

REGULAR MEETING HELD ON WEDNESDAY, JULY 23, 2014

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:01 p.m.
2. **ROLL CALL** Freeholder Crabb; Freeholder Graham; Freeholder Mudrick; Freeholder Director Vohden; John Eskilson, County Administrator/Clerk; Dennis McConnell, County Counsel; Cathy Williams, Secretary to County Administrator

Freeholder Phoebus was absent.

3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**

4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

- A. Presentations

1. Acknowledging the retirement of Elaine A. Morgan, Clerk of the Board, who retired after 26 $\frac{3}{4}$ years with the County; Michael A. Malson, Assistant Supervising Maintenance Repairer, LP, who retired after 27 $\frac{3}{4}$ years with the County.

MOTION made by Freeholder Graham to approve the Presentations, seconded by Freeholder Crabb and passed unanimously.

7. **PUBLIC SESSION FROM THE FLOOR**
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:04 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

Comment by Francis Koch

Francis Koch came forward; he introduced himself as the new Prosecutor and gave a brief summary of his background.

MOTION made at 5:09 p.m. by Freeholder Mudrick to close the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

Freeholder Crabb said that he was very happy that Mr. Koch was selected as the new Sussex County Prosecutor and welcomed him aboard.

8. FREEHOLDERS' COMMENTS

Comments by Freeholder Mudrick

Freeholder Mudrick said that he had no comments this evening.

Comments by Freeholder Crabb

- **9-1-1 Center**

Freeholder Crabb reported that with regards to the 9-1-1 Center, the County is currently working with 11 municipalities and hopefully will see more municipalities authorize agreements in the near future.

Comments by Freeholder Graham

- **9-1-1 Center**

Freeholder Graham agreed with Freeholder Crabb and said that he is happy with the response and he attributes that to the outstanding communications between the County and the municipalities; he also recognized Undersheriff Keith Armstrong for being the backbone on the technical end of things.

Mr. Eskilson reminded everyone to take some time and go out and inspect the 9-1-1 Center and see the number of changes that have taken place to make it look more like a 9-1-1 Center; he explained some more of the changes that would be taking place over the next couple of weeks.

Comments by Freeholder Vohden

- **Samaritan Inn**

Freeholder Vohden said that back in June, Sister Thomasina Gebhard attended a Freeholder Meeting and expressed her concerns about the funding cuts to the Samaritan Inn. At that time, Freeholder Vohden said he would look into the matter and get back in touch with her. Since that meeting, Freeholder Vohden has had several conversations with Sister Thomasina and is helping the organization look for new funding grants for its programs.

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
380-2014
- B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD) (Resolution authorizes the issuance of purchase orders for Winters Auto Parts and Tony Sanchez Ltd.)
- C. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE TRANSPORTATION BLOCK GRANT TANF, #TS15019, JULY 1, 2014 TO JUNE 30, 2015 IN THE AMOUNT OF \$33,660.00
382-2014

- D. **RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM, FEDERAL AWARD NO. 2011-DJ-BX-2921, DCJ SUBGRANT NO. JAG 1-22-11 FOR A TOTAL AMOUNT OF \$3,746.00**
- E. **RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF ADDITIONAL REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE BUDGET MODIFICATION TO INCORPORATE THE 2012 SENIOR CITIZEN AND DISABLED RESIDENT TRANSPORTATION ASSISTANCE PROGRAM (SCDRTAP) CLOSE-OUT CARRY OVER FUNDING FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 IN THE ADDITIONAL AMOUNT OF \$90,000.00**
- F. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$92,624.00**
- G. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A" FOR THE PROVISION OF ASSISTED TRANSPORTATION WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$28,117.00**
- H. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH NEWTON MEDICAL CENTER FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION PROGRAM FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$90,879.00**
- I. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH RES-CARE NEW JERSEY, INC. D/B/A RESCARE HOMECARE FOR THE PROVISION OF CERTIFIED HOME HEALTH AIDE SERVICES FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$57,436.00**

- J. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
389-2014** DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH THE SUSSEX COUNTY OFFICE OF TRANSIT/SKYLANDS RIDE FOR THE PROVISION OF SENIOR TRANSPORTATION (STOP) FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$84,167.00
- K. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
390-2014** DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A" FOR THE PROVISION OF RESIDENTIAL MAINTENANCE WITH NORWESCAP, INC. FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$5,055.00
- L. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
391-2014** DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH CATHOLIC FAMILY & COMMUNITY SERVICES FOR THE PROVISION OF WEEKDAY AND WEEKEND HOME DELIVERED MEALS FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$101,370.00
- M. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
392-2014** DIRECTOR AND CLERK OF THE BOARD TO EXECUTE THE MODIFICATION OF AN AGREEMENT, ATTACHMENT "A", WITH LEGAL SERVICES OF NORTHWEST JERSEY, INC., SUSSEX COUNTY DIVISION FOR THE PROVISION OF LEGAL ASSISTANCE FOR THE PERIOD OF JANUARY 1, 2014 TO DECEMBER 31, 2014 FOR A TOTAL AMOUNT OF \$38,380.00
- N. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
393-2014** DIRECTOR TO EXECUTE THE TRANSPORTATION CONTRACT WITH THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT TO PROVIDE \$33,660.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY AND YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2014 TO JUNE 30, 2015

