

**REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 14, 2015**  
**6:00 PM**  
**ORDER OF BUSINESS**

**Item**

1. **CALL TO ORDER BY DIRECTOR**
2. **ROLL CALL**
3. **MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG**
4. **PUBLIC STATEMENT**

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on September 17, 2015 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. **PUBLIC HEARINGS**

6. **PROCLAMATIONS/CERTIFICATES/PRESENTATIONS**

A. Proclamations/Certificates

1. Proclamation in recognition of Lisa Frisbie as the 2015 Sussex County Municipal Alliance Volunteer of the Year.
2. Certificate in recognition of Eleanor Mensonides for her volunteer service to Sussex County through her 27 years on Sussex County Solid Waste Advisory Council and 22 years on Sussex County Water Quality Policy Advisory Committee.
3. Certificate in recognition of Sussex County Technical School student, Yazmene Kaylani, as the 2<sup>nd</sup> place winner in Food Network's "Chopped Teen Tournament".

(voice vote)

B. Presentations

1. Presentation by Sussex County Prosecutor's Office on Bail Reform.
2. Presentation of Sussex County Sheriff's Office Accreditation.
3. Presentation by Karen DiMaria of SCCC – VP of Institutional Advancement
4. Presentation by Dept. of Human Services – Human Services Needs Assessment

7. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

8. **FREEHOLDERS' COMMENTS**

9. **APPROVAL OF CONSENT AGENDA**

A. RESOLUTION RE: PAYMENT OF BILLS

- B. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (DASI)
- C. RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX COUNTY (Family Promise)
- D. RESOLUTION RE: ACCEPTANCE AND UTILIZATION OF THE 2015 COUNTY-WIDE HUMAN SERVICES NEEDS ASSESSMENT
- E. RESOLUTION RE: ALLOCATION OF \$30,054.00 TO THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR VOUCHERS FOR TRANSPORTATION AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT
- F. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF OCTOBER 1, 2015 TO SEPTEMBER 29, 2016
- G. RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO AMEND CONTRACT MODIFICATION #1 WITH SUNRISE HOUSE FOUNDATION, INC., FOR THE PROVISION OF ALCOHOL AND DRUG ABUSE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY
- H. RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND HMR ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE SUSSEX COUNTY PARK BUILDING (GINNIE'S HOUSE) AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)

- I. RESOLUTION RE: AUTHORIZING THE RENEWAL OF THE AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE BOROUGH OF FRANKLIN FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.
- J. RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT AWARD OF THE FEDERAL FISCAL YEAR 2015 HOMELAND SECURITY GRANT PROGRAM FUNDING AND FOR THE COUNTY CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS, AND FOR THE COUNTY PURCHASING AGENT TO FACILITATE PURCHASES
- K. RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2013 HOMELAND SECURITY GRANT FUNDS.
- L. RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2014 HOMELAND SECURITY GRANT FUNDS.
- M. RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ. FOR VARIOUS SERVICES, WITH ACCUMULATED VALUE LESS THAN THE BID THRESHOLD, AS STATED BELOW
- N. RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO PARTICIPATE AND UTILIZE THE NEW JERSEY STATE CONTRACT FOR PHARMACEUTICALS AND VACCINES THROUGH THE MINNESOTA MULTISTATE CONTRACTING ALLIANCE FOR PHARMACY (MMCAP)

- O. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015 AREA PLAN CONTRACT GRANT, FINAL ALLOCATION FOR AN ADDITIONAL AMOUNT OF \$1,079.00
- P. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FFY15 STATE HOMELAND SECURITY PROGEAM (SHSP) GRANT AWARD #EMA-2015-SS-00039-S01 FOR A TOTAL AMOUNT OF \$100,000.00
- Q. RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015 HELP AMERICA VOTE ACT SECTION 261 GRANT AWARD #15ELEC011APA FOR A TOTAL AMOUNT OF \$28,812.09
- R. RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF BRANCHVILLE FOR THE REPLACEMENT OF DETERIORATED COUNTY STORM DRAIN PIPE WITHIN THE CR-630 ROW IN THE BOROUGH OF BRANCHVILLE IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1ET SEQ.

**The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest. (roll call vote)**

**10. APPROVAL OF MINUTES**

Regular Meeting - September 9, 2015  
Regular Meeting - September 23, 2015

**11. APPOINTMENTS AND/OR RESIGNATIONS**

A. RESOLUTION RE: REAPPOINTMENT OF GARY KRAEMER, ESQ. AS A MEMBER OF THE SUSSEX COUNTY MENTAL HEALTH BOARD FOR A TERM OF THREE (3) YEARS BEGINNING IMMEDIATELY AND EXPIRING JUNE 30, 2018

B. RESOLUTION RE: APPOINTMENT OF VIRGIL R. ROME, JR. AS ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY TO FILL THE UNEXPIRED TERM OF DANIEL J. STOLL. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE JANUARY 14, 2016

(roll call vote)

**12. RESOLUTION**

A. RESOLUTION RE: ESTABLISHMENT OF "INSPECTOR TRAINEE, MOSQUITO EXTERMINATION" AND SALARY RANGE

B. RESOLUTION RE ESTABLISHMENT OF "TRAFFIC SIGNAL SUPERVISOR - 2" AND SALARY RANGE

(voice vote)

**13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS**

A. Awards of Contract

1. RESOLUTION RE: AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF CALCIUM CHLORIDE DE-ICING CHEMICALS FOR THE COUNTY OF SUSSEX DIVISION OF FACILITIES MANAGEMENT

2. RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX

(roll call vote)

B. Change Orders

1. RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT THROUGH COMPETITIVE CONTRACTING BETWEEN THE COUNTY OF SUSSEX AND CP ENGINEERS & ARCHITECTURE FOR THE ESTABLISHMENT AND/OR IMPROVEMENT OF THE COUNTY'S RECORD RETENTION CENTERS
2. RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE "SAFETY ENHANCEMENTS TO SUSSEX COUNTY ROUTE 519 (TOWN OF NEWTON, TOWNSHIPS OF HAMPTON AND FRANKFORD) AND ROUTE 560 (TOWNSHIP OF SANDYSTON) – FEDERAL PROJECT #HSP-C00S(620), SUSSEX COUNTY 2014 HIGH RISK RURAL ROAD PROGRAM"
3. RESOLUTION RE: AUTHORIZING THE FINAL AMENDMENT TO A CONTRACT WITH KELLER & KIRKPATRICK, INC. TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION OF BRIDGE D-12 CARRYING STEMPERT ROAD OVER CULVER CREEK IN THE TOWNSHIP OF FRANKFORD AND THE REPLACEMENT OF SUSSEX COUNTY BRIDGE D-13 CARRYING COUNTY ROUTE 630 OVER A TRIBUTARY OF CULVER CREEK IN THE TOWNSHIP OF FRANKFORD
4. RESOLUTION RE: AWARD OF FINAL CHANGE ORDER TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SPARWICK CONTRACTING, INC. FOR REHABILITATION OF SUSSEX COUNTY BRIDGE V-39 CARRYING COUNTY ROUTE 642 (OWENS STATION ROAD) OVER WALLKILL RIVER, TOWNSHIP OF VERNON, SUSSEX COUNTY, NEW JERSEY

(roll call vote)

14. **FINANCIAL**

15. **PERSONNEL**

A. Personnel Agenda

(voice vote)

16. **ADMINISTRATIVE REPORT**

A. Other

17. **COUNTY COUNSEL**

A. Capital Projects

B. Litigation

C. Contract

D. Other Matters

18. **UNFINISHED BUSINESS**

19. **NEW BUSINESS**

20. **PUBLIC SESSION FROM THE FLOOR**

**(Please note: Everyone is asked to keep their comments to 5 minutes or less)**

21. **EXECUTIVE SESSION – (Closed Session – If Necessary)**

**RESOLUTION RE: PROVIDING FOR AN EXECUTIVE (CLOSED) SESSION NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 10:4-12 ET SEQ.**

