

REGULAR MEETING HELD ON WEDNESDAY, JULY 10, 2013

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:04 p.m.
2. **ROLL CALL** Freeholder Crabb; Freeholder Graham; Freeholder Mudrick;
Freeholder Phoebus; Freeholder Director Vohden;
John Eskilson, County Administrator; Dennis McConnell,
County Counsel; Elaine Morgan, Clerk
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2013 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

| | |
|--------------------------|------------|
| New Jersey Herald | WSUS Radio |
| New Jersey Sunday Herald | WNNJ Radio |
| Star Ledger | |

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

- A. Proclamations/Certificates

1. Certificate for the Hampton Rotary to recognize it for the 7,500 lbs of food and \$5,000.00 collected at the golf outing on May 16, 2013 to benefit the Department of Human Services, Division of Social Services Food Pantry.

367-2013

MOTION made by Freeholder Phoebus to approve this Certificate, seconded by Freeholder Mudrick and passed unanimously.

Freeholder Phoebus recognized and commended Joan Krueger, Rita Oroho and Lisa Parrott for their hard work and dedication at the Food Pantry.

7. **PUBLIC SESSION FROM THE FLOOR**
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:10 p.m. by Freeholder Phoebus to open the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

There was no one.

MOTION made at 5:11 p.m. by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

8. FREEHOLDERS' COMMENTS

Comments by Freeholder Graham

- **Sussex County Jail**

In previous weeks, Freeholder Graham said he has had a chance to spend a lot of time at the jail; he toured the jail from the basement all the way up to the roof and determined that there are a lot of things that have passed their useful life; he applauded the corrections officers for doing their jobs with very little room available. Freeholder Graham thanked Corporal Anthony Masucci and Lieutenant Will Puentes for taking time out of their schedules and showing Freeholder Graham around the jail.

- **Ginnie's House**

Freeholder Graham indicated that he has spent a lot of time over at Ginnie's House and said that it was an exceptional program; he is looking forward to attending his first Board meeting next week.

Comments by Freeholder Mudrick

- **Project Self Sufficiency (PSS)**

On June 27, 2013, Freeholder Mudrick attended a ceremony to recognize 148 graduates in the Literacy and Self Sufficiency Program; he was given a chance to speak briefly and was impressed on how well the program was run.

- **Vernon Town Hall Meeting**

Freeholder Mudrick reported that Governor Christie attended a Town Hall Meeting at Vernon Township High School which was very well attended by over 1,000+ individuals; he was very impressed that the Governor accepted the invitation and that he answered every question that was asked without hesitation and with polite confidence.

Comments by Freeholder Crabb

- **Vernon Town Hall Meeting**

Freeholder Crabb echoed Freeholder Mudrick's comments about Governor Christie's visit and recognized the Vernon Township High School system for the great job they did in setting up the venue to be very comfortable.

- **Department of Engineering and Planning**

Freeholder Crabb met with Engineering and Planning and gave an update on the 144 bridges that were damaged by Hurricane Irene; he has asked Engineering and Planning to resurrect the huge chart that it had brought down to prior Freeholder Meetings with all the projects and their status and staff will update the chart and provide new pictures of the current projects and have that as a marquee exhibit at the County fair.

Freeholder Crabb said that the company that's just completing the steel fabrication for the Freedom Tower in New York City has now begun fabricating the steel for the Franklin Viaduct deck with delivery around the first week in August.

Comments by Freeholder Vohden

- **North Jersey Transportation Planning Authority (NJTPA)**

Freeholder Vohden attended the NJTPA meeting where it approved a Resolution to add seven minor amendments to the TIP (Transportation Improvement Program) and one of the seven was an amendment that provides for the additional funding needed for the completion of the Lackawanna Cutoff Project; he added that there was a presentation by Dean James Hughes of the Rutgers Bloustein School of Planning.

- **Solid Waste Advisory Council (SWAC)**

Freeholder Vohden also attended the SWAC Meeting where it had a second presentation from Delta Thermal Energy, Inc., that is an alternative energy company that designs, manufactures, installs, maintains and operates waste energy plants; he gave a brief overview of the company.

Freeholder Vohden reminded everyone that there is a new E-waste event at the landfill this Saturday.

There was a short discussion.

Freeholder Phoebus had no comments.