- O. **RESOLUTION RE: AUTHORIZING SUBMISSION OF A GRANT APPLICATION TO N.J.D.E.P. FOR THE IMPLEMENTATION OF A PROGRAM UNDER THE COUNTY ENVIRONMENTAL HEALTH ACT N.J.S.A. 26:3A2-21 ET SEQ. FOR CALENDAR YEAR JANUARY 1, 2014 THROUGH DECEMBER 31, 2014 FOR THE DEPARTMENT OF ENVIRONMENT AND PUBLIC HEALTH SERVICES AND FURTHER AUTHORIZING THE ENTRY INTO INTERAGENCY AGREEMENTS BETWEEN THE COUNTY OF SUSSEX AND N.J.D.E.P. COVERING THE PROVISIONS OF ENVIRONMENTAL HEALTH SERVICES. (NJDEP provides grant funding to SCDEPHS to monitor and enforce environmental health standards within the county as per the County Environmental Health Act N.J.S.A. 26:3A2-21, et seq.: \$40,720 for Calendar Year (CY) 2014 EN14-028CY for the period of January 1, 2014 to December 31, 2014)**
- P. **RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ALLOW THE SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES TO ENTER INTO AN AGREEMENT WITH THE NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION TO IMPLEMENT MOSQUITO CONTROL ACTIVITIES IN RESPONSE TO SUPERSTORM SANDY UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY PROGRAM. (Funds will be used for field staff to identify, assess and mitigate the environmental impacts from Super Storm Sandy; \$33,000: \$24,000 for Salary and \$9,000.00 Other Cost)**
- Q. **RESOLUTION RE: AUTHORIZATION FOR RENEWAL OF LICENSING AGREEMENT BETWEEN ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC. (ESRI) AND THE COUNTY OF SUSSEX (Third year of three year Agreement providing support the County's GIS environment; \$75,000 annual renewal cost)**
- R. **RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A CURRENT MODEL YEAR, FREIGHTLINER MODEL SD, SINGLE AXLE TRUCK CHASSIS FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (purchase order in the approximate total amount of \$94,412.00)**
- S. **RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF A VEHICLE (DODGE 3500 TRUCK) FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (purchase order in the approximate total amount of \$33,032.00)**
- T. **RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE SUPPLY AND INSTALLATION OF A DUMP BODY, HYDRAULIC SYSTEM, MATERIAL SPREADER, AND PLOW FOR THE SUSSEX COUNTY OFFICE OF FLEET MANAGEMENT (purchase order in the approximate total amount of \$60,500.00)**

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Graham to approve the Financial Consent Agenda, seconded by Freeholder Mudrick.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

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Added:

9. APPROVAL OF CONSENT AGENDA

- U. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2014 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION STATE HIGHWAY PROJECTS INTEREST EARNINGS FOR BRIDGE V-39 IN THE TOTAL AMOUNT OF \$388,000.00

MOTION made by Freeholder Crabb to adopt Resolution 9.U., seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

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10. APPROVAL OF MINUTES Regular Meeting July 9, 2014

Executive Session Minutes
Regular Meeting July 9, 2014

Release of Executive Session Minutes
Portion of Regular Meeting June 25, 2014

MOTION made by Freeholder Graham to approve the Minutes of the Regular Meeting and Executive Session of July 9, 2014, seconded by Freeholder Mudrick and passed with Freeholder Crabb abstaining.

MOTION made by Freeholder Crabb to release a portion of the Executive Session Minutes of the Regular Meeting of June 25, 2014, seconded by Freeholder Graham and passed unanimously.

11. APPOINTMENTS AND/OR RESIGNATIONS

There were no Appointments and/or Resignations.

12. RESOLUTIONS

- A. RESOLUTION RE: ADOPTION OF CHANGES TO PLAN AMENDMENT PROCEDURES FOR THE SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN (WQMP) AGENCY (the revised Sussex County PAP was submitted to NJDEP for approval and the following changes have been made based on their review: 1) added definitions of Highlands Planning and Preservation Areas and identified NJDEP regulatory jurisdiction in the Preservation Areas; 2) clarified the Plan Revision process; and 3) included State records retention requirements.

