

REGULAR MEETING HELD ON WEDNESDAY, SEPTEMBER 24, 2014

5:00 PM

ORDER OF BUSINESS

Item

1. **CALL TO ORDER BY DIRECTOR** at 5:05 p.m.
2. **ROLL CALL** Freeholder Crabb; Freeholder Graham; Freeholder Mudrick;  
Freeholder Phoebus; Freeholder Director Vohden;  
John Eskilson, County Administrator/Clerk; Robert Campbell,  
Assistant County Counsel; Cathy Williams, Secretary to County  
Administrator
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 8, 2014 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

There were no Public Hearings.

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

- A. PROCLAMATIONS/CERTIFICATES

1. Proclamation in recognition of Brian Wallace attaining the rank of Eagle Scout.  
**474-2014**
2. Proclamation in recognition of Jeanette Spooner of the Ogdensburg Municipal Alliance as the 2014 Sussex County Municipal Alliance Volunteer of the Year.  
**475-2014**

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Mr. Eskilson advised the Board that he received late notice of a Byram resident, Margaret Sedivy, who will be 100 years old on October 2<sup>nd</sup> and asked the Board for authorization to complete a Proclamation for presentation at her birthday celebration.

**476-2014**  
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**MOTION** made by Freeholder Phoebus to approve these Proclamations and give authorization to Mr. Eskilson to complete the Proclamation for Margaret Sedivy's 100<sup>th</sup> Birthday, seconded by Freeholder Graham and passed unanimously.

- B. PRESENTATIONS

1. Sharon Giachinno of NORWESCAP to discuss its Diaper Bank Program and kickoff.

2. Acknowledging the retirement of Fern Brownstein, Social Worker for Social Services, who retired after 25 <sup>3</sup>/<sub>4</sub> years with the County.

Sharon Giachinno of NORWESCAP came forward; she explained that the Diaper Bank came out of a strong need in Sussex County for diapers for infants through adults. She gave an overview of the program and distributed a brochure to the Board; she also advised the Board that the first Diaper Drive is this Sunday, September 28<sup>th</sup>, at Stop and Shop in Sparta.

Freeholder Phoebus informed Ms. Giachinno that each Freeholder has agreed to donate a pack of diapers to start off the Diaper Drive.

7. **PUBLIC SESSION FROM THE FLOOR**  
(Please note: Everyone is asked to keep their comments to 5 minutes or less)

**MOTION** made at 5:20 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

There was no one present.

**MOTION** made at 5:21 p.m. by Freeholder Graham to close the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

8. **FREEHOLDERS' COMMENTS**

**Comments by Freeholder Graham**

- **Sussex County Community College (SCCC) Board of School Estimate Meeting**

Freeholder Graham remarked that he attended the Board of School Estimate meeting, not as a member but in the audience, and all the questions that had previously been asked of the College have been answered in full and then some; he commended the Freeholders which are members of the Board of School Estimate for their comments and for laying it out specifically and he supports their decision.

**Comments by Freeholder Mudrick**

- **Department of Environmental and Public Health**

Freeholder Mudrick said he received an update from Herb Yardley, Department Head of Environmental and Public Health, on the first confirmed case of the enterovirus D68 in Sussex County; he said that the child has since improved and has been released from a Philadelphia hospital. Freeholder Mudrick gave a brief update on how this information was disseminated throughout the County.

- **Ogdensburg's 100<sup>th</sup> Anniversary**

Freeholder Mudrick said that he and Freeholder Crabb attended the 100<sup>th</sup> Anniversary celebration of the Borough of Ogdensburg and both participated in the parade.

- **Green Township Day**

Freeholder Mudrick remarked that he attended Green Township Day where he met up with Freeholder Director Vohden and was pleased to meet some of the Green residents.

- **Andover Township Day**

Freeholder Mudrick said he also attended Andover Township Day; he said he was able to bring his family and it was a totally awesome day.

- **Center for Prevention and Counseling**

Freeholder Mudrick said that on September 14<sup>th</sup>, the Center for Prevention and Counseling celebrated its 40<sup>th</sup> Anniversary at the Farmstead where four individuals were honored; he said it was very well attended.

### **Comments by Freeholder Phoebus**

- **Sussex County Transitional Care Program**

Freeholder Phoebus reported that the Transitional Care Program Coordinator presented the Program to the Grotta Fund Board Members and fellow grant awardees on September 22, 2014.

Sarah Balzano, who was in the audience, explained that they were asked several questions by everyone in attendance and it went very well.

