

REGULAR MEETING HELD ON WEDNESDAY, OCTOBER 10, 2012

5:00 PM

ORDER OF BUSINESS

Item

1. CALL TO ORDER BY DIRECTOR at 5:06 p.m.

2. ROLL CALL Freeholder Space; Freeholder Vohden; Freeholder Zellman;
Freeholder Director Crabb; John Eskilson, County Administrator;
Dennis McConnell, County Counsel; Elaine Morgan, Clerk

Freeholder Zeoli was excused.

3. MOMENT OF SILENT PRAYER AND SALUTE TO THE FLAG

4. PUBLIC STATEMENT

"Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 Adequate Notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made by regular mail, such notice being submitted on January 4, 2012 from the Administrative Center of the County of Sussex, located at One Spring Street, Newton, New Jersey to the following:

New Jersey Herald	WSUS Radio
New Jersey Sunday Herald	WNNJ Radio
Star Ledger	

and is also posted on the bulletin board maintained in the Administrative Center for public announcements and has been submitted to the Sussex County Clerk in compliance with said Act."

5. PUBLIC HEARINGS

There were no Public Hearings.

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Without objection, Freeholder Director Crabb moved Item 11.A. to this portion of the meeting.

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

1. **RESOLUTION RE: APPOINTMENT OF KATE YASKOVIC TO THE
504-2012 SUSSEX COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES. SAID TERM TO BEGIN
NOVEMBER 1, 2012 AND EXPIRE OCTOBER 31,
2016**
2. **RESOLUTION RE: REAPPOINTMENT OF GLENN T. GAVAN TO THE
505-2012 SUSSEX COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES. SAID TERM TO BEGIN
NOVEMBER 1, 2012 AND EXPIRE OCTOBER 31,
2016**

MOTION made by Freeholder Space to adopt these Resolutions, seconded by Freeholder Vohden and passed unanimously.

Freeholder Director Crabb congratulated both appointees and the Chair of the Search Committee, John Drake; he also recognized SCCC President, Dr. Paul Mazur.

Kate Yaskovic came forward and said that she was honored and excited to get to work.

Glenn Gavan came forward and thanked the Board for his reappointment.
Mr. Eskilson congratulated both appointees and thanked John Drake for a terrific job.

6. PROCLAMATIONS/CERTIFICATES/PRESENTATIONS

A. Proclamations and Certificates

1. Proclamation recognizing Marshall Thomas Chudley for attaining the rank of Eagle Scout.

506-2012

2. Proclamation recognizing Michael Albert Bell for attaining the rank of Eagle Scout.

507-2012

3. Proclamation declaring the month of October, 2012 as "Breast Cancer Awareness Month".

508-2012

MOTION made by Freeholder Space to approve these Proclamations, seconded by Freeholder Vohden and passed unanimously.

B. Presentations

1. Presentation by the Department of Human Services to give the Board an overview of the RFP process for 2013 and the 2013 Youth Services Plan Update. (10 minutes)

Steve Gruchacz came forward and introduced Melissa Latronica, Division Head for Community and Youth Services; Christine Florio, Human Services Advisory Committee Coordinator; and Barbara Miller, Youth Services Coordinator. Mr. Gruchacz gave an overview of his Department.

A copy of the Powerpoint presentation was distributed to the Board and is attached to these Minutes.

Barbara Miller gave an overview of the Youth Service Plan.

Christine Florio presented an overview of the 2012 County-wide Human Services Needs Assessment.

Melissa Latronica thanked Barbara Miller and Christine Florio and advised of their hard work and dedication since sub-contractors are usually used in other Counties for the work that these two ladies do. She then gave an overview about the change in the RFP this year giving priority to Evidence Based Practices.

The Board thanked everyone for their presentations.

7. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 5:43 p.m. by Freeholder Space to open the meeting to the Public, seconded by Freeholder Vohden and passed unanimously.

Comment from Harry Dunleavy

Mr. Dunleavy spoke of his discord with the practices and procedures of the SCCC Search Committee.

Comment from Diana Updyke

Diana Updyke came forward and explained that she was the Manager of the Sussex County Adult Day Center; she was asked by Linda Ward to be at the meeting since Linda could not make it. Ms. Updyke made a short statement on the impact of the cut of the Peer Group funding to the under 60's who are disabled, home-bound persons; she explained there is no funding to feed them through the Meals on Wheels program.

