

# Please Post

March 16, 2023

## NOTICE OF VACANCY

**TITLE:** **CLERK DRIVER**

**JOB STATUS:** Part Time On Call – up to 28 Hours/Week  
Temporary – Up to 6 Month Assignment

**DEPARTMENT/DIVISION:** Department of Finance and Library Services  
Division of Library Services – Main Library in Frankford

**STARTING SALARY:** \$16.36/Hour

**CLOSING DATE:** Until Filled

**START DATE:** To Be Determined

### **JOB DUTIES:**

Under direction, drives and services a motorized vehicle for the purpose of transporting supplies, materials and/or passengers; may occasionally perform routine clerical work; does other related work as required.

### **MINIMUM REQUIREMENTS:**

#### **LICENSE:**

Appointees must possess a driver's license valid in New Jersey.

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### ***RETURN COMPLETED APPLICATIONS AND RESUME TO:***

(Standard County Application Form is located at the following address or [www.sussex.nj.us](http://www.sussex.nj.us))

Office of Employee Services  
Sussex County Administrative Center  
One Spring Street  
Newton NJ 07860

Email: [employeeservices@sussex.nj.us](mailto:employeeservices@sussex.nj.us)

Fax: 973.579.0355

The County of Sussex provides Equal Employment Opportunities to all applicants regardless of race, creed, color, ancestry, sex, age, disability, marital status, national origin, atypical, hereditary, cellular or blood trait, or on the basis of affectional or sexual orientation.