

**REGULAR MEETING HELD ON THURSDAY, FEBRUARY 11, 2010**

**11:00 AM**

**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR** at 11:06 a.m.

2. **ROLL CALL:** Freeholder Crabb; Freeholder Zellman; Freeholder Zeoli;  
Freeholder Director Parrott; Dennis McConnell, County Counsel;  
John Eskilson, County Administrator; Elaine Morgan, Clerk

Freeholder Wirths was absent.

3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on February 9, 2010 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations and Certificates

1. Proclamation recognizing Christopher Evertz for attaining the rank of Eagle Scout.

**120-2010**

2. Proclamation recognizing Liam Colin Gendron for attaining the rank of Eagle Scout.

**121-2010**

3. Certificate for Patrick J. Fitzgibbons for being chosen by the Sussex County St. Patrick's Day Parade Committee to serve as the 2010 Grand Marshal for the St. Patrick's Day Parade, Newton, NJ.

**122-2010**

**MOTION** made by Freeholder Crabb to approve these Proclamations and this Certificate, seconded by Freeholder Zeoli and passed unanimously.

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 10 minutes or less)**

**MOTION** made at 11:08 a.m. by Freeholder Zeoli to open the meeting to the Public, seconded by Freeholder Zellman and passed unanimously.

**Comments from Richard Lecher, CEO, SCARC**

Richard Lecher, CEO, SCARC, came forward; he said that he wanted to speak in favor of the Board approving the Resolutions for the Peer Grouping Funds and the grant-in-aid funds; he said that he could assure the Board that the money SCARC receives from the County is well spent and very accountable; Mr. Lecher also said that he felt that the other monies given to the various non-profit agencies in the County were spent very wisely on valuable services; he encouraged the Board to adopt these Resolutions so that these agencies could continue to provide their valuable services.

#### **Comments from Barbara Adolphe, Executive Director, Center for Prevention & Counseling**

Barbara Adolphe, Executive Director, Center for Prevention & Counseling, came forward; she said that she felt that everyone welcomed a Freeholder Board that wanted to be fiscally responsible; she said that if the dollars disappeared and the programs disappeared, this would not be the same County; Ms. Adolphe said that each of these agencies served the County's most vulnerable people, such as the homeless, disabled, and victims of domestic violence; she encouraged the Board to adopt these Resolutions.

#### **Comments from Linda Pinto, Executive Director, Knoll Heights & Chairman, HSAC**

Linda Pinto, Executive Director, Knoll Heights and Chairman of HSAC, came forward; she thanked the Board for the trust that it had placed in the Human Service' community in the past; she said they would continue to work with the Board.

Freeholder Zellman thanked the Allocations Committee for all of its hard work as it was very time consuming; she thanked Ms. Pinto for taking on the responsibility.

#### **Comments from Cindy Everitt**

Cindy Everitt, Advance Housing, came forward; she explained that they provided supportive living and community integration services to the chronically mentally ill; she said she was a resident of the County and she also employed other people who lived in the County and felt it was important to keep the money in the County; Ms. Everitt said that it was important to provide all of the services that were recognized in the Peer Grouping Funding and the Grant-In-Aid, which were determined to be the most necessary services in the County; she said as a taxpayer, she felt it would be more costly to not provide for these services as these were the most needy people in the County; if these services were not provided, the local police departments, school systems, and emergency rooms would be overwhelmed and in the end, the cost of the services would be higher; Ms. Everitt said that as a social services provider, she stood in support of all of the other agencies she worked with.

#### **Comments from Dawn Metzger, Samaritan Inn**

Dawn Metzger, Samaritan Inn, came forward; she said this money was very important to the County and to the homeless clients serviced by this money; she said they had a full house right now due to the economy and the toll it has taken on many people.

#### **Comments from Linda Ward, Catholic Family Services**

Linda Ward, Catholic Family Services, came forward; she said that everyone worked very hard to provide the best services; the Peer Grouping Funding helped Catholic Family Services to operate the Adult Day Care program, adding that without this money they would not be able to serve this population; Ms. Ward said that they looked forward to working in partnership with the Board next year.

