

RESOLUTION RE: AWARD OF CONTRACT FOR SUPPLY AND DELIVERY
OF NON-OEM AUTOMOTIVE AND LIGHT DUTY TRUCK
PARTS TO NORTH EAST PARTS GROUP, LLC FROM
NOVEMBER 9, 2022 THROUGH NOVEMBER 8, 2023

WHEREAS, public bids were first advertised for the Supply and Delivery of Non-OEM Automotive and Light Duty Truck Parts on September 29, 2022 and publicly received by the Sussex County Bid Proposal Committee on October 18, 2022; and

WHEREAS, the two (2) bids were received and reviewed by the Office of Fleet Management, and the Purchasing Agent; and

WHEREAS, it was recommended by the Office of Fleet Management that awards be made to North East Parts Group, LLC and Parts Authority LLC, with all work performed under the Contract based on the services and the rates specified within its proposal; and

WHEREAS, the proposal specifications allowed for a Contract ending November 8, 2023 with the County reserving the right to extend said Contract for one (1) additional and consecutive one (1) year period; and

WHEREAS, all bidders have agreed to extend all bid prices to the date declared in their bid proposals to other municipalities and governmental entities of Sussex County; and

WHEREAS, all items shall be ordered on an as-needed basis without guarantee of a minimum or maximum of orders through duration of contract; and

WHEREAS, all expenditures under this Contract shall have funds certified by the County Treasurer through appropriately prepared and approved purchase order(s) prior to the authorization of work to proceed.

NOW, THEREFORE, BE IT RESOLVED that upon recommendation of the Office of Fleet Management, the Sussex County Board of Commissioners does hereby award a Contract for the Supply and Delivery of Non-OEM Automotive and Light Duty Truck Parts to North East Parts Group, LLC, and Parts Authority LLC, at the rates specified in their proposal received on October 18, 2022; and

BE IT FURTHER RESOLVED that the Commissioner Director and Clerk of the Board are hereby authorized and directed to execute said Contract and related Contract documents; and

515-2000

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to North East Parts Group, LLC, Attn: John Westbrook, 84 E. Main St., Sussex, NJ 07461, and Parts Authority LLC, 3 Dakota Dr., Suite 110, New Hyde Park, NY 11042, Attn: Dave LaBarre.

Certified as a true copy of the Resolution adopted by the Board on the 9th day of November, 2022.

Christina Marks, Clerk Pro Tem Board of County Commissioners County of Sussex, New Jersey

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COUNTY OF SUSSEX

Clerk to the Board of County Commissioners Sussex County Administrative Center One Spring Street Newton, NJ 07860 Tel: 973.579.0240 Fax: 973.383.1124



Teri Lyons, Clerk of the Board Email: tlyons@sussex,nj.us

Suzannah Givone, Clerk Pro Tem Email: sgivone@sussex,nj.us

November 14, 2022

North East Parts Group, LLC Attn: John Westbrook 84 Main St. Sussex, NJ 07461

Re:

AWARD OF CONTRACT FOR SUPPLY AND DELIVERY OF NON-OEM AUTOMOTIVE AND LIGHT DUTY TRUCK PARTS TO NORTH EAST PARTS GROUP, LLC FROM NOVEMBER 9, 2022 THROUGH NOVEMBER 8, 2023

Dear Mr. Westbrook:

The above-captioned Resolution was adopted by the Sussex County Board of Commissioners at its meeting held on November 9, 2022.

Enclosed is a copy of the Resolution for your files. If I can be of further assistance, please do not hesitate to contact our office.

Sincerely,

Christina Marks

Clerk Pro Tem

Sussex County Board of County Commissioners

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Encl.

PROPOSAL SHEET

The undersigned (signing on the last proposal page) hereby declares that he/she has carefully examined the proposal package prepared by the Office of Purchasing. The respondent will contract to furnish and deliver all the items/securities mentioned in said proposal, as per the specifications, at the unit price/total lump sum bid listed. (In case of error in extension, unit price will prevail.)

PRICING

YEARS 1 AND 2 YEAR 1: 11/9/2022-11/8/2023 YEAR 2 (OPTION): 11/9/2023-11/8/2024

ALL PART(S) ARE TO BE NEW UNLESS OTHERWISE SPECIFIED

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16.	Replacement Part(s), Electric To include but not limited		
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20.	Rebuilt/Remanufactured Part(s) - To include but not limited to the following: When Requested – Alternators, Starters, Engine Pumps, Brake Calipers and Wheel Cylinders		s, Transmissions &		Differentials, Wate		
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20.	Various Shop Tools						
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	NAPA DEW Versiels with an arthur significant and an arthur significant and an arthur significant and a second and a secon	te detta de America de mentra tra desta del america de america de la mentra de la meso de la meso de la meso d La competito de la mentra de la meso del meso de la meso		50% **50% **50% **50%			

PROPOSAL FORMS 2022

RESPONDENT SIGNATURE (REQUIRED)

The undersigned respondent hereby affirms that he/she has visited the site (if necessary), examined all conditions affecting the work, including the contract documents and that he/she has received all notices, revisions or addenda to the specification or proposal documents.

The respondent <u>must</u> sign and date this document for their proposal to be considered for an award of contract. This along with all specifications, any drawings, general terms/conditions and any submitted document/literature will constitute a contract. The <u>final</u> contract will commence with the Resolution of award by the COUNTY OF SUSSEX.

North East Parts Group, LLC	84 E. Main Street	
Company/Corporation	Address	site.
Joseph Westbrook	Sussex, NJ 07461	
Name of Respondent (typed or printed)	City, State Zip Code	
	973-875-3147	
Authorized Signature (Mandatory)	Telephone Number	9/49/20
Operations Manager	10/07/2022	
Title of Person Signing	Date	
	jwestbrook@nnepg.com	
	Email (Person signing Contract)	54545E

Respectfully submitted,

THIS FORM MUST BE COMPLETED, EXECUTED AND SUBMITTED WITH YOUR PROPOSAL.