**WHEREAS**, the subject matter(s) about to be discussed may be excluded from the public portion of the meeting by Resolution of the Board of Chosen Freeholders as an exception to the “Open Public Meetings Act” pursuant to N.J.S.A. 10:4-12 (b); and

**WHEREAS**, it appears necessary for the Board of Chosen Freeholders to discuss such matter(s) in Executive Session.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, in accordance with the provisions of N.J.S.A. 10:4-12(b) and N.J.S.A. 10:4-13 that the Board at this time enter into an Executive Session from

which the public shall be excluded; and

**BE IT FURTHER RESOLVED**, that the general nature of the subject(s) to be discussed relate to the following item(s) authorized by N.J.S.A. 10:4-12(b) as designated below:

- \_\_\_\_\_ (1) **Matters Required by Law to be Confidential:**
- \_\_\_\_\_ (2) **Matters Where the Release of Information Would Impair the Right to Receive Funds:**
- \_\_\_\_\_ (3) **Matters Involving Individual Privacy:**
- \_\_\_\_\_ (4) **Matters Relating to Collective Bargaining Agreements:**
- \_\_\_\_\_ (5) **Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds:**
- \_\_\_\_\_ (6) **Matters Relating to Public Safety and Property:**
- \_\_\_\_\_ (7) **Matters Relating to Litigation, Negotiations and the Attorney Client Privilege:**
- \_\_\_\_\_ (8) **Matters Relating to the Employment Relationship:**
- \_\_\_\_\_ (9) **Matters Relating to the Potential Imposition of a Penalty:**

**BE IT FURTHER RESOLVED** that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders or provided by law that the public interest will no longer be served by such confidentiality; and

**BE IT FURTHER RESOLVED** that upon completion of the business for which the Board has entered into the Executive Session, the Board shall reconvene and resume its meeting open to the public.

**22. REMINDERS**

Tuesday	November 10, 2015	Regular Meeting – 6:00 P.M.
Wednesday	November 11, 2015	Holiday – Veterans Day

**23. ADJOURNMENT (voice vote)**

**RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE  
COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION  
OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX  
COUNTY**

**WHEREAS**, Requests for Proposals were issued April 21, 2014 for the Social Services Block Grant (SSBG) funding for Sussex County residents through the New Jersey Department of Human Services, Division of Family Development for a one-year period with the right to award contracts for four additional and consecutive one-year periods based on positive monitorings and existing funding. In response to the Request for Proposals process, the County received proposals on May 13, 2014; and

**WHEREAS**, the HSAC recommended that a Contract renewal be made to Domestic Abuse and Sexual Assault Services, Inc. in the amount of \$5,000.00 at their September 23, 2015 meeting; and

**WHEREAS**, the Sussex County Treasurer has certified that there are adequate funds appropriated in the 2015 budget in the amount of \$5,000.00 for the awarding of this Contract Extension as evidenced by the attached Treasurer's Certification, with future year costs subject to adequate funds being placed in subsequent budgets for the services to be provided.

**NOW, THEREFORE, BE IT RESOLVED** that the Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract Extension (year two of a five year contract) with Domestic Abuse and Sexual Assault Services, Inc. for transitional housing services for homeless families for the County of Sussex, for the work described in its proposal in the amount of \$5,000.00; and

**BE IT FURTHER RESOLVED** that this Contract Extension will be in effect from July 1, 2015 through June 30, 2016 with the County reserving the right to extend said Contract for three additional and consecutive one year periods; and

**BE IT FURTHER RESOLVED** that the passage of this Resolution shall act as a Contract renewal document for all parties involved and the Contract will continue under the same terms and conditions as herein provided until the conclusion of said Contract; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and Contract Extension are to be forwarded to Jamie Bernard, DASI, P.O. Box 805, Newton, New Jersey 07860; and a copy is available in On-Base.

Certified as a true copy of  
the Resolution adopted by  
the Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARDING A CONTRACT EXTENSION THROUGH THE  
COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION  
OF HOMELESS SERVICES FOR THE CITIZENS OF SUSSEX  
COUNTY**

**WHEREAS**, Requests for Proposals were issued April 21, 2014 for the Social Services Block Grant (SSBG) funding for Sussex County residents through the New Jersey Department of Human Services, Division of Family Development for a one-year period with the right to award contracts for four additional and consecutive one-year periods based on positive monitoring and existing funding. In response to the Request for Proposals process, the County received proposals on May 13, 2014; and

**WHEREAS**, the HSAC recommended that a Contract renewal be made to Family Promise of Sussex County in the amount of \$15,505.00 at their September 23, 2015 meeting; and

**WHEREAS**, the Sussex County Treasurer has certified that there are adequate funds appropriated in the 2015 budget in the amount of \$15,505.00 for the awarding of this Contract Extension as evidenced by the attached Treasurer's Certification, with future year costs subject to adequate funds being placed in subsequent budgets for the services to be provided.

**NOW, THEREFORE, BE IT RESOLVED** that the Freeholder Director and Clerk of the Board of Chosen Freeholders are hereby authorized and directed to execute a Contract Extension (year two of a five year contract) with Family Promise of Sussex County for emergency shelter services for homeless families for the County of Sussex, for the work described in its proposal in the amount of \$15,505.00; and

**BE IT FURTHER RESOLVED** that this Contract Extension will be in effect from July 1, 2015 through June 30, 2016 with the County reserving the right to extend said Contract for three additional and consecutive one year periods; and

**BE IT FURTHER RESOLVED** that the passage of this Resolution shall act as a Contract renewal document for all parties involved and the Contract will continue under the same terms and conditions as herein provided until the conclusion of said Contract; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and Contract Extension are to be forwarded to Chris Butto, Family Promise of Sussex County, P.O. Box 154, Newton, New Jersey 07860 and a copy is available in On-Base.

Certified as a true copy of  
the Resolution adopted by  
the Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: ACCEPTANCE AND UTILIZATION OF THE 2015  
COUNTY-WIDE HUMAN SERVICES NEEDS  
ASSESSMENT**

**WHEREAS**, the Sussex County Board of Chosen Freeholders directed the Department of Human Services to initiate and oversee a County-Wide Human Services Needs Assessment; and

**WHEREAS**, the leadership of the Human Services Advisory Council has been instrumental in its success; and

**WHEREAS**, this community-wide effort was made possible through the many County agencies, professional groups, citizens, and focus groups; and

**WHEREAS**, the Needs Assessment will be a tool that the County of Sussex and the Human Services Advisory Council will utilize during its planning and funding processes; and

**WHEREAS**, the Needs Assessment identified and prioritized the Human Service needs of its citizens; and

**WHEREAS**, the County of Sussex recognizes the expertise, collaboration and assistance of all the existing service providers in an effort to meet all the needs (new and existing) of the population of Sussex County.

**NOW, THEREFORE, BE IT RESOLVED** that the Sussex County Board of Chosen Freeholders hereby supports the 2015 County-Wide Human Services Needs Assessment and authorizes the Administrator of the Department of Human Services to utilize this document during the planning, review and prioritizing of funding for Human Services programs in Sussex County; and

**BE IT FURTHER RESOLVED** that in an effort to maximize the available services with the modest funds available, the Board calls upon the service providers and County staff to re-evaluate their programs and operations in an effort to work collaboratively with all agencies to meet the additional needs delineated in this Assessment; and

**BE IT FURTHER RESOLVED** that the Board instructs the Department of Human Services to place a high level of value in the competitive contracting process on the service providers that use cooperative ventures to achieve economies of scale to accomplish the County's goal of providing for the human service needs of the community in an effective and efficient manner; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Assessment be forwarded to Suzanne Sarner, HSAC Chairperson, Sussex County Technical School, School Based Youth Services, 105 North Church Road, Sparta, NJ 07871; and a copy is available in On-Base.

