

REGULAR MEETING HELD ON WEDNESDAY, SEPTEMBER 22, 2010

5:00 PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR at 5:03 pm.

2. ROLL CALL: Freeholder Crabb; Freeholder Space; Freeholder Zellman; Freeholder Zeoli; Freeholder Director Parrott; John Eskilson, County Administrator; Dennis McConnell, County Counsel; Elaine Morgan, Clerk

3. MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 6, 2010 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. PUBLIC HEARINGS

There were none.

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations and Certificates

1. Certificate in recognition of Branchville Hose Company No. 1's 100th Anniversary.
530-2010

Freeholder Parrott added this Certificate to the Agenda:

2. Certificate in recognition of Catholic Charities in the United States' 100 years of service.
531-2010

MOTION made by Freeholder Crabb to approve these Certificates, seconded by Freeholder Space and passed unanimously.

B. Presentations

1. Presentation by Marge McCabe, Administrator, Board of Elections, showing the Board the new voting machine format. (5 minutes)

Marge McCabe came up to give a short presentation to the Board concerning the new voting machines. She had a sample voting machine and showed the Board the changes they have made to the machines; the changes have all been made to make voting easier and more secure for everyone. There was a short discussion.

7. **PUBLIC SESSION FROM THE FLOOR**

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:18 pm by Freeholder Zeoli to open the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

Susquehanna-Roseland Line

Bill Steckowich came forward to talk to the Board about power lines; he showed the Board an article he got off the computer concerning the Susquehanna-Roseland line; he went over the article with the Board and he handed out the article for the Board; there was a short discussion.

Mr. Steckowich said he met with Craig Hutcheson, Superintendent, Kittatinny Regional High School, and the Park Commission; he talked about a program that the Park Commission has to teach high school students about New Jersey culture at the Park. There was a short discussion.

Freeholder Parrott said he has had the opportunity to meet with some people who are involved with the solar panels that are selling the SREC's back to the power companies; that will help because those panels will help eliminate and alleviate future power lines, with the exception of repair; there was a short discussion on how this works.

Demand Site Management

Lisa Chamings, Stillwater Township, came forward with some questions for the Board; she asked if there are any County buildings participating in demand site management.

Mr. Eskilson said no, the County has participated in energy audits, etc.; the County is in on-going discussions about a 600-700 kw solar facility at the County Nursing home. There was a lengthy discussion.

Fall Festival in Stillwater

Ms. Chamings invited the Board to come to the Fall Festival in Stillwater; it runs from 11 am to 9 pm on Saturday, September 25, 2010.

MOTION made at 5:40 pm by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Space and passed unanimously.

8. **FREEHOLDERS' COMMENTS**

Comments from Freeholder Zeoli

2011 Budget

Freeholder Zeoli said the Budget Committee is in full swing for the 2011 budget; the Administrator has done a great job by informing the Departments that they need to work on flat budgets.

Flu Season

Freeholder Zeoli said he was asked to let everyone know it is flu season and all employees can get a flu shot on October 7, 2010 from 2-4pm; the public can check the County's website to see when the flu shot clinics are.

Six County Coalition

Freeholder Zeoli said he is looking forward to the Six County Coalition meeting on October 6, 2010.

New Jersey Association of Counties

Freeholder Zeoli said he went to the NJAC meeting last week; he said there is an air of reform down there; he also said he was pleased with Freeholder Parrott's leadership.

Eagleton Institute of Politics

Freeholder Zeoli said he has been asked again to serve as a Visiting Associate for the Eagleton Institute of Politics.

2011 Budget

Freeholder Zeoli said during this time the County is doing everything it can to control costs and one of the things the Board asks for is the public's input; so he said if the public has any ideas on how government can be run more efficiently and if there are places the public thinks the Board can save money, to please let the Board know.

Comments from Freeholder Crabb

9-11 Ceremony

Freeholder Crabb said he had the pleasure of attending the 9-11 Ceremony; it was inspiring and said it is hard to believe that next year will be ten years since that disaster.

Arts & Heritage Council

Freeholder Crabb said he went to the Arts & Heritage Open House; they had over 150 people attend; they have rebranded themselves and feels they are in very good shape.

Shared Services

Freeholder Crabb said the County has a significant shared service coming up; the County is talking with the Police Chiefs Association with regards to a consolidated data base that the County would host; that would combine information from police, fire and EMS and Emergency Management; it would be hosted within the Sheriff's department; it would be funded by three grants totaling \$1.2 million.

Firemen's Parade

Freeholder Crabb said he will be attending the Firemen's Parade in Branchville on October 2, 2010; it is the 100th Anniversary of the Branchville Hose Co. and he will present the Certificate to them.

