

REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 14, 2015

6:00 PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR at 6:01 PM

2. ROLL CALL Freeholder Graham; Freeholder Mudrick; Freeholder Vohden;  
Freeholder Director Crabb; County Administrator  
Steve Gruchacz, County Counsel, John Williams;  
Clerk of the Board, Catherine Williams

Freeholder Phoebus was absent

3. MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on September 17, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. PUBLIC HEARINGS

There were no Public Hearings.

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations/Certificates

1. Proclamation in recognition of Lisa Frisbie as the 2015 Sussex County Municipal Alliance Volunteer of the Year.

**454-2015**

2. Certificate in recognition of Eleanor Mensonides for her volunteer service to Sussex County through her 27 years on Sussex County Solid Waste Advisory Council and 22 years on Sussex County Water Quality Policy Advisory Committee.

**455-2015**

3. Certificate in recognition of Sussex County Technical School student, Yazmene Kaylani, as the 2<sup>nd</sup> place winner in Food Network's "Chopped Teen Tournament".

**456-2015**

**MOTION** made by Freeholder Vohden to approve these Proclamations, seconded by Freeholder Mudrick and passed unanimously.

## B. Presentations

1. Presentation by Sussex County Prosecutor's Office on Bail Reform.
2. Presentation of Sussex County Sheriff's Office Accreditation.
3. Presentation by Karen DiMaria of SCCC – VP of Institutional Advancement
4. Presentation by Dept. of Human Services – Human Services Needs Assessment

### **Presentation on Bail Reform**

Prosecutor Koch said that we are about to face a change in the criminal justice system. He said it is probably the largest change in the criminal justice system since 1979 when we went from 2A to 2C. The New Jersey Constitution was amended in 1947. It is a system and it will have direct effects on criminals, where they will be housed, if housed, and how it is going to affect the Sussex County Prosecutor's office. Prosecutor Koch's first assistant Gregg Mueller gave a power point presentation on Bail Reform and the Speedy Trial Act. Prosecutor Koch stated that this is a pilot program. It came through because of the Morris-Sussex Vicinage. They picked three different counties. Camden, which is very urban, Passaic, which is mid-size and Sussex, which is the most rural. The other reason they picked us was because we have a Central Processing Court, CPC. It will take effect January 1, 2017. Prosecutor Gregg Mueller went over how this reform will change the existing law based on Constitutional Amendments and Statutory changes. He highlighted the current processing of a criminal case and processing of a criminal case under the new law. He also went over the additional responsibilities for an Assistant Prosecutor.

### **Presentation of Sussex County Sheriff's Office Accreditation.**

Accreditation is a process and it takes approximately 3 years to accomplish. The foundation of accreditation lies in the adaptation standards of a clear statement of professional objectives. It is a progressive and time proven way of helping law enforcement agencies calculate and improve overall performance. It is a certification by an independent legal authority in this case, New Jersey State Association of Chiefs of Police. The accreditation of this agency was carefully measured against not only state standards but national standards and in the case of the Sussex County Sheriff's Department; they have succeeded in meeting these standards. There are many benefits for an accredited agency. These agencies are better able to defend against law suits consisting of complaints; an accredited agency provides a commitment in excellence in leadership and resource management. Government officials can be more confident with the agency's ability to operate efficiently within the community needs.

After a two year study, the Sussex County Sheriff's department provides a very diversified service such as prisoner transportation, warrant service, civil process service, juror's labor assistant, court house security assistance and assists in fatal accidents investigations. We have found that this sheriff and undersheriff are committed to excellence and professionalism for serving their community and increasing effectiveness and efficiency, and continuing to develop communication with state court staff and county officials. The award was presented to Sheriff Michael Strada, Undersheriff Keith Armstrong, Accreditation Manager Sergeant Arnott and the staff of the Sussex County Sheriff's office, the Freeholders and the citizens that they proudly serve.