Certified as a true copy of  
the Resolution adopted by  
the Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: ALLOCATION OF \$30,054.00 TO THE SUSSEX COUNTY DIVISION OF SOCIAL SERVICES FOR VOUCHERS FOR TRANSPORTATION AND AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK TO EXECUTE A CONTRACT**

**WHEREAS**, the SFY 2016 Transportation funding for Sussex County residents is available from the NJ Department of Human Services, Division of Family Development for the provision of vouchers for transportation for TANF families; and

**WHEREAS**, the Sussex County Treasurer has certified that a total of \$30,054.00 is available from the SFY 2016 Transportation funding from the NJ Department of Human Services, Division of Family Development for the provision of vouchers for transportation for TANF families, as evidenced by the attached Treasurer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex allocates \$30,054.00 of the SFY 2016 Transportation funding to the Sussex County Division of Social Services for the period of July 1, 2015 through June 30, 2016; and

**BE IT FURTHER RESOLVED** that the Freeholder Director and the Clerk of the Board of Chosen Freeholders are authorized to execute the Contract; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution, together with a copy of the Contract, be forwarded to Carol Novrit, Sussex County Division of Social Services, 83 Spring Street, Newton, NJ, 07860; Eva Kasa, NJ Department of Human Services, Division of Family Development, P.O. Box 716, Trenton, NJ 08625-0716; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF SENIOR SERVICES TO RECEIVE GRANT FUNDS FROM THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES FOR A MEDICARE SPECIAL BENEFITS OUTREACH AND ENROLLMENT ASSISTANCE PROGRAM FOR THE PERIOD OF OCTOBER 1, 2015 TO SEPTEMBER 29, 2016**

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has been notified by the New Jersey Department of Human Services, Division of Aging Services, of the availability of a grant for the administration of the Medicare Special Benefits Outreach and Enrollment Assistance Program for Medicare enrollees; and

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has received a notice of intent to fund in the amount of \$40,000.00 with no match requirement, for the period starting October 1, 2015 and ending September 29, 2016; and

**WHEREAS**, the funding will be provided for the purpose of increasing the numbers of low-income Medicare beneficiaries who know about and apply for Medicare Part D, the Medicare Part D Low Income Subsidy (LIS) and/or a Medicare Savings Program (MSP) and to increase the awareness and use of free and reduced-cost preventive benefits covered by Medicare Part B; and

**WHEREAS**, the Sussex County Department of Human Services, Division of Senior Services has completed the Grant Application as required for consideration by the New Jersey Department of Human Services, Division of Aging Services.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, hereby approves and ratifies the Grant Application for the Medicare Special Benefits Outreach and Enrollment Program for Medicare enrollees in the amount of \$40,000.00 and authorizes the Sussex County Freeholder Director to execute all necessary documents in connection with said Application; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution, together with copies of the Application be forwarded to New Jersey Department of Human Services, Division of Community Services, Attention: Dennis McGowen, PO Box 807, Trenton, NJ 08625-0807; and a copy is available in On-Base.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO AMEND CONTRACT MODIFICATION #1 WITH SUNRISE HOUSE FOUNDATION, INC., FOR THE PROVISION OF ALCOHOL AND DRUG ABUSE SERVICES FOR THE CITIZENS OF SUSSEX COUNTY**

**WHEREAS**, the Sussex County Board of Chosen Freeholders authorized a Contract Modification #1 with Sunrise House Foundation, Inc. for the provision of drug and alcohol services for the citizens of Sussex County on September 9, 2015; and

**WHEREAS**, the purchase transaction between Sunrise House Foundation, Inc. and New Jersey Addiction Treatment Center, LLC that was scheduled to take place on or before August 31, 2015 actually took place on October 1, 2015 and therefore the contract modifications need to reflect the additional services that were provided for the period of August 31, 2015 through September 30, 2015; and

**WHEREAS**, the Department of Community and Youth Services recommends that this Contract be decreased by \$6,000.00, thereby modifying the Contract to be in the amount of \$149,843.00 which is \$3,000.00 or 66 units of service for outpatient treatment at a cost of \$45.00 per session and \$3,000.00 or 30 units of service for intensive outpatient treatment at a cost of \$98.82 per session.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex, that the Freeholder Director and the Clerk of the Board are hereby authorized and directed to execute amended Contract Modification #1 with the New Jersey Addiction Treatment Center, LLC (d/b/a) Sunrise House Foundation, Inc.; and

**BE IT FURTHER RESOLVED** that copies of this Resolution and Modification, Attachment "A" be forwarded to Philip Horowitz, CEO of New Jersey Addiction Treatment Center, LLC (d/b/a) Sunrise House Foundation, Inc. P.O. Box 600 Lafayette, NJ 07848; Alicia Sewell, NJ DMHAS, 22 S. Warren Street, P.O. Box 700 Trenton, NJ 08625-700; and a copy is available in On-Base.

Certified as a true copy of  
The Resolution adopted by  
the Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING AMENDMENT NO. 1 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND HMR ARCHITECTS FOR THE PROVIDING OF ARCHITECTURAL SERVICES FOR THE SUSSEX COUNTY PARK BUILDING (GINNIE'S HOUSE) AS A PROFESSIONAL SERVICE PURSUANT TO N.J.S.A. 40A:11-5(1)(a)(i)**

**WHEREAS**, the County of Sussex entered into an Agreement, dated August 23, 2006 with HMR Architects to provide Architectural Services for the Sussex County Park Building, also known as Ginnie's House, for Construction Documents related to the roof repair and obtaining State Historic Preservation Office approval; and

**WHEREAS**, the County is now in need of Bid and Construction Phase Services, as well as an update of previously provided Construction Documents; and

**WHEREAS**, the funds necessary to pay for said services are available in 04-215-55-959-940 and have been certified by the County Treasurer in an amount not to exceed \$14,800.00, as evidenced by the attached Treasurer's Certification; and

**WHEREAS** a copy of this Resolution is to be made available for public inspection at the Office of the Clerk of the Board of Chosen Freeholders, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Freeholder Director and the Clerk of the Board of Chosen Freeholders are hereby authorized to execute this Resolution which shall act as an Amendment to the Professional Services Agreement with HMR Architects in an amount not to exceed \$14,800.00, for Bid and Construction Phase Services for the roof rehabilitation project at Ginnie's House.
2. The initial Professional Services Agreement was for \$10,000.00, and Amendment No. 1 is for \$14,800.00

**BE IT FURTHER RESOLVED** that a notice of this action shall be advertised in the New Jersey Herald once following adoption of this Resolution; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution, along with the Agreement, be forwarded to HMR Architects, 821 Alexander Road, Suite 115, Princeton, NJ 08540 and a copy is available via On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14th day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING THE RENEWAL OF THE AGREEMENT BETWEEN THE COUNTY OF SUSSEX AND THE BOROUGH OF FRANKLIN FOR ENFORCEMENT AGENCY SERVICES AS SET FORTH IN THE NJ STATE UNIFORM FIRE CODE REGULATIONS IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.**

**WHEREAS**, the County of Sussex desires to work with various municipalities in order to realize mutual cost savings through joint agreements for public services; and

**WHEREAS**, the State of New Jersey has adopted the "Uniform Fire Safety Act" for the purpose of establishing fire safety standards and to safeguard the lives and property of New Jersey's citizens from fire and explosion; and

**WHEREAS**, the "*New Jersey Regulations for Fire Code Enforcement*" permits the County Fire Marshal to be the County Enforcing Agency with the right to inspect all County and autonomous County facilities and in addition, to inspect life hazard uses or enforce the Code fully on behalf of a municipality or fire department or fire district when so designated; and

**WHEREAS**, the Borough of Franklin and the County of Sussex have arrived at an understanding regarding the renewal of the provisions of Enforcing Agency services through the Sussex County Fire Marshal for a period of four (4) years, as more fully set forth in a Shared Services Agreement, a copy of which is attached hereto; and