New pavement material

Freeholder Crabb said he has driven on some of the roads where a new pavement material has been used and he has been told by local officials that it is working out great and the accidents on those roads have been cut way down; he asked Walter Cramp to come forward to tell the Board a little bit about that material.

Walter Cramp came forward and said this program is for high risk rural roads and the roads that have been targeted are the roads where there is potential for a lot of accidents; he explained the material to the Board.

Comments from Freeholder Zellman

NJTPA

Freeholder Zellman said on September 15, 2010 the County had the annual visit from the New Jersey Transportation Planning Authority with Executive Director Mary K. Murphy and Deputy Director Chris Sobel; they met with several County staff people; it was a very productive meeting and there was discussion about various issues concerning important County road projects, including the Franklin Viaduct.

Human Service Liaison Meeting

Freeholder Zellman said the bracelet program is working out well; it is a money-saver for the County.

Six County Coalition

Freeholder Zellman discussed the Six County Coalition meeting on October 6, 2010; it will include a discussion of the Prosecutor's office, an evaluation of the State takeover of it by John Bonanni, who is on the Commission; the Governor's Tool Kit, discussion led by Freeholder Zeoli; and Social Media, which will include facebook and twitter, etc. and its appropriateness and value for use on the County level without misuse.

Complete Streets Conference

Freeholder Zellman said that Walter Cramp and John Eskilson received information on this Conference today; if anyone else is interested they should sign up soon because there is limited seating and it is free.

Veterans Garden Ceremony

Freeholder Zellman invited everyone to attend the Veterans Garden Ceremony on Saturday, September 25, 2010; Susan mentioned that the Veterans Memorial Garden was accomplished by the Committee at no cost to the County.

Friends of Waterloo Village

Freeholder Zellman said there is a walk at Hudson Gill Farm on October 23 to benefit the Friends of Waterloo Village; that money will be used to rehab the Grist Mill and the Blacksmith Shop; she also informed everyone about a music fest in the spring and they already have four (4) free bands.

Comments from Freeholder Space

Fire Academy

Freeholder Space said he went to the Fire Academy and did a walk through; he discussed the training the firemen receive and how impressed he was by that; he suggested everyone to go to the parade and support the firemen.

Sussex Wantage School District

Freeholder Space said he attended a Sussex/Wantage Chamber meeting and there were people there from the Sussex/Wantage School District who wanted to thank the Sheriff's SLAP Program for its help painting some of the classrooms and also help with other work around the school.

New Jersey Trapper's Convention

Freeholder Space indicated that the New Jersey Trapper's Convention will take place on October 3, 2010 at the Zoo; he gave the Board a brief explanation on what that is all about.

Comments from Freeholder Parrott

NJAC

Freeholder Parrott discussed the New Jersey Association of Counties meeting that he and Freeholder Zeoli attended; he said the biggest issue was the 2% cap and said without the toolbox, the County is not going anywhere. He also discussed some of the other issues that NJAC is working on.

Layton Bridge

Freeholder Parrott thanked Walter Cramp for his efforts; he said he was kept informed about the Bridge and Engineering accommodated him as to the opening of the Bridge.

Constituent Letter

Freeholder Parrott said he received a letter from one of his constituents asking why the County is advertising for jobs when the County is laying off people; he wanted the public to understand that the Board does not want to lay anyone off if it doesn't have to; the County tries to do things through attrition first and multi-tasking before a layoff takes place; many times if the jobs are phased out, the County is not in a hiring freeze at this time and sometimes the County has to replace people.

Taste of Newton

Freeholder Parrott just wanted to compliment the Town of Newton for a job well done; it was a wonderful evening.

9. APPROVAL OF CONSENT AGENDA

- A. RESOLUTION RE: PAYMENT OF BILLS
532-2010
- B. RESOLUTION RE: AUTHORIZING THE FILING AND EXECUTION OF THE
533-2010 FY 2011 (JANUARY 1, 2011 TO DECEMBER 31, 2011)
JUVENILE JUSTICE COMMISSION'S COMPREHENSIVE
COUNTY FUNDING APPLICATION FOR A TOTAL
AMOUNT OF \$383,625.00
- C. RESOLUTION RE: AUTHORIZATION TO CANCEL CERTAIN GENERAL
534-2010 CAPITAL IMPROVEMENT AUTHORIZATION BALANCES
(Resolution authorizes the canceling of a total amount of
\$5,175.64)
- D. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE
535-2010 OF ADDITIONAL PAVEMENT LINE STRIPING FOR THE
SUSSEX COUNTY DEPARTMENT OF ENGINEERING
AND PLANNING (Resolution authorizes this purchase from
Denville Line Painting in the approximate amount of
\$40,000.00)
- E. RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE
536-2010 OF CATCHBASIN CASTINGS FOR THE SUSSEX
COUNTY DEPARTMENT OF ENGINEERING AND
PLANNING (Resolution authorizes this purchase from
Campbell Foundry Company in the amount not to exceed
\$56,505.00)
- F. RESOLUTION RE: APPROVING THE USE OF THE TERM "FOUNTAINVIEW
537-2010 REHABILITATION" AS THE PROGRAM NAME FOR THE
SUSSEX COUNTY HOMESTEAD OUTPATIENT
REHABILITATION PROGRAM AND AUTHORIZING THE
FILING OF AN APPLICATION TO REGISTER A SERVICE
MARK (Resolution authorizes the payment of associated
fees in the amount not to exceed \$50.00)

