

REGULAR MEETING HELD ON WEDNESDAY, FEBRUARY 11, 2015

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:00 p.m.

2. **ROLL CALL** Freeholder Graham; Freeholder Mudrick; Freeholder Vohden; Freeholder Director Crabb; John Eskilson, County Administrator/Clerk; Cathy Williams, Secretary to County Administrator

Freeholder Phoebus was absent.

Dennis McConnell, County Counsel, was not present during the Public meeting, but was present during Executive Session.

3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 5, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation in recognition of Laurie Buruchian earning the Girl Scout Gold Award.
2. Certificate presented to Dennis Harrington for being selected as one of the Grand Marshals of the St. Patrick's Day Parade – 2015.
3. Certificate presented to Mary Harrington for being selected as one of the Grand Marshals of the St. Patrick's Day Parade – 2015.

MOTION made by Freeholder Vohden to approve the Proclamation and Certificates, seconded by Freeholder Mudrick and passed unanimously.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:02 p.m. by Freeholder Mudrick to open the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

There was no one present.

MOTION made at 5:03 p.m. by Freeholder Vohden to close the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

8. FREEHOLDERS' COMMENTS

Comments by Freeholder Mudrick

- **Sussex County Road Department**

Freeholder Mudrick said he wanted to acknowledge the Road Department for all of its hard work during the snow storms of January and February.

- **Sussex County Chamber of Commerce Annual Dinner**

Freeholder Mudrick mentioned that he attended that Chamber's Annual Dinner on January 30th at the Rock Island Lake Club in Sparta where Tammie Horsfield was recognized for her 20 years of service to the Chamber and Don Hall was selected as Chairman of the Board for a second consecutive year.

Comments by Freeholder Graham

- **Greater Newton Chamber of Commerce Annual Dinner**

Freeholder Graham stated that he attended the Chamber's Dinner while other members of the Board were attending the Highlands Council Meeting that was being held in the Freeholder Meeting Room at the same time; at the Dinner the discussion was about the many changes that are going on and how the Chamber is trying to push along with what they want to do on Spring Street.

- **Sussex County Transit**

Freeholder Graham said that he wanted to dovetail Freeholder Mudrick's remarks about the Road Department and recognize and thank Sussex County Transit for being out there driving in this inclement weather and getting their riders around the County safely.

Comments by Freeholder Vohden

- **New Jersey Association of Counties' (NJAC) Reorganization**

Freeholder Vohden said that he and his wife attended the NJAC Reorganization on January 30th in Trenton where they witnessed the installation of the new President at the State House and then went to the State Museum for lunch which was prepared by the Technical School students of Mercer County. Freeholder Vohden announced that the County Administrator received recognition for pushing the Mosquito Control Reserve Fund which was passed by the Assembly and is now at Senate Committee.

- **Highlands Act**

Freeholder Vohden remarked that on February 4th there was a Special Meeting held in the Freeholder Meeting Room where the public could make comments regarding the Highlands Regional Master Plan; it wasn't as well attended as anticipated but Eric Snyder did a good job.

Freeholder Vohden said that also with reference to the Highlands Act, Governor Christie signed the Bill for the Dual Appraisal method this Board sent a Resolution on.

- **Water Quality Policy Advisory Committee (PAC)**

Freeholder Vohden reported that he attended the Water Quality PAC Meeting on February 5th where a presentation was given about a new force pipeline that will be installed to transfer the leachate from the Lafayette Landfill to the Wastewater Facility in Walkkill.

- **Veterans' Administration (VA) Outpatient Clinic in Sussex County**

Freeholder Vohden said he received a letter from Congressman Rodney Frelinghuysen regarding the ongoing discussions to create a VA Outpatient Clinic in Sussex County; the letter said that they are moving ahead with the project and are in the process of performing a basic fact finding and research demographic study which is a 14 month process.

- **Solid Waste Advisory Council (SWAC)**

Freeholder Vohden remarked that as liaison, he attended the SWAC Meeting the previous evening in which there was a presentation by Cavalier Environmental Services who is now operating the Grinnell Recycling Facility and is looking to amend the Sussex County Solid Waste Plan to accept Type 13 bulky waste.