Freeholder Zellman asked if they could link up with the Food Pantry to get donations and deliver canned goods. Ms. Updyke stated that they do deliver canned goods from the Food Pantry once a week.

Comment from Mary Emilius

Mary Emilius came forward and said that she was Chief Professional Officer at the United Way of Northern New Jersey here in Sussex County and is very involved in HSAC; she gave a statement on how the United Way traditionally helped the agencies in the County with funding and said that in the last three years the United Way has continued to give 100% of what they funded three years ago. She explained that in 2013 their Board of Trustees determined to keep the funding at 95% which is good news for the agencies who depend on their support.

Ms. Emilius explained that United Way's new campaign has just kicked off and she gave a short overview of its new initiatives.

Comment from Ann Smulewicz

Ann Smulewicz of Wantage came forward; she expressed her sadness in the fact that citizens of Sussex County are going hungry and have to depend on the food pantry as a normal way to get groceries; she asked if there was anything the County could do to help our citizens.

Freeholder Crabb explained that this fact is not lost on the Board and the County is taking a hard look at everything and the situation is not being dismissed.

MOTION made at 5:56 p.m. by Freeholder Space to close the meeting to the Public, seconded by Freeholder Zellman and passed unanimously.

8. FREEHOLDERS' COMMENTS

Comments from Freeholder Space

- **Ginnie's House**

Freeholder Space attended a meeting at Ginnie's House and promoted their upcoming dinner on November 2nd at Perona Farms; he reported that the new statistics that just came out say that approximately 145,000 children a year are being molested so the money they raise from the Dinner is a big help.

- **Paid EMT's**

Freeholder Space reported that with Sparta going with paid EMT's during the day, it will be an up and coming trend for a lot of the first aid squads and fire departments in the County for daytime coverage especially with today's environment where more and more people are working out of town; he said that these paid EMT's have to meet the same criteria and requirements as the volunteers and have to be certified with the same courses. Freeholder Space said that it advocates the Board's way of promoting businesses within the County because when there is a fire call, 90% of the volunteers are the people that work in the County or own local businesses and when there is an emergency they are going to be the ones that are there to help us out; he said if these people have to go out of town to find work, they are not going to be there to help.

Freeholder Crabb added that if a town, like Sparta, is having challenges it makes you fear for the rest of the towns; he said that the volunteer emergency responder is the backbone of every budget in this County and without their services, on our behalf, there would be no money left for anything else and this is significant. Freeholder Crabb agreed with Freeholder Space and thanked the residents, like Freeholder Space, that live and work in the County and can respond to emergencies.

Comments from Freeholder Zellman

- **Six County Coalition**

Freeholder Zellman said everything went well with the Six County Coalition Meeting and thanked everyone for their help.

- **Harvest Moon Festival**

Freeholder Zellman reminded everyone that the next evening, October 11, was the Harvest Moon Festival which is raising funds to restore the roofs and the Mule Bridge at Waterloo Village.

- **DASI Candlelight Service**

Freeholder Zellman had the privilege of speaking at the DASI Candlelight Service during the past week; she attended with Prosecutor Weaver and she said that it was very meaningful.

- **New Jersey Future Board Retreat**

Freeholder Zellman also attended the NJ Future Board Retreat which discussed a lot of the same things that were discussed at Sustainable Communities; she said it was very interesting to be able to meet with people from Statewide to talk about planning issues.

Comments from Freeholder Vohden

- **Solar Projects**

Freeholder Vohden said that he likes to travel around the County looking for new construction for economic development; he said he checks out the vacant store fronts to see whether they are filling up; and the other day he took a ride and went to six of the Solar projects that are under construction and was very impressed with the total design and he felt the best one to take a look at was at the College.

- **Sussex County Technical School**

Freeholder Vohden made a trip out to the Technical School to check out the construction there and said they were doing a great job; he reported that they had crews working on every part of the contract; but, he was very disappointed with the columns because they did not try and save the marble and are going to use a synthetic stucco instead.

- **Lackawanna Cutoff/Six County Coalition Meeting**

Freeholder Vohden rode past the Lackawanna Cutoff Station which was brought up at the Six County Coalition Meeting by Freeholder Zellman.

Freeholder Vohden commended Freeholder Zellman for the great job she did on the Six County Coalition Meeting.

Freeholder Vohden went on-line and looked up a report on the Lackawanna Cutoff Andover Station that was written by Freeholder Zellman in 2008 when she was Chairman of the North Jersey Transportation Planning Authority; he said the report explained what was happening and to date, nothing is happening there. Freeholder Vohden said that people could be working on those tracks and the station and commuters could be saving money on gas and nothing is happening because the State designated a Category I Stream after they agreed on the location and the 600 foot buffer is going to interfere with the placement of the station.