- G. RESOLUTION RE: AUTHORIZING THE DIRECTOR, SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS, TO EXECUTE 2010-2011 TITLE IV-D REIMBURSEMENT AGREEMENT BETWEEN THE SUSSEX COUNTY SHERIFF'S OFFICE AND THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF FAMILY DEVELOPMENT (Resolution authorizes this Agreement in the amount of \$470,806.00)
538-2010

- H. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE COUNTY ENVIRONMENTAL HEALTH ACT (CEHA) GRANT FOR AN ADDITIONAL AMOUNT OF \$30,490.00
539-2010

- I. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2010 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE VETERANS' TRANSPORTATION PROGRAM, VL11TS2, JULY 1, 2010 TO JUNE 30, 2011 FOR A TOTAL AMOUNT OF \$9,000.00
540-2010

Mr. McConnell, County Counsel, said he had one more Resolution to add; he said this will be in place of Resolution 13.A.3. as follows:

RESOLUTION RE: REJECTION OF ALL BIDS FOR THE "2010 SUSSEX COUNTY
541-2010 MICROSURFACING PROJECT – VARIOUS COUNTY ROADS"

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Crabb to approve items A-I and the additional Resolution, seconded by Freeholder Zeoli.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Space	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

10. APPROVAL OF MINUTES Regular Meeting September 8, 2010

MOTION made by Freeholder Zellman to approve these minutes, seconded by Freeholder Space and passed unanimously.

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Resignations

- 1. Letter received from Richard Sullivan informing the County Administrator that he was resigning from the Sussex County Community College Board of Trustees effective immediately.

Mr. Eskilson, County Administrator, clarified this and said that Mr. Sullivan indicated he did not want to be reappointed; that would allow him to be a carryover if the Search Committee doesn't complete the process as opposed to resigning immediately.

MOTION made by Freeholder Zeoli to pull this item, seconded by Freeholder Zellman and passed unanimously.

2. Letter received from Wayne Ring informing the Board that he was resigning from the Sussex County Municipal Utilities Authority Board of Commissioners effective October 1, 2010.

MOTION made by Freeholder Zeoli to accept this resignation with regret, seconded by Freeholder Space and passed unanimously.

12. RESOLUTIONS

- A. RESOLUTION RE: ENDORSEMENT OF THE 2011 YOUTH SERVICES
542-2010 COMMISSION'S COMPREHENSIVE YOUTH SERVICES
PLAN UPDATE FOR SUSSEX COUNTY

MOTION made by Freeholder Zellman to adopt this Resolution, seconded by Freeholder Zeoli and passed unanimously.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF CONTRACT FOR "SUPPLY AND
543-2010 DELIVERY OF SODIUM FORMATE" FOR THE
COUNTY OF SUSSEX DIVISION OF FACILITIES
MANAGEMENT (Resolution awards this Contract to
the lowest responsible bidder, Levitt's LLC, in the
amount of \$1,688.00 per metric ton)
2. RESOLUTION RE: AWARD OF CONTRACT FOR ICE CONTROL
544-2010 MATERIALS (SALT AND GRITS) FOR THE
COUNTY OF SUSSEX DIVISION OF PUBLIC
WORKS (Resolution awards these Contracts to
North Church Gravel, Inc. in the approximate
amount of \$98,800.00 and International Salt Co.,
Inc. in the approximate amount of \$1,113,200.00)
3. RESOLUTION RE: AWARD OF CONTRACT FOR THE "2010 SUSSEX
(tabled) COUNTY MICROSURFACING PROJECT –
VARIOUS COUNTY ROADS"
4. RESOLUTION RE: AWARD OF A CONTRACT RENEWAL FOR
545-2010 GARBAGE REMOVAL FROM VARIOUS SUSSEX
COUNTY BUILDINGS AND FACILITIES FOR THE
DIVISION OF FACILITIES MANAGEMENT
(Resolution awards this Contract renewal to the
lowest responsible bidder, Waste Management of
NJ, Inc., for the approximate amount of \$49,794.00)