**WHEREAS**, the parties have the authority to renew this Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex, that the Clerk of the Board and the Freeholder Director are hereby authorized to execute the attached renewal of the Shared Service Agreement between the Borough of Franklin and the County of Sussex; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution and Agreement shall be forwarded to Robin Hough, Municipal Clerk, Borough of Franklin; 46 Main Street, Franklin, NJ 07416; Daniel Stoll, Sussex County Acting Fire Marshal; Michael F. Strada, Sussex County Sheriff; and Timothy Cunningham, Director, NJ Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625 and is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE BOARD OF CHOSEN FREEHOLDERS TO ACCEPT AWARD OF THE FEDERAL FISCAL YEAR 2015 HOMELAND SECURITY GRANT PROGRAM FUNDING AND FOR THE COUNTY CHIEF FINANCIAL OFFICER TO AMEND THE BUDGET AND CERTIFY THE AVAILABILITY OF FUNDS, AND FOR THE COUNTY PURCHASING AGENT TO FACILITATE PURCHASES**

**WHEREAS**, the County of Sussex has been awarded State Homeland Security Grant Program Grant CFDA #97.067, Award #EMW-2015-SS-00039-S01 in the amount of \$100,000.00 from the New Jersey Office of Homeland Security and Preparedness for the purpose of enhancing Sussex County's ability to build, maintain and sustain national preparedness capabilities; and

**WHEREAS**, the Sussex County Working Group, designated by the State of New Jersey, Office of Homeland Security and Preparedness, has submitted a Spending Plan that has been approved by the Office of Homeland Security and Preparedness; and

**WHEREAS**, the Spending Plan calls for the purchase of certain maintenance agreements on previous awarded homeland security and preparedness equipment.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex hereby accepts the award of the FFY15 Homeland Security Grant in the amount of \$100,000.00 from the State of New Jersey, Office of Homeland Security and Preparedness; and

**BE IT FURTHER RESOLVED** that the Board of Chosen Freeholders authorizes the expenditures of such funds pursuant to the terms of said award between the County of Sussex and the New Jersey Office of Homeland Security and Preparedness; and

**BE IT FURTHER RESOLVED** that the County Purchasing Agent is authorized to purchase certain goods or services from those Federally approved vendors and/or the New Jersey State Contract Vendors, pursuant to all conditions of the individual contracts; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

**BE IT FURTHER RESOLVED** that the County Administrator and/or Freeholder Director, as required, is authorized to sign the documents required by the New Jersey Office of Homeland Security and Preparedness in order to facilitate the acquisition of this FFY15 Homeland Security Grant; and

**BE IT FURTHER RESOLVED** that copies of this Resolution shall be forwarded to the State of New Jersey, Office of Homeland Security and Preparedness P.O. Box 091 Trenton, NJ 08625; and a copy is available in On-Base.

Certified as a true copy  
of the Resolution adopted  
by the Board of Chosen Freeholders  
on the 14th day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2013 HOMELAND SECURITY GRANT FUNDS**

**WHEREAS**, The New Jersey Office of Homeland Security and Preparedness (OHSP) has developed the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren); and

**WHEREAS**, the New Jersey OHSP has allocated \$309,344.59 from FFY 2013 State Homeland Security Grant to the Northwest Region to support the Region's core capabilities; and

**WHEREAS**, the Northwest Region Counties have collectively agreed to disburse the funds between three regional projects; and

**WHEREAS**, pursuant to Executive Order No. 5, the New Jersey OHSP is authorized to draw on the assistance of any county or municipal government agency for the purposes of carrying out its duties and responsibilities.

**NOW, THEREFORE, BE IT RESOLVED** the County of Sussex, State of New Jersey shall enter into a Memorandum of Understanding among the New Jersey OHSP and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren); and

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Sussex is hereby authorized to sign, on behalf of the County, a Memorandum of Understanding among the New Jersey Office of Homeland Security and Preparedness (OHSP) and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren) concerning the use of Federal Fiscal Year 2013 Homeland Security funds, in the amount of \$309,344.59.

Certified as a true copy  
of the Resolution adopted  
by the Board of Chosen Freeholders  
on the 14th day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZATION TO ADOPT THE MEMORANDUM OF UNDERSTANDING AMONG THE NEW JERSEY OFFICE OF HOMELAND SECURITY AND PREPAREDNESS (OHSP) AND THE NEW JERSEY NORTHWEST REGION COUNTIES (HUNTERDON, SOMERSET, SUSSEX, WARREN) CONCERNING THE USE OF FEDERAL FISCAL YEAR 2014 HOMELAND SECURITY GRANT FUNDS**

**WHEREAS**, The New Jersey Office of Homeland Security and Preparedness (OHSP) has developed the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren); and

**WHEREAS**, the New Jersey OHSP has allocated \$378,114.00 from FFY 2014 State Homeland Security Grant to the Northwest Region to support the Region's core capabilities; and

**WHEREAS**, the Northwest Region Counties have collectively agreed to disburse the funds between two regional projects; and

**WHEREAS**, pursuant to Executive Order No. 5, the New Jersey OHSP is authorized to draw on the assistance of any county or municipal government agency for the purposes of carrying out its duties and responsibilities.

**NOW, THEREFORE, BE IT RESOLVED** the County of Sussex, State of New Jersey shall enter into a Memorandum of Understanding among the New Jersey OHSP and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren); and

**BE IT FURTHER RESOLVED**, that the Director of the Board of Chosen Freeholders of the County of Sussex is hereby authorized to sign, on behalf of the County, a Memorandum of Understanding among the New Jersey Office of Homeland Security and Preparedness (OHSP) and the New Jersey Northwest Region Counties (Hunterdon, Somerset, Sussex, Warren) concerning the use of Federal Fiscal Year 2014 Homeland Security funds, in the amount of \$378,114.00.

Certified as a true copy  
of the Resolution adopted  
by the Board of Chosen Freeholders  
on the 14th day of October, 2015

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

**RESOLUTION RE: AUTHORIZING THE ISSUANCE OF PURCHASE ORDERS  
IN COMPLIANCE WITH N.J.S.A. 19:44A-20.4 ET SEQ.  
FOR VARIOUS SERVICES, WITH ACCUMULATED  
VALUE LESS THAN THE BID THRESHOLD, AS STATED  
BELOW**

**WHEREAS**, the County of Sussex has a need to acquire various services as non-fair and open contracts in compliance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, Thomas W. Gildersleeve, Purchasing Agent, has determined and certified in writing that the value of these services with these vendor(s) will exceed \$17,500.00 during this fiscal year; and

**WHEREAS**, the term of these expenditures is for the 2015 fiscal year; and

**WHEREAS**, the following vendor(s) has executed a certification that certifies that the business entity has not made a contribution that would bar them from receiving purchase orders in excess of \$17,500.00, and the business entity will report to the Election Law Enforcement Commission any contribution that would violate the Pay-To-Play Law (N.J.S.A. 19:44A-20.4 et seq.) through this fiscal year.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex authorizes the Purchasing Agent to issue purchase orders and execute such other documents as may be necessary with the following vendor(s) for the various services described below:

<u>Vendor Name</u>	<u>Description of Services</u>
1. Holt, Morgan, Russell Architects (HMR)	Architectural Services
2. TAG Consulting Group Corp	Indirect Cost Study

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the Board  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZATION FOR THE COUNTY OF SUSSEX TO PARTICIPATE AND UTILIZE THE NEW JERSEY STATE CONTRACT FOR PHARMACEUTICALS AND VACCINES THROUGH THE MINNESOTA MULTISTATE CONTRACTING ALLIANCE FOR PHARMACY (MMCAP)**

**WHEREAS**, this State of New Jersey has allowed for State Agencies and Cooperative Purchasing Partners to access the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Contract with Cardinal Health 110 LLC to purchase and distribute pharmaceuticals and vaccines; and

**WHEREAS**, the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) is a free, voluntary group purchasing organization for government facilities that provides healthcare services. Membership is open to states and their agencies as well as counties, cities, school districts and other organizations; and

**WHEREAS**, Members of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) receive access to a full range of pharmaceuticals, healthcare products and other services; such as medical supplies, influenza vaccine, dental supplies, drug testing and other programs; and

**WHEREAS**, the State of New Jersey has required all participants to become a member of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) and must complete the attached application in order to purchase pharmaceuticals from Cardinal Health; and