Freeholder Zellman said there was still no word from New Jersey Department of Environmental Protection; and still no response to the Freeholder Board's Resolution.

- **Board of Elections**

Freeholder Vohden attended the Board of Elections meeting and said that everything is running smoothly; the poll workers are trained and the Board produced a "how to vote" video which you can see on YouTube entitled, "Voting in Sussex County – A Step By Step Guide".

- **County Clerk Liaison Meeting**

Freeholder Vohden had a Liaison Meeting with Jeff Parrott, County Clerk, and the new figures for the Veterans' Cards are 1,400 cards that have been handed out; there has been an increase in the recording fees that have been collected by the County Clerk's office for the last three months; and they have published a book that is going to the Governor's office because the State is looking into doing the Veterans' Cards also.

- **Eco-Agritourism**

Freeholder Vohden has been attending the Trappers' Convention/Show at Space Farms since the 1960's and said there was a good turnout this year just like every other year; he had a chance to speak to several attendees who come from Pennsylvania, New York State, and Delaware and they are all coming here and spending their money in Sussex County. Freeholder Vohden feels that the County needs to hold more events like this because it really helps the County.

Comments from Freeholder Crabb

- **The New Jersey Herald**

Freeholder Crabb publically thanked the New Jersey Herald for its tremendous coverage of the Sussex County Firemen's Day Parade; the photographer took over 400 photos including all of the units that were marching bringing a lot of pride to so many corners of the County and for that Freeholder Crabb gave his thanks.

- **Franklin Viaduct**

Freeholder Crabb reported that the Franklin Viaduct would be closing on November 1st.

Mr. Eskilson confirmed that this information has been put on the County website, the Engineering page, Twitter, Facebook, and all social medias were covered.

- **2013 County Budget**

Freeholder Crabb said that this year for the Budget process, it's the first year in some time that the County hasn't been looking down into the abyss; he's not saying things are ideal, but even senior leadership has been commenting that all of the discipline that the Board has been showing for the last few years is starting to pay off now.

- **Solid Waste Advisory Council (SWAC) Meeting**

Freeholder Crabb and Freeholder Vohden attended a very important SWAC meeting last evening; he said it's premature to go into many of the details until SWAC comes back with some recommendations, but what's being considered is a presentation that was made by SCMUA's own engineering group that will seem to change the paradigm of our operations there; there will be more information forthcoming and when appropriate, the Board will be sharing it.

9. APPROVAL OF CONSENT AGENDA

- A. **RESOLUTION RE: PAYMENT OF BILLS
509-2012**
- B. **RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
510-2012 ANY SPECIAL ITEM OF REVENUE IN THE 2012
BUDGET OF THE COUNTY OF SUSSEX FOR THE CASE
MANAGEMENT, DFHS13CSE007 SPECIAL CHILD
HEALTH SERVICES, (SCHS) CASE MANAGEMENT
SERVICES FOR THE TOTAL AMOUNT OF \$85,692.00**
- C. **RESOLUTION RE: RESOLUTION PROVIDING FOR THE INSERTION OF
511-2012 ANY SPECIAL ITEM OF REVENUE IN THE 2012
BUDGET OF THE COUNTY OF SUSSEX RELATING TO
THE 2012 AREA PLAN ALLOCATION, FINAL
ALLOCATION OF AREA PLAN FOR AN ADDITIONAL
AMOUNT OF \$559.00**
- D. **RESOLUTION RE: AUTHORIZING THE PURCHASE OF LOT 1 (2) BLOCK
512-2012 803 (35) IN THE BOROUGH OF FRANKLIN FOR A
GRANT OF CONSERVATION RESTRICTION/EASEMENT
TO NEW JERSEY DEPARTMENT OF ENVIRONMENTAL
PROTECTION FOR THE REPLACEMENT OF SUSSEX
COUNTY BRIDGE E-07 (FRANKLIN VIADUCT)
CARRYING COUNTY ROUTE 631 OVER WALLKILL
RIVER AND NYS&W RAILROAD, FRANKLIN BOROUGH
(Resolution authorizes deeding this property as a riparian
easement in the amount of \$50,000.00)**
- E. **RESOLUTION RE: AUTHORIZATION TO PROVIDE FOR THE PURCHASE
513-2012 OF AN UPGRADED UCS COMPUTER HARDWARE AND
SOFTWARE SYSTEM REQUIRED FOR THE DIVISION
OF INFORMATION MANAGEMENT (Resolution authorizes
this purchase from Eplus Technology in an amount not to
exceed \$114,950.00)**
- F. **RESOLUTION RE: AUTHORIZING THE FILING AND EXECUTION OF THE
514-2012 FY 2012 (JANUARY 1, 2013 TO DECEMBER 31, 2013)
JUVENILE JUSTICE COMMISSION'S COMPREHENSIVE
COUNTY FUNDING APPLICATION FOR A TOTAL
AMOUNT OF \$378,164.00 (Resolution authorizes this
Grant Application in the amount of \$153,379.00 in State/
Community Partnership Program Services funding,
\$55,550.00 in Program Management funding, \$164,848.00
in Family Court funding, \$3,948.00 in JABG funding and
\$439.00 in local cash match)**