### **Presentation by Karen DiMaria of SCCC**

Karen DiMaria, VP of Institutional Advancement gave a presentation of the existing and growing partnership between the community college and the Sussex County Technical School. The partnership exists through a number of reasons. They offer something called concurrent courses where a high school student is allowed to get college credits while they are in high school. They share curriculum and projections for the future in partnerships with four-year colleges to provide students a seamless transition from the technical school to the community college to a four-year college.

She mentioned that they receive letters from other four-year colleges saying that SCCC students are better prepared than other students coming into their colleges. SCCC has been approved by the state of New Jersey to offer an agriculture program and they have partnered with the technical school to allow their students to have green house space. The technical school recently received a grant to upgrade their greenhouses and the community college received a C grant for their agriculture program. She mentioned that the college is working on completing a

theatre agreement where they would utilize both theatres. They decided that the college would host smaller venues and the tech school would host the larger events while sharing in the revenue. Today they met with their colleagues at the technical school about the opportunity to apply for the New Jersey Department of Education Grant in the amount of \$600,000.00. This grant would support a new program at the technical school in the form of a partnership with the SCCC and would also welcome a four-year partnership. We are thinking it might be environmental science and SCCC is currently pursuing an articulation agreement which will be a seamless transfer agreement with Kean University for their environmental science programs.

Karen DiMaria thanked the Board of Chosen Freeholders for all of their support. Because of the support of our elected officers, we are really able to grow our partnership with Sussex County Technical School. She said that the Administration at the college is different from the past and doors have been opened to really launch and grow our programs and provide opportunities for the students and the community.

### **Presentation by Dept. of Human Services – Human Services Needs Assessment**

Sarah Balzano introduced Suzanne Sarner, Human Services Advisory Council Chair and Barbara Miller, Human Services Coordinator, who is filling in for Elizabeth Larsen, HSAC coordinator for the county.

Ms. Balzano said that for more than 30 years Sussex County HSAC has been planning for and evaluating the needs of the residents who rely on Human Services. In order to advocate for funding and ensure access to the essential services. The county-wide needs assessment is prepared every three to five years and this presentation will give you an overview of 2015's assessment.

Suzanne Sarner and Barbara Miller went through their power point presentation.

Ms. Miller said in order to capture what is going on in Sussex County in terms of what are the needs of the community, we conducted a needs assessment survey which was released in April and the community had about six months to complete it. The surveys were available electronically as well as paper form. It was advertised through all the media, through Human Service Agencies throughout the county, i.e., libraries. Barbara said they got thousands of surveys out into the public. The most responses came from the Newton area, Sussex-Wantage and Sparta. There were some significant findings and the biggest one was accessibility for people. 50% of all that responded said that they were unable to access services in need because they did not know how to do it. And 75% of the respondents said that they could not see a doctor within the last year for various reasons. Cost being the major factor. Another big finding was that a wide percentage of the respondents said that they do not have a financial safety net. They don't have resources put aside for various reasons.

Ms. Miller said that the findings came from focus groups as well as surveys. We had general human services, elderly, people with disabilities, mental health, service providers, etc. As a result of this, we came up with 17 issues and recommendations. The number one issue was mental health services. We have a lack of psychiatrists for children and youth and psychiatrists who take Medicaid and psychiatrists who can deal with substance abuse disorders. The recommendation would be an increase in services. Other top issues were transportation, affordable housing, and employment opportunities. Labor market studies going back 20 years and looking ahead 20 years for Sussex County have highlighted the fact that our growth industries are retail, food and resorts and entertainment and most of those pay minimum wage and you can't support a family on minimum wage, so looking into how to improve the employment opportunities. Another finding was the lack of case management review. A case manager would allow someone to know the case and be able to direct the client in the right direction in terms of services and where to get these services and to follow through with things.

The last point is a centralized access; this would be a centralized number to find out how to get hooked up to the right services. This will benefit all the agencies within the county because they will go to the people already prescreened which will save on time. Our Department of Human Services and our Human Services Advisory Committee has the framework to move forward and implement some of these things to meet the needs of our Sussex County residents.

