

REGULAR MEETING HELD ON WEDNESDAY, JANUARY 29, 2014

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:01 p.m.
2. **ROLL CALL** Freeholder Crabb; Freeholder Graham; Freeholder Mudrick; Freeholder Phoebus; Freeholder Director Vohden; John Eskilson, County Administrator; Dennis McConnell, County Counsel; Elaine Morgan, Clerk
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

- A. Proclamations/Certificates

1. Proclamation designating February 7, 2014 as "Go Red for Women Day".

58-2014

MOTION made by Freeholder Crabb to approve this Proclamation, seconded by Freeholder Graham and passed unanimously.

- B. Presentations

1. Acknowledging the retirement of Lucy Andre, Senior Food Service Worker at the Jail, who retired after 25 ¼ years with the County; and Andrew P. McLean, Senior Juvenile Detention Officer, who retired after 11 ¼ years with the County.

7. **PUBLIC SESSION FROM THE FLOOR**
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:08 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

There was no one.

MOTION made at 5:09 p.m. by Freeholder Phoebus to close the meeting to the Public, seconded by Freeholder Mudrick and passed unanimously.

8. FREEHOLDERS' COMMENTS

Comments by Freeholder Crabb

- **Sussex County Municipal Utilities Authority (SCMUA)**

Freeholder Crabb said that he attended a meeting at SCMUA earlier today where the discussion evolved around the rollout of the State Highway 23 project going into Sussex and the opportunity to bring a lot of new rateables into that area; the other good news from that new State highway is that Sussex will also get help with its minimum payments to SCMUA, which are based on its average usage, not only with new hookups but with new ongoing payments.

- **Standard & Poor's (S&P)**

Freeholder Crabb announced that the County was just notified of the new S&P updated County bond rating relating to the SCMUA Paulinskill note which shows an upgrade from AA to AA+; Freeholder Crabb went on to explain the reasons for this upgrade according to S&P and how this is a major plus for the County.

Freeholder Phoebus thanked and congratulated Mr. Eskilson and County Treasurer, Bernie Re, and his staff for their diligent work on the County budget.

Comments by Freeholder Phoebus

- **Transitional Care**

Freeholder Phoebus said that at the last meeting she discussed the Grotta Grant and how that would develop a Transitional Care Coalition; what this Coalition is going to do in the County is determine how the Transitional Care Program can become self funding as it moves forward so that it doesn't end up on the taxpayers; Freeholder Phoebus also reported that the Sussex County Transitional Care Program will be presented at the American Long Term Care Medical Directors' Association in Nashville, TN during its annual meeting to be held February 28-March 1, 2014.

- **Mental Health Advocacy Committee**

Freeholder Phoebus said that the Mental Health Advocacy Committee will be working with the 24th Legislative team as part of the 2014 Mental Health Plan.

- **"Take Control of Your Health Program"**

Freeholder Phoebus reported that the "Take Control of Your Health Program" will be starting on February 27, 2014 and run through April 3, 2014 at SCARC Supportive Living, 55 Mill Street in Newton; the classes run for six weeks, every Thursday, from 4:00 p.m. to 7:00 p.m.

- **Municipal Alliance**

Freeholder Phoebus reminded everyone that the Municipal Alliance Battle of the Bands documentary rough cut has now been completed by the Sussex County Technical School and has been reviewed.

- **Sussex County Technical School**

Freeholder Phoebus said that she and Freeholder Graham had the opportunity to go to the Sussex County Technical School for the recent Capital Budget Meetings and remarked on how impressed she was with the students since she had a chance to interact with them in the hallways.

- **“Project Homeless Connect”**

Freeholder Phoebus said the annual “Point in Time” is occurring today with Manna House and other community agencies reviewing data on current and previous homeless to determine access to services; this year’s program will be more data driven.

- **Vision 20/20**

Freeholder Phoebus said there are some interesting prospects that might just happen in the County that would bring development here and she feels it is a wonderful thing.