- **Open Enrollment for Medicare Services**

Freeholder Phoebus said that Open Enrollment for Medicare Services through the County's SHIP Program will run from October 15 through December 7, 2014; SHIP counselors will help individuals review their Part D Plans to ensure they are enrolled in the prescription drug program that is most effective for them.

- **Division of Community and Youth Services**

Freeholder Phoebus remarked that the Division of Community and Youth Services is planning the 2014 Project Community Connect event on November 20, 2014 from 3:00 p.m. to 7:00 p.m. at Project Self Sufficiency, Newton, NJ; she said that one of the main components of the program will be Health Care Enrollment for County residents and Open Enrollment for Medicare Part D.

- **Health Living Festival**

Freeholder Phoebus reported that on September 26, 2014 the County is holding the Healthy Living Festival at Bristol Glen from 8:30 a.m. to 2:00 p.m. and will be offering 14 free health screens and 9 health education programs.

### **Comments by Freeholder Crabb**

- **Ogdensburg 100<sup>th</sup> Anniversary Event**

Freeholder Crabb said that he, along with Freeholder Mudrick, marched in the parade celebrating Ogdensburg's 100<sup>th</sup> Anniversary.

- **Budget Meetings**

Freeholder Crabb reported that today he and Freeholder Mudrick started the Budget process for 2015 along with John Eskilson and the County's financial team.

- **Sussex County Community College (SCCC)**

Freeholder Crabb explained that with regards to SCCC, he quite honestly was on the fence about this situation for a long time, and he's glad that the Board of Trustees worked through this on their own; he explained at length his reasons for thinking the way he did and he thanked the Board of School Estimate and his colleagues on the Freeholder Board for making a difficult decision that might not be popular with everybody, but he thinks it is the right decision.

## Comments by Freeholder Vohden

- **Wounded Veterans**

Freeholder Vohden said that on September 11<sup>th</sup> he was invited by the Sussex Elks Lodge to be present at the home of wounded combat medic, George Alakpa, and his pregnant wife when they returned home to Hamburg from a vacation in the Poconos, courtesy of the Elks Lodge, to a complete home makeover, courtesy of the Sussex Elks and Home Depot; he said it was a very emotional homecoming and showcased Sussex County at its best.

- **Highlands Council**

Freeholder Vohden reported that the Highlands Council is in the process of reviewing the Regional Master Plan and they are accepting public comments online as part of the review process; Freeholder Vohden feels it is very important that anybody who believes that there should be changes to the Plan should submit their comments.

- **National POW/MIA Recognition Day**

Freeholder Vohden said that September 19<sup>th</sup> was National POW/MIA Recognition Day and he attended a ceremony at the Sussex Elks Lodge where there was a dedication of a POW/MIA Remembrance Memorial created by two Sussex County Technical School students.

- **“Champion of the Grill” and Blues Festival**

Freeholder Vohden told everyone that he attended the Festival on Sunday, September 21<sup>st</sup> where he was the target of the pie throwing contest.

## Additional Comment by Freeholder Crabb

- **SCCC President**

Freeholder Crabb said he had one additional comment and that was to congratulate Paul Mazur, SCCC President, on his new two year contract.

## **9. APPROVAL OF CONSENT AGENDA**

- A. RESOLUTION RE: PAYMENT OF BILLS  
**477-2014**
- B. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD (Resolution authorizes the issuance of purchase orders for A-Better Fence Co., Inc. and FFF Enterprises, Inc.)  
**478-2014**
- C. RESOLUTION RE: AUTHORIZATION FOR AN INCREASE IN FUNDS FOR THE PURCHASE OF EQUIPMENT, ENGINEERING SERVICES AND INSTALLATION FOR THE MICROWAVE SYSTEM PROJECT FOR THE COUNTY OF SUSSEX  
*(The County was notified by PierCon Solutions LLC that the project equipment has been modified to reflect the final design of the project in the amount of \$53,604.91)*  
**479-2014**