Comments by Freeholder Crabb

- **State of Sussex County**

Freeholder Crabb reported that pursuant to the Board's comments and commitments at the last Freeholder Meeting to begin to take active roles in the bigger issue of the decline of County population and its dovetailing effects on other issues, Freeholder Vohden did a lot of work and came up with a "book" that will serve as a living document as the Board goes through this process. Freeholder Crabb proceeded to give an intricate synopsis of the categories that the "book" encompasses.

Freeholder Crabb asked Mr. Eskilson if the book could be on the County Website and as the Board updates the book, the website can be updated so the residents can see all the information the Board is gathering as it happens.

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
- B. RESOLUTION RE: AUTHORIZING CAP TO LIMIT COUNTY BUDGET APPROPRIATION INCREASE IN CY 2015 COUNTY BUDGET TO 3.5% OVER THE PREVIOUS YEAR'S FINAL APPROPRIATIONS SUBJECT TO CERTAIN EXCEPTIONS AND TO ESTABLISH AN APPROPRIATION CAP BANK
- C. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE FRANKLIN BOROUGH FOR MANAGEMENT OF THE FRANKLIN CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ.
- D. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE HOPATCONG BOROUGH FOR THE MANAGEMENT OF THE HOPATCONG CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ.
- E. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A SHARED SERVICE AGREEMENT WITH THE TOWNSHIP OF VERNON FOR THE MANAGEMENT OF THE VERNON CONGREGATE NUTRITION PROGRAM IN ACCORDANCE WITH THE PROVISION OF N.J.S.A. 40A:65-1 ET SEQ.

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Graham to approve the Financial Consent Agenda, seconded by Freeholder Mudrick.

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

10. APPROVAL OF MINUTES

Regular Meeting January 28, 2015

MOTION made by Freeholder Graham to approve the Minutes of the Regular Meeting of January 28, 2015, seconded by Freeholder Mudrick and passed unanimously.

11. APPOINTMENTS AND/OR RESIGNATIONS

There were no Appointments and/or Resignations.

12. RESOLUTION

Freeholder Crabb said that Resolution 12.1. was being tabled.

1. RESOLUTION RE: AUTHORIZATION OF PLANS ENTITLED "PROPOSED **TABLED** STREETScape IMPROVEMENTS – PHASE III TO COUNTY ROUTE 560, VILLAGE OF LAYTON, SANDYSTON TOWNSHIP" DATED NOVEMBER 2014, DEVELOPED BY HAROLD E. PELLOW & ASSOCIATES FOR THE TOWNSHIP OF SANDYSTON
2. RESOLUTION RE: REGARDING THE RESTORATION OF FUNDING TO STATE PARK PROGRAMS WHICH WILL SUFFER CUTS DUE TO DIVERSION OF CORPORATION BUSINESS TAX FUNDS DUE TO PUBLIC APPROVAL OF NEW JERSEY BALLOT QUESTION 2

MOTION made by Freeholder Vohden to adopt Resolution 12.2., seconded by Freeholder Mudrick and passed unanimously.

Freeholder Graham said he had some discussion on Resolution 12.2. because he read in the paper, in the last 24 hours, that they are actually working on putting together funding; he is not certain that the dedicated funding, when you look at the percentages, is exactly what this Board is trying to accomplish here, but he thinks there is actually a discretionary fund that could be used for State Parks where money that came from the State Park with caterers goes directly to that State Park to self-sustain it.

There was a lengthy discussion.

Freeholder Vohden recommended possibly doing a second Resolution in support of sustainable forestry or, at least, maintaining the County's wildlife management areas in the State Parks.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

- A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE FOR THE PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2015
2. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2015
3. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF LEGAL ASSISTANCE WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PERIOD OF JANUARY 1, 2015 – DECEMBER 31, 2015
4. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015
5. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015
6. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015
7. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2015 TO DECEMBER 31, 2015

8. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PERIOD OF JANUARY 1, 2015 - DECEMBER 31, 2015

9. RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF ADULT PROTECTIVE SERVICES (APS) WITH SUSEX COUNTY DIVISION OF SOCIAL SERVICES FOR THE PERIOD OF JANUARY 1, 2015 THROUGH DECEMBER 31, 2015

10. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR MISCELLANEOUS BUILDING TRADE SERVICES (HVAC) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX

MOTION made by Freeholder Mudrick to adopt these Resolutions, seconded by Freeholder Vohden.