#### **Comments from Teri Henninger, Legal Services Northwest Jersey**

Teri Henninger, Legal Services Northwest Jersey, came forward; she said that one of the critical things the Board needed to know about Sussex County's social services agencies is that when they (social services agencies) went out among other agencies across the State and into other States to events and meetings, they find out that they live in a very unique community where they all work together and there were very little duplicate services in the County; so when dollars are lost to one agency, that service is lost to the County because there is not another agency to pick it up; Ms. Henninger asked the Board to carefully think about that as it made its decision.

### **Comments from Carrie Radice, Inter-Faith Hospitality Network**

Carrie Radice, Inter-Faith Hospitality Network, came forward; she thanked the Board for taking the time to review how County funds were spent; she said the funding helped them provide case management once the families were placed into housing and in certain situations, financial assistance was provided to keep them in that housing to stop the cycle of homelessness.

### **Doris Lantz, People Help**

Doris Lantz, People Help, came forward; she said that everyone who worked with People Help was a volunteer and they did the very best they could; Ms. Lantz said that People Help needed all the money it could get and it relied on the County and private donations; she said they were overwhelmed right now due to the economy.

**MOTION** made at 11:20 a.m. by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Zellman and passed unanimously.

The Board thanked those who provided comments and said that they respected and appreciated the work they and their organizations did.

## **8. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS  
**123-2010**
  
- B. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$9,135.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE BASIC NEEDS LEGAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes a maximum of 10 cases at the cost of \$913.50 per case for calendar year 2010)
  
- C. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH DOMESTIC ABUSE & SEXUAL ASSAULT SERVICES, INC. ALLOCATING \$60,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE DASI SHELTER RESIDENTIAL SERVICES PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 515 shelter bed days at a cost of \$115.60 per day for calendar year 2010)

- D. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH NORWESCAP CFRS (CHILD AND FAMILY RESOURCE SERVICES) ALLOCATING \$50,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF CHILD CARE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 500 child care units at \$100.00 per unit for calendar year 2010)**  
**126-2010**
- E. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH ADVANCE HOUSING, INC. ALLOCATING \$37,410.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTIVE HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 365 days at \$102.50 per day for calendar year 2010)**  
**127-2010**
- F. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH EASTER SEALS NEW JERSEY ALLOCATING \$20,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EXTENDED EMPLOYMENT FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 683.06 days of extended employment at a cost of \$29.28 per day for calendar year 2010)**  
**128-2010**
- G. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PEOPLE HELP OF SUSSEX COUNTY ALLOCATING \$12,000.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF EMERGENCY FINANCIAL ASSISTANCE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide a maximum of 240 vouchers for emergency financial assistance at \$50.00 per voucher for calendar year 2010)**  
**129-2010**
- H. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH PROJECT SELF-SUFFICIENCY ALLOCATING \$33,332.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF THE ECONOMIC SELF-SUFFICIENCY AND FAMILY SUPPORT PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 1,926.71 case management sessions at a cost of \$17.30 per session for calendar year 2010)**  
**130-2010**
- I. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SAMARITAN INN, INC. ALLOCATING \$18,278.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF NIGHTS OF SHELTER FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 130.56 nights of motel shelter at \$140.00 per night with case management services for calendar year 2010)**  
**131-2010**