Ms. Balzano said the Sussex County Transitional Care program provided us an opportunity to a comprehensive human based-human services program. It produced measurable outcomes; it increased resident's quality of life allowing them to live independently and in their home as long as possible. In 2016, the Department of Human Services' plan will focus on maximizing impact on the needs identified by residents of Sussex County. This will be accomplished by taking these lessons learned, reorganizing the way we assist residents and helping to address two of the needs identified by the 2015 Human Needs Assessment Survey. They will be providing

Human Services Case Management and promoting access to Human Services through a centralized phone number. 2016 will be the end of the Transitional Care Program and its partnership with Newton Medical Center and Senior Health Associates and the beginning of a more collaborative part of Human Services. With a centralized call center, we will provide linkage for all services administered by the Department of Human Services as well as those provided by our many important human services agencies. Social workers trained in Assessment of Needs and the knowledge about the human services available throughout the county will provide guidance to those services for all county residents through a unique phone number for centralized screening. Additionally, the department is developing a single-comprehensive on-line interactive services directory. It will be a live document. It will be maintained and updated regularly and we will work with Thor to make sure it's seamless.

Ms. Balanzo said she has worked with all the Division Directors and Fiscal Officers to put forth an effective reorganizational plan. We have used lessons learned, best practice to better serve the community at large. Based on the anticipated 2016 budget, we believe that this can be accomplished using the existing staff including all annual increases in salaries and fringe resulting in a reduction for county costs.

## **7. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**MOTION** made at 7:04 PM by Freeholder Graham to open the meeting to the Public, seconded by Freeholder Vohden and passed unanimously.

### **Comment by Greg Gorman**

Mr. Gorman from Hampton Township came forward. Mr. Gorman was representing the Skyland's Group for the New Jersey Sierra Club. He said today is National Climate Change Day. As part of this day, our club set up a Facebook page and asked our members to submit pictures and articles of Sussex County and get an idea of what this county is doing. Our Facebook page demonstrates a number of points. One, solar installations are prevalent throughout the county from Montague to Hopatcong. Clean energy is profitable. School districts are putting in their savings. The Wantage Solar Farm behind the Holland Bakery on Rt. 23 is obviously making money because they are expanding their operation. The other thing that was surprising to us is that it brings a lot of good notoriety regionally and nationally to our county. The Solar Energy Association recently highlighted Alan Sheppard's home in Lafayette, NJ and Frank DeWitt's home in Augusta. He mentioned some other places in the County that are using solar, The Wooden Duck in Andover and Smokey's Tavern Restaurant that was voted one of the best restaurants in the area by NJ. Com. Most notable is a blog published by the Environmental Defense Fund which is national and international. This article that they published focused on public-private partnerships between the Army and rural electric companies. The article highlighted Picatinny Arsenal and their partnership with Sussex Rural Electric Company and they have done solar ray panels. Included in this information was an aerial photo of the Sussex County Community College and the SCMUA Landfill Gas and Energy plant and most solar installations in municipalities and school grounds which have been enabled because of your Sussex County solar project. Our Skyland's Group of the New Jersey Sierra Club wants to express our appreciation and thank you to the Sussex County Freeholders for their active participation in enabling the transition for the clean energy future. We hope you continue.

### **Comment by Wendy Gotz**

Wendy Gotz of Frelinghuysen came forward. She said United States is on track to set another record in 2015 for the production of oil. Energy information agencies report that we are on track to average 9.25 million barrels a day and it is larger than the record set in 1972 at the peak of our energy crisis. Nevertheless our imports since 2013 have remained at approximately 7.2 million gallons a day. Moving towards the clean energy future is the only path available to reduce our dependence on the foreign oil, reduce oil pollution and improve public health. The clean energy allows people to stay healthier and happier. I am not a member but an active participant of the New Jersey Sierra Club and the Skylands' Group as well as a participant of the Climate Convergence and the Climate March this year. I want to thank you in solidarity in doing your part here in Sussex County.