MOTION made by Freeholder Crabb to adopt this Resolution, seconded by Freeholder Mudrick and passed unanimously.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

- A. Awards of Contract
1. RESOLUTION RE: AWARD OF CONTRACT FOR THE REHABILITATION OF SUSSEX COUNTY BRIDGE V-39, CR642 (OWENS STATION ROAD) IN VERNON TOWNSHIP
- TABLED**

Freeholder Vohden said that Resolution 13.A.1. was to be pulled from the Agenda until the August 13, 2014 Meeting.

MOTION made by Freeholder Graham to table Resolution 13.A.1, seconded by Freeholder Mudrick.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

14. FINANCIAL

- A. RESOLUTION RE: ACCEPTANCE OF FEDERAL FUNDS FOR ENTITLEMENT LANDS AND DISTRIBUTION OF FEDERAL FUNDS FOR PAYMENT IN LIEU OF TAXES(the amount of \$58,341.00 received from the U.S. Treasury pursuant to Title 31, Section 6903 of the U.S. Code Annotated be proportionally distributed asfollows:
- | | |
|-----------------------|--------------|
| Township of Montague | \$ 12,852.52 |
| Township of Sandyston | \$ 17,712.33 |
| Township of Walpack | \$ 27,776.15 |
- B. RESOLUTION RE: AMENDING THE 2014 CAPITAL BUDGET
- 402-2014**
- 403-2014**

MOTION made by Freeholder Crabb to adopt these Resolutions, seconded by Freeholder Graham.

Freeholder Crabb asked Mr. Eskilson about Resolution14.A. and if these numbers were arbitrary from the Government.

Mr. Eskilson replied that the numbers are very close to what they were last year and he gave some background on these Federal funds.

There was a short discussion.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

C.

**INTRODUCTION FOR FIRST READING – CAPITAL ORDINANCE
404-2014**

CAPITAL ORDINANCE APPROPRIATING \$400,000.00 TO BE RECEIVED FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION TRUST FUND’S LOCAL BRIDGES, FUTURE NEEDS PROGRAM (LBFN) FOR THE REHABILITATION OF SUSSEX COUNTY BRIDGE V-39 VERNON

MOTION to adopt this Capital Ordinance on first reading made by Freeholder Crabb, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

MOTION to authorize the Clerk to advertise this Capital Ordinance as introduced for first reading, and also post same on the bulletin board in the lobby of the County Administrative Center, together with Notice of Public Hearing stating that a hearing will be held on August 13, 2014 at 5:00 pm prior to final adoption of this Capital Ordinance made by Freeholder Crabb, seconded by Freeholder Graham and passed unanimously.

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15. PERSONNEL

A. Personnel Agenda (No Items on Agenda)

MOTION made by Freeholder Crabb to approve the Personnel Agenda, seconded by Freeholder Graham and passed unanimously.

B. Resolutions

1. RESOLUTION RE: ESTABLISHMENT OF SENIOR PERSONNEL
405-2014 TECHNICIAN AND SALARY RANGE
2. RESOLUTION RE: ESTABLISHMENT OF TECHNICIAN MANAGEMENT
406-2014 INFORMATION SYSTEMS AND SALARY RANGE
3. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER
407-2014 DIRECTOR AND THE CLERK OF THE BOARD TO SIGN AN AMENDED COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF

AMERICA, A.F.L.-C.I.O, LOCAL 1032,
SUPERVISORY UNIT

MOTION made by Freeholder Crabb to adopt these Resolutions, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Director Vohden	Yes

Mr. Eskilson said, for the record, that there were no substantive changes to that Supervisors' contract just some language clarification, but nothing substantive.

There was a short discussion.

16. ADMINISTRATIVE REPORT

A. Other

Freeholder Graham asked Mr. Eskilson about the status of the work at the Main Library.

Mr. Eskilson advised Freeholder Graham that he would get him a detailed status by the next day.

17. COUNTY COUNSEL

Mr. McConnell said he had no items for this Meeting.

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

18. UNFINISHED BUSINESS

There was no Unfinished Business.

19. NEW BUSINESS

There was no New Business.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:29 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Graham and passed unanimously

There was no one present.

MOTION made at 5:30 p.m. by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

21. EXECUTIVE SESSION

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday August 13, 2014 Regular Meeting 5:00 PM

23. ADJOURNMENT

MOTION made at 5:32 p.m. by Freeholder Crabb to adjourn, seconded by Freeholder Graham and passed unanimously.

John H. Eskilson, Clerk

DATED: JULY 23, 2014