- G. **RESOLUTION RE: RESCINDING RESOLUTION 55-2002 AUTHORIZING 515-2012** THE COUNTY OF SUSSEX TO CHARGE A FEE FOR THE PLANS AND SPECIFICATIONS FOR VARIOUS PROJECTS PUBLICLY BID (Resolution rescinds this Resolution and authorizes not charging for specifications and plan drawings)
- H. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND CLERK OF THE BOARD TO EXECUTE AN AGREEMENT WITH NEW JERSEY TRANSIT FOR INCLUSION IN THE FFY 2010 NEW FREEDOM GRANT APPLICATION FOR THE PERIOD JULY 1, 2012 THROUGH JUNE 30, 2015 SUBMITTED TO THE FEDERAL TRANSIT ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY SECTION 3037 OF THE TRANSPORTATION EQUITY ACT OF THE 21ST CENTURY (TEA-21) (Resolution authorizes this Agreement and for the County to use \$150,000.00 in existing funds to meet the matching funds requirement)**
- I. **RESOLUTION RE: AUTHORIZATION FOR THE FREEHOLDER DIRECTOR AND THE CLERK OF THE BOARD TO EXECUTE AN AGREEMENT WITH NJ TRANSIT FOR JOB ACCESS AND REVERSE COMMUTE (JARC) ROUND 12-13 FOR THE PERIOD JANUARY 1, 2012 THROUGH DECEMBER 31, 2013 SUBMITTED TO THE FEDERAL TRANSIT ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION FOR FEDERAL TRANSPORTATION ASSISTANCE AUTHORIZED BY SECTION 3037 OF THE TRANSPORTATION EQUITY ACT OF THE 21ST CENTURY (TEA-21) CALENDAR YEAR 2012 AND 2013, FFY 2010 AND 2011 (Resolution authorizes this Agreement for an additional allocation of \$10,000.00 from the State of New Jersey Department of Human Services with \$10,000.00 required match to be provided by the State of New Jersey SCDRTAP Grant)**
- J. **RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ALLOW THE SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES TO APPLY FOR A COMPETITIVE MEDICAL RESERVE CORPS CAPACITY-BUILDING AWARD FROM THE OFFICE OF THE SURGEON GENERAL, DIVISION OF THE CIVILIAN VOLUNTEER MEDICAL RESERVE CORPS AND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (Resolution authorizes this Application in the amount of \$9,500.00 with no matching funds)**

- K. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDER TO ALLOW THE SUSSEX COUNTY DEPARTMENT OF ENVIRONMENTAL AND PUBLIC HEALTH SERVICES TO APPLY FOR A NON-COMPETITIVE MEDICAL RESERVE CORPS CAPACITY-BUILDING AWARD FROM THE OFFICE OF THE SURGEON GENERAL, DIVISION OF THE CIVILIAN VOLUNTEER MEDICAL RESERVE CORPS AND THE NATIONAL ASSOCIATION OF COUNTY AND CITY HEALTH OFFICIALS (Resolution authorizes this Application in the amount of \$4,889.90 with no matching funds)
- L. RESOLUTION RE: TO AMEND THE HEALTH SERVICES GRANT AGREEMENT #12-1394-AAA-C-2, MODIFICATION #1 WITH THE NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF AGING SERVICES (Resolution authorizes this Amendment to transfer Federal funds between Title III-C1 and Title III-C2 in the amount of \$17,853.00 and to have Federal and State funds adjusted for Administration in the amount of \$31,524.00 from Title III B, \$2,000.00 from Title III-C1, \$3,575.00 from Title III-C2 and \$4,209.00 from Title III E, \$920.00 from SHTP funds and \$1,314.00 from SSBG funds)
- M. RESOLUTION RE: AUTHORIZATION FOR THE SUSSEX COUNTY BOARD OF CHOSEN FREEHOLDERS TO ADOPT THE 2013 COUNTY ALLIANCE PLAN AS PER THE LETTER OF INTENT FROM THE NJ GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE TO PROVIDE \$202,452.00 IN FUNDING TO THE SUSSEX COUNTY DEPARTMENT OF HUMAN SERVICES, DIVISION OF COMMUNITY & YOUTH SERVICES FOR THE PERIOD OF JANUARY 1, 2013 TO DECEMBER 31, 2013