- J. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY INTERFAITH HOSPITALITY NETWORK ALLOCATING \$12,300.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF SUPPORTED HOUSING SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 400 hours of case management at \$18.00 a unit for a total of \$7,200.00 and \$5,100.00 in supported housing financial assistance for calendar year 2010)**
- K. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH CENTER FOR PREVENTION AND COUNSELING ALLOCATING \$49,500.00 IN GRANT-IN-AID FUNDING FOR THE PROVISION OF MENTAL HEALTH SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this Contract to provide 550 mental health counseling sessions at \$90.00 per session for calendar year 2010)**
- L. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH LEGAL SERVICES OF NORTHWEST JERSEY ALLOCATING \$3,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF THE LEADE PROGRAM FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)**
- M. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SCARC, INC. ALLOCATING \$10,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)**
- N. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES ALLOCATING \$21,410.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF HOMEMAKER/CHORE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)**
- O. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH KAREN ANN QUINLAN HOSPICE ALLOCATING \$21,746.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF ROUTINE HOSPICE CARE AND RESPITE CARE FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)**

- P. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE A CONTRACT WITH SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE ALLOCATING \$5,000.00 IN PEER GROUPING FUNDING FOR THE PROVISION OF MEDICAL TRANSPORTATION FOR THE CITIZENS OF SUSSEX COUNTY (Resolution authorizes this funding for calendar year 2010)**  
**138-2010**
- Q. **RESOLUTION RE: APPROVING REVISIONS TO NJDCA SMART FUTURE GRANT NUMBER: 2006-99900-3598-00 FOR THE PURPOSE OF REVISING THE SCOPE OF WORK (Resolution approves this revision to remove the tasks associated with the financial impact analysis, specifically because a qualified consultant could not be found to undertake the work and because the economic/parking conditions in Newton have been drastically altered by the current recession)**  
**139-2010**
- R. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-12 (Resolution authorizes this Agreement in the amount of \$1,045,000.00 for Federal Project Number STP-0386(103)CON rehabilitating County Route 616 between mile post 00.00 and mile post 05.10 in the Town of Newton, Township of Andover and Township of Sparta)**  
**140-2010**
- S. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-13 (Resolution authorizes this Agreement in the amount of \$55,800.00 for Federal Project Number FS-B00S(806)CON rehabilitating County Route 620 between mile post 01.00 and mile post 01.93 in the Township of Sparta)**  
**141-2010**
- T. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE FEDERAL AID AGREEMENT NO. 2010-DT-BLA1-14 (Resolution authorizes this Agreement in the amount of \$1,293,175.00 for Federal Project Number FS-BOOS(805)CON for the replacement of County Bridge Q-11 carrying County Route 620 over Glen Brook in the Township of Sparta)**  
**142-2010**
- U. **RESOLUTION RE: AUTHORIZATION TO SUBMIT AN APPLICATION UNDER NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY'S LOCAL HIGH RISK RURAL ROADS PROGRAM FOR FY 2011 (Resolution authorizes this Application in the minimum amount of \$75,000.00 and the maximum amount of \$500,000.00)**  
**143-2010**
- V. **RESOLUTION RE: ALLOCATION OF \$153,000.00 TO THE CENTER FOR EVALUATION AND COUNSELING FOR AN ALTERNATIVE TO DETENTION PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT**  
**144-2010**
- W. **RESOLUTION RE: ALLOCATION OF \$21,269.00 TO CENTER FOR PREVENTION AND COUNSELING FOR ADOLESCENT LIFE SKILLS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT**  
**145-2010**