- D. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR TO EXECUTE THE FY2015 LETTER OF AGREEMENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$210,366.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JULY 1, 2014 THROUGH JUNE 30, 2015 (*Provides funding to eleven Municipal Alliances and the County to provide for substance abuse prevention education programs for the community. Amount of grant funds sought: \$210,366.00*)
- E. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES TO APPLY FOR GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR THE STANFORD UNIVERSITY'S CHRONIC DISEASE SELF-MANAGEMENT PROGRAM (CDSMP) FOR THE PERIOD OF OCTOBER 1, 2014 TO AUGUST 31, 2015 (*To strengthen the infrastructure for statewide delivery of the Stanford University's Chronic Disease Self-Management Program (CDSMP) for adults with chronic conditions and/or disabilities, or their caregivers by working with the service delivery system to develop the referral process. Amount of grant funds sought: \$12,000.00*)
- F. RESOLUTION RE: AUTHORIZATION OF PUBLIC SALE OF COUNTY PROPERTY AND DESIGNATION OF AN ON-LINE AUCTION SERVICE THROUGH NEW JERSEY STATE CONTRACT
- G. RESOLUTION RE: TO AMEND THE HEALTH SERVICES GRANT AGREEMENT #14-1394-AAA-C-2, MODIFICATION # 1 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES (*Resolution is amending grant agreement to allow the transfer of administration funds and a transfer of funds from Title III C1 to Title IIIC2. Amount of grant funds sought: Administration of \$31,569.00 from Title III B, \$2,000.00 from Title III-C1, \$2,973.00 from Title III-C2 and \$4,289.00 from Title III E, \$903.00 from SHTP funds and \$1,315.00 from SSBG funds. Federal funds transferred between Title III-C1 and Title III-C2 in the amount of \$17,853.00*)
- H. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE SUSSEX COUNTY MUNICIPAL UTILITIES AUTHORITY (SCMUA) FOR SERVICES PROVIDED BY THE SUSSEX COUNTY SHERIFF'S SLAP/SWAP PROGRAMS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- I. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE RIDGE AND VALLEY CONSERVANCY FOR GIS DATA DEVELOPMENT

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.**

**MOTION** made by Freeholder Crabb to approve the Financial Consent Agenda, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

**10. APPROVAL OF MINUTES** Regular Meeting September 10, 2014

**MOTION** made by Freeholder Phoebus to approve the Minutes of the Regular Meeting of September 10, 2014, seconded by Freeholder Graham and passed unanimously.

**11. APPOINTMENTS AND/OR RESIGNATIONS**

There were no Appointments and/or Resignations.

**12. RESOLUTIONS**

- A. **RESOLUTION RE: DECLARING SURPLUS OF ONE (1) 2000 CONTINENTAL CARGO TRAILER 486-2014** *(This resolution is for authorization to declare one (1) 2000 Continental Cargo Trailer surplus for the needs of the County and shall be turned over to the Public Safety Training Academy for their use)*
- B. **RESOLUTION RE: PROVIDING TEMPORARY CLOSURE OF CR 627 AND CR626 IN HAMPTON TOWNSHIP 487-2014** *(Closure for Sussex County's Annual Fireman's Parade on October 4, 2014)*
- C. **RESOLUTION RE: AUTHORIZATION FOR ADOPTION OF THE 2014 SUSSEX COUNTY COMPREHENSIVE ALCOHOLISM AND DRUG ABUSE SERVICES PLAN UPDATE AS REQUIRED BY THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES 488-2014** *(Provides substance abuse treatment and recovery support to indigent county residents)*
- D. **RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO AMEND THE SHARED SERVICES AGREEMENT WITH WALPACK TOWNSHIP FOR THE PROVISION OF 9-1-1 SYSTEM MANAGEMENT THROUGH THE COUNTY OF SUSSEX IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ. AND N.J.S.A. 40A:11-10 ET SEQ. 489-2014** *(Amendment needed to remove Article 4.4 which stated that Walpack Township would provide a base station and related tie lines; Walpack Township does not have any ownership interest of items listed in said Article 4.4)*

**MOTION** made by Freeholder Crabb to adopt these Resolutions, seconded by Freeholder Graham and passed unanimously.

Freeholder Crabb asked Mr. Eskilson for permission to send the street sweeper over to County Routes 627 and 626, Hampton Township, in advance of the County Firemen's Parade.

Mr. Eskilson replied, yes, the County does that every year and thanked Freeholder Crabb for the reminder.

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. AWARDS OF CONTRACTS

- 1. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR A PHARMACEUTICAL BENEFITS BROKER/CONSULTANT 2014 – 2015 *(Contract extension (year two of the three year contract) will be in effect from October 1, 2014 until September 30, 2015 with the County reserving the right to renew and extend the Contract for four additional years)*  
**490-2014**
- 2. RESOLUTION RE: AWARD OF CONTRACT EXTENSION FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX *( Authorization to extend the current contract for another year to Tony’s Concrete Construction for Building Trade Masonry services. Contract extension will be in effect from November 1, 2014 until October 31, 2015)*  
**491-2014**

Freeholder Vohden said that Resolution 13.A.3. was being Pulled from the Agenda for further review.