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
368-2013
- B. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF
369-2013 THE GRANT FUND BALANCE, RECEIVABLE FOR WATER QUALITY MANAGEMENT PROGRAM SECTION 604B, FOR THE TOTAL AMOUNT OF \$3,933.00
- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF
370-2013 THE GRANT ACCOUNT BALANCE FOR THE 2012 PEER GROUPING SERVICE ALLOCATION AND SPENDING PLAN, SUSSEX COUNTY HOMESTEAD, HOME DELIVERED MEALS FROM JANUARY 1, 2012 TO DECEMBER 31, 2012 FOR A REMAINING TOTAL AMOUNT OF \$2,586.40
- D. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF
371-2013 THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, OFFICE OF HOMELAND SECURITY AND PREPAREDNESS, SFY09, STATE AID ANNUAL APPROPRIATION, NEW JERSEY DATA EXCHANGE (NJDEx) FOR THE TOTAL AMOUNT OF \$500.00
- E. RESOLUTION RE: RESOLUTION PROVIDING FOR THE CANCELING OF
372-2013 THE GRANT FUND BALANCES FOR THE STATE OF NEW JERSEY, DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT, SPECIAL INITIATIVES AND TRANSPORTATION CONTRACT #TS11019 FOR THE PERIOD OF JULY 1, 2010 TO JUNE 30, 2011
- F. RESOLUTION RE: APPROVAL TO PURCHASE SOFTWARE AND
373-2013 IMPLEMENTATION SERVICES FOR SYSTEM ENHANCEMENTS TO THE COUNTY'S ONBASE ENTERPRISE DOCUMENT MANAGEMENT SYSTEM (EDMS) (Resolution approves this purchase from Continuum Voice and Data Systems in the approximate amount of \$70,000.00)

- G. **RESOLUTION RE: AUTHORIZATION FOR THE FILING OF AN APPLICATION TO NEW JERSEY TRANSIT CORPORATION AND THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, ON BEHALF OF THE COUNTY OF SUSSEX FOR A GRANT UNDER THE FEDERAL TRANSIT ACT AS AMENDED, FOR THE STATE FY 2014 IN THE AMOUNT OF \$907,654.00 (Resolution authorizes the application for Federal Section 5311 funding in the amount of \$453,827.00 Federal share, \$226,913.00 State (NJ TRANSIT) share, and \$226,914.00 County share)**

- H. **RESOLUTION RE: AUTHORIZATION FOR THE FILING OF AN APPLICATION TO NEW JERSEY TRANSIT CORPORATION ON BEHALF OF THE COUNTY OF SUSSEX FOR A GRANT UNDER THE NEW JERSEY SENIOR CITIZENS AND DISABLED RESIDENTS TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) FOR FY 2014 (JANUARY 1, 2014 – DECEMBER 31, 2014) IN THE AMOUNT OF \$380,000.00**

- I. **RESOLUTION RE: AUTHORIZING THE APPLICATION TO PARTICIPATE IN THE LOCAL GOVERNMENT ENERGY AUDIT PROGRAM**

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Crabb to approve the Financial Consent Agenda, seconded by Freeholder Graham.

On Roll Call the vote was:

| | |
|----------------------------|-----|
| Freeholder Crabb | Yes |
| Freeholder Graham | Yes |
| Freeholder Mudrick | Yes |
| Freeholder Phoebus | Yes |
| Freeholder Director Vohden | Yes |

10. APPROVAL OF MINUTES Regular Meeting June 26, 2013

MOTION made by Freeholder Crabb to approve these Minutes, seconded by Freeholder Graham and passed unanimously.

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

- 1. **RESOLUTION RE: REAPPOINTMENT OF THE COMMISSIONERS TO THE SUSSEX COUNTY SELF INSURANCE FUND COMMISSION (Resolution appoints County Administrator John Eskilson, County Treasurer, Bernard Re, Administrator, Department of Central and Shared Services, Ron Tappan and Elaine Morgan, Secretary for terms of two (2) years each, said term ending July 24, 2015)**

MOTION made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Graham and passed unanimously.

12. RESOLUTIONS

- A. RESOLUTION RE: ADOPTION OF A NEW LOGO FOR THE SUSSEX COUNTY LIBRARY SYSTEM
378-2013
- B. RESOLUTION RE: AUTHORIZING THE RENEWAL OF THE COMMODITY RESALE SYSTEM IN ACCORDANCE WITH N.J.A.C. 5:34-7.16 (Resolution authorizes this renewal for an additional five (5) year period from July 10, 2013 to July 9, 2018)
- C. RESOLUTION RE: AMENDING THE RESOLUTION ENTITLED "ESTABLISHING A POLICY RELATIVE TO MEMORIALS FOR PAST AND PRESENT EMPLOYEES OF THE COUNTY OF SUSSEX" ADOPTED JULY 26, 2006 (Resolution amends this policy changing the amount of the donation from \$75.00 to \$150.00)
380-2013
- D. RESOLUTION RE: DESIGNATION OF QUALIFIED SURVEYORS SELECTED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL SURVEYING SERVICES FOR THE SUSSEX COUNTY FARMLAND PRESERVATION PROGRAM (Resolution designates these surveyors from this date until July 9, 2015)
381-2013