- X. RESOLUTION RE: ALLOCATION OF \$73,621.00 TO CENTER FOR PREVENTION AND COUNSELING FOR OUTPATIENT ADOLESCENT SUBSTANCE ABUSE TREATMENT PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT  
**146-2010**
- Y. RESOLUTION RE: ALLOCATION OF \$12,500.00 TO JACQUELINE TILLSON FOR THE ADOLESCENT SUBSTANCE ABUSE EVALUATIONS PROGRAM AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT FOR THE PERIOD FROM JANUARY 1, 2010 TO DECEMBER 31, 2010  
**147-2010**
- Z. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS BID EXEMPT SERVICES AS STATED BELOW (Resolution authorizes purchase orders for Baker & Taylor, Audio Editions, EBSCO, American Telesis, Inc., Universal Mailing Service, Midwest Tape, Cit-e-Net, LLC, BDE Computer Services, Dentrust Dental International, Reinhart Food Service, Cooperative Communications, Palinet, Pocono Produce, SirsiDynix, Municipal Software, Inc., and Transnet Corporation)  
**148-2010**
- AA. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS UNDER THE PROVISIONS OF N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW (Resolution authorizes purchase orders for Info Quick Solutions, Inc., Advanced Door Sales, Inc., Montague Tool & Supply, Notchwood Landscaping, Lou's Glass, Sussex County Plumbing & Heating, Aurora Electrical Supply, Traffic Safety Service, Kustom Control Solutions Corp., Associated Auto Body & Trucks, E&A Supply, Chemung Supply Corp., Computer Consulting Group, Chromate Industrial Corp., Telesearch Staffing Solutions, Flint Trading, Inc., Precision Striping & Sealcoating, E.A. Morse & Co., and Universal Supply Group)  
**149-2010**
- BB. RESOLUTION RE: TO ESTABLISH PRIVATE PAY, SUB-ACUTE AND RESPITE CARE RATES AT THE SUSSEX COUNTY HOMESTEAD (Resolution increases the rates by \$11.00 per day)  
**150-2010**

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

**MOTION** made by Freeholder Zellman to approve the Financial Consent Agenda, seconded by Freeholder Crabb.

**Resolution 8.Y.**

Freeholder Zellman referred to Resolution 8. Y., and asked who Jacqueline Tillson was.

Barbara Adolphe came forward; she explained that Jacqueline Tillson provides substance abuse evaluations for adolescents; she added that the County began providing those services about three to four years ago; Ms. Tillson is a licensed Drug and Alcohol Counselor; this service is also a requirement of the Juvenile Justice Commission.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

**9. APPROVAL OF MINUTES** Reorganization Meeting January 1, 2010  
Regular Meeting January 13, 2010

**MOTION** made by Freeholder Crabb to approve these Minutes, seconded by Freeholder Zeoli and passed unanimously.

**Executive Session Minutes**  
Regular Meeting December 16, 2009

**MOTION** made by Freeholder Crabb to approve these Minutes, seconded by Freeholder Parrott and passed with Freeholder Zeoli abstaining.

**10. APPOINTMENTS AND/OR RESIGNATIONS**

There were no Appointments and/or Resignations.

**11. RESOLUTIONS**

- A. RESOLUTION RE: AUTHORIZING THE CLERK OF THE BOARD OF CHOSEN FREEHOLDERS TO PROVIDE NOTICE PURSUANT TO N.J.S.A. 40A:12-13 ET SEQ. OF THE PROPOSED AUCTION SALE OF REAL PROPERTIES COMMONLY KNOWN AS 128 AND 130 MORRIS TURNPIKE IN THE TOWNSHIP OF FRANKFORD AND DESIGNATED AS LOTS 5 AND 7.03 ON THE FRANKFORD TOWNSHIP TAX MAP

**MOTION** made by Freeholder Zeoli to adopt this Resolution, seconded by Freeholder Crabb and passed unanimously.

**12. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

- A. Awards of Contract
1. RESOLUTION RE: AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND AMERICAN HEALTHCARE SERVICES, P.C. FOR THE PROVISION OF MEDICAL SERVICES FOR INMATES AT THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the maximum amount of \$16,770.83)
  2. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH INHEALTH ASSOCIATES FOR THE PROVISION OF PHYSICIAN SERVICES/ADVANCE PRACTICE PSYCHIATRIC NURSING SERVICES FOR THE INMATES WITHIN THE KEOGH-DWYER CORRECTIONAL FACILITY PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in the amount not to exceed \$62,400.00)

3.     **RESOLUTION RE: 154-2010** AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH PENNONI ASSOCIATES, INC. FOR THE PROVIDING OF GROUND WATER SAMPLING AND REPORTING AT THE LAFAYETTE MAINTENANCE GARAGE AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$4,000.00)
  