**WHEREAS**, the County of Sussex has reviewed the procedures and procurement methods of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) and has determined that it would be in the best interest of the County to become a participating member; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders for the County of Sussex hereby authorizes the County of Sussex to enter into a membership agreement to participate with Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) and utilize these services through State Contract # 88811 with Cardinal Health 110 LLC; and

**BE IT FURTHER RESOLVED** that the Director of the Board of Chosen Freeholders is hereby authorized and directed to sign the attached Membership Agreement to become a participating member of the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP); and

**BE IT FURTHER RESOLVED** that the New Jersey State Contract through the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) will be in effect from May 1, 2015 until October 31, 2016, with the state having the option to extend and renew for an additional three (3) years, at increments determined by MMCAP; and

**BE IT FURTHER RESOLVED** that pursuant to N.J.A.C. 5:34-7.29 any individual purchase or order which exceeds the existing New Jersey statutory bid threshold shall require a specific and separate authorization resolution; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and the application be emailed to Christine Murphy ([christine.murphy@treas.nj.gov](mailto:christine.murphy@treas.nj.gov)) at the State of New Jersey, [Tricia.Heintz@state.mn.us](mailto:Tricia.Heintz@state.mn.us) at Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY  
SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF  
THE COUNTY OF SUSSEX RELATING TO THE 2015  
AREA PLAN CONTRACT GRANT, FINAL ALLOCATION  
FOR AN ADDITIONAL AMOUNT OF \$1,079.00**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$1,079.00, which is now available as a revenue from the New Jersey Department of Human Services, Division of Aging Services, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like additional sum of \$1,079.00 be and the same is hereby appropriated under the captions of:

Title III B	\$ 399.00	01-213-40-670-15100
Title III C-2	252.00	01-213-40-672-15100
Title III D	25.00	01-213-40-673-15100
Title III E	164.00	01-213-40-676-15100
State Match B-D	36.00	01-213-41-805-15100
State Match E	50.00	01-213-41-806-15100
NSIP/USDA	153.00	01-213-40-719-15100
Total	<u>\$1,079.00</u>	

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE FFY15 STATE HOMELAND SECURITY PROGEAM (SHSP) GRANT AWARD #EMA-2015-SS-00039-S01 FOR A TOTAL AMOUNT OF \$100,000.00**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$100,000.00 which is now available as a revenue from the U.S. Department of Homeland Security passed through the New Jersey Office of Homeland Security & Preparedness, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$100,000.00 be and the same is hereby appropriated under the caption of:

FFY15 State Homeland Security Program  
Award #EMW-2015-SS-00039-S01  
(01-213-40-742-15100) \$100,000.00

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE 2015 BUDGET OF THE COUNTY OF SUSSEX RELATING TO THE 2015 HELP AMERICA VOTE ACT SECTION 261 GRANT AWARD #15ELEC011APA FOR A TOTAL AMOUNT OF \$28,812.09**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the times of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for the equal amount.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$28,812.09, which is now available as a revenue from the U.S. Department of Health & Human Services passed through the New Jersey Department of State, Division of Elections, pursuant to the provisions of statute; and

**BE IT FURTHER RESOLVED** that the like sum of \$28,812.09 be and the same is hereby appropriated under the captions of:

2015 Help America Vote Act Section 261  
#15ELEC011APA  
(01-213-40-717-17100)

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution is available in OnBase.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING THE COUNTY OF SUSSEX TO ENTER INTO AN AGREEMENT WITH THE BOROUGH OF BRANCHVILLE FOR THE REPLACEMENT OF DETERIORATED COUNTY STORM DRAIN PIPE WITHIN THE CR-630 ROW IN THE BOROUGH OF BRANCHVILLE IN ACCORDANCE WITH THE PROVISIONS OF N.J.S.A. 40A:65-1 ET SEQ.**

**WHEREAS**, during the construction of the Branchville Sanitary Sewer System within the Right-of-Way (ROW) for CR-630, locally known as Main and Broad Streets, work forces noticed approximately 515 linear feet of deteriorated storm drain pipe belonging to the Sussex County roadway drainage system either failed or in imminent danger of failing; and

**WHEREAS**, the Sussex County Division of Public Works end of year construction workload precludes the diverting its limited staff resources to replacing the above referenced deteriorated and failing drainage pipes in a timely manner this year while CR-630 is under significant construction related disruption year with current sewer installation work; and

**WHEREAS**, based on discussions between the County of Sussex, the Borough of Branchville and its Sewer Contractor, the terms for an agreement were reached whereby said the Borough's Contractor has offered to replace the deteriorated County storm drain pipe along CR-630 at an installed cost of \$70.00 per linear foot, excluding the necessary pipe to be furnished by the County, concurrent with their sanitary sewer installation work in the Borough of Branchville; and

**WHEREAS**, the Borough's Contractor shall follow and comply with all current pipe installation specifications including applicable construction details within the County ROW for the replacement of said deteriorated County storm drain pipe; and

**WHEREAS**, in the interest of cost-effectively expediting the timely replacement of the deteriorated storm drain pipe along CR-630 in the Borough, the County agrees to pay 100% of the total installed cost for the replacement of the above referenced County storm drain pipe which is currently estimated as \$36,050; and

**WHEREAS**, to minimize the disruption to local residents by expediting the replacement of the aforementioned deteriorated County storm drain pipe this year, the Borough expressed its willingness to issue a Change Order to its Sanitary Sewer Contractor for the said replacement at a fixed cost of \$70.00 per linear foot based on the County's agreement to provide the necessary pipe and promptly reimburse the Borough 100% of said installation costs; and

**WHEREAS**, the County will fund 100% of the cost for the proposed CR-630 storm drain pipe replacement and upon completion of the enhancements the County will assume all future roadway drainage system maintenance functions for said pipe replacement; and

**WHEREAS**, the parties have the authority to enter into the attached Agreement under the Shared Services Act, N.J.S.A. 40A:65-1 et seq.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders that the Freeholder Director and the Clerk of the Board are hereby authorized to execute the attached Agreement; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to Kathryn L. Leissler, Branchville Borough Municipal Clerk, 5 Main Street, Branchville, NJ; Timothy Cunningham, Director, NJ Division of Local Government Services, P.O. Box 803, Trenton, NJ 08625; and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: REAPPOINTMENT OF GARY KRAEMER, ESQ. AS A MEMBER OF THE SUSSEX COUNTY MENTAL HEALTH BOARD TO FILL A THREE (3) YEAR TERM. SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE JUNE 30, 2018**

**WHEREAS**, pursuant to the Sussex County Administrative Code, the Sussex County Mental Health Board, as required by the Rules and Regulations Governing Mental Health Services and State Aid under the Community Mental Health Services Act (N.J.S.A. 30:9A), revised as of September 1, 1980, was established consisting of seven (7) to twelve (12) members for terms of three (3) years; and

**WHEREAS**, the Sussex County Mental Health Board recommends that Gary Kraemer, Esq. be reappointed as a member of the Mental Health Board to fill a three (3) year term. Said term to begin immediately and expire on June 30, 2018.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders does hereby reappoint Gary Kraemer as a member of the Sussex County Mental Health Board to fill a three (3) year term. Said term to begin immediately and expire on June 30, 2018; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution be sent to Gary A. Kraemer, Esq., 328D Sparta Avenue, Sparta, NJ 07871; and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: APPOINTMENT OF VIRGIL R. ROME, JR. AS  
ASSISTANT FIRE MARSHAL FOR SUSSEX COUNTY TO  
FILL THE UNEXPIRED TERM OF DANIEL J. STOLL.  
SAID TERM TO BEGIN IMMEDIATELY AND EXPIRE  
JANUARY 14, 2016**

**WHEREAS**, the Sussex County Firemen's Association has recommended to the Board of Chosen Freeholders that it appoint Virgil R. Rome, Jr. to the position of Assistant Fire Marshal.

**NOW, THEREFORE, BE IT RESOLVED** that Virgil R. Rome, Jr. be appointed as Assistant County Fire Marshal to fill the unexpired term of Daniel J. Stoll. Said term to begin immediately and expire January 14, 2016; and

**BE IT FURTHER RESOLVED** that certified copies of this Resolution be forwarded to Virgil R. Rome, Jr.; Sussex County Firemen's Association, P.O. Box 3150, Newton, NJ 07860; and a copy is available in On-Base.