- 3. RESOLUTION RE: AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH VAN DEUSEN ASSOCIATES TO PERFORM A COMPREHENSIVE ASSESSMENT OF THE EXISTING ELEVATORS, DESIGN, COST ESTIMATING AND CONSTRUCTION ADMINISTRATION SERVICES *(Need for a licensed electrical engineer to survey existing conditions of the County’s elevators. Award made to Van Deusen Associates in the amount of \$74,500.00)*  
**PULLED**

**MOTION** made by Freeholder Graham to adopt these Resolutions, seconded by Freeholder Phoebus.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

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Freeholder Vohden said that Assistant County Counsel, Robert Campbell, would be adding a Resolution to the Agenda.

**ADD:**

13. **AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

B. CHANGE ORDERS

1. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO A  
**492-2014** CONTRACT BETWEEN SUSSEX COUNTY AND JOHN M. CANTALUPO, ESQ. OF THE LAW FIRM OF ARCHER & GREINER P.C. FOR PROFESSIONAL LEGAL SERVICES IN THE ISSUANCE OF BONDS, NOTES AND RELATED MATTERS

**MOTION** made by Freeholder Crabb to adopt Resolution 13.B.1. above, seconded by Freeholder Graham.

On Roll Call the vote was:

Freeholder Crabb	Yes
Freeholder Graham	Yes
Freeholder Mudrick	Yes
Freeholder Phoebus	Yes
Freeholder Director Vohden	Yes

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**14. FINANCIAL**

There were no items for Financial.

**15. PERSONNEL**

- A. Personnel Agenda - NONE

Freeholder Vohden advised the Board that Christine Florio has been appointed as Director to the Division of Community and Youth Services.

Mr. Eskilson advised the Board that he inadvertently omitted that appointment from the Personnel Agenda; he apologized to Christine Florio and asked for a vote of approval from the Board.

**MOTION** made by Freeholder Crabb to appoint Christine Florio as the Director, Division of Community and Youth Services, seconded by Freeholder Phoebus and passed unanimously.

Christine Florio came forward and thanked the Board and said she is honored to be given this opportunity as the Director of this Division and she hopes she makes the Board proud.

Freeholder Phoebus told Christine Florio that it has been a pleasure to work with her and everyone else in the Department of Human Services and commended them for working so hard and diligently for the residents of Sussex County.

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Freeholder Vohden said that Resolution 15.B.1. was being Pulled from the Agenda.

- B. Resolutions

1. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER  
**PULLED** DIRECTOR AND THE CLERK OF THE BOARD TO SIGN THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L.-C.I.O., LOCAL 1032, BRANCH 10, AND IMPLEMENTATION OF THE COLLECTIVE BARGAINING AGREEMENT FOR EMPLOYEES REPRESENTED BY THE COMMUNICATIONS WORKERS OF AMERICA, A.F.L.-C.I.O., LOCAL 1032, BRANCH 10, FOR THE YEARS 2014, 2015 AND 2016
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**16. ADMINISTRATIVE REPORT**

- A. Other

Mr. Eskilson said that he left a copy of this quarter's "*Journal of the National Association of County Administrators*" on each of the Freeholders' desks which prominently features the Transitional Care Program for Sussex County and its presentation at the NACo Conference in New Orleans; he added that the Program was also distributed widely at the International City County Management Association Conference in North Carolina this past week.

**17. COUNTY COUNSEL**

Mr. Campbell had no report for this Meeting.

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

**18. UNFINISHED BUSINESS**

There was no Unfinished Business.

**19. NEW BUSINESS**

There was no New Business.

**20. PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

**MOTION** made at 5:45 p.m. by Freeholder Crabb to open the meeting to the Public, seconded by Freeholder Phoebus and passed unanimously.

There was no one present.

**MOTION** made at 5:46 p.m. by Freeholder Phoebus to close the meeting to the Public, seconded by Freeholder Graham and passed unanimously.

**21. EXECUTIVE SESSION**

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

**It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.**

**22. REMINDERS**

Wednesday	October 8, 2014	Regular Meeting	5:00 PM
Monday	October 13, 2014	Columbus Day	Holiday

Freeholder Crabb reminded everyone that the County Firemen's Parade is the first Saturday in October in Hampton Township.

**23. ADJOURNMENT**

**MOTION** made at 5:47 p.m. by Freeholder Mudrick to adjourn, seconded by Freeholder Graham and passed unanimously.

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John H. Eskilson, Clerk

**DATED:     SEPTEMBER 24, 2014**