MOTION made by Freeholder Graham to adopt these Resolutions, seconded by Freeholder Phoebus and passed unanimously.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

- A. Awards of Contracts
 - 1. RESOLUTION RE: AWARD OF CONTRACT FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE D-13, COUNTY ROUTE 630 (UNION TURNPIKE) FRANKFORD TOWNSHIP, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Sparwick Contracting, Inc., in the total amount of \$608,664.00)
382-2013
 - 2. RESOLUTION RE: AWARD OF CONTRACT FOR REPLACEMENT OF SUSSEX COUNTY BRIDGE F-06, FREDON-MARKSBORO ROAD, FREDON TOWNSHIP, NEW JERSEY (Resolution awards this Contract to the lowest responsible bidder, Salmon Bros., Inc., in the total amount of \$240,263.20)
383-2013
 - 3. RESOLUTION RE: AWARD OF CONTRACT FOR GUIDERAIL MATERIALS FOR THE DEPARTMENT OF ENGINEERING AND PLANNING - 2013 (Resolution awards this Contract to the lowest responsible bidder, Chemung Supply Corporation, in the approximate minimum amount of \$117,234.00 with additional quantity at the unit price specified in the bid proposal)
384-2013
 - 4. RESOLUTION RE: AWARD OF CONTRACT FOR DRAINAGE PIPE & TUBING; HIGH DENSITY POLYETHYLENE (HDPE)
385-2013

AND HORIZONTAL ELLIPTICAL REINFORCED CONCRETE PIPE (HERCP) FOR SUSSEX COUNTY (Resolution awards this Contract to the lowest responsible bidder, Kennedy Culvert and Supply Company, Inc. for drainage pipe & tubing; high-density polyethylene (HDPE) at the price specified in the bid proposal and to the only bidder for Horizontal Elliptical Reinforced Concrete (HERCP) to Campbell's Foundry Company at the price specified in the bid proposal)

5. **RESOLUTION RE: AWARD OF CONTRACT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR PROFESSIONAL SURVEYING SERVICES FOR THE 2012 FARMLAND PRESERVATION PROGRAM** (Resolution awards this Contract to the qualified farmland surveyor offering the lowest cost, Dykstra Associates, PC in the total amount of \$8,840.00 for the Max and Ingrid Klein Farm in Fredon Township and the Goldman Frankford Farm in Frankford Township)

MOTION made by Freeholder Crabb to adopt these Resolutions, seconded by Freeholder Graham.

On Roll Call the vote was:

| | |
|----------------------------|-----|
| Freeholder Crabb | Yes |
| Freeholder Graham | Yes |
| Freeholder Mudrick | Yes |
| Freeholder Phoebus | Yes |
| Freeholder Director Vohden | Yes |

14. **FINANCIAL**

There were no Financial items for this meeting.

15. **PERSONNEL**

- A. Personnel Agenda (no Personnel Agenda for this meeting)
- B. Resolutions

1. **RESOLUTION RE: ESTABLISHING A PERSONNEL POLICY REGARDING REFERRALS TO THE PUBLIC BY COUNTY EMPLOYEES**
387-2013

MOTION made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Phoebus and passed unanimously.

16. **ADMINISTRATIVE REPORT**

- A. Other

Mr. Eskilson had no report for this meeting; however, Freeholder Graham asked for an explanation on Item 12.A. Mr. Eskilson explained that the Library ran a contest for a new logo and it was won by a graphic design student from Sussex County Community College.

17. **COUNTY COUNSEL**

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

Mr. McConnell had no items for this meeting.

18. UNFINISHED BUSINESS

There was no Unfinished Business.

19. NEW BUSINESS

There was no New Business.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:38 p.m. by Freeholder Graham to open the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

Comment from Ann Smulewicz

Ann Smulewicz of Wantage came forward; she had a question on the Freeholder Director's report concerning the recycling of sludge; she asked how far long they are with this particular project.

Freeholder Vohden replied and said that it was under construction and would have been done except for having to go out for a second bid.

Mrs. Smulewicz asked about self-insurance and how the County insures its people.

Mr. Eskilson explained the self-insurance prescription coverage program.

Mrs. Smulewicz then asked for an explanation on Resolution 15.B.1.

Mr. McConnell responded that this is a situation where the County is going to prohibit employees from recommending third parties such as contractors, professionals, etc. to the public.

MOTION made at 5:44 p.m. by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

21. EXECUTIVE SESSION

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday July 24, 2013 Regular Meeting 5:00 pm

23. ADJOURNMENT

MOTION made at 5:45 p.m. by Freeholder Phoebus to adjourn, seconded by Freeholder Graham and passed unanimously.

Elaine A. Morgan, Clerk

DATED: July 10, 2013