### **Comment by Edward Sheppard**

Mr. Sheppard, from Hamburg came forward. He is the vice-chair of the Skylands' Group for the New Jersey Sierra Club. He said he installed solar panels on his home in 2011 and since then has read a lot of the press about the financial impact that has happened with the school projects. The silver lining to the whole process in a sense investing in reusable energy is a great

investment for the future of our children who are the future of education for this county. I am proud to have solar panels on my house. He said this was the first time that he has ever come to a Freeholder meeting and he said he was glad that he came and he thanked the Board for their service. Seeing the presentation on the Bail Reform, something stuck out to him and that he wanted to mention and that was when Mr. Mueller was talking about the colored risk protocol system, he mentioned that it was all automated and electronically done especially the fingerprinting process. I would suggest that you talk about the idea if there is a power outage of some sort and what to do in that situation and have some type of backup plan.

**Comment by Raymond Wynne**

Mr. Wynne from Hampton Township came forward and talked about his experience with the transit system in Sussex County. The one thing that he noticed is while it is nice to invite business here, we do need to consider improving our transit links with things like the New Jersey Transit Rail stations and such to allow those who do not have transportation and if jobs are not here, to seek jobs in other counties. The idea of commuting may not seem pleasant, but until we get those jobs here, I think improving the access is a good idea. The Lakeland Bus only departs once around 5 AM in the morning; for people that those hours would not suit, that could interfere with their ability to get to work. I think in the short run we should consider improvements to our bus lines.

**MOTION** made at 7:50 PM by Freeholder Mudrick to close the meeting to the Public, seconded by Freeholder Vohden and passed unanimously.

**MOTION** made at 7:51 PM to go into Executive Session made by Freeholder Vohden, seconded by Freeholder Mudrick and passed unanimously.

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT 457-2015 OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the "Open Public Meetings Act" pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease of Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- X   (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**MOTION** made at 8:42 PM to go back into Public Session by Freeholder Vohden, seconded by Freeholder Mudrick and passed unanimously.

**8. FREEHOLDERS' COMMENTS**

None for tonight.

**9. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS  
**458-2015**
  
- B. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (DASI)  
**459-2015**
  
- C. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Family Promise)  
**460-2015**
  
- D. RESOLUTION RE: ACCEPTANCE AND UTILIZATION OF THE 2015 COUNTY-WIDE HUMAN SERVICES NEEDS ASSESSMENT  
**461-2015**
  
- E. RESOLUTION RE: ALLOCATION OF \$30,054.00 TO THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR VOUCHERS FOR TRANSPORTATION AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT  
**462-2015**
  
- F. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF OCTOBER 1, 2015 TO SEPTEMBER 29, 2016  
**463-2015**
  
- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO AMEND CONTRACT MODIFICATION #1 WITH SUNRISE HOUSE FOUNDATION, INC., FOR THE PROVISION OF ALCOHOL AND DRUG ABUSE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY  
**464-2015**
  
- H. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND HMR ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE SUSSEX COUNTY PARK BUILDING (GINNIE'S HOUSE) AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)  
**465-2015**
  
- I. RESOLUTION RE: AUTHORIZING THE RENEWAL OF THE AGREEMENT

- 466-2015** BETWEEN THE COUNTY OF SUSSEX AND THE BOROUGH OF FRANKLIN FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- J. **467-2015** RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT AWARD OF THE FEDERAL FISCAL YEAR 2015 HOMELAND SECURITY GRANT PROGRAM FUNDING AND FOR THE COUNTY CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS, AND FOR THE COUNTY PURCHASING AGENT TO FACILITATE PURCHASES
- K. **468-2015** RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2013 HOMELAND SECURITY GRANT FUNDS.
- L. **469-2015** RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2014 HOMELAND SECURITY GRANT FUNDS.
- M. **470-2015** RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW
- N. **471-2015** RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO PARTICIPATE AND UTILIZE THE NEW JERSEY STATE CONTRACT FOR PHARMACEUTICALS AND VACCINES THROUGH THE MINNESOTA MULTISTATE CONTRACTING ALLIANCE FOR PHARMACY (MMCAP)
- O. **472-2015** RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015 AREA PLAN CONTRACT GRANT, FINAL ALLOCATION FOR AN ADDITIONAL AMOUNT OF \$1,079.00
- P. **473-2015** RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FFY15 STATE HOMELAND SECURITY PROGEAM (SHSP) GRANT AWARD #EMA-2015-SS-00039-S01 FOR A TOTAL AMOUNT OF \$100,000.00
- Q. **474-2015** RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015 HELP AMERICA VOTE ACT SECTION 261 GRANT AWARD #15ELEC011APA FOR A TOTAL AMOUNT OF \$28,812.09
- R. **475-2015** RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF BRANCHVILLE FOR THE REPLACEMENT OF