The Board of Chosen Freeholders of the County of Sussex has reviewed the Consent Agenda consisting of various proposed Resolutions and determined that adoption of the said Resolutions is in and will further the public interest.

MOTION made by Freeholder Space to adopt the Financial Consent Agenda, seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Space	Yes
Freeholder Vohden	Yes
Freeholder Zellman	Yes
Freeholder Director Crabb	Yes

10. APPROVAL OF MINUTES

There were no minutes for approval.

11. APPOINTMENTS AND/OR RESIGNATIONS

A. Appointments

1. RESOLUTION RE: APPOINTMENT OF KATE YASKOVIC TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN NOVEMBER 1, 2012 AND EXPIRE OCTOBER 31, 2016
(HANDLED EARLIER)

2. RESOLUTION RE: REAPPOINTMENT OF GLENN T. GAVAN TO THE SUSSEX COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES. SAID TERM TO BEGIN NOVEMBER 1, 2012 AND EXPIRE OCTOBER 31, 2016
(HANDLED EARLIER)

MOTION made by Freeholder Space to adopt these Resolutions, seconded by Freeholder Vohden and passed unanimously.

B. Resignations

1. Letter received from Elizabeth Manley resigning from her position on the Sussex County Mental Health Board effective October 5, 2012.
2. E-mail received from Mark Fiedorczyk resigning from his position of the Sussex County Technical School Board of Education at the end of his term on October 31, 2012.

Freeholder Crabb asked that letters of acceptance and regret be sent to both individuals. Freeholder Zellman added, in the letter to Elizabeth Manley, please include congratulations for her new position at the State.

12. RESOLUTIONS

- A. RESOLUTION RE: AUTHORIZATION FOR ADOPTION OF THE 2012 SUSSEX COUNTY COMPREHENSIVE ALCOHOLISM AND DRUG ABUSE SERVICES PLAN UPDATE AS REQUIRED BY THE NJ DEPARTMENT OF HUMAN SERVICES, DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES
522-2012
- B. RESOLUTION RE: ACCEPTANCE AND UTILIZATION OF THE 2012 COUNTY-WIDE HUMAN SERVICES NEEDS ASSESSMENT
523-2012
- C. RESOLUTION RE: EXECUTION OF A JURISDICTIONAL AGREEMENT BETWEEN THE STATE OF NEW JERSEY AND THE COUNTY OF SUSSEX FOR THE AREA OF STATE HIGHWAY ROUTE 23 AND SUSSEX COUNTY ROUTE 565 IN THE TOWNSHIP OF WANTAGE AND SUSSEX COUNTY ROUTE 639 IN THE BOROUGH OF SUSSEX
524-2012

MOTION made by Freeholder Space to adopt these Resolutions, seconded by Freeholder Vohden and passed unanimously.

13. AWARDS OF CONTRACTS/CHANGE ORDERS/BIDS

A. Awards of Contracts

1. RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE WEEKDAY AND WEEKEND HOME DELIVERED MEALS PROGRAMS WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF NOVEMBER 1, 2012 TO DECEMBER 31, 2012 (Resolution awards this Agreement to provide up to \$15,700.00 in County funds for this program)
525-2012

2. **RESOLUTION RE: AWARD OF AGREEMENT BASED ON PROPOSALS RECEIVED THROUGH THE COMPETITIVE CONTRACTING PROCESS FOR THE PROVISION OF FOOD SERVICE FOR THE CONGREGATE NUTRITION WITH NEWTON MEDICAL CENTER FOR THE PERIOD OF NOVEMBER 1, 2012 TO DECEMBER 31, 2012 (Resolution awards this Agreement to provide up to \$7,980.00 NSIP funds and \$7,465.00 in County funds for this program)**

3. **RESOLUTION RE: AWARD OF CONTRACT FOR THE PURCHASE OF TWO (2) NEW, UNUSED CURRENT MODEL YEAR DODGE TRUCKS (OR EQUAL) FOR THE COUNTY OF SUSSEX (Resolution awards this Contract to Beyer Chrysler in the amount of \$52,305.00)**

MOTION made by Freeholder Space to adopt these Resolutions, seconded by Freeholder Zellman.