4.     **RESOLUTION RE: 155-2010** AUTHORIZING THE ENTRY INTO A PROFESSIONAL SERVICES AGREEMENT WITH TIMOTHY HAAHS & ASSOCIATES, INC. FOR THE PROVIDING OF A PARKING GARAGE CONTROLS FEASIBILITY STUDY AT THE JUDICIAL CENTER AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Agreement in an amount not to exceed \$15,000.00)
  
5.     **RESOLUTION RE: 156-2010** AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE CENTER FOR PREVENTION AND COUNSELING FOR INTOXICATED DRIVER RESOURCE CENTER (IDRC) EDUCATION AND SCREENING SERVICES (Resolution authorizes this Agreement in the amount not to exceed \$24,564.00)
  
6.     **RESOLUTION RE: Pulled from Agenda** AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND SUSAN BECKER, RN/MSN, APN-C FOR NURSE PRACTITIONER SERVICES FOR THE SUSSEX COUNTY HOMESTEAD – BALANCE CENTER (Resolution authorizes this Agreement in the amount not to exceed \$21,600.00)
  
7.     **RESOLUTION RE: 157-2010** AWARD OF CONTRACT FOR REHABILITATION OF COUNTY BRIDGE P-13, COUNTY ROUTE 560, SANDYSTON TOWNSHIP, SUSSEX COUNTY, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Konkus Corporation, in the amount of \$621,194.55)

**MOTION** made by Freeholder Crabb to adopt Resolutions 12. A. 1 -12. A. 5., and 12. A. 7., seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

B.     Change Orders

1. **RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND PARETTE SOMJEN ARCHITECTS FOR THE DESIGN OF AN EMERGENCY GENERATOR FOR THE RECORDS RETENTION CENTER AT THE OLD HOMESTEAD FACILITY WITHOUT COMPETITIVE BIDDING AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i) (Resolution authorizes this Amendment in the amount of \$8,300.00 (7%) for the design of a new emergency generator)**

**MOTION** made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

### **13. FINANCIAL**

- A. **RESOLUTION RE: TRANSFER OF 2009 APPROPRIATION RESERVES 159-2010**

**MOTION** made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Zeoli.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

### **14. PERSONNEL**

- A. Personnel Agenda

**MOTION** made by Freeholder Crabb to approve the Personnel Agenda, seconded by Freeholder Zeoli and passed unanimously.

- B. Resolutions

1. **RESOLUTION RE: AUTHORIZATION TO ADOPT AMENDMENTS TO VARIOUS POLICIES OF SUSSEX COUNTY'S EMPLOYEE HANDBOOK 160-2010**

**MOTION** made by Freeholder Zellman to adopt this Resolution, seconded by Freeholder Zeoli and passed unanimously.

### **15. ADMINISTRATIVE REPORT**

- A. Other

Mr. Eskilson stated that he had one item for closed session, County of Sussex v. CWA 1032 Classification of Unit Petition.

Mr. Eskilson also informed the Board that he has scheduled a meeting with the 9-1-1 Work Group in about a week; the draft report is with the Work Group and will come before the Board as soon as it has been reviewed.

**16. COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

Mr. McConnell stated that he had no report at this time; however he would like to add a Resolution regarding the Byram Township Open Space Applications; he stated that they were very close to a closing but needed a couple more weeks; he asked to extend the time period from February 15, 2010 to March 1, 2010.

**RESOLUTION RE: AUTHORIZING AN AMENDMENT TO A RESOLUTION ENTITLED  
161-2010 "AUTHORIZING AN EXTENSION FOR THE BYRAM TOWNSHIP  
OPEN SPACE APPLICATIONS FROM THE 2006 AND 2007 COUNTY  
FUNDING ROUNDS"**

**MOTION** made by Freeholder Zeoli to adopt this Resolution, seconded by Freeholder Zellman and passed unanimously.

**17. UNFINISHED BUSINESS**

There was no Unfinished Business.

**18. NEW BUSINESS**

There was no New Business.