Certified as a true copy of the  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14<sup>th</sup> day October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: ESTABLISHMENT OF “INSPECTOR TRAINEE,  
MOSQUITO EXTERMINATION” AND SALARY RANGE**

**WHEREAS**, the Appointing Authority has recommended that in order to perform a more efficient operation there is a need for this new position; and

**WHEREAS**, the Communications Workers of America has agreed with the placement of this new title in Job Group 7; and

**WHEREAS**, the Sussex County Board of Chosen Freeholders does concur with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex does hereby create and establish a position of:

**INSPECTOR TRAINEE, MOSQUITO EXTERMINATION - 07032**

**BE IT FURTHER RESOLVED** that the Board does hereby establish a 2015 salary range for this position and places it in the CWA 1032 Job Group 7:

<u>Minimum</u>	<u>Maximum</u>	<u>Hours</u>
\$16.454	\$29.366	Hourly
\$30,061.00	\$53,651.00	35 hours
\$34,355.00	\$61,316.00	40 hours

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to: Civil Service Commission, Division of SLGO, attn: Sandra Roche. P.O. Box 313 Trenton, NJ 08625-0313; CWA Local 1032, 61 Spring Street, Newton, NJ 07860; A Certified copy of this Resolution is available in the Sussex County On-base System.

Certified as a true copy of a  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14h day of October, 2015.

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Catherine M Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: ESTABLISHMENT OF "TRAFFIC SIGNAL SUPERVISOR - 2" AND SALARY RANGE**

**WHEREAS**, the Appointing Authority has recommended that in order to perform more efficient operation there is a need for this new position; and

**WHEREAS**, the Communications Workers of America has agreed with the placement of this new title in Supervisors Job Group 3-12; and

**WHEREAS**, the Sussex County Board of Chosen Freeholders does concur with this recommendation.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Chosen Freeholders of the County of Sussex does hereby create and establish a position of:

**Traffic Signal Supervisor -2 - 04082**

**BE IT FURTHER RESOLVED** that the Board does hereby establish a 2015 salary range for this position and places it in the CWA 1032 Supervisors Job Group 3-12:

<u>Minimum</u>	<u>Maximum</u>	<u>Hours</u>
\$22.957	\$39.331	Hourly
\$41,940.00	\$71,856.00	35 hours
\$47,934.00	\$82,124.00	40 hours

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to: Cheryl Legg, NJ Civil Service Commission, P.O. Box 314 Trenton, NJ 08625; CWA Local 1032, 61 Spring Street, Newton, NJ 07860: a copy is available on the Sussex County On-base system.

Certified as a true copy of a  
Resolution adopted by the  
Board of Chosen Freeholders  
on the 14th day of October 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF  
CALCIUM CHLORIDE DE-ICING CHEMICALS FOR THE COUNTY OF  
SUSSEX DIVISION OF FACILITIES MANAGEMENT**

**WHEREAS**, public bids were advertised for Supply and Delivery of Calcium Chloride Deicing Chemicals for the County of Sussex, Division of Facilities Management on August 26, 2015 and publicly received by the Sussex County Bid Proposal Committee on September 22, 2015; and

**WHEREAS**, the bid received were reviewed by the Division of Facilities Management, and the Purchasing Agent; and

**WHEREAS**, it has been recommended by the Director of the Division of Facilities Management that an award be made to the only responsible bidder, Levitt's LLC at the price of \$643.50 per ton; and

**WHEREAS**, the bid proposals include an option for the bidder to provide goods and/or services to other governmental contracting units within the County of Sussex and without substitution or deviation from the bid specification; and

**WHEREAS**, the County Treasurer has certified that funds are available in the 2015 County operating budget to award these Contracts for the 2015 portion of the Contract, with the balance subject to adequate funds being appropriated in the 2016 operating budget.

**NOW, THEREFORE, BE IT RESOLVED** that upon the recommendation of the Division of Facilities Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract for Supply and Delivery of Calcium Chloride De-Icing Chemical for the County of Sussex, Division of Facilities Management to the above listed vendor in the amount based on the unit prices of the quantity received; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized and directed to execute said award of Contract; and

**BE IT FURTHER RESOLVED** that this Contract shall be in effect from date of Contract award until May 31, 2016 and vendor have agreed to extend said contract to municipalities within Sussex County; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Levitt's LLC, P.O. Box 613, Pine Brook, NJ 07058 and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
of Chosen Freeholders  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AWARD OF CONTRACT FOR MISCELLANEOUS BUILDING TRADE SERVICES (MASONRY) TO BE PERFORMED IN AND AROUND VARIOUS SUSSEX COUNTY BUILDINGS FOR THE COUNTY OF SUSSEX**

**WHEREAS**, public bids were advertised for Miscellaneous Building Trade Services (Masonry) to be performed in and around various Sussex County Buildings for the County of Sussex on August 26, 2015 and publicly received by the Sussex County Bid Proposal Committee on September 22, 2015; and

**WHEREAS**, the bids received were reviewed by the Division of Facilities Management, and the Purchasing Agent; and

**WHEREAS**, it was recommended by the Division of Facilities Management that an award be made to the only responsible bidder for Masonry work to Tony's Concrete Construction Company Inc., with all work performed under the Contract being at the hourly rates as specified in the bid proposal for the first year of the Contract; and

**WHEREAS**, the bid specifications allow for a Contract ending October 31, 2016 with the County reserving the right to renew and extend the Contract for a second consecutive one year period at the rates proposed in the bid proposal; and

**WHEREAS**, this Contract will be an open-ended contract with a minimum expenditure of \$500.00 and a maximum Contract amount of \$100,000.00; and

**WHEREAS**, all work performed under this Contract shall have funds above the minimum certified by the County Treasurer through an appropriately prepared and approved purchase requisition prior to the authorization of work to proceed; and

**WHEREAS**, all requests for projects in excess of the currently established bid threshold shall conform to the policy set up by this Board and have a separate authorizing Resolution prior to the issuance of a purchase order.

**NOW, THEREFORE, BE IT RESOLVED** that upon recommendation of the Division of Facilities Management, the Sussex County Board of Chosen Freeholders does hereby award a Contract for Miscellaneous Building Trade Services (Masonry) to be performed in and around various Sussex County Buildings for the Division of Facilities Management to the only responsible bidder Tony's Concrete Construction Company Inc. at the hourly rates as proposed and specified in the bid tendered on September 22, 2015; and

**BE IT FURTHER RESOLVED** that the Director and Clerk of the Board are hereby authorized and directed to execute said Contract; and

**BE IT FURTHER RESOLVED** that this Contract will be in effect from November 1, 2015 until October 31, 2016 with the County reserving the right to renew and extend the Contract for a second consecutive one year period; and

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to Tony's Concrete Construction Company Inc. 316 East Kinney Street, Newark, NJ 07105 and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
on the 14th day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE CONTRACT THROUGH COMPETITIVE CONTRACTING BETWEEN THE COUNTY OF SUSSEX AND CP ENGINEERS & ARCHITECTURE FOR THE ESTABLISHMENT AND/OR IMPROVEMENT OF THE COUNTY'S RECORD RETENTION CENTERS**

**WHEREAS**, the County of Sussex entered into a Contract with CP Engineers & Architecture for the establishment and/or improvements of the County's Records Retention Centers, and said Resolution was adopted by the Sussex County Board of Chosen Freeholders on October 9, 2013; and

**WHEREAS**, due to changes in scope as directed by the County Administrator, and the project being bid twice with only a single bidder responding with each bid substantially above the construction cost estimate, the County of Sussex has determined to change the Scope of Work bidding only the Fire Protection system; and

**WHEREAS**, CP Engineers & Architecture has presented the Board of Chosen Freeholders with a Change Order totaling \$16,900.00 for these modifications; and

**WHEREAS**, the funds necessary to satisfy said services in the amount of \$16,900.00 represents an increase to the original Contract of 26.7%, and are available in line items 04-215-55-959-930 and have been certified by the County Treasurer, as evidenced by the attached Treasurer's Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex as follows:

1. The Contract between the County and CP Engineers & Architecture is hereby amended pursuant to this Change Order.
2. The total Contract cost, including this Change Order, is now \$80,300.00 for a total of a 26.7% increase of the original Contract.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, along with the Change Order, be forwarded to CP Engineers & Architecture, 35 Sparta Avenue, Sparta, NJ 07871; and a copy is available via OnBase.