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

14. FINANCIAL

There were no Financial items for this meeting.

15. PERSONNEL

- A. Personnel Agenda

MOTION made by Freeholder Mudrick to approve the Personnel Agenda, seconded by Freeholder Director Crabb and passed unanimously.

16. ADMINISTRATIVE REPORT

- A. Other

Mr. Eskilson said there were two items for Closed Session; one being Collective Bargaining on a grievance matter and the second is ongoing litigation in the form of the Solar Project.

Mr. Eskilson stated that he had one item that was not for Closed Session; the County has been working with the New Jersey Association of Counties (NJAC) and Senator Oroho's office on attempting to get a status of the Bridge Future Needs Program which is \$1M each year to every County including Sussex County for bridge projects. Normally, the County would have received a letter regarding applications in December with award in January; however, neither has been forthcoming and it appears that the project is now part of the debates and discussion over the renewal of Transportation Trust Fund and the financing of same.

Freeholder Crabb asked Mr. Eskilson, and Mr. Eskilson agreed, to compose a Resolution for the Board to approve at the next meeting which shows its support moving forward with the Bridge Future Needs Program with respect to the importance of the County infrastructure.

17. COUNTY COUNSEL

County Counsel was not present at this time.

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

There was no Unfinished Business.

19. NEW BUSINESS

Freeholder Vohden stated that within the Administrative Code (which Freeholder Vohden distributed to the other Board members) under the heading, "Independent Boards and Offices", it states that all of these Boards shall have a direct liaison, in which Freeholder Vohden read the list and indicated that one office does not have a direct liaison and that is the Superintendent of Schools. Freeholder Vohden asked if the Board could appoint a direct liaison to the Superintendent of Schools. Mr. Eskilson said that historically he does not remember this appointment; however, if the Board wished to do so, they could appoint a direct liaison. Freeholder Crabb said the Board would take this under advisement.

Freeholder Vohden mentioned that he has been involved with three separate economic development studies, one here in Sussex County, one with the Highlands Council and one with North Jersey Transportation Planning Authority and he has compiled a list of questions from these three other studies. He handed out the first three pages of the "book" that Freeholder Crabb spoke about in Freeholder Comments and explained his ideas on how to start answering the questions from the first three pages of the "book" and provided statistics that he felt the Board really needed to look at.

There was a lengthy discussion.

Freeholder Crabb said he was asking for the Board's approval, without objection, to send a letter of support for Project Self Sufficiency's proposal to implement a central intake for maternal, infant and early childhood health services for Sussex County.

MOTION made by Freeholder Mudrick to approve the Freeholder Director's request to send a letter of support for Project Self Sufficiency's proposal, seconded by Freeholder Vohden and passed unanimously.

20. PUBLIC SESSION FROM THE FLOOR
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 6:05 p.m. by Freeholder Graham to open the meeting to the Public, seconded by Freeholder Mudrick and passed unanimously.

There was no one present.

MOTION made at 6:06 p.m. by Freeholder Graham to close the meeting to the Public, seconded by Freeholder Mudrick and passed unanimously.

Mr. McConnell arrived at 6:10 p.m. and stated that he had one item for Closed Session dealing with the Sunlight Projects in Sussex County.

21. EXECUTIVE SESSION

MOTION made at 6:13 p.m. by Freeholder Mudrick to go into Executive Session for two items one being the Sunlight Projects dealing with solar in the County of Sussex dealing with contract negotiations, settlement negotiations, and potential litigation and the other item being Collective Bargaining with CWA 1032 Supervisors and Rank and File and no action will be taken on either item, seconded by Freeholder Graham and passed unanimously.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

MOTION made at 8:03 p.m. by Freeholder Graham to come out of Executive Session, seconded by Freeholder Mudrick and passed unanimously.

22. REMINDERS

Thursday	February 12, 2015	Holiday – Lincoln’s Birthday
Wednesday	February 25, 2015	Regular Meeting – 5:00 PM

23. ADJOURNMENT

MOTION made at 8:10 p.m. by Freeholder Graham to adjourn, seconded by Freeholder Mudrick and passed unanimously.

John H. Eskilson, Clerk

DATED: FEBRUARY 11, 2015