MOTION made by Freeholder Crabb to adopt these Resolutions, tabling Item 13.A.3., seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Space	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

B. Change Orders

1. **RESOLUTION RE: 546-2010** AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT BETWEEN THE COUNTY OF SUSSEX AND CHRIS-CON, INC. FOR SEWAGE DISPOSAL SYSTEM ALTERATION PLAN(S) FOR ANDOVER, VERNON AND LAFAYETTE FOR THE COUNTY OF SUSSEX, DIVISION OF FACILITIES MANAGEMENT (Resolution authorizes the increase of \$7,076.00 (10.2%) to hookup the bathrooms from the garage, jack-hammer concrete aprons to find bathroom sewer pipe and uncover extra septic tank and stone in-fill in Andover)

2. **RESOLUTION RE: 547-2010** AUTHORIZING AN AMENDMENT TO A PROFESSIONAL SERVICES AGREEMENT WITH HAROLD E. PELLOW & ASSOCIATES, INC. FOR LOCAL PROJECT SCOPING FOR OPERATIONS AND SAFETY IMPROVEMENTS TO NEWTON-SPARTA ROAD CR 616, FROM CR 621 (MM 00) TO CR 517 (MM 05.10) (ENTIRE LENGTH) AND CR 517 FROM CR 616 (MM 32.71) TO SR 181 (MM 34.07) TOWN OF NEWTON, ANDOVER TOWNSHIP, AND SPARTA TOWNSHIP, FEBRUARY 13, 2002

MOTION made by Freeholder Zeoli to adopt these Resolutions, seconded by Freeholder Crabb.

Item 13.B.1.

Mr. Eskilson, County Administrator, indicated that this is a matter of the County replacing the subsurface disposal system at various DPW garages to bring the County into complete compliance with applicable health and environmental regulations; he explained the reason for the Change Order.

Item 13.B.2.

Freeholder Zeoli said that he and Freeholder Crabb asked Walter Cramp to be at this meeting to explain this Change Order just so there is a full transparency and so that everyone understands the reason behind it.

Walter Cramp, County Engineer, came forward and gave a brief overview of the reason for the Change Order; one of the reasons is that this project has to be under construction by 2012 or the County will lose the Federal grant and the County would have to send back several hundred thousand dollars; there was a short discussion.

John Risko, Assistant County Engineer, also came forward and gave the Board some information about the many focus groups he organized.

Freeholder Zeoli commended both Walter Cramp and John Risko because he was very impressed with the diligence taken by the Engineering Department; he recognizes, and he hopes the taxpayers recognize, that these change orders are critical.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Space	Yes
Freeholder Zellman	Yes
Freeholder Zeoli	Yes
Freeholder Director Parrott	Yes

14. FINANCIAL

There was none.

15. PERSONNEL

A. Personnel Agenda

MOTION made by Freeholder Zeoli to approve the Personnel Agenda, seconded by Freeholder Crabb and passed unanimously.

Freeholder Zellman said it would be helpful to have it stated on the Agenda if there was a Personnel Agenda and to have a hard copy.

B. Resolutions

1. RESOLUTION RE: ESTABLISHMENT OF "SENIOR INDEX CLERK"
548-2010 AND SALARY RANGE

MOTION made by Freeholder Zeoli to adopt this Resolution, seconded by Freeholder Zellman and passed unanimously.

16. ADMINISTRATIVE REPORT

A. Other

John Eskilson, County Administrator, said on the issue of attrition from the end of 2007 through today, through attrition the County has dropped 41 jobs or 5% of the workforce. The County now has about 700 employees.

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

Mr. McConnell, County Counsel, said he did not have anything tonight.

18. UNFINISHED BUSINESS

There was none.

19. NEW BUSINESS

There was none.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 6:38 by Freeholder Zeoli to open the meeting to the Public, seconded by Freeholder Space and passed unanimously.

There was no one.

MOTION made at 6:39 by Freeholder Crabb to close the meeting to the Public, seconded by Freeholder Zeoli and passed unanimously.

21. EXECUTIVE SESSION

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

There were no items for Execution Session.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	October 6, 2010	Six County Coalition	5:30 pm
		Meeting at the Adam Todd	
Monday	October 11, 2010	Columbus Day (observed)	Holiday
Wednesday	October 13, 2010	Regular Meeting	5:00 pm

23. ADJOURNMENT

MOTION made at 6:30 pm by Freeholder Space to adjourn, seconded by Freeholder Zeoli and passed unanimously.

Elaine A. Morgan, Clerk

DATED: September 22, 2010