Certified as a true copy of the Resolution adopted by the Board of Chosen Freeholders on the 14th day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING CHANGE ORDER NO. 1 TO THE  
CONTRACT THROUGH COMPETITIVE CONTRACTING  
BETWEEN THE COUNTY OF SUSSEX AND CP  
ENGINEERS & ARCHITECTURE FOR THE  
ESTABLISHMENT AND/OR IMPROVEMENT OF THE  
COUNTY'S RECORD RETENTION CENTERS**

**Description of Resolution:**

This Resolution is for authorization to amend the current contract that was awarded to CP Engineers & Architecture for the establishment and/or improvement of the County's Records Retention Centers.

The original contract covered all areas of the project as expressed in the original RFP. However, a probable cost of construction estimate for the entire project revealed a cost substantially higher than the original budget. At that point, the County of Sussex decided to split the project into two parts, Part 1 being the Prosecutor's spaces and Part 2 being all remaining areas. When Part 1 was bid on two separate occasions, only a single bidder responded and no award was made either time due to an extraordinarily high price. It was then decided by County Counsel that the Fire Protection for the entire project would be bid and that all other construction work would be completed by County staff and Contractors. This Change Order reflects the changes to the original scope of work.

**RESOLUTION RE: AWARD OF CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND ASPHALT PAVING SYSTEMS FOR THE “SAFETY ENHANCEMENTS TO SUSSEX COUNTY ROUTE 519 (TOWN OF NEWTON, TOWNSHIPS OF HAMPTON AND FRANKFORD) AND ROUTE 560 (TOWNSHIP OF SANDYSTON) – FEDERAL PROJECT #HSP-C00S(620), SUSSEX COUNTY 2014 HIGH RISK RURAL ROAD PROGRAM”**

**WHEREAS**, the Board of Chosen Freeholders awarded a Contract for “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems., in the amount of \$2,074,390.82 on April 8, 2015; and

**WHEREAS**, Sussex County received a concurrence of the award from New Jersey Department of Transportation on May 5, 2015; and

**WHEREAS**, Asphalt Paving Systems is unable to comply with the stipulations pursuant to Section 108.10 due to unforeseen and uncontrollable circumstances with a material supplier; and

**WHEREAS**, the no-cost time extension has been established to both complete the project work in compliance with material technical requirements defined with the project specifications and provide the Contractor ample time to complete the project work.

**NOW, THEREFORE, BE IT RESOLVED** that upon the recommendation of the Department of Engineering and Planning, Division of Engineering, the Sussex County Board of Chosen Freeholders does hereby approve Change Order No.1 for “Safety Enhancements to Sussex County Route 519 (Town of Newton, Townships of Hampton and Frankford) and Route 560 (Township of Sandyston) – Federal Project #HSP-C00S(620), Sussex County 2014 High Risk Rural Road Program” to Asphalt Paving Systems, for a No-Cost time extension; and

**BE IT FURTHER RESOLVED** that the Freeholder Director is hereby authorized and directed to execute said Form DC-173A New Jersey Department of Transportation Local Aid Federal Aid Change Order Number 1; and

**BE IT FURTHER RESOLVED** that a certified copy of the Resolution and a signed Change Order No.1 be forwarded to Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey 08037; a certified copy of the Resolution and signed Change Order No. 1, with original signatures be forwarded to Joseph A. Birchenough, P.E., Manager. Bureau of Local Aid, NJDOT, 200 Stierli Court, Mount Arlington, NJ 07856; and a copy is available in On-Base.

Certified as a true copy of a  
Resolution adopted by the Board  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

**RESOLUTION RE: AUTHORIZING THE FINAL AMENDMENT TO A CONTRACT WITH KELLER & KIRKPATRICK, INC. TO PROVIDE ENGINEERING SERVICES FOR THE RECONSTRUCTION OF BRIDGE D-12 CARRYING STEMPERT ROAD OVER CULVER CREEK IN THE TOWNSHIP OF FRANKFORD AND THE REPLACEMENT OF SUSSEX COUNTY BRIDGE D-13 CARRYING COUNTY ROUTE 630 OVER A TRIBUTARY OF CULVER CREEK IN THE TOWNSHIP OF FRANKFORD**

**WHEREAS**, the County entered into a Contract pursuant to N.J.S.A. 40A:11-5(1)(a)(i) et seq. with Keller & Kirkpatrick, Inc. hereinafter referred to as Consultant to provide engineering services for the reconstruction of Bridge D-12 carrying Stempert Road over Culver Creek and the replacement of Bridge D-13 carrying County Route 630 over a Tributary of Culver Creek in the Township of Frankford on February 22, 2012, for a total Contract amount of \$225,000.00; and

**WHEREAS**, Amendment #1 to the Contract was approved by the Board of Chosen Freeholders on June 25, 2014 for additional professional services required during design of Bridge D-12 and construction of Bridge D-13 as well as savings for some unneeded "If and Where Items of Work" for a net increase of \$48,648.50 or a 21.6% increase of the original Contract, for an amended Contract amount of \$273,648.50; and

**WHEREAS**, further additional professional support services were required for Bridge D-12 related to the condemnation proceedings for Block 55 Lot 11 initiated by the County, modifications to the 90% and Final Bid Document Plan submissions made at the request of the Division of Engineering and construction support services related to shop drawing review for temporary sheeting and precast arch structure; and

**WHEREAS**, the Consultant submitted a request for Contract Modification #2 dated September 13, 2015 for additional unanticipated professional services for the design of Bridge D-12 as stated above in the amount of \$23,028.80; and

**WHEREAS**, also submitted by the Consultant were additional unused "If and Where Items of Work" for the design of Bridge D-12 in the amount of \$4,941.01 and unused "If and Where Items of Work" for the design of Bridge D-13 in the amount of \$3,879.00, resulting in a credit of \$8,820.01, for an overall net increase of \$14,208.79 or a 6.3% increase of the original Contract, for an amended Contract amount of \$287,857.29; and

**WHEREAS**, the Request for Contract Modification #2, as submitted by the Consultant, and reviewed and recommended by the County Engineer is \$14,208.79; and

**WHEREAS**, the Sussex County Department of Engineering and Planning, Division of Engineering, therefore recommends an increase in the current Contract with the Consultant in the amount of \$14,208.79 or a 6.3% increase of the original Contract; and

**WHEREAS**, the funds necessary to satisfy said Amendment #2 for this Contract are available in the Hurricane & Storm Bridge & Road Improvements Account 04-215-55-950-D12 and have been certified by the County Treasurer as available to meet this obligation; and

**WHEREAS**, the maximum aggregate amount for this Contract shall be increased to \$287,857.29 or a 27.9% increase in the original Contract.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Chosen Freeholders of the County of Sussex, the Freeholder Director and Board Clerk are hereby authorized and directed to execute this Resolution which shall act as Amendment # 2 (FINAL) to the original Contract with Keller & Kirkpatrick, Inc. increasing the Contract for the reconstruction of County Bridge D-12 and the replacement of County Bridge D-13 in the amount of \$14,208.79 to a total amount not to exceed \$287,857.29; and

**BE IT FURTHER RESOLVED** that upon adoption hereof, the Clerk of the Board shall forward a true copy of this Resolution, duly certified to Keller & Kirkpatrick, Inc., 301 Gibraltar Drive, Suite 2A, Morris Plains, NJ 07950, Attention: Matthew L. Martini, P.L.S., P.P. President; and a copy maintained in On-Base.