On Roll Call the vote was:

Freeholder Space	Yes
Freeholder Vohden	Yes
Freeholder Zellman	Yes
Freeholder Director Crabb	Yes

14. FINANCIAL

- A. **RESOLUTION RE: CHANGE IN TITLE, TEXT, OR AMOUNT OF APPROPRIATIONS PURSUANT TO N.J.S.A. 40A:4-85**

MOTION made by Freeholder Space to adopt this Resolution, seconded by Freeholder Vohden.

On Roll Call the vote was:

Freeholder Space	Yes
Freeholder Vohden	Yes
Freeholder Zellman	Yes
Freeholder Director Crabb	Yes

15. PERSONNEL

- A. Personnel Agenda

MOTION made by Freeholder Space to approve the Personnel Agenda, seconded by Freeholder Zellman and passed unanimously.

16. ADMINISTRATIVE REPORT

- A. Other

Mr. Eskilson reported that the County did not receive any bids on the Congregate Nutrition Administration and Provision of Service that for many years was provided by Catholic Family Charities; he said that he himself and staff have now met with three of the four Centers and are looking at a collaboration where local staff can be hired, and there is a collaboration on the funding through the County; not all of the details are worked out, but Mr. Eskilson feels that those conversations have gone very well and he is very hopeful the County can have some shared service agreements in the near future so that they are in place for the January 1st, 2013 transition on the administration and the day to day running of the congregate

nutrition, the lunch programs, which serve about 30 to 40 meals per day at each of the four sites with some spikes to 70 or 80. Mr. Eskilson said staff and Human Services are doing a good job trying to get the collaboration together and hope to report back soon.

17. COUNTY COUNSEL

- A. Capital Projects
- B. Litigation
- C. Contract
- D. Other Matters

Mr. McConnell said he did not have a report at this time.

18. UNFINISHED BUSINESS

There was no Unfinished Business.

19. NEW BUSINESS

There was no New Business.

20. PUBLIC SESSION FROM THE FLOOR

(Please note: Everyone is asked to keep their comments to 5 minutes or less)

MOTION made at 6:20 p.m. by Freeholder Space to open the meeting to the Public, seconded by Freeholder Vohden and passed unanimously.

Comments by Ann Smulewicz

Ann Smulewicz of Wantage came forward; she expressed her disappointment that Freeholder Zellman and Freeholder Zeoli would no longer be a part of this Freeholder Board in January; she said this was a Board that clicks and she wishes that it was not going to change and she thanked the Board for a wonderful job.

The Board thanked Mrs. Smulewicz for her comments.

MOTION made at 6:25 p.m. by Freeholder Space to close the meeting to the Public, seconded by Freeholder Crabb and passed unanimously.

21. EXECUTIVE SESSION

There were no items for Executive Session.

RESOLUTION RE: REQUESTING EXECUTIVE SESSION (voice vote)

- A. Personnel
- B. Contract
- C. Litigation
- D. Other Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Sussex County Board of Chosen Freeholders that the public interest will no longer be served by such confidentiality.

22. REMINDERS

Wednesday	October 10, 2012	League of Mun. Dinner – Lafayette House	6:30 pm
Wednesday	October 24, 2012	Regular Meeting	5:00 pm

Mr. Eskilson added that before the next meeting, if schedules permit, he would like to set up something early, in-house, on IT, GIS and Records Management to really highlight where we have been and where we are going; he said if schedules don't permit, they will do it another time definitely before the end of the year.

There was a short discussion.

MOTION made by Freeholder Space to schedule a Special Meeting prior to the Regular Meeting on November 5th, 2012 for the purpose of having the IT Tour beginning at 3:00 p.m., seconded by Freeholder Zellman and passed unanimously.

23. ADJOURNMENT

MOTION made at 6:30 p.m. by Freeholder Space to adjourn the meeting, seconded by Freeholder Zellman and passed unanimously.

Elaine A. Morgan, Clerk

DATED: October 10, 2012