Comments by Freeholder Graham

- **Capital Projects**

Freeholder Graham reported that they have met with almost all of the County Departments including the Technical School and the College but are still not complete and probably won’t be complete until the middle of February; he said he feels that they are on target and when they do announce what the numbers are, he feels everyone will be pleased with the outcome.

- **Congratulations**

Freeholder Graham congratulated the municipalities of Sparta and Hopatcong for making the list of the “50 Safest Communities” with Sparta being rated #2 and Hopatcong #7.

- **Lake Musconetcong Regional Planning Board**

Freeholder Graham said the Lake Musconetcong Regional Planning Board approved its budget at the last meeting and will be coming in with the same as last year reporting a 0% increase.

- **County Meetings**

Freeholder Graham reported that at the urging of Freeholder Director Vohden he attended the Open Space Committee Meeting and the Agriculture Development Board Meeting; he commented that Donna Traylor was in attendance at both and that she will be retiring from the County as of this Friday.

- **Temporary Capital Budget**

Freeholder Graham said that the Board will be voting this evening on the Temporary Capital Budget and there are two items that he would like to point out since he strongly favors both of them.

One is the \$3.5 million for roads and the reason this is being done as a temporary capital budget is because this work really needs to get into process and the County can’t wait until the whole budget process moves forward; and the second is the 9-1-1 Center, specifically, the closed circuit television cameras for the courthouse.

There was a short discussion about Sussex Borough and the SCMUA.

Comments by Freeholder Mudrick

- **Jersey Central Power & Light (JCP&L)**

Freeholder Mudrick said he saw Jackie Espinosa, the communication contact person from JCP&L, and she told Freeholder Mudrick that there is going to be an aerial sawing of limbs in Andover Township coming up in February and once those dates are set in stone, she would let the Board know.

- **Sussex County Chamber of Commerce Annual Dinner**

Freeholder Mudrick commented that he attended the Dinner and again saw Jackie Espinosa and was able to introduce her to Senator & Mrs. Oroho; he reported that at this dinner it was announced that Don Hall was the new Chairman of the Board for 2014 and added what a nice event it was.

- **Search Committee for the Clerk of the Board**

Freeholder Mudrick reported that he, Freeholder Graham, Mr. McConnell and Mrs. Morgan have been reviewing the resumes and said that they have received 101 as of the start of this meeting and they are on target to start screening interviews next week and should be able to bring the finalists to the Freeholder Board in March; he thanked the Search Committee for all its work on this screening process.

Comments by Freeholder Vohden

- **Open Space and Agricultural Development Board Meetings**

As liaison, Freeholder Vohden said he attended both meetings which were Donna Traylor's last meetings since she is retiring this Friday, January 31, 2014. Freeholder Vohden said he wanted to thank Donna, on the record, for her many years of dedicated service to the County; he went on to talk about her many accomplishments especially in farm preservation.

- **Sussex County Sports Hall of Fame**

Freeholder Vohden said he received a call from County Surrogate, Gary Chiusano, about the Sussex County Sports Hall of Fame plaques that are hanging outside the McNeice Auditorium at the Sussex County Technical School and passed out photos of same; he explained that there are a lot of plaques and the Technical School is running out of room and they are looking for a new home to display these plaques. There was a short discussion concerning possible new locations.

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
59-2014
- B. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX
60-2014 TO INITIATE THE COMPETITIVE CONTRACTING
PROCESS FOR NEXT GENERATION COMPUTER
SOFTWARE/HARDWARE EQUIPMENT AND
SUPPORT FOR THE 911 CAPABLE CALL TAKING
SYSTEMS
- C. RESOLUTION RE: AUTHORIZING THE PURCHASE OF SOFTWARE
61-2014 MAINTENANCE SUPPORT FROM AMCAD TO BE
UTILIZED AT THE SUSSEX COUNTY CLERK'S
OFFICE (Resolution authorizes this purchase from
AmCad in the amount of \$42,000.00 for 2014)

