholder Liaison to the Public Safety Training Facility and were upset that a Liaison had never attended their meetings.

Freeholder Vetrano said that he met with Tony Frato and Mr. Eskilson and resolved this issue, informing Mr. Frato that there was no Freeholder Liaison to the Public Safety Training Facility and this is why a Freeholder does not attend; he said that he forwarded a letter to Mr. Frato to confirm that there was no Freeholder Liaison to the Facility.

Coster Gerard Farm

Freeholder Vetrano said that the Coster Gerard Farm is a farm located in Vernon and was one of the first farms that tried to get into the Farmland Preservation Program; Mr. McConnell said that these attempts go back to 1987 and this was the third or fourth submission; it appears that it will finally close on Monday.

Pole barn for Farmer's Market

Freeholder Vetrano said that the bid opening for the pole barn for the Farmer's Market was held yesterday; he said there were some minor issues that he felt could be overcome.

Shared Services

Freeholder Wirths reminded everyone that when exploring a shared services possibility, the County did not always have to be the lead agency and provide the service; he gave the example of the Agreement between Sussex and Morris Counties which provides for Sussex County youth to be placed in the Morris County Youth Shelter.

Bullet trucks

Freeholder Wirths said that he was pleased that the bullet trucks have met the bid specifications and were now going to be available for the County to purchase.

Thank you to the Board from Freeholder Wirths

Freeholder Wirths thanked the Freeholder Board for its support throughout 2008; he said that a lot of difficult decisions were made and he thanked the Board for sticking with the decisions that it made.

Comment on budget

Freeholder Parrott said that it was important to note the Budget Committee was already looking ahead to next year; he said these were tough financial times and the decisions made are for the benefit of all of Sussex County; Freeholder Parrott said that when government was run properly it could be more efficient and more beneficial to everyone.

December 31, 2008 Freeholder Meeting

Freeholder Wirths said that there was a need to have a Freeholder Meeting on December 31, 2008 to address several items; the Meeting was set for 9:00 a.m.

21. EXECUTIVE SESSION

MOTION made at 10:42 a.m. by Freeholder Parrott to go into Executive Session for a contractual issue regarding collective bargaining, terms and conditions of employment, seconded by Freeholder Crabb and passed unanimously.

MOTION made at 10:44 a.m. by Freeholder Parrott to re-open the meeting to the public to allow the County Treasurer to address the Board, seconded by Freeholder Crabb and passed unanimously.

Discussion on County investments

Bernard Re, County Treasurer, came forward; he said that right now, the County had numerous investments that were coming due; towards the end of the year there are approximately \$20 to \$40 million that will be due; the County had some notes due and after what happened with the Feds yesterday, some banks did not even bid on the County's notes; Mr. Re said that the County had a banking relationship with Lakeland Bank; Lakeland has guaranteed the interest rate for the next 6 months at 1.5%, plus Lakeland would pay for certain costs for the County.

Mr. Re said that most banking relationships right now are off the Federal fund rate, 20 basis points to 50 basis points off the Federal fund rate; he said that there were still banks that were interested in the County's banking relationship.

There was a brief discussion as to the possibility of the County purchasing local municipal anticipation notes; Freeholder Wirths said that he felt it was a good idea as it helps the municipalities and helps the County taxpayers; Mr. Re said that he would like to meet with the Budget Committee to develop a set of procedures prior to any action being taken in this regard; the current Investment Plan lists the instruments that the County Treasurer can invest in based on Statute and whatever criteria the Board authorizes.

There was a brief discussion on other possible avenues to explore with regard to purchasing notes/bonds.

Mr. Re said this was something for the Board to consider; the Board thanked Mr. Re for his comments.

MOTION made at 10:55 a.m. by Freeholder Crabb to go into Executive Session for a contractual issue regarding collective bargaining, terms and conditions of employment, seconded by Freeholder Zellman and passed unanimously.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION
759-2008

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

MOTION made at 11:05 a.m. by Freeholder Vetrano to come out of Executive Session and return to Open Session, seconded by Freeholder Zellman and passed unanimously.

Direction to the County Administrator with regard to December 26, 2008

Mr. McConnell said that the Board needed to authorize the County Administrator to negotiate with CWA 1032 with regard to the declared day off on December 26, 2008, and in lieu of December 26, 2008, take a day off within the next 12 months, to be taken at the employee's discretion with that same provision to be offered to the non-represented employees.

MOTION made by Freeholder Parrott to authorize the County Administrator to negotiate with CWA 1032 with regard to the declared day off of December 26, 2008, and in lieu of December 26, 2008, take a day off within the next 12 months, to be taken at the employee's discretion, with that same provision to be offered to the non-represented employees, seconded by Freeholder Zellman and passed unanimously.

IT Services and PARIS Grant

Freeholder Vetrano said that if the County was going to continue pursuing shared services, especially regarding IT services, the PARIS Grant was paramount; he said the Board needed to encourage the State to discontinue taking money from the PARIS Grant because IT services would go nowhere; Freeholder Vetrano asked the Board if this was something to consider placing on the December 31, 2008 Freeholder Agenda.

There was a brief discussion; the Board decided not to place a Resolution on the December 31, 2008 Freeholder Agenda.

22. REMINDERS

Wednesday	December 24, 2008	Christmas Eve	Holiday
Thursday	December 25, 2008	Christmas Day	Holiday
Thursday	January 1, 2009	New Year's Day	Holiday
Friday	January 2, 2009	Reorganization Sussex County Historic Courthouse	6:00 pm
Wednesday	January 14, 2009	Regular Meeting	5:00 pm

23. ADJOURNMENT

MOTION made at 11:07 a.m. by Freeholder Crabb to adjourn, seconded by Freeholder Zellman and passed unanimously.

Elaine A. Morgan, Clerk

DATED: December 17, 2008