DETERIORATED COUNTY STORM DRAIN PIPE WITHIN THE CR-630 ROW IN THE BOROUGH OF BRANCHVILLE IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1ET SEQ.

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest**

**MOTION** made by Freeholder Graham to adopt the Resolutions, seconded by Freeholder Mudrick

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

**10. APPROVAL OF MINUTES**

Regular Meeting - September 9, 2015  
Regular Meeting - September 23, 2015

**MOTION** made by Freeholder Vohden to approve the minutes from the Regular Meeting September 9, 2015 and Regular Meeting September 23, 2015, seconded by Freeholder Mudrick and pass unanimously.

**11. APPOINTMENTS AND/OR RESIGNATIONS**

- A. RESOLUTION RE: REAPPOINTMENT OF GARY KRAEMER, ESQ. AS A MEMBER OF THE SUSSEX COUNTY MENTAL HEALTH BOARD FOR A TERM OF THREE (3) YEARS BEGINNING IMMEDIATELY AND EXPIRING JUNE 30, 2018  
**476-2015**
- B. RESOLUTION RE: APPOINTMENT OF VIRGIL R. ROME, JR. AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY TO FILL THE UNEXPIRED TERM OF DANIEL J. STOLL. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE JANUARY 14, 2016  
**477-2015**

**MOTION** made by Freeholder Vohden to adopt the Resolutions, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

**12. RESOLUTION**

- A. RESOLUTION RE: ESTABLISHMENT OF "INSPECTOR TRAINEE, MOSQUITO EXTERMINATION" AND SALARY RANGE  
**478-2015**
- B. RESOLUTION RE ESTABLISHMENT OF "TRAFFIC SIGNAL SUPERVISOR-2" AND SALARY RANGE  
**479-2015**

**MOTION** made by Freeholder Graham to adopt the Resolutions, seconded by Freeholder Mudrick and passed unanimously.

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF CALCIUM CHLORIDE DE-ICING CHEMICALS FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT  
**480-2015**
2. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX  
**481-2015**

**MOTION** made by Freeholder Graham to award the Resolutions, seconded by Freeholder Mudrick.

On Roll Call the Vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

B. Change Orders

1. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT THROUGH COMPETITIVE CONTRACTING BETWEEN THE COUNTY OF SUSSEX AND CP ENGINEERS & ARCHITECTURE FOR THE ESTABLISHMENT AND/OR IMPROVEMENT OF THE COUNTY'S RECORD RETENTION CENTERS  
**482-2015**
2. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE "SAFETY ENHANCEMENTS TO SUSSEX COUNTY ROUTE 519 (TOWN OF NEWTON, TOWNSHIPS OF HAMPTON AND FRANKFORD) AND ROUTE 560 (TOWNSHIP OF SANDYSTON) – FEDERAL PROJECT #HSP-C00S(620), SUSSEX COUNTY 2014 HIGH RISK RURAL ROAD PROGRAM"  
**483-2015**
3. RESOLUTION RE: AUTHORIZING THE FINAL AMENDMENT TO A CONTRACT WITH KELLER & KIRKPATRICK, INC. TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION OF BRIDGE D-12 CARRYING STEMPERT ROAD OVER CULVER CREEK IN THE TOWNSHIP OF FRANKFORD AND THE REPLACEMENT OF SUSSEX COUNTY BRIDGE D-13 CARRYING COUNTY ROUTE 630 OVER A TRIBUTARY OF CULVER CREEK IN THE TOWNSHIP OF RANKFORD  
**484-2015**
4. RESOLUTION RE: AWARD OF FINAL CHANGE ORDER TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SPARWICK CONTRACTING, INC. FOR REHABILITATION OF SUSSEX COUNTY BRIDGE V-39 CARRYING COUNTY ROUTE 642 (OWENS STATION  
**485-2015**