Certified as a true copy of the Resolution adopted by the Board on the 14<sup>th</sup> day of October 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex, New Jersey

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Phillip R. Crabb  
Freeholder Director

ATTEST:

Keller & Kirkpatrick, Inc.

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Matthew L. Martini, P.L.S., P.P.  
President

**RESOLUTION RE: AWARD OF FINAL CHANGE ORDER TO A CONTRACT BETWEEN THE COUNTY OF SUSSEX AND SPARWICK CONTRACTING, INC. FOR REHABILITATION OF SUSSEX COUNTY BRIDGE V-39 CARRYING COUNTY ROUTE 642 (OWENS STATION ROAD) OVER WALLKILL RIVER, TOWNSHIP OF VERNON, SUSSEX COUNTY, NEW JERSEY**

**WHEREAS**, the Board of Chosen Freeholders awarded a Contract for “Rehabilitation of Sussex County Bridge V-39 carrying County Route 642 (Owens Station Road) over Wallkill River, Township of Vernon, Sussex County, New Jersey” to Sparwick Contracting, Inc. in the amount of \$1,087,466.00 on August 13, 2014; and

**WHEREAS**, the contract award was delayed by three (3) weeks due to rejection of the apparent lowest bidder and awarded to Sparwick Contracting, Inc., the lowest responsible bidder, which extended the construction period into the winter months; and

**WHEREAS**, due to extreme winter weather conditions the Contractor was required to house and heat the existing concrete beams and parapet formwork prior to placing concrete for the cast-in-place concrete deck and parapets and to maintain the housing and heating until the deck and parapets were sufficiently cured; and

**WHEREAS**, the cost for the Contractor to perform the housing and heating was \$16,332.98, of which the County agreed to pay half due to the delay in award of the contract, or \$8,166.50; and

**WHEREAS**, to prevent shrinkage cracking and extend the service life of the cast-in-place concrete deck and parapets the Contractor was directed to provide a Class A concrete mix with Hycrete admixture, providing integral waterproofing and corrosion protection of the reinforcing steel, in lieu of the specified High Performance Concrete (HPC); and

**WHEREAS**, the cost to the Contractor for the modified mix design and cold weather concrete delivery was \$5,169.57; and

**WHEREAS**, during excavation for construction of Retaining Wall #1 an unforeseen buried concrete structure was encountered and its’ removal was necessary prior to proceeding with constructing the wall; and

**WHEREAS**, the cost to the Contractor to excavate, demolish and haul away the concrete structure was \$5,690.11; and

**WHEREAS**, during installation of the guide rail posts there was a conflict with four (4) reconstructed drainage inlets and in order to complete the guide rail installation and expedite opening the bridge to traffic custom wooden guide rail spacer blocks were installed to span over the inlets as a temporary measure while permanent custom steel guide rail spacer block outs were fabricated and ultimately installed after the bridge was open to traffic; and

**WHEREAS**, the cost to the Contractor to fabricate and install custom temporary guide rail block outs and fabricate and replace with permanent custom steel guide rail spacer block outs was \$4,824.14; and

**WHEREAS**, the Contractor was required to purchase Marine Liability Insurance for the project which was not called for in the bid documents; and

**WHEREAS**, the cost to provide Marine Liability Insurance for the duration of the project was \$1,750.00; and

**WHEREAS**, due to the substandard post construction surface condition of the asphalt bridge approaches, the Contractor was directed to extend the limits of the milling and paving operation and the contract amount for "HMA Milling, 3" or Less" was increased to an amount greater than 20% of the bid quantity and a reduced square yard price was negotiated with the Contractor resulting in an increase in the original bid item amount and a credit of \$19,000.00 based on the reduced negotiated rate; and

**WHEREAS**, the Contractor was requested to place a layer of non-shrink grout on top of the existing beams, in the link slab area, to provide a smooth surface for the installation of a neoprene bond breaking material and the specified neoprene bond breaking material was substituted for a less expensive product at a reduced cost; and

**WHEREAS**, the cost to install the non-shrink grout with a credit for the difference in price between the specified neoprene and EPDM bond breaker material installed was \$1,633.49; and

**WHEREAS**, the Contractor was directed to wire brush and epoxy coat any rusted reinforcing steel on the exposed surfaces of the existing concrete beams to prevent additional rusting and premature deterioration of the beams; and

**WHEREAS**, the cost to wire brush and epoxy coat exposed reinforcing steel on the box beams was \$1,404.05; and

**WHEREAS**, the Contractor was directed to clear the beam weep holes of obstructions to prevent the accumulation of water and roadway salts inside the box beams which could lead to premature deterioration of the beams; and

**WHEREAS**, the cost to clear the box beam weep holes of obstructions was \$1,266.69; and

**WHEREAS**, during reconstruction of the four (4) drainage inlets, it was discovered the existing concrete drain pipe extending from the inlet structure through the wingwalls had settled and cracked and the Contractor was directed to remove the failed pipe and replace it with HDPE pipe; and

**WHEREAS**, the cost to remove the failed concrete pipe and furnish and install the HDPE pipe at all four (4) inlet locations was \$2,161.15; and

**WHEREAS**, due to the steep slope embankments adjacent to the bridge approaches the Contractor was directed to remove the rock riprap installed beneath the guiderail per plan and install additional DGA material to provide proper guide rail post backing; and

**WHEREAS**, the cost to remove the riprap and install the DGA backing material was \$2,392.53; and

**WHEREAS**, field measured as-built quantities as well as items not utilized resulted in an increase of \$83,484.89 and a decrease of \$62,439.00, or a net increase of \$21,045.89; and

**WHEREAS**, the above stated extra work orders and as built quantities adjustments result in a total net increase in the Contract with Sparwick Contracting, Inc., by an amount of \$36,504.12 or a 3.36% increase of the original Contract, to an adjusted Contract amount of \$1,123,970.12; and

**WHEREAS**, severe winter weather conditions and execution of extra work items in addition to the original work scope extended substantial completion and re-opening of CR 642 at Bridge V-39 eighty-nine (89) calendar days beyond the original substantial completion date, resulting in an eighty-nine (89) calendar day extension or a revised substantial completion date of January 23, 2015; and

**WHEREAS**, as a result of substantial completion being achieved on January 23, 2015, certain items of final work were not able to be performed until Spring 2015, resulting in a one hundred sixty eight (168) calendar day extension or a revised completion date of June 1, 2015; and

**NOW, THEREFORE, BE IT RESOLVED** that upon the recommendation of the Department of Engineering and Planning, Division of Engineering, the Sussex County Board of Chosen Freeholders does hereby approve Change Order No. 1 FINAL for "Rehabilitation of Sussex County Bridge V-39 carrying CR 642 (Owens Station Road) over Walkkill River, Township of Vernon, Sussex County, New Jersey" with Sparwick Contracting, Inc., in the amount of \$36,504.12 for an adjusted Contract amount of \$1,123,970.12; and

**BE IT FURTHER RESOLVED** that the substantial completion date be extended to January 23, 2015 and the final completion date extended to June 1, 2015; and

**BE IT FURTHER RESOLVED** that this Resolution authorizes the Freeholder Director and Clerk of the Board to execute said County of Sussex Division of Engineering Change Order No. 1 FINAL, a copy of which is attached hereto and made a part hereof; and

**BE IT FURTHER RESOLVED** that a certified copy of the Resolution and a signed Change Order No. 1 FINAL be forwarded to Sparwick Contracting, Inc., 18 Route 94, Lafayette, NJ 07848 and a certified copy of the Resolution and four (4) original signed copies of Change Order No. 1 FINAL be forwarded to Joseph A. Birchenough, P.E., District Manager, NJDOT Bureau of Local Aid - District 1, 200 Stierli Court 1<sup>st</sup> Floor, Mount Arlington, NJ 07856-1322.

Certified as a true copy of a  
Resolution adopted by the Board  
on the 14<sup>th</sup> day of October, 2015.

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Catherine M. Williams, Clerk  
Board of Chosen Freeholders  
County of Sussex

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Phillip R. Crabb  
Freeholder Director