**19. PUBLIC SESSION FROM THE FLOOR  
(Please note: Everyone is asked to keep their comments to 10 minutes or less)**

**MOTION** made at 12:00 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Zeoli and passed unanimously.

There was no one.

**MOTION** made at 12:01 p.m. by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Zeoli and passed unanimously.

**20. FREEHOLDERS' COMMENTS**

**Freeholder Zeoli**

Freeholder Zeoli expressed his appreciation to Steve Gruchacz and his staff for all the information they have provided him with.

Freeholder Zeoli also said he lives on a County road and continues to be impressed with the job that is done by the road crew.

**Freeholder Zellman**

Freeholder Zellman said she had nothing today.

## **Freeholder Crabb**

Freeholder Crabb said he was glad that the reverse 9-1-1 worked so well during the storm; he thanked the County's emergency management team for all the time and effort they have put in.

Freeholder Crabb indicated that he is going to meet with the County Clerk and the Deputy Clerk to go over the rules and responsibilities of the office, in addition to the budget.

## **Freeholder Parrott**

Freeholder Parrott said he will have a Resolution for the next meeting to appoint someone to the Vo-Tech Board to fill the seat left by Mr. Pladdys. Freeholder Parrott also said there are a couple of seats open on the Planning Board and he hopes to have a Resolution for those at the next meeting.

Freeholder Parrott also recognized the work of the Road Department for the snow removal and clean up that they do so well.

Freeholder Parrott said the budget process is moving along and he has been in contact with Freeholder Wirths, who said that if his confirmation doesn't take place before the beginning of those meetings, that he will make time to participate in them.

## **21. EXECUTIVE SESSION**

**MOTION** made at 12:08 p.m. by Freeholder Crabb to go into Executive Session for the item of County of Sussex v. CWA 1032 Classification of Unit Petition, seconded by Freeholder Zeoli and passed unanimously.

### **RESOLUTION RE: REQUESTING EXECUTIVE SESSION 162-2010**

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**MOTION** made at 12:23 p.m. by Freeholder Zeoli to come out of Executive Session, seconded by Freeholder Crabb and passed unanimously.

**MOTION** made at 12:24 p.m. by Freeholder Crabb to return to Open Session, seconded by Freeholder Zeoli and passed unanimously.

Mr. Eskilson provided a brief history of the performance evaluations; he said that performance evaluations for this organization dated back to about seven or eight years ago to his predecessor in an attempt to establish a pilot program applied only to management positions; there were standard template forms and each individual was to develop a list of job specifications and criteria upon which they would be evaluated; Mr. Eskilson said that there was no distinction or no real attempts to level the playing field; the paperwork and the amount of time spent on it was clearly not productive; the one productive outcome was that it did force managers to sit down with the person they were evaluating.

Mr. Eskilson added the mechanics of the system were absurd and produced no positive outcome.

Freeholder Crabb said that the review process was always the biggest overhead for the manager; there was a short discussion. Freeholder Crabb said he would like to see whether performance metrics could be applied to the top managers at the County level.

Mr. Eskilson said the County also had what he called a failed start at a performance measurement system across the organization; there was a short discussion. The County could not keep up with the process of it; however, he (Mr. Eskilson) constantly reminds Department Heads that he has not given up on performance measurement as a concept organizationally, and that the County still needs to do something there and develop these organization metrics; there was a short discussion.

Freeholder Crabb asked if it was something that could be left open without a deadline for it; after a short discussion, everyone agreed to keep discussing this issue.

**22. REMINDERS**

Friday	February 12, 2010	Lincoln's Birthday	Holiday
Monday	February 15, 2010	President's Day	Holiday
Wednesday	February 24, 2010	Regular Meeting	5:00 pm

**23. ADJOURNMENT**

**MOTION** made at 12:32 p.m. by Freeholder Crabb to adjourn the meeting, seconded by Freeholder Zeoli and passed unanimously.

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Elaine A. Morgan, Clerk

**DATED: February 11, 2010**