**MOTION** made by Freeholder Vohden to adopt the Resolutions, seconded by Freeholder Graham

On Roll Call the vote was:

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

**14. FINANCIAL**

None for tonight

**15. PERSONNEL**

A. Personnel Agenda

**MOTION** to accept the Personnel Agenda made by Freeholder Vohden, seconded by Freeholder Mudrick and passed unanimously.

**16. ADMINISTRATIVE REPORT**

A. Other  
B.

Steven Gruchacz had two items regarding security. We have moved forward with getting panic buttons for building. There is a purchase order and a vendor and the cost is about \$3,000.00. A panic button will be put in each one of the strategic areas and are being worked out with Central and Shared Services and Joe Biuso. We are also looking at additional cameras that will be additional dollars and we are looking at two vendors and we will be looking at their proposals. Second item, the information for the solar project is currently on-line and you can direct people to the website for updates that will be occurring on an on-need basis.

**17. COUNTY COUNSEL**

A. Capital Projects  
B. Litigation  
C. Contract  
D. Other Matters

Nothing to report.

**18. UNFINISHED BUSINESS**

None for tonight.

**19. NEW BUSINESS**

Freeholder Crabb said something that we have talked about for many freeholder boards but with the advent of there being a significant reduction in the headcount of the County and many of the programs that we no longer offer and one that comes to mind is the sale of the Homestead; I would like this Board to consider authorizing the County Administrator to do an investigation along with his Division Heads and anyone else you deem appropriate into revising the County Administrative Code. Freeholder Crabb said it may take at least a couple of meetings to review and be able to take whatever action they feel appropriate.

**MOTION** made by Freeholder Vohden, seconded by Freeholder Mudrick to move forward with this and passed unanimously.

**Discussion**

Freeholder Graham asked is this something that is being rushed out before the end of the year?

Freeholder Crabb said no. This is just to get it started. I understand your concern, but there are going to be aspects to this that there will not be any issues and if there are, we can deal with them separately.

On Roll Call the vote was

Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Vohden	Yes
Freeholder Director Crabb	Yes

Freeholder Mudrick said he got a call from Hap Rowan a few days ago and he asked that in November of 2012, there was a World Wide NET Awareness Cancer Proclamation presented and he has asked if we could get one for 2015 put on the agenda for the next meeting.

**20. PUBLIC SESSION FROM THE FLOOR**  
**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**MOTION** made by at 8:52 PM by Freeholder Graham to open the floor to the Public, seconded by Freeholder Vohden and passed unanimously.

**Comment by Raymond Wynne**

Mr. Wynne said he was going to comment about Mr. Kraemer's reappointment but said it wasn't relevant and he asked if there were any provisions in your roles for adopting things by unanimous consent instead of calling the names each time?

Freeholder Director Crabb said no. This particular Board historically has chosen to read the entire consent agenda.

**MOTION** made at 8:54 PM by Freeholder Graham to close the floor to the Public, seconded by Freeholder Vohden and passed unanimously.

**21. EXECUTIVE SESSION – (Closed Session – If Necessary)**

Moved to follow #7. Public Session.

**22. REMINDERS**

Wednesday	October 28, 2015	Regular Meeting – 6:00 PM
Tuesday	November 10, 2015	Regular Meeting – 6:00 P.M.
Wednesday	November 11, 2015	Holiday – Veterans Day

**23. ADJOURNMENT**

**MOTION** made at 8:55 PM by Freeholder Mudrick to adjourn the meeting, seconded by Freeholder Vohden and passed unanimously.

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Catherine M. Williams, Clerk

**DATED: October 14, 2015**