- D. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF NEW COMPUTER SOFTWARE AND HARDWARE EQUIPMENT FOR THE KEOGH DWYER CORRECTIONAL FACILITY (Resolution authorizes this purchase from Dell Marketing in the amount of \$130,056.28)
- E. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND BOARD CLERK TO EXECUTE AN APPLICATION FOR STATE AID UNDER THE NJDOT FY 2014 LOCAL BRIDGES, FUTURE NEEDS PROGRAM IN THE AMOUNT OF \$1,000,000.00 WITH \$590,000.00 AS COUNTY SHARE (Resolution authorizes this application with the funds being proposed to be used for the rehabilitation of Bridge C-17, Roseville Road over Conrail (abandoned) in Byram Township)
- F. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE AN APPLICATION FOR A SEXUAL ASSAULT RESPONSE TEAM/SEXUAL ASSAULT NURSE EXAMINER GRANT TO THE NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, DIVISION OF CRIMINAL JUSTICE, IN THE AMOUNT OF \$56,825.00 STATE SHARE AND \$14,206.00 IN KIND MATCH FOR THE PERIOD OCTOBER 1, 2013 THROUGH SEPTEMBER 30, 2014
- G. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ALLOW THE SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES TO ENTER INTO AN AGREEMENT WITH THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS AND THE CENTERS FOR DISEASE CONTROL AND PREVENTION OFFICE FOR STATE, TRIBAL, LOCAL, AND TERRITORIAL SUPPORT FOR THE ACCREDITATION SUPPORT INITIATIVE (ASI) 2013-2014 AWARD (Resolution authorizes this Agreement for the Accreditation Support Initiative (ASI) Award in the amount of \$18,500.00 for the term January 1, 2014 through May 31, 2014)

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Crabb to approve the Financial Consent Agenda, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

10. APPROVAL OF MINUTES

Regular Meeting December 30, 2013
Reorganization Meeting January 3, 2014
Special Meeting January 13, 2014
Regular Meeting January 15, 2014

Executive Session Minutes

Regular Meeting December 30, 2013

Release of Executive Session Minutes

Portion of Regular Meeting of December 11, 2013

MOTION made by Freeholder Graham to approve the above Minutes, seconded by Freeholder Phoebus and passed unanimously.

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

1. RESOLUTION RE: REAPPOINTMENT OF RICHARD P. FENIMORE AS A MEMBER-AT-LARGE (SOLID WASTE DISPOSAL) OF THE SUSSEX COUNTY SOLID WASTE ADVISORY COUNCIL FOR A TERM OF THREE (3) YEARS. SAID TERM TO EXPIRE ON DECEMBER 31, 2016
66-2014

MOTION made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Mudrick and passed unanimously.

12. RESOLUTIONS

There were no Resolutions for this Meeting.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contract

1. RESOLUTION RE: AWARDING A CONTRACT THROUGH COMPETITIVE CONTRACTING FOR THE PURCHASE OF A SOFTWARE SOLUTION TO CONTROL PERSONAL COMPUTER ACCESS TIMES AND PRINTER FUNCTIONS WITH A PAYMENT KIOSK FOR USE IN THE SUSSEX COUNTY LIBRARY SYSTEM (Resolution awards this Contract to the only proposer, Advanced Business Equipment in the amount of \$17,136.00)
67-2014
2. RESOLUTION RE: AWARD OF A CONTRACT FOR COCHRAN HOUSE ROOF REPLACEMENT PROJECT FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to the lowest responsible bidder, Integrity Roofing, Inc., in the amount of \$549,000.00)
68-2014

3. **RESOLUTION RE: AWARD OF CONTRACT EXTENSION THROUGH COMPETITIVE CONTRACTING FOR ELECTRICAL ENGINEERING (P.E.) PROJECT MANAGEMENT/ IMPLEMENTATION REGISTERED COMMUNICATIONS DISTRIBUTION DESIGNER** (Resolution awards this Contract Extension to AKF Engineers, LLP for year two of a five year contract)

4. **RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH COMPETITIVE CONTRACTING FOR THE PURCHASE OF PHARMACEUTICAL SERVICES FOR THE OFFICE OF THE SHERIFF** (Resolution awards this Contract Extension to Contract Pharmacy Services, Inc. for year two of the three year contract)

MOTION made by Freeholder Graham to adopt these Resolutions, seconded by Freeholder Phoebus.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

B. Change Orders

1. **RESOLUTION RE: AWARD OF CHANGE ORDER NO. 3 AND CHANGE ORDER NO. 4 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND RITACCO CONSTRUCTION, INC. FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE E-07 CARRYING COUNTY ROUTE 631 OVER WALLKILL RIVER AND NYS&W RAILROAD, BOROUGH OF FRANKLIN, SUSSEX COUNTY, NEW JERSEY** (Resolution authorizes this Change Order #3 for an increase of \$188,925.00 and Change Order #4 for a decrease of \$29,693.30)

MOTION made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Phoebus.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

C. Bids

1. **RESOLUTION RE: REJECTION OF ALL BIDS FOR THE AWARD OF CONTRACT FOR MAINTENANCE OF ELEVATORS AT VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX** (Resolution rejects these bids due to

all bidders substantially exceeding the amount of funds appropriated)

MOTION made by Freeholder Graham to adopt this Resolution, seconded by Freeholder Phoebus.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

14. FINANCIAL

- A. RESOLUTION RE: ADOPTION OF TEMPORARY CAPITAL BUDGET
73-2014 FOR 2014
- B. RESOLUTION RE: TRANSFER OF 2013 APPROPRIATION
74-2014 RESERVES

MOTION made by Freeholder Graham to adopt these Resolutions, seconded by Freeholder Phoebus

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

C.

**INTRODUCTION FOR FIRST READING – CAPITAL ORDINANCE
75-2014**

CAPITAL ORDINANCE APPROPRIATING \$22,120.00 FROM GENERAL CAPITAL SURPLUS FOR REQUIRED MATCHING FUNDS RELATED TO THE ACQUISITION OF TWO (2) VEHICLES BY NJ TRANSIT FOR THE SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE UNDER THE FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5317 NEW FREEDOM GRANT

MOTION to adopt this Capital Ordinance on first reading made by Freeholder Crabb, seconded by Freeholder Phoebus.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

MOTION to authorize the Clerk to advertise this Capital Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with a Notice of Public Hearing stating that a hearing will be held on February 13, 2014 at 5:00 pm prior to final adoption of this Capital Ordinance made by Freeholder Crabb, seconded by Freeholder Phoebus and passed unanimously.

15. PERSONNEL

- A. Personnel Agenda (no Personnel Agenda for this meeting)

16. ADMINISTRATIVE REPORT

- A. Other

Mr. Eskilson said that he had some little known trivia about Donna Traylor and that is that they were both born in West Hudson Hospital in Kearny, NJ about four weeks apart from each other; he added that Donna is one of the first people he met at the County and he said that she is one of the most sincerely dedicated people you would ever want to meet especially to the cause of agriculture and the farmer and will truly be missed.

17. COUNTY COUNSEL

Mr. McConnell had no items for this Meeting.

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

There was no Unfinished Business.

19. NEW BUSINESS

Freeholder Mudrick asked the other Board members if they would be willing to consider a Proclamation for wrestling coach, Mr. John Gill, a Branchville resident who just got his 500th win as a wrestling coach for Kittatinny High School and he feels that is quite a milestone and felt a Proclamation was in order. Freeholder Vohden gave a direction, without objection, for this Proclamation.

Freeholder Phoebus asked for a brief update from the Budget Committee on how the County's budget is progressing.

There was a short discussion.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less.)

MOTION made at 5:47 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

There was no one.

MOTION made at 5:48 p.m. by Freeholder Graham to close the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

21. EXECUTIVE SESSION

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract

- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	February 12, 2014	Lincoln's Birthday	Holiday
Thursday	February 13, 2014	Regular Meeting	5:00 pm

23. ADJOURNMENT

MOTION made at 5:49 p.m. by Freeholder Mudrick to adjourn, seconded by Freeholder Phoebus and passed unanimously.

Elaine A. Morgan, Clerk

DATED: